

THE STATE OF TEXAS §
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COUNTY OF JEFFERSON §

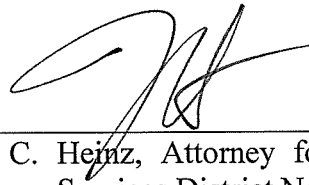
**NOTICE OF WORKSHOP AND AGENDA
OF JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4**

January 6, 2015

Notice is hereby given that a Workshop of the Board of Commissioners of the Jefferson County Emergency Services District No. 4 will be held on January 6, 2015, beginning at 4:00 p.m., at the office of Benckenstein & Oxford, L.L.P., located at 3535 Calder Ave., Suite 300, Beaumont, Texas 77706, for the following purposes:

Budget Workshop

1. Call to order.
2. Determination of quorum.
3. Discuss accounting-related policies and procedures for the District, including, but not limited to, a comprehensive purchasing and procurement policy, VFD expenditure payment/reimbursement policy, fraud policy, credit card use policy, and travel reimbursement policy.
4. Discuss administrative and/or other staff position(s) for the District
5. Adjourn.



Joshua C. Heinz, Attorney for Jefferson County
Emergency Services District No. 3

A packet containing all supportive documentation for this agenda is available for inspection on the second Monday of each month at the China Volunteer Fire Department fire station, located at 133 West Railroad St., China, Texas 77613, between 4:00 p.m. and 6:00 pm.

Jefferson County Emergency Services District No. 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Chief Doug Saunders at (409) 781-1245 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.

The Board may retire to Executive Session any time between the meetings opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or, discussion of real estate acquisitions pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.
