

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4

A regular meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 4 ("District") was called for at 5:30 p.m. on January 15, 2018, at the Labelle fire station, located at 12880 FM 365, Beaumont, Texas 77705, pursuant to notice duly posted according to law.

At approximately 5:30 p.m., the regular meeting was called to order. The roll was called of the duly constituted officers and members of the Board, to wit:

Jeff Roebuck	President
Charlie Reneau	Vice President
Randy Walston	Secretary
Sandra Melton	Treasurer
Robert Bordes	Assistant Treasurer

All of said Board members were present, thus constituting a quorum. Also present were: Pat Larson, District Administrator; Jeremy Hansen, District Fire Chief; Mary Ellen Robertson, the District's accountant; Joshua Heinz of the law firm Benckenstein & Oxford, L.L.P., attorneys for the District; and, the individuals shown on the attendance log attached hereto as **Exhibit A**.

Being as there was no public comment under Agenda Item No. 3, the Board moved along to Agenda Item No. 4, at which time Mr. Larson and Chief Hansen reviewed and discussed their Administrator and Chief Reports with the Board. Copies of the Administrator and Chief's Reports, along with a listing of active members, is attached hereto as **Exhibit B**.

Then the Board moved along to Agenda Item No. 5, at which time the Board discussed the status of the District Administrator, Fire Chief and Station Attendant

positions, and whether such would constitute contractor or employee positions. Included as part of the discussion was the detail and scope of the individuals' work and the manner in which their work was performed, and whether such was controlled by the Board. After discussing the matter in detail, President Roebuck was of the opinion that the individuals would qualify as contractors, which is how their services were originally engaged. However, President Roebuck suggested that the matter be monitored over the next few months to ensure that the individuals continue performing in a contractor capacity. Per instruction from the Board, Mr. Heinz will prepare service agreements for the individual.

Next, the Board was directed to Agenda Item No. 6 for review of the Minutes of the December 11, 2017 regular meeting. Upon motion by Treasurer Melton and seconded by Vice President Reneau, the proposed minutes were unanimously approved by the Board members present.

The Board then moved along to Agenda Item No. 7 for the Treasurer's Report. Treasurer Melton reported that the District's Texas First Bank checking account balance was \$289,707.85 as of December 31, 2017 and \$500,542.13 as of January 13, 2018, and that the District's Texas First Bank savings account balance was \$200,615.17 as of December 31, 2017 and January 13, 2018, as reflected in the account statements attached hereto as **Exhibit C**. Mrs. Robertson then reviewed with the Board the monthly Statement of Activities, a copy of which is attached hereto as **Exhibit D**.

Thereafter, President Roebuck directed the Board to Agenda Item No. 8 for payment of the District's bills. Treasurer Melton and Mrs. Robertson reviewed with the Board the District's various monthly expenditures proposed for payment, as shown on the Bank Account Register and Check List attached hereto as **Exhibit E**. Upon motion by

Treasurer Melton and seconded by Vice President Reneau, the Board members unanimously approved payment of the bills and expenditures (Check Nos. 2605-2644, as well as the electronic payroll and utility payments).


The Board then moved on to Agenda Item No. 9, at which time Chief Hansen advised the Board on the status of various equipment repairs.

The Board's attention was then directed to Agenda Item No. 10, at which time Mr. Heinz discussed with the Board the potential Hurricane Harvey relief grants and funds that may become available in the future. Mr. Heinz recommended that the Board consider retaining a consultant and/or engineer to help identify potential qualifying projects and prepare proposals for same. Mr. Heinz also advised the Board that the District would not be receiving any public assistance funding from Hurricane Harvey, if it had qualified for such, because the District had failed to timely submit the request and other required documentation. Mr. Heinz is going to gather further information on the potential grants and possible consultants to assist which same, and will report back to the Board at the next meeting.

Next, the Board moved along to Agenda Item No. 11, at which time various Board members, along with Mr. Larson and Chief Hansen, confirmed that they would be attending the upcoming SAFE-D annual conference in Galveston.

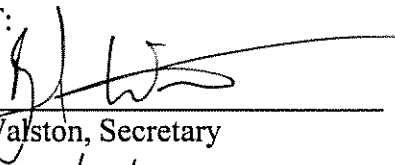
Thereafter, the Board was directed to Agenda Item No, 12, at which time Mr. Heinz advised the Board on various matters, including Senate Bill 625, which creates the Special Purpose District Public Information Database. Mr. Heinz will be submitting the required information for same to the Texas Comptroller's office.

Being as there were no other matters to come before the Board, the regular meeting was adjourned at approximately 6:45 p.m.



Jeff Rogbuck, President

Date: 3/19/2018

ATTEST:


Randy Walston, Secretary

Date: 3/19/2018

Exhibit A

JEFFERSON COUNTY ESD No. 4

Regular Meeting

January 15, 2018

SIGN-IN SHEET

1 Randy Lyden 4110

2 Casey Sanders 4110

3 Carrie Sanders

4 Josh Curtis, 4104

5 DAVID STACEY

6 Brandon Schwartzburg 402

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Exhibit B

DISTRICT ADMINISTRATOR'S REPORT

January 15, 2018

STATION 1 LaBelle

Rust and scaling on 2 I-Beams of the west canopy of the fire station appear to be getting worse. We need to have someone look at it to determine structural integrity.

Meeting area computer is being upgraded to accommodate Action Training usage.

The LMTV is being readied and outfitted to put into service.

Repaired Air packs have been picked up from 24 Hour Safety.

STATION 2 Fannett

VIFS has completed payment for sewer system claims. An initial payment of \$6,117.20 and a supplemental payment of \$3,767.80, for a total of 9,885.00 have been received. We are notifying Bosco that work can commence on repairs and determining a schedule. We are still responsible for some of the site work. Bosco's quote is for \$9,885.00 (Included in folder).

STATION 3 Cheek

Remediation has been completed. No rebuild has been started at this time. Is the Board ready to proceed with any actions?

E43 is at Sieben Equipment being repaired with attention from Jared Sampson and Brandon Schwartzenburg. Sieben should be completed with their repair this week.

ESD

We are working to get account contact and access information with other entities, suppliers, etc. changed from D. Diaz to Patrick Larson. I am attempting to get everything changed over as I discover it.

Some vendors and other organizations still have one of our old addresses. We have submitted change of address forms with the post office and are addressing the changes with the vendors as we have contact with them and as we receive forwarded mail from them. Many of these and the above item date back to when Dwayne Morvant was here.

Loves credit cards have been activated and are being assigned to the vehicles. Driver numbers are being distributed to Fire and EMS Driver/Operators. We are on a weekly billing with Loves but have requested monthly billing to meet our bill pay procedures. If they cannot work with us on this, what is the board's thoughts about paying our weekly bill with a district credit card? They are the only 24 hour source of fuel within a reasonable distance.

3rd Coast Internet's billing does not work with our bill pay schedule and I would like to either pay it quarterly or put it on auto draft from our checking account as with our other utilities. (\$109.95/month)

Verizon and Entergy have both been requested to accept our Tax Exempt status. Verizon has changed the status of our account and is issuing a credit \$145.65. Entergy has received our request, but we have not received a reply from them as of this date.

Fuel tax rebates are being pursued from the office of the Comptroller.

Safe-D conference is February 22nd through 24th at Moody Gardens, Galveston. I would like to attend to take advantage of some of the training sessions offered and also to meet and interact with vendors that will be there. It is one way for Commissioners needing CE hours to fulfill their requirement. Will any Commissioners be attending?

No-Response calls for the month of December 2017 are reported as 12.

eDispatch partners 2018 invoices have been mailed. All participating departments have paid their 2017 share.

ESD Continued

Earl Blue Lawn Service has suspended operations for the winter and will resume in March. Do we wish to re-bid the mowing or continue as-is. Earl said he would be the same price next year if we just wished to continue into 2018.

Accounting operations are being moved to the District Office, such as invoice entry and check writing. I worked with Mary Ellen at her office this month learning her software, processing invoices and writing checks. Access to her system has been added to the ESD office computer. Financial records are in the process of being relocated to the District Office also. We have had some issues with double billing and payment and this should address those occurrences.

New Vendors added this past month are Siebens Equipment in Kountze and Access Ladder and Hose.

Rene Bates Auctioneers is now set up to handle surplus equipment sales for us. Vehicle R41 is being stripped and readied for listing with them.

Vehicle Titles for the Parade Truck, Gator and the truck purchased from Hamshire VFD have all been properly signed and will be taken to the tax office this week for title transfer.

Jefferson County ESD No. 4
Chief's Report
15 January, 2018

1. **Calls for Service:** Fire: 13 EMS: 31 MVA: 18 Total: 62

2. **Station Status:**

LaBelle STA #1: Mold smell in apparatus bay. Exterior repairs still needed (rock facing & rust). Building requires insulation for extreme hot/cold temperatures. Quote pending for apparatus electrical drop replacements and outdoor flagpole light.

Fannett STA #2: Verified all electrical work is complete. Septic replacement pending – (Dist. Admin to report). Quote pending for apparatus electrical drop replacements and outdoor flagpole light.

Cheek STA #3: Flood remediation complete, awaiting rebuild. (Dist. Admin to report)

3. **Apparatus Status:**

E41 – In service, Needs window repair. Needs rear LED replacement (original parts unavailable).

T41 – In service

B41 – In service

LMTV – Out of service, Skid unit installation in progress, lettering ordered.

E42 – In service (was out of service for electrical issues during cold wx)

B42 – In service

R43 – In service, mold smell in cab.

E43 – Out of service – @ Sieben Equipment for pump repairs. Awaiting lettering.

T43 – In service. Needs to be scheduled for BCM repairs at Performance Automotive.

RT4 – In service – Portable tank needs repair or replacement.

MED4 – Out of service – At Frazier for re-lettering & repairs.

U4 – In service.

E42 Truck Committee evaluating one additional vendor demonstration from E-One before proceeding to final proposal.

4. **Membership:** No new applications received. One new member pending (certified FF).

5. **Training:** FF training program continues with 23 enrolled in online certification program. 2 training days were scheduled in December and 3 are scheduled for January.

6. **Critical Needs:** 1) Enhanced security for stations if they will be occupied by non-ESD members. Need the ability to monitor activity and access/control. Quote for access control and monitoring upgrade forthcoming.

Jeremy D. Hansen, Fire Chief
Jefferson County ESD No. 4

Exhibit C

TEXAS FIRST BANK

Helping Texans Build Texas

www.texasfirstbank.com

3000 FM 1764 • La Marque, TX 77568-2452

Return Service Requested

TELEPHONE BANKING
(409) 945-9889 (281) 538-2226
(855) 355-TFB1 (8321)

BOOKKEEPING
(409) 948-1993
(409) 296-2111

Page: 2

JEFFERSON COUNTY EMERGENCY

Account Number: 10031508

Statement Date: 1/01/18

DEBITS AND OTHER WITHDRAWALS

Date	Withdrawals	Activity Description
12/04	28.14	WestJeffersnMWDp/Payment JEFFERSON CO. ESD 4
12/04	28.14	WestJeffersnMWDp/Payment JEFFERSON COUNTY ESD
12/04	28.14	WestJeffersnMWDp/Payment JEFFERSON COUNTY EDS
12/07	105.48	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4
12/08	139.22	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4
12/08	471.00	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4
12/15	241.06	IRS/USATAXPYMT *****4971916952 JEFFERSON COUNTY EMERG

CHECKS PAID

* indicates skip in check numbers

Date	Check No.	Amount	Date	Check No.	Amount	Date	Check No.	Amount
12/01	2551	400.00	12/18	2586	500.00	12/19	2602	58.97
12/04	2559*	2,800.30	12/18	2587	1,299.00	12/19	2603	280.00
12/04	2561*	92.95	12/29	2588	2,010.00	12/13	2604	949.79
12/01	2562	1,100.00	12/18	2591*	631.79	12/18	2606*	1,493.73
12/01	2565*	1,375.00	12/20	2592	1,108.40	12/20	2607	2,916.00
12/12	2568*	191.15	12/27	2594*	64.00	12/28	2608	5,000.00
12/06	2575*	810.00	12/15	2595	868.68	12/18	2609	1,821.15
12/04	2577*	739.98	12/13	2596	525.00	12/18	2610	13.35
12/04	2580*	2,615.22	12/15	2597	400.00	12/18	2611	29.43
12/18	2582*	1,228.99	12/20	2598	400.00	12/26	2612	57.95
12/18	2583	357.76	12/14	2599	1,250.00	12/28	2613	3,164.80
12/18	2584	470.00	12/15	2600	1,005.23	12/28	2614	2,193.00
12/18	2585	47,447.55	12/19	2601	233.02			

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
12/01	328,109.04	12/07	360,580.79	12/13	358,304.63
12/04	321,776.17	12/08	359,970.57	12/14	357,054.63
12/06	320,966.17	12/12	359,779.42	12/15	356,287.16

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BOOKKEEPING
 (409) 948-1993
 (409) 296-2111

Page: 3

JEFFERSON COUNTY EMERGENCY

Account Number: 10031508
 Statement Date: 1/01/18

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
12/18	300,994.41	12/26	295,940.07	12/28	291,635.47
12/19	300,422.42	12/27	295,876.07	12/29	289,707.85
12/20	295,998.02				

PUBLIC FUNDS SAVINGS

JEFFERSON COUNTY EMERGENCY
 SERVICES DISTRICT No. 4

Acct 20041885

Beginning Balance	12/01/17	200,589.62
Deposits / Misc Credits	1	25.55
Withdrawals / Misc Debits	0	.00
** Ending Balance	12/31/17	200,615.17
Service Charge		.00
Interest Paid		25.55
Interest Paid Year To Date		225.47
Annual Percentage Yield Earned		.15%
Number of Days for A.P.Y.E.		31
Average Balance for A.P.Y.E.		200,589.62
Minimum Balance		200,589

DEPOSITS AND OTHER CREDITS

Date	Deposits	Activity Description
12/29	25.55	Interest Paid

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
12/29	200,615.17				

TEXAS FIRST BANK

Texas First Bank Public Funds Tiered Int. **1508

\$500,542.13

Last Updated: 1/13/2018 9:11 AM

Available Balance

Available Balance

\$500,542.13

Date	Description	Amount
Pending	IRS/USATAXPYMT	-\$277.42 \$500,542.13
JAN 8 2018	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$499.46 \$500,819.55
JAN 8 2018	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$131.70 \$501,319.01
JAN 8 2018	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$129.38 \$501,450.71
JAN 5 2018	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4	+ \$215,985.10 \$501,580.09
JAN 4 2018	☞ Check - 2590	-\$75.94 \$285,594.99
JAN 3 2018	☞ Check - 2605	-\$1,578.80 \$285,670.93
JAN 3 2018	☞ Check - 2593	-\$32.00 \$287,249.73
JAN 2 2018	☞ Check - 2615	-\$2,426.12 \$287,281.73
DEC 29 2017	Interest Paid	+ \$82.38 \$289,707.85
DEC 29 2017	☞ Check - 2588	-\$2,010.00 \$289,625.47
DEC 28 2017	☞ Check - 2608	-\$5,000.00 \$291,635.47
DEC 28 2017	☞ Check - 2613	-\$3,164.80 \$296,635.47
DEC 28 2017	☞ Check - 2614	-\$2,193.00 \$299,800.27
DEC 28 2017	☞ Deposit	+ \$6,117.20 \$301,993.27
DEC 27 2017	☞ Check - 2594	-\$64.00 \$295,876.07

DEC 26 2017	☞ Check - 2612	-\$57.95 \$295,940.07
DEC 20 2017	☞ Check - 2607	-\$2,916.00 \$295,998.02
DEC 20 2017	☞ Check - 2592	-\$1,108.40 \$298,914.02
DEC 20 2017	☞ Check - 2598	-\$400.00 \$300,022.42
DEC 19 2017	☞ Check - 2603	-\$280.00 \$300,422.42
DEC 19 2017	☞ Check - 2601	-\$233.02 \$300,702.42
DEC 19 2017	☞ Check - 2602	-\$58.97 \$300,935.44
DEC 18 2017	☞ Check - 2585	-\$47,447.55 \$300,994.41
DEC 18 2017	☞ Check - 2606	-\$1,493.73 \$348,441.96
DEC 18 2017	☞ Check - 2587	-\$1,299.00 \$349,935.69
DEC 18 2017	☞ Check - 2582	-\$1,228.99 \$351,234.69
DEC 18 2017	☞ Check - 2591	-\$631.79 \$352,463.68
DEC 18 2017	☞ Check - 2586	-\$500.00 \$353,095.47
DEC 18 2017	☞ Check - 2584	-\$470.00 \$353,595.47
DEC 18 2017	☞ Check - 2583	-\$357.76 \$354,065.47
DEC 18 2017	☞ Teller Withdrawal - 2609	-\$1,821.15 \$354,423.23
DEC 18 2017	☞ Teller Withdrawal - 2611	-\$29.43 \$356,244.38
DEC 18 2017	☞ Teller Withdrawal - 2610	-\$13.35 \$356,273.81
DEC 15 2017	☞ Check - 2600	-\$1,005.23 \$356,287.16
DEC 15 2017	☞ Check - 2595	-\$868.68 \$357,292.39

DEC 15 2017	☞ Check - 2597	-\$400.00 \$358,161.07
DEC 15 2017	IRS/USATAXPYMT *****4971916952 JEFFERSON COUNTY EMERG	-\$241.06 \$358,561.07
DEC 15 2017	☞ Deposit	+\$1,747.50 \$358,802.13
DEC 14 2017	☞ Check - 2599	-\$1,250.00 \$357,054.63
DEC 13 2017	☞ Check - 2604	-\$949.79 \$358,304.63
DEC 13 2017	☞ Check - 2596	-\$525.00 \$359,254.42
DEC 12 2017	☞ Check - 2568	-\$191.15 \$359,779.42
DEC 8 2017	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$471.00 \$359,970.57
DEC 8 2017	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$139.22 \$360,441.57
DEC 7 2017	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$105.48 \$360,580.79
DEC 7 2017	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4	+\$39,720.10 \$360,686.27
DEC 6 2017	☞ Check - 2575	-\$810.00 \$320,966.17
DEC 4 2017	☞ Check - 2559	-\$2,800.30 \$321,776.17
DEC 4 2017	☞ Check - 2580	-\$2,615.22 \$324,576.47
DEC 4 2017	☞ Check - 2577	-\$739.98 \$327,191.69
DEC 4 2017	☞ Check - 2561	-\$92.95 \$327,931.67
DEC 4 2017	WestJeffersnMWDp/Payment JEFFERSON COUNTY EDS	-\$28.14 \$328,024.62
DEC 4 2017	WestJeffersnMWDp/Payment JEFFERSON COUNTY ESD	-\$28.14 \$328,052.76
DEC 4 2017	WestJeffersnMWDp/Payment JEFFERSON CO. ESD 4	-\$28.14 \$328,080.90
DEC 1 2017	☞ Check - 2565	-\$1,375.00 \$328,109.04

DEC 1 2017	☞ Check - 2562	-\$1,100.00 \$329,484.04
DEC 1 2017	☞ Check - 2551	-\$400.00 \$330,584.04
NOV 30 2017	Interest Paid	+ \$83.44 \$330,984.04
NOV 30 2017	☞ Check - 2557	-\$189.12 \$330,900.60
NOV 30 2017	☞ Check - 2573	-\$150.00 \$331,089.72
NOV 30 2017	☞ Check - 2578	-\$80.00 \$331,239.72
NOV 29 2017	☞ Check - 2564	-\$5,022.57 \$331,319.72
NOV 29 2017	☞ Check - 2555	-\$888.00 \$336,342.29
NOV 29 2017	☞ Check - 2576	-\$109.95 \$337,230.29
NOV 29 2017	☞ Check - 2571	-\$58.15 \$337,340.24
NOV 28 2017	☞ Check - 2570	-\$2,762.10 \$337,398.39
NOV 28 2017	☞ Check - 2563	-\$2,154.00 \$340,160.49
NOV 28 2017	☞ Check - 2556	-\$1,750.00 \$342,314.49
NOV 28 2017	☞ Check - 2558	-\$680.00 \$344,064.49
NOV 28 2017	☞ Check - 2569	-\$529.03 \$344,744.49
NOV 28 2017	☞ Check - 2567	-\$500.00 \$345,273.52
NOV 28 2017	☞ Check - 2566	-\$481.00 \$345,773.52
NOV 28 2017	☞ Check - 2572	-\$462.00 \$346,254.52
NOV 28 2017	☞ Check - 2560	-\$161.10 \$346,716.52
NOV 27 2017	☞ Check - 2574	-\$177.91 \$346,877.62

NOV 27 2017	☒ Check - 2581	-\$81.42 \$347,055.53
NOV 24 2017	☒ Check - 2553	-\$1,250.00 \$347,136.95
NOV 24 2017	☒ Check - 2550	-\$856.97 \$348,386.95
NOV 22 2017	☒ Check - 2554	-\$525.00 \$349,243.92
NOV 22 2017	☒ Check - 2552	-\$400.00 \$349,768.92
NOV 22 2017	☒ Check - 2579	-\$76.98 \$350,168.92
NOV 21 2017	☒ Deposit	+ \$4,004.25 \$350,245.90
NOV 21 2017	☒ Deposit	+ \$3,195.41 \$346,241.65
NOV 21 2017	☒ Deposit	+ \$2,339.02 \$343,046.24
NOV 21 2017	☒ Deposit	+ \$2,236.85 \$340,707.22
NOV 21 2017	☒ Deposit	+ \$2,127.13 \$338,470.37
NOV 21 2017	☒ Deposit	+ \$1,061.24 \$336,343.24
NOV 17 2017	☒ Check - 2476	-\$1,250.00 \$335,282.00
NOV 15 2017	IRS/USATAXPYMT *****1991233959 JEFFERSON COUNTY EMERG	-\$391.80 \$336,532.00
NOV 9 2017	ENERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$987.36 \$336,923.80
NOV 8 2017	ENERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$278.50 \$337,911.16
NOV 6 2017	ENERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$173.12 \$338,189.66
NOV 3 2017	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4	+ \$13,468.81 \$338,362.78
OCT 31 2017	Interest Paid	+ \$68.55 \$324,893.97
OCT 31 2017	TXWORKFORCECOMM/DEBIT (512)463-2325 TWC-998827876	-\$2.50 \$324,825.42

OCT 27 2017	☞ Check - 2529	-\$400.00 \$324,827.92
OCT 27 2017	☞ Check - 2549	-\$76.94 \$325,227.92
OCT 26 2017	☞ Check - 2541	-\$100.00 \$325,304.86
OCT 25 2017	☞ Check - 2534	-\$250.00 \$325,404.86



Texas First Bank Public Funds Savings **1885

Last Updated: 1/13/2018 9:11 AM

Available Balance

\$200,615.17

Available Balance

\$200,615.17

Date	Description	Amount
DEC 29 2017	Interest Paid	+ \$25.55 \$200,615.17
NOV 30 2017	Interest Earned	+ \$24.73 \$200,589.62
OCT 31 2017	Interest Earned	+ \$25.27 \$200,564.89
SEP 29 2017	Interest Earned	+ \$16.48 \$200,539.62
AUG 31 2017	Interest Earned	+ \$17.03 \$200,523.14
JUL 31 2017	Interest Earned	+ \$17.03 \$200,506.11
JUN 30 2017	Interest Earned	+ \$16.48 \$200,489.08
MAY 31 2017	Interest Earned	+ \$17.02 \$200,472.60
APR 28 2017	Interest Earned	+ \$16.47 \$200,455.58
MAR 31 2017	Interest Earned	+ \$17.02 \$200,439.11
FEB 28 2017	Interest Earned	+ \$15.37 \$200,422.09
JAN 31 2017	Interest Earned	+ \$17.02 \$200,406.72
DEC 30 2016	Interest Earned	+ \$17.02 \$200,389.70
NOV 30 2016	Interest Earned	+ \$16.47 \$200,372.68
OCT 31 2016	Interest Earned	+ \$17.02 \$200,356.21
SEP 30 2016	Interest Earned	+ \$16.46 \$200,339.19

Exhibit D

Jefferson County Emergency Services District No. 4
Statement of Activities (Modified Cash Basis)
All Locations

	1 Month Ended 12/31/2017 Actual	3 Months Ended 12/31/2017 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Revenue					
Ad Valorem Taxes	\$ 40,209	\$ 56,651	\$ 540,000	\$ (483,349)	10.49%
EMS Billing	-	-	40,000	(40,000)	0.00%
Interest Income	108	310	500	(190)	62.00%
Loan Proceeds	-	-	350,000	(350,000)	0.00%
Other Income	6,117	155,717	1,500	154,217	10381.13%
Sale of Equipment	-	-	15,000	(15,000)	0.00%
Total Revenue	<u>46,434</u>	<u>212,678</u>	<u>947,000</u>	<u>(734,322)</u>	<u>22.46%</u>
Operating Expenses					
Accounting	525	1,560	15,500	(13,940)	10.06%
Administrative Assistant	1,140	3,675	15,000	(11,325)	24.50%
Advertising	-	-	1,000	(1,000)	0.00%
Bank Fees	36	65	150	(85)	43.33%
Cable	28	110	350	(240)	31.43%
Children's Education	-	-	2,000	(2,000)	0.00%
Cleaning & Building Maintenance/Repairs	2,193	8,178	5,500	2,678	148.69%
District Manager	1,250	3,750	15,000	(11,250)	25.00%
Fees & Fees	-	250	1,500	(1,250)	16.67%
Insurance - VFIS District	632	632	2,000	(1,368)	31.60%
Interest Expense	-	-	6,061	(6,061)	0.00%
Internet	-	110	1,950	(1,840)	5.64%
Lawn Service	500	1,500	4,650	(3,150)	32.26%
Legal/Professional	2,029	6,024	15,000	(8,976)	40.16%
Lodging/Meals/Travel & Regist ESD	-	-	3,000	(3,000)	0.00%
Note Payable-Dallas Bank&Trst(3000gal Tanker)	-	-	29,677	(29,677)	0.00%
Note Payable-First Financial (Mini Pumper)	-	-	37,877	(37,877)	0.00%
Office Supplies & Postage	7	7	-	7	0.00%
Payroll Tax Expense	95	307	1,150	(843)	26.70%
Small Equipment Purchases (less than \$5,000)	-	-	3,250	(3,250)	0.00%
Tax & Appraisal Fees	1,983	2,710	13,000	(10,290)	20.85%
Telephone/Internet	358	977	900	77	108.56%
Utilities	716	2,991	7,250	(4,259)	41.26%
Water & Garbage	84	267	3,600	(3,333)	7.42%
Total Operating Expenses	<u>11,576</u>	<u>33,113</u>	<u>185,365</u>	<u>(152,252)</u>	<u>17.86%</u>

Jefferson County Emergency Services District No. 4
Statement of Activities (Modified Cash Basis)
All Locations

	1 Month Ended 12/31/2017 Actual	3 Months Ended 12/31/2017 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Emergency Medical Services					
Emergency Medical Services	2,426	2,426	60,000	(57,574)	4.04%
Total Emergency Medical Services	2,426	2,426	60,000	(57,574)	4.04%
Fire Services					
Certification Dues	-	1,100	600	500	183.33%
Dispatch Services/Edispatches	3,179	21,989	20,000	1,989	109.95%
Equipment, Boots, Gloves-Insp/Repairs	356	3,248	6,500	(3,252)	49.97%
Fire Chief	1,579	1,579	18,000	(16,421)	8.77%
Fire Field Meals	53	418	1,000	(582)	41.80%
Fire Uniforms	-	-	6,000	(6,000)	0.00%
Fuel - Fire & EMS	303	1,533	6,000	(4,467)	25.55%
Insurance - Prop. & Liab.	-	-	31,500	(31,500)	0.00%
Insurance - Worker's Compensation	-	-	2,500	(2,500)	0.00%
Maintenance & Repairs - Radios	-	-	6,000	(6,000)	0.00%
Payroll Tax Expense	-	-	1,450	(1,450)	0.00%
Personal Protection Equipment	2,407	2,569	15,000	(12,431)	17.13%
Personal Protective Equipment - Inspection	-	-	8,500	(8,500)	0.00%
Software - Firehouse	-	-	3,000	(3,000)	0.00%
Supplies - Fire	58	883	20,000	(19,117)	4.42%
Training & Materials	-	350	10,000	(9,650)	3.50%
Travel/Lodging/Meals/Trans Expenses	-	-	5,000	(5,000)	0.00%
Tuition/Registration	64	221	2,000	(1,779)	11.05%
Vehicle Repair & Maintenance	4,640	11,669	25,000	(13,331)	46.68%
Total Fire Services	12,639	45,559	188,050	(142,491)	24.23%
Capital Expenditures					
Ambulance Expenditures	-	-	20,000	(20,000)	0.00%
Capital Expenditures - Other	5,000	5,000	-	5,000	0.00%
Life Pak - EMS	-	-	15,000	(15,000)	0.00%
LMTV Vehicle with Upgrades	-	4,265	-	4,265	0.00%
Purchase of Land - Hwy 124	-	93	-	93	0.00%
Radio Communication Upgrade	49,209	52,788	-	52,788	0.00%
Rescue Pumper (1000 gal. engine)	-	-	350,000	(350,000)	0.00%
SCBA Packs/Replacement Bottles	-	-	15,000	(15,000)	0.00%
Tools	-	24,212	-	24,212	0.00%
Total Capital Expenditures	54,209	86,358	400,000	(313,642)	21.59%
Contingency					
Contingency	869	5,538	20,000	(14,462)	27.69%
Total Contingency	869	5,538	20,000	(14,462)	27.69%
Total Expenses	81,719	172,994	853,415	(680,421)	20.27%
Net Change in Fund Balance	\$ (35,285)	\$ 39,684	\$ 93,585		

Exhibit E

Jefferson County Emergency Services District No. 4

Check List

All Bank Accounts

December 12, 2017 - January 15, 2018

Check Number	Check Date	Payee	Amount
Payroll Checks			
2645	01/15/18	Diaz, Daniel J	821.41
Payroll Check Total			821.41
Vendor Checks			
2605	12/12/17	Jeremy D. Hansen	1,578.80
2606	12/12/17	Jefferson County Appraisal District	1,493.73
2607	12/12/17	Penguin Management, Inc.	2,916.00
2608	12/12/17	Hamshire Voluntary Fire Dept., Inc.	5,000.00
2609	12/14/17	VISA	1,821.15
2610	12/14/17	VISA	13.35
2611	12/14/17	VISA	29.43
2612	12/14/17	M & D Supply, Inc.	57.95
2613	12/14/17	Wildfire Truck & Equipment Sales, LTD.	3,164.80
2614	12/14/17	ISI Commercial Refrigeration, LLC	2,193.00
2615	12/19/17	Southeastern Emergency Equipment	2,426.12
2616	01/15/18	P. C. Market and Hardware	243.39
2617	01/15/18	Cocomo Joes	354.00
2618	01/15/18	James Douglas Saunders	462.00
2619	01/15/18	Delta Industrial Service and Supply	1,125.81
2620	01/15/18	Allison Nathan Getz, Tax Assessor-Collector	4,328.52
2621	01/15/18	Robertson, Shoemaker & Associates, PLLC	572.43
2622	01/15/18	Joshua C. Heinz	400.00
2623	01/15/18	Hubert Oxford, IV	400.00
2624	01/15/18	Jeremy D. Hansen	1,250.00
2625	01/15/18	Town and Country	875.59
2626	01/15/18	VISA	310.75
2627	01/15/18	VISA	118.48
2628	01/15/18	Lone Star Lube Right	7.00
2629	01/15/18	Green Acres Grocery, Inc.	285.35
2630	01/15/18	Love's Travel Stops & Country Stores	92.93
2631	01/15/18	M & D Supply, Inc.	173.31
2632	01/15/18	Benckenstein & Oxford, L.L.P.	846.07
2633	01/15/18	3RD COAST INTERNET	109.95
2634	01/15/18	REPUBLIC SERVICES	535.00
2635	01/15/18	REPUBLIC SERVICES	535.00
2636	01/15/18	Sieben Equipment Service, Inc	388.74
2637	01/15/18	Axcess Hose and Ladder Co	874.70
2638	01/15/18	Action Training Systems	2,625.00
2639	01/15/18	Jared Sampson	483.87
2640	01/15/18	VISA	264.80
2641	01/15/18	REPUBLIC SERVICES	450.00
2642	01/15/18	Patrick L. Larson	1,129.03
2643	01/15/18	Rollins Truck & Trailer Repair, LLC	340.00
2644	01/15/18	VISA	912.05
Vendor Check Total			41,188.10
Check List Total			42,009.51

Check count = 41

Jefferson County Emergency Services District No. 4 Bank Account Register

Texas First Bank - Checking
December 12, 2017 - January 15, 2018

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			298,583.30
12/12/17	2605	HANSEN	Jeremy D. Hansen	1,578.80		297,004.50
12/12/17	2606	JCAPPRASAL	Jefferson County Appraisal District	1,493.73		295,510.77
12/12/17	2607	PENGUIN	Penguin Management, Inc.	2,916.00		292,594.77
12/12/17	2608		Hamshire Voluntary Fire Dept., Inc.	5,000.00		287,594.77
12/14/17	2609	VISA5904	VISA	1,821.15		285,773.62
12/14/17	2610	VISA4586	VISA	13.35		285,760.27
12/14/17	2611	VISA7041	VISA	29.43		285,730.84
12/14/17	2612	M&DSUPPLY	M & D Supply, Inc.	57.95		285,672.89
12/14/17	2613	WILDFIRE	Wildfire Truck & Equipment Sales, LTD.	3,164.80		282,508.09
12/14/17	2614	ISI	ISI Commercial Refrigeration, LLC	2,193.00		280,315.09
12/15/17		EFTPS	EFTPS on-line payroll tax payment	241.06		280,074.03
12/19/17	2615	SE EMERG	Southeastern Emergency Equipment	2,426.12		277,647.91
12/28/17			VFIS Partial Settlement Station Sewer System Claim		6,117.20	283,765.11
12/28/17			Reimbursement eDispatch partners		1,747.50	285,512.61
12/29/17			Interest		82.38	285,594.99
01/05/18			Jefferson County Tax Deposit for Month of December		215,985.10	501,580.09
01/09/18		ENERGY	ENERGY	499.46		501,080.63
01/09/18		ENERGY	ENERGY	131.70		500,948.93
01/09/18	Bank Draft	ENERGY	ENERGY	129.38		500,819.55
01/15/18		VISA 7785	VISA	264.80		500,554.75
01/15/18		REPUBLIC	REPUBLIC SERVICES	450.00		500,104.75
01/15/18		PLARSON	Patrick L. Larson	1,129.03		498,975.72
01/15/18		ROLLINS	Rollins Truck & Trailer Repair, LLC	340.00		498,635.72
01/15/18		VISA5904	VISA	912.05		497,723.67
01/15/18	2616	PCMARKET	P. C. Market and Hardware	243.39		497,480.28
01/15/18	2617	COCOMO	Cocomo Joes	354.00		497,126.28
01/15/18	2618	SAUNDERS	James Douglas Saunders	462.00		496,664.28
01/15/18	2619	DELTA	Delta Industrial Service and Supply	1,125.81		495,538.47
01/15/18	2620	JEFFCTYX	Allison Nathan Getz, Tax Assessor-Collector	4,328.52		491,209.95
01/15/18	2621	ROBERTSONSH	Robertson, Shoemaker & Associates, PLLC	572.43		490,637.52
01/15/18	2622	HEINZ	Joshua C. Heinz	400.00		490,237.52
01/15/18	2623	OXFORD	Hubert Oxford, IV	400.00		489,837.52
01/15/18	2624	HANSEN	Jeremy D. Hansen	1,250.00		488,587.52
01/15/18	2625	TOWNANDCOUN	Town and Country	875.59		487,711.93
01/15/18	2626	VISA4586	VISA	310.75		487,401.18
01/15/18	2627	VISA7041	VISA	118.48		487,282.70
01/15/18	2628	LONESTAR	Lone Star Lube Right	7.00		487,275.70
01/15/18	2629	GREENACRES	Green Acres Grocery, Inc.	285.35		486,990.35
01/15/18	2630	LOVES	Love's Travel Stops & Country Stores	92.93		486,897.42
01/15/18	2631	M&DSUPPLY	M & D Supply, Inc.	173.31		486,724.11
01/15/18	2632	BENCK	Benckenstein & Oxford, L.L.P.	846.07		485,878.04
01/15/18	2633	3RD Coast	3RD COAST INTERNET	109.95		485,768.09
01/15/18	2634	REPUBLIC	REPUBLIC SERVICES	535.00		485,233.09
01/15/18	2635	REPUBLIC	REPUBLIC SERVICES	535.00		484,698.09
01/15/18	2636		Sieben Equipment Service, Inc	388.74		484,309.35
01/15/18	2637		Access Hose and Ladder Co	874.70		483,434.65
01/15/18	2638		Action Training Systems	2,625.00		480,809.65
01/15/18	2639	JSAMPSON	Jared Sampson	483.87		480,325.78
01/15/18	2640	VISA 7785	VISA	264.80		480,060.98
01/15/18	2641	REPUBLIC	REPUBLIC SERVICES	450.00		479,610.98
01/15/18	2642	PLARSON	Patrick L. Larson	1,129.03		478,481.95
01/15/18	2643	ROLLINS	Rollins Truck & Trailer Repair, LLC	340.00		478,141.95
01/15/18	2644	VISA5904	VISA	912.05		477,229.90
01/15/18	2645		Diaz, Daniel J	821.41		476,408.49
			Totals	46,106.99	223,932.18	476,408.49

Jefferson County Emergency Services District No. 4

Bank Account Register

Texas First Bank - Savings
December 12, 2017 - January 15, 2018

Date	Reference	Description	Checks/ Payments	Deposits/ Additions	Balance
		Beginning Balance			200,589.62
12/29/17		Interest		25.55	200,615.17
		Totals	<u>0.00</u>	<u>25.55</u>	<u>200,615.17</u>

Transaction count = 1