

THE STATE OF TEXAS           §  
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COUNTY OF JEFFERSON       §

**NOTICE OF REGULAR MEETING AND AGENDA  
OF JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4**

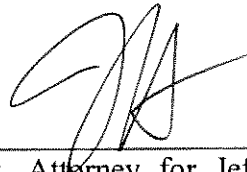
**January 18, 2016**

Notice is hereby given that a Regular Meeting of the Board of Commissioners of Jefferson County Emergency Services District No. 4 will be held on January 18, 2016, beginning at 5:30 p.m., at the Labelle-Fannett VFD fire station, located at 12880 FM 365, Beaumont, Texas 77705, for the following purposes:

**Regular Meeting**

1. Call to order.
2. Determination of quorum.
3. Administration of Statement of Official and Oath of Office for newly-appointed ESD Commissioners.
4. Nomination and election of Board officers (President, Vice President, Secretary, Treasurer and Assistant Treasurer).
5. Discuss and take any needed action to update bank account and any other necessary records to delete old Board members therefrom and add newly-appointed Board members as authorized signers, and to cancel old Board members' District credit cards and authorize issuance of District credit cards for newly-appointed Board members.
6. Public comment. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners.
7. VFDs Chiefs' Reports; review and discuss Monthly Run Reports, required quarterly/annual reports, and financial records/reports submitted by the VFDs.
8. District Manager's Report.
9. Review and approve minutes of the December 21, 2015 regular meeting.
10. Treasurer's Report.
11. Review, discuss and take action to approve and authorize payment of the District's bills and accounts; and, review, discuss and take action to approve VFDs' emergency expenditures being submitted for reimbursement and authorize payment of same.

12. Review, discuss and take action on proposed purchases of equipment and/or supplies, proposed equipment repairs, maintenance and/or testing, as well as any other purchase, repair, and/or maintenance requests submitted by the VFDs.
13. Discuss use of District/VFDs equipment by VFDs not in possession of same for use in providing fire and emergency services, and take any needed action regarding same.
14. Discuss and take any needed action regarding a cost analysis and/or feasibility study on paid medics to provide EMS service within the District, along with proposals from third-party private entities to provide said services for the District.
15. Discuss status of agreed procedures review of the VFDs' financial policies, procedures and records.
16. Discuss recent public information requests received and responded to by the District, and discuss and take action regarding policy and procedure for charging for copies and other allowable expenses associated with public information request responses.
17. Discuss and take any needed action regarding retention of special counsel to review and consult on the District's policies, procedures, service agreements, and operations.
18. Discuss and take any needed action regarding the Board members and District Manager's attendance at the upcoming SAFE-D annual conference in Galveston.
19. Counsel report.
20. Such other matters that may come before the board.
21. Adjourn.




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Joshua C. Heinz, Attorney for Jefferson County  
Emergency Services District No. 4

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 A packet containing all supportive documentation for this agenda will be available for inspection on the third Monday of each month at the District's administrative office, located at the Labelle-Fannett VFD Fire Station, 12880 FM 365, Beaumont, Texas 77705, between 5:30 p.m. and 6:30 p.m.  
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Jefferson County Emergency Services District No. 4 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request.

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The Board may retire to Executive Session any time between the meetings opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or, discussion of real estate acquisitions pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.

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