

MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF COMMISSIONERS OF  
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4

A regular meeting of the Board of Commissioners of Jefferson County Emergency Services District No. 4 ("District") was called for at 5:30 p.m. on March 21, 2016, at the Labelle-Fannett VFD fire station, located at 12880 FM 365, Beaumont, Texas 77705, pursuant to notice duly posted according to law.

At approximately 5:30 p.m., the regular meeting was called to order. The roll was called of the duly constituted officers and members of the Board, to wit:

|                |                     |
|----------------|---------------------|
| Jeff Roebuck   | President           |
| Charlie Reneau | Vice President      |
| Randy Walston  | Secretary           |
| Sandra Melton  | Treasurer           |
| Robert Bordes  | Assistant Treasurer |

All of said Board members were present, thus constituting a quorum. Also present at the meeting were: Wayne Wilber, District Manager; Mary Ellen Robertson, the District's accountant; Joshua Heinz of the law firm Benckenstein & Oxford, L.L.P., attorneys for the District; and, the individuals listed on the attendance log attached hereto as Exhibit A.

Upon establishing that a quorum was present, President Roebuck asked for public comment as set forth in Agenda Item No. 3, at which time Daniel Hidalgo of West Jefferson County Municipal Water District ("WJCMWD") advised the Board that WJCMWD had recently prepared a risk management plan in relation to its water treatment plant with the assistance of the Labelle-Fannett VFD.

The Board was then directed to Agenda Item No. 4 regarding the federal debarment of Labelle-Fannett VFD. The Board reviewed the notice of debarment letter from the U.S. Department of Homeland Security ("DHS") to Labelle-Fannett VFD, a copy of which is attached

hereto as **Exhibit B**. Said notice states that the Labelle-Fannett VFD is debarred from all procurement and non-procurement programs for a period of three years. Mr. Heinz advised the Board that due to the debarment, Labelle-Fannett VFD will no longer receive any form of federal assistance or funding, even if such assistance comes through the State of Texas or Jefferson County, and neither the state nor county will provide funding to an entity that is listed on the federal debarment list, which could affect the District's ability to obtain assistance and funding so long as its primary services are provided by a debarred entity. As set forth in the letter, Mr. Heinz also stated that because Labelle-Fannett VFD never opposed the proposed debarment, even though it was provided an opportunity to do so, the three year debarment went into effect on March 4, 2016, being the date of the notice letter. Representatives of Labelle-Fannett VFD stated that they had understood that Henry Labrie, Treasurer of Labelle-Fannett VFD, was taking care of the matter, and in response, Mr. Labrie stated that his attorneys had made an error by failing to timely respond to the proposed debarment. When asked for his opinion by the Board, Mr. Heinz stated that he did not believe that the District should continue its contractual relationship with or provide any further funding to Labelle-Fannett VFD, and that in the event that the Board decided to continue said relationship, same could result in future liability for the District and Board members in the event any future fraudulent actions are committed by Labelle-Fannett VFD, especially with relation to tax funds provided by the District to the department. Should it decide to terminate Labelle-Fannett VFD's service agreement, Mr. Heinz also recommended that the Board establish a District volunteer fire department to provide fire protection and suppression services within the service area currently covered by Labelle-Fannett VFD, and potentially the area serviced by Cheek VFD as well. The Board will hold a special

meeting on Tuesday, March 29, 2016 at 5:30 p.m., and Mr. Heinz will prepare and post a notice/agenda for said special meeting.

The Board then moved along to Agenda Item No. 5, at which time Mr. Heinz advised the Board that because of issues which occurred in the past in relation to Labelle-Fannett VFD, VFIS, the District's insurance provider, has refused to insure the new tanker purchased by the District because it is in the "care, custody and control" of Labelle-Fannett VFD. Accordingly, Labelle-Fannett VFD has added the apparatus on its insurance policy. Wayne Wilber, District manager, stated that he has received the insurance card for the tanker from McFerrin Insurance Agency, Labelle-Fannett VFD's agent, evidencing that the tanker is covered under the department's policy, but he is still awaiting confirmation that the District is listed as the loss payee for the tanker on Labelle-Fannett VFD's policy.

The Board was then directed to Agenda Item No. 6 regarding the District's fiscal year 2014-15 financial statements and auditor proposal. Mary Ellen Robertson provided each Board member with a copy of the proposed financial statements for the fiscal year ended September 30, 2015, a copy of which is attached **Exhibit C**. Mrs. Robertson indicated that said financial statements were compiled in preparation for the District's 2014-15 audit. Mrs. Robertson also advised that even though she requested auditing proposals from various qualified accountants, she only received one proposal from J.R. Edwards & Associates, LLC, a copy of which is attached hereto as **Exhibit D**. Mrs. Robertson also stated that Ralph Liken, the accountant who performed the District's fiscal year 2013-14 audit, refused to submit a proposal because of Labelle-Fannett VFD's debarment and the issues relating to same. Mrs. Robertson requested that the Board members review the draft financial statements and auditing proposal and that same be considered for approval at the March 29, 2016 special meeting. Mrs. Robertson will

also obtain an engagement letter from J.R. Edwards & Associates, LLC so that same can also be considered by the Board at the March 29, 2016 special meeting.

Next, President Roebuck directed the Board to Agenda Item No. 7 for the VFD Chiefs' reports. Kelli Jo Arceneaux, Secretary of Labelle-Fannett VFD, and Ken Duhon, Chief of Cheek VFD, reviewed the submitted monthly run reports with the Board and advised on the department's recent activities and service calls. Copies of the departments' monthly run reports are attached hereto as **Exhibit E**.

The Board then moved to Agenda Item No. 8 for the District Manager's report. Wayne Wilber advised the Board that Cheek VFD had submitted its quarterly membership roster and training records to the District. Additionally, with regard to Labelle-Fannett VFD, Mr. Wilber reported that considerable repairs had recently been performed on Engines 41 and 42, and that the department's electrical service had been transferred to the District. Further, Mr. Wilber advised that pump and draft testing was being performed later that week on the new tanker recently purchased by the District.

The Board was then directed by President Roebuck to Agenda Item No. 9 for review of the Minutes of the February 15, 2016 regular meeting. Upon motion by Treasurer Melton and seconded by Assistant Treasurer Bordes, the proposed minutes were unanimously approved by the Board.

Thereafter, the Board's attention was directed to Agenda Item No. 10, at which time Treasurer Melton reported that the District's Texas First Bank checking account balance was \$511,105.27 as of February 29, 2016 and \$503,249.95 as of March 18, 2016, and that the District's Texas First Bank savings account balance was \$200,221.77 as of as of February 29, 2016 and March 18, 2016, as reflected in the account statements attached hereto as **Exhibit F**.

Mrs. Robertson then reviewed with the Board the District's current financial statement of activities, which is attached hereto as **Exhibit G**.

The Board then moved along to Agenda Item No. 11 for payment of the District's bills and VFDs' reimbursement requests. Treasurer Melton reviewed with the Board the District's various monthly expenditures and VFD reimbursement requests submitted for payment. Additionally, upon request by Mr. Heinz, Treasurer Melton confirmed that the payment to Labelle-Fannett VFD was for reimbursement of expenditures incurred by the department prior to their recent debarment. Upon motion by Treasurer Melton and seconded by Assistant Treasurer Bordes, the Board unanimously approved payment of the bills and expenditures listed on the account register attached hereto as **Exhibit H** (Check Nos. 2105-2128).

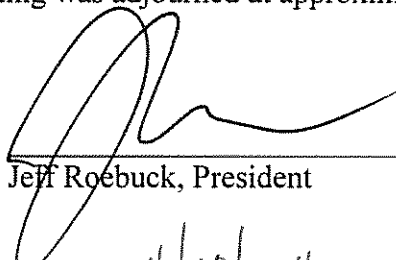
Next, President Roebuck directed the Board to Agenda Item No. 12 regarding equipment purchases. Mr. Wilber advised the Board that he had obtained a quote from Siddons-Martin for the tanker accessories requested by Labelle-Fannett VFD, which totaled approximately \$85,000.00. A copy of the quote is attached hereto as **Exhibit I**. The Board reminded Charles Sonnier, Chief of Labelle-Fannett VFD, that only \$25,000.00 was available in the budget for purchasing equipment for the new tanker. Also, Mr. Heinz suggested that until such time that the Board takes action on whether to continue its contractual relationship with Labelle-Fannett VFD because of the debarment issue, only necessary items should be acquired for the new tanker. Upon motion by Vice President Reneau and seconded by Assistant Treasurer Bordes, the Board unanimously authorized Mr. Wilber to spend up to \$25,000.00 to purchase necessary equipment for the new tanker. Mr. Wilber then reviewed the quote received from Municipal Emergency Services ("MES") for a complete set of electric Hurst extrication tools for Cheek VFD, having a total cost of \$26,911.00. A copy of the MES quote, along with the sole source

letter and grant verification relating to same, are attached hereto as Exhibit J. Mr. Wilber advised the Board that Cheek VFD had received a \$15,000.00 grant from the Texas A&M Forest Service ("Forest Service") which will be paid to the department upon purchase of the tools, and Chief Duhon confirmed that said grant funds would be provided to the District in order to offset the cost of the extrication tools. Then, Chief Sonnier, who is also a sales representative for TNT rescue tools, along with his wife, advised the Board that the TNT tools were cheaper than the Hurst tools. Mr. Wilber and Mr. Heinz advised the Board that TNT only manufactures a manual ram, while Hurst's ram is electric. Moreover, Mr. Wilber advised that Cheek VFD tested both sets of tools, and thereafter the department members voted unanimously for the Hurst tools, which Chief Duhon confirmed. Also, in response to a question from Assistant Treasurer Bordes, Chief Duhon stated that the weight of the tools was the biggest reason why they preferred the electric tools over the hydraulic models. Upon motion by Assistant Treasurer Bordes and seconded by Treasurer Melton, the Board unanimously approved the purchase of the Hurst extrication tools for Cheek VFD. Since the Forest Service grant is in Cheek VFD's name, the District will provide Cheek VFD with a check in the amount of the purchase price so that Cheek VFD can pay MES directly for extrication tools purchase and thereafter provide a copy of its check to the Forest Service for claiming the grant funds.

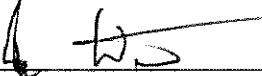
The Board then moved to Agenda Item No. 13 regarding EMS service options for the District. President Roebuck advised the Board that he, Mr. Wilber and Mr. Heinz met with Acadian Ambulance Service ("Acadian") representatives about service options. Acadian provided the following service quotes: 24-hour dedicated ambulance, approximately \$700,000.00 annually; and, 12-hour dedicated ambulance, approximately \$350,000.00 annually. Since those options are not feasible for the District based on the amount of its annual tax revenue, Acadian

was asked to present a proposal whereby the District would provide reasonable compensation in exchange for Acadian to be the exclusive EMS service provider for the District and having to comply with response time requirements. Said proposal should be available prior to the next regular Board meeting. At that time, several members of the Labelle-Fannett VFD and other local residents voiced their opinions and concerns about Acadian and its services. In response, President Roebuck advised that because it is not feasible for the District to fund an internal 24-hour EMS service, the District is exploring options for improving the overall EMS services and response times in the District. Additionally, President Roebuck and the other Board members voiced their concerns about department's EMS service being contingent on member availability, and well as the response time delay associated with a volunteer service. Additionally, the Board is also concerned about the debarment of Labelle-Fannett VFD and the ramifications of same. Nonetheless, President Roebuck requested that Labelle-Fannett VFD provide the District with its EMS service records for the previous twelve months to show service calls received and made by the department, as well as response times, so that the Board can consider and compare same to the proposal to be provided by Acadian.

Being as there was no report from counsel or other matters to come before the Board under Agenda Item Nos. 14 and 15, the meeting was adjourned at approximately 7:00 p.m.

  
\_\_\_\_\_  
Jeff Roebuck, President  
Date: 4/18/2016

ATTEST:

  
\_\_\_\_\_

Position: Secretary

Date: 4/18/2016

# Exhibit A

JEFFERSON COUNTY EMERGENCY SERVICE DISTRICT NO. 4

March 21, 2016

SIGN IN SHEET

- 1 R. J. Rivett 4301 CVFD
- 2 Darlene Rivett 252 "
- 3 Pat Ranson
- 4 Scott Wash
- 5 Carolyn Hugel HVFD
- 6 ~~Daniel Hidalgo~~ WESTJEFFEMFD
- 7 Jim Smith
- 8 Nick Morrison HVFD
- 9 Ken Dutton CVFD
- 10 Kurt LeAnn LFVFD
- 11 HeAnna Jannier
- 12 ~~Mark~~ LFVFD
- 13 T-N LFVFD
- 14 Mike Matk HVFD
- 15 Lena Borden
- 16 Carrie Sanders
- 17 HENRY LARRE
- 18 J.O. An HVFD
- 19 Galin McWier
- 20

# Exhibit B



## Homeland Security

Labelle Fannett Volunteer Fire Department  
Henry LaBrie, Treasurer  
18769 FM 365  
Beaumont, Texas 77705-8761

**RE: Notice of Debarment**

Dear Mr. LaBrie:

By letter dated August 21, 2015, you were notified that the Department of Homeland Security (DHS) suspended and proposed for debarment you and your company, Labelle Fannett Volunteer Fire Department, from government procurement and nonprocurement programs. That letter provided you with an opportunity to submit information and argument in opposition to the proposed debarment. Although your counsel, Messrs. Roebuck and Watts, were sent the administrative record, and given additional time to submit matters in opposition, FEMA received no submissions and no requests for additional time extensions. The administrative record was closed February 12, 2016, without any submissions by you or your counsel.

Via imputation, the following improper conduct serves as the basis for you and your companies' debarment: During a joint investigation conducted by DHS Office of Inspector General (OIG), and Jefferson County Sheriff's Office (JCSO), the DHS OIG determined that you made false and fraudulent representations regarding the financial claims of the Labelle Fannett Volunteer Fire Department and China Volunteer Department to maximize monetary returns from insurance companies and FEMA reimbursements.

The aggravating factors and mitigating circumstances in this matter were detailed in the Action Referral Memorandum you were provided with the Notice of Suspension and Proposed Debarment. You were afforded an opportunity to present matters in your defense or mitigation but failed to submit any information to supplement the administrative record. Therefore, based upon the administrative record there is no indication that you recognize and understand the seriousness of your actions, which gave rise to this proposed debarment. There is also nothing in the record to indicate that you accepted responsibility for your misconduct. This gives pause to the government as to whether you will appropriately modify your behavior.

Based on the administrative record, I have determined that your immediate debarment is in the public interest and for the government's protection. This decision is made after carefully considering the factors, as appropriate, cited in 2 C.F.R. § 180.860. Accordingly, you are debarred effective the date of this letter for a period of three (3) years. The effects of this debarment are stated in the Notice of Suspension and Proposed Debarment dated August 21, 2015.

Sincerely,

A handwritten signature in black ink that reads "Michael D. Russell". The signature is fluid and cursive.

Michael D. Russell  
DHS Suspension and Debarment Official

# Exhibit C

**JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4**  
**COMPILED FINANCIAL STATEMENTS**  
**For the Year Ended September 30, 2015**

**JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4  
 COMPILED FINANCIAL STATEMENTS  
 For the Year Ended September 30, 2015**

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**INTRODUCTORY SECTION**

**JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4  
JEFFERSON COUNTY, TEXAS  
For the Year Ended September 30, 2015**

**Board of Commissioners**

Jeffery Roebuck  
Charles Reneau  
Sandra Duhon  
Sandra Melton  
Charlie Cox

President  
Vice President  
Secretary  
Treasurer  
Assistant Treasurer

**Command Staff**

Charles Sonnier  
Kenneth Duhon

Fire Chief – Labelle Fannett VFD  
Fire Chief – Cheek VFD

**FINANCIAL SECTION**

**MARY ELLEN ROBERTSON**

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**CERTIFIED PUBLIC ACCOUNTANT**

985 IH 10 NORTH, SUITE 101  
BEAUMONT, TX 77706  
409-892-8901  
FAX 409-892-3041

Board of Commissioners  
Jefferson County Emergency Services District No. 4  
Jefferson County, Texas

Management is responsible for the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Jefferson County Emergency Services District No. 4, as of and for the year ended September 30, 2015, and related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents, in accordance with accounting principles generally accepted in the United States of America. I have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. I did not audit or review the financial statements nor was I required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

I am not independent with respect to Jefferson County Emergency Services District No. 4.

**Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – General Fund on page 24 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. This information is the representation of management. This information was subject to our compilation engagement, however, I have not audited or reviewed the required supplementary information and, accordingly, do not express an opinion, a conclusion, nor provide any form of assurance on such information.

*Mary Ellen Robertson*

Mary Ellen Robertson, CPA  
Beaumont, Texas

March 13, 2016

**JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**September 30, 2015**

In this section of the Annual Financial Report, we, the managers of the Jefferson County Emergency Services District No. 4 (the District), discuss and analyze the District's financial performance for the fiscal year ended September 30, 2015. Please review it in conjunction with the accountant's compilation report and the District's Basic Financial Statements which follow this section.

**FINANCIAL HIGHLIGHTS**

- After the second year of operations, the District's total combined net position was \$699,520 at September 30, 2015, as compared to \$345,365 at September 30, 2014.
- During the year, the District's expenses were \$354,156 less than the \$598,303 revenues generated in taxes and other revenues for governmental activities. This compares to last year when expenses were \$345,365 less than revenues.
- The general fund reported a fund balance this year of \$370,599. All is for unrestricted use by the District. The prior year fund balance at year end was \$147,957.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements are comprised of three components: 1) management's discussion and analysis (this section), (2) the basic financial statements, and (3) required supplementary information.

**Government-wide Financial Statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business. They include the Statement of Net Position and the Statement of Activities that provide information about the activities of the District as a whole and present a longer-term view of the District's property and debt obligations and other financial matters. They reflect the flow of total economic resources in a manner similar to the financial reports of a business enterprise.

*The Statement of Net Position* presents information in a format that displays assets, plus deferred outflows of resources, less liabilities, less deferred inflows of resources to equal net position. Net position is displayed in three components – net investment in capital assets, restricted and unrestricted. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating. To assess the overall health of the District, one needs to consider additional nonfinancial factors such as changes in the District's tax base.

JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
September 30, 2015

The *Statement of Activities* presents information showing how the government's net position changed during the current fiscal year. All changes in net position are reported for all current year's revenues and expenses regardless of when cash is received or paid. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

Both of the District's government-wide financial statements distinguish the functions of the District as being principally supported by taxes (governmental activities) as opposed to business-type activities that are intended to recover all or a significant portion of their costs through user fees and charges.

**Fund Financial Statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The fund financial statements provided detailed information about the District's most significant funds, *not* the District as a whole.

- Some funds are required by State law and by bond covenants.
- The Board of Commissioners may establish other funds to control and manage money for particular purposes or to show that it is properly using certain taxes and grants.

The District has the following kinds of funds:

**Governmental Funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District's major governmental fund is the General Fund.

**JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
September 30, 2015

The District adopts an annual appropriated budget for its General Fund. A budgetary comparison statement has been provided for the General Fund to demonstrate compliance with this budget.

**Notes to the Financial Statements.** The notes provide additional information that is essential to a complete understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found beginning on page 15.

**Required Supplementary Information.** In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information that further explains and supports the information in the financial statements. Required supplementary information can be found on page 24 of this report.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the District, assets exceeded liabilities by \$699,520 at the close of the most recent fiscal year.

**JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4**  
**Net Position**

|  | September 30,<br>2015 | September 30,<br>2014 |
|--|-----------------------|-----------------------|
| Current Assets                                     | \$ 409,444            | \$ 291,782            |
| Capital Assets, Net of<br>Accumulated Depreciation | <u>485,011</u>        | <u>285,118</u>        |
| Total Assets                                       | <u>\$ 894,455</u>     | <u>\$ 576,900</u>     |
| Current Liabilities                                | \$ 41,340             | \$ 144,301            |
| Long-term Liabilities                              | <u>153,595</u>        | <u>87,234</u>         |
| Total Liabilities                                  | <u>\$ 194,935</u>     | <u>\$ 231,535</u>     |
| <b>Net Assets:</b>                                 |                       |                       |
| Invested in Capital Assets, Net of<br>Related Debt | \$ 295,495            | \$ 178,911            |
| Unrestricted                                       | <u>404,025</u>        | <u>166,453</u>        |
| Total Net Position                                 | <u>\$ 699,520</u>     | <u>\$ 345,365</u>     |

**JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**September 30, 2015**

A portion of the District's net position, \$295,495 (42%), reflects its investment in capital assets (e.g. land, buildings, equipment and infrastructure), less any related debt used to acquire those assets that is still outstanding. The District uses these capital assets to provide services to citizens; therefore, these assets are not available for future spending. The District owes \$189,516, in debt related to its capital assets.

The remaining balance of net position \$404,025 may be used to meet the government's on-going obligations to citizens and creditors.

**JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4**  
**Changes in Net Position**  
**For the Years Ended September 30**

|                                   | 2015       | 2014       |
|-----------------------------------|------------|------------|
| Revenues                          |            |            |
| General Revenues:                 |            |            |
| Maintenance and Operations Taxes  | \$ 594,525 | \$ 519,403 |
| Contributions and Grants          | 0          | 188,450    |
| Miscellaneous                     | 3,778      | 415        |
| Total Revenues                    | 598,303    | 708,268    |
| Expenses                          |            |            |
| General Government                | 111,197    | 225,858    |
| Public Safety                     | 132,951    | 137,045    |
| Total Expenses                    | 244,148    | 362,903    |
| Increase (Decrease) in Net Assets | 354,155    | 345,365    |
| Net Assets, Beginning of Year     | 345,365    | 0          |
| Net Assets, End of Year           | \$ 699,520 | \$ 345,365 |

For the fiscal year ended September 30, 2015, the District's total revenues were \$598,303. A significant portion, 99%, comes from property taxes collected, as compared to the prior year in which 73% came from property taxes collected and 27% from contribution of assets.

**Governmental Activities**

- Property tax rates were set at .08741 per \$100 valuation for M&O. The rate for the 2015-2016 is set at .08741 per \$100 of taxable valuation of M&O. The rate was unchanged from the prior year.

**JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
September 30, 2015**

**Financial Analysis of the Government's Funds**

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds.** The focus of the District's governmental fund is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the District's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

The general fund is the chief operating fund of the District. At September 30, 2015, unreserved fund balance of the general fund was \$404,025, as compared to \$166,453 at the end of the prior year.

**Capital Asset and Long-term Debt Activity**

**Capital Assets.** The District's investment in capital assets as of September 30, 2015 amounts to \$485,011 (net of accumulated depreciation), and \$285,118 as of September 30, 2014. This investment in capital assets includes buildings and improvements, vehicles and equipment.

|                            | Governmental Activities |                   |
|----------------------------|-------------------------|-------------------|
|                            | FYE 9/30/15             | FYE 9/30/14       |
| Buildings and Improvements | \$ 13,176               | \$ 13,665         |
| Vehicles and Equipment     | <u>471,835</u>          | <u>271,453</u>    |
| <b>Total</b>               | <u>\$ 485,011</u>       | <u>\$ 285,118</u> |

Additional information on the District's capital assets can be found in Note 4 on page 21 of this report.

**Long-term Debt.** At September 30, 2015, the District had debt of \$189,516 which was secured by 2014 Pierce Mini-Pumper. Additional information about the debt can be found in the notes to the financial statements on page 22 of this report.

**Economic Factors and New Year's Budgets and Rates**

- The District's board adopted a balanced budget for the next fiscal year after giving consideration to the property tax assessed valuations and the level tax rate along with the needs of the district.

**JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**September 30, 2015**

**Requests for Information**

This financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the District's finances and to show accountability for the funds the District receives. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Jefferson County Emergency Services District No. 4.

**BASIC FINANCIAL STATEMENTS**

EXHIBIT A

JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4  
 STATEMENT OF NET POSITION  
 For the Year Ended September 30, 2015

|   | Primary<br>Government<br>Governmental<br>Activities |
|---|---|
| <b>ASSETS</b>                           |   |
| Cash and cash equivalents               | \$ 365,852  |
| Taxes receivable - net of allowance     | 33,426  |
| Prepays                                 | 10,166  |
| Capital assets:                         |   |
| Buildings, property, and equipment, net | 485,011   |
| <b>Total Assets</b>                     | <u>894,455</u>                                      |
| <b>LIABILITIES</b>                      |   |
| Accounts payable                        | 5,419   |
| Non-current liabilities:                |   |
| Due within one year                     | 35,921  |
| Due in more than one year               | 153,595   |
| <b>Total Liabilities</b>                | <u>194,935</u>                                      |
| <b>NET POSITION</b>                     |   |
| Net investment in capital assets        | 295,495   |
| Unrestricted                            | 404,025   |
| <b>Total Net Position</b>               | <u>\$ 699,520</u>                                   |

See accountant's compilation report.  
 The accompanying notes are an integral part of this financial statement.

JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4  
STATEMENT OF ACTIVITIES  
For the Year Ended September 30, 2015

| Functions / Programs          | Expenses          | Program Revenues                       |                                    | Net (Expense)                       |
|-------------------------------|-------------------|--|------------------------------------|-------------------------------------|
|                               |                   | Charges for Services                   | Operating Grants and Contributions | Revenue and Changes in Net Position |
|                               |                   |  |                                    | Primary Government                  |
|                               |                   |  |                                    | Governmental                        |
|                               |                   |  |                                    | Activities                          |
| Governmental Activities:      |                   |  |                                    |                                     |
| General government            | \$ 80,494         | \$ -                                   | \$ -                               | \$ 80,494                           |
| Fire and emergency services   | 163,654           | -                                      | -                                  | 163,654                             |
| Total governmental activities | <u>244,148</u>    | <u>-</u>                               | <u>-</u>                           | <u>244,148</u>                      |
| Total Primary Government      | <u>\$ 244,148</u> | <u>\$ -</u>                            | <u>\$ -</u>                        | <u>\$ 244,148</u>                   |
|                               |                   | Property taxes, penalties and interest |                                    | 594,525                             |
|                               |                   | Other miscellaneous                    |                                    | 3,778                               |
|                               |                   | Total general revenues                 |                                    | <u>598,303</u>                      |
|                               |                   | Change in Net Position                 |                                    | 354,155                             |
|                               |                   | Net Position - Beginning               |                                    | <u>345,365</u>                      |
|                               |                   | Net Position - Ending                  |                                    | <u>\$ 699,520</u>                   |

See accountant's compilation report.  
The accompanying notes are an integral part of this financial statement.

JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4  
BALANCE SHEET - GOVERNMENTAL FUNDS  
September 30, 2015

|   | <u>Total<br/>Governmental<br/>Funds</u><br><u>General Fund</u> |
|---|--|
| <b>ASSETS</b>   |  |
| Cash and cash equivalents                                   | \$ 365,852   |
| Taxes receivable - net of allowance                         | 33,426   |
| Prepays   | 10,166   |
| <b>TOTAL ASSETS</b>   | <u><u>409,444</u></u>  |
| <br><b>LIABILITIES AND FUND BALANCES:</b>                   |  |
| <b>LIABILITIES</b>  |  |
| Accounts payable  | 5,419  |
| <b>TOTAL LIABILITIES</b>                                    | <u>5,419</u>   |
| <br><b>DEFERRED INFLOWS OF RESOURCES</b>                    |  |
| Unavailable revenue - property tax                          | 33,426   |
| <b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>                  | <u>33,426</u>  |
| <br><b>FUND BALANCES:</b>                                   |  |
| Unassigned fund balance                                     | 370,599  |
| <b>TOTAL FUND BALANCE</b>                                   | <u>370,599</u>   |
| <b>TOTAL LIABILITIES, DEFERRED REVENUE AND FUND BALANCE</b> | <u><u>\$ 409,444</u></u>                                       |

See accountant's compilation report.  
The accompanying notes are an integral part of this financial statement.

JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4  
RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS TO  
THE STATEMENT OF NET POSITION  
September 30, 2015

|  |                   |
|--|-------------------|
| Governmental fund balance as reported on the balance sheet for governmental funds.   | \$ 370,599        |
| Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.                      | 485,011           |
| Long-term liabilities, including bonds payable, are notes due and payable in the current period and, therefore, are not reported in the funds. | (189,516)         |
| Recognition of deferred revenue as revenue increases net position.   | 33,426            |
| Change in net position of governmental activities (Exhibit B)  | <u>\$ 699,520</u> |

See accountant's compilation report.  
The accompanying notes are an integral part of this financial statement.

**JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS**  
**For the Year Ended September 30, 2015**

|   | <u>Total<br/>Governmental<br/>Funds</u> |
|---|---|
| <b>REVENUES</b>   |   |
| Property taxes, penalties and interest                              | \$ 579,596                              |
| Other miscellaneous   | 3,778                                   |
| Total revenue   | <u>583,374</u>                          |
| <b>EXPENDITURES</b>   |   |
| Current:  |   |
| General government  | 80,494                                  |
| Fire and emergency services   | 363,547                                 |
| Total expenditures  | <u>444,041</u>                          |
| <b>EXCESS (DEFICIENCY) OF REVENUES<br/>OVER(UNDER) EXPENDITURES</b> | <b>139,333</b>                          |
| <b>OTHER FINANCING SOURCES (USES)</b>                               |   |
| Proceeds from loan  | 189,516                                 |
| Principle payments on loan  | <u>(106,207)</u>                        |
| Total other financing sources and uses                              | <u>83,309</u>                           |
| <b>NET CHANGE IN FUND BALANCES</b>                                  | <b>222,642</b>                          |
| <b>FUND BALANCES AT BEGINNING OF YEAR</b>                           | <u>147,957</u>                          |
| <b>FUND BALANCE AT END OF YEAR</b>                                  | <u><u>\$ 370,599</u></u>                |

See accountant's compilation report.  
The accompanying notes are an integral part of this financial statement.

**JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4  
 RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
 FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES  
 For the Year Ended September 30, 2015**

Net change in fund balances - total governmental funds (Exhibit D) \$ 222,642

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.

|                |                 |         |
|----------------|-----------------|---------|
| Capital outlay | \$ 233,906      |         |
| Depreciation   | <u>(34,013)</u> | 199,893 |

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principle of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position.

|                            |                |          |
|----------------------------|----------------|----------|
| Issuance of long-term debt | (189,516)      |          |
| Repayment of principle     | <u>106,207</u> | (83,309) |

Because some revenues will not be collected for several months after the District's fiscal year end, they are not considered "available" revenue and are deferred in the governmental funds. Deferred revenues increased by this amount in the current period.

14,929

Change in net position of governmental activities (Exhibit B) \$ 354,155

See accountant's compilation report.  
 The accompanying notes are an integral part of this financial statement.

JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4  
NOTES TO FINANCIAL STATEMENTS  
September 30, 2015

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Basis of Presentation**

The financial statements of the Jefferson County Emergency Services District No. 4 (the "District") have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The following represents the significant accounting policies used by the District.

**A. Reporting Entity**

On May 11, 2013, the voters of the District approved the formation of an emergency services district under Article III, Section 48-e of the Texas Constitution and Chapter 775 of the Health and Safety Code of the State of Texas. On May 11, 2013, the County Commissioners Court of Jefferson County, Texas approved the order to form the Jefferson County Emergency Services District No. 4. The District was formed on June 10, 2013 and operates under Board of Commissioners appointed by the Commissioners Court of Jefferson County. The District services the areas previously serviced by the Cheek Volunteer Fire Department and the Labelle-Fannett Volunteer Fire Department. The District is exempt from federal income taxes, state sales tax and state franchise tax.

**B. Government-wide Financial Statements**

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Changes in Net Position) report information on all of the non-fiduciary activities of the primary government. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. Likewise, the *primary government* is reported separately from certain legally separate *component units* for which the primary government is financially accountable.

The District currently does not have any *business-type activities* or component units.

The statement of activities demonstrates the degree to which the direct expenses of a given structure or segment, are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead *general revenues*.

As a general rule, the effect of inter-fund activity has been eliminated from the government-wide financial statements.

JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4  
NOTES TO FINANCIAL STATEMENTS  
September 30, 2015

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

C. Fund Financial Statements

The fund financial statements provide information about the government's funds. The emphasis of fund financial statements is on major governmental funds. At this time the District only has one fund.

The District reports the following major governmental funds:

The *general fund* is the government's primary operating fund. It accounts for financial resources of the general government, except those required to be accounted for in another fund.

D. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as *current financial resources* or *economic resources*. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual, i.e., both measurable and available to finance expenditures of the fiscal period. Revenues are considered available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, claims and judgements, are recorded only when the payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financial sources.

Property taxes, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the District.

**JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4**  
**NOTES TO FINANCIAL STATEMENTS**  
**September 30, 2015**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued**

**E. Budgetary Data**

The following procedures are utilized in establishing the budgetary data reflected in the basic financial statements:

- a. The Fire Chiefs submit to the Commissioners a proposed operating budget for the fiscal year commencing the following October 1. The operating budget includes proposed expenditures and the means of financing them. The General Fund is the only Fund the District has at this time.
- b. A public hearing is conducted, after proper official journal notification, to obtain taxpayer comments.
- c. Prior to September 30, the budget is legally adopted.
- d. Budget appropriations lapse at year-end and are re-established in the succeeding year.
- e. Budgets for the governmental funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

For the year ended September 30, 2015, expenditures were less than appropriations for the general fund in total by \$222,463. All purchases were approved by the Commissioners.

A budget amendment was approved at the August 17, 2015 meeting of the commissioners to increase appropriations by \$253,142 due to loan proceeds for the purchase of a vehicle and correction of BASF tax exemption in relation to ad valorem tax. A final amendment to the budget for this year was approved at the October 15, 2014 meeting, however, the total budget remained the same as the prior amendment.

**F. Cash and Investments**

Cash includes amounts in demand and time deposit accounts. Investments are reported at fair value. Short-term investments, such as certificates of deposit and debt securities with a maturity date of less than one year, are reported at cost, which approximates fair value.

**G. Property Taxes Receivable**

Property appraisal within the District is the responsibility of the Jefferson County Appraisal District (Appraisal District). The Appraisal District is required under the Property Tax Code to appraise all property within the County on the basis of 100% of its market value.

In the governmental fund financial statements, property taxes that are measurable and available (receivable within the current period and collected within the current period or within 60 days thereafter to be used to pay liabilities of the current period) are recognized as revenue in the year of levy. Property taxes that are measurable, but not available, are recorded, net of estimated uncollectible amounts, as deferred revenues in the year of levy. Such deferred revenues are recognized as revenue in the fiscal year in which they become available.

JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4  
NOTES TO FINANCIAL STATEMENTS  
September 30, 2015

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued**

**H. Receivables**

All receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

**I. Prepaid Items**

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

**J. Capital Assets**

Capital assets which include property, furniture, and equipment are reported in the applicable governmental or business-type activities columns on the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of \$5,000 or more and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. When assets are retired or otherwise disposed of, the related costs or other recorded amounts are removed.

Property, plant and equipment of the District are depreciated using the straight-line method over the following estimated useful lives:

| <u>Assets</u>           | <u>Years</u> |
|-------------------------|--------------|
| Buildings               | 20-30        |
| Leasehold Improvements  | 15-30        |
| Furniture and Equipment | 5-10         |
| Vehicles                | 5-15         |

**K. Long-term Obligations**

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight line method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

Long-term debt for governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as expenditures. The accounting for proprietary funds is the same in the fund statements as it is in the government-wide statements.

**JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4**  
**NOTES TO FINANCIAL STATEMENTS**  
**September 30, 2015**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued**

**L. Fund Equity**

In the fund financial statements, governmental funds report classifications of fund balance based on controls placed upon the funds. In accordance with GASB Statement No. 54, fund balance classifications are recorded as follows:

**Non-spendable Fund Balance** – amounts that are not in spendable form or amounts that are legally and contractually required to be maintained intact.

**Restricted Fund Balance** – amounts constrained to a specific purpose by external parties through constitutional provisions or by enabling legislation.

**Committed Fund Balance** – amounts constrained to a specific purpose by the Commissioners (the highest level of authority within the District); amounts may only be appropriated by resolution of the Board of Commissioners and those amounts cannot be used for any other purpose unless the Commissioners take the same action to remove or change the constraint.

**Assigned Fund Balance** – the Board of Commissioners delegate authority to the District Fire Chiefs to assign amounts for specific purpose as appropriate.

**Unassigned Fund Balance** – residual classification applicable to the general fund only.

The District's unassigned general fund balance will be maintained to provide the District with sufficient working capital and a margin of safety to address local and regional emergencies without borrowing. The unassigned general fund balance may only be appropriated by resolution of the Commissioners.

When it is appropriate for fund balance to be assigned, the Commissioners may delegate authority to the District Fire Chiefs.

In circumstances where an expenditure is to be made for a purpose for which amounts are available in multiple fund balance classifications, the order in which resources will be expended is from the least restrictive to the most restrictive, unless otherwise approved by the Commissioners.

**M. Implementation of New Standards**

GASB Statement 63 Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position, amends the net asset reporting requirements in Statement No. 34 and other pronouncements by incorporating deferred outflows of the resources and deferred inflows of resources into the definitions of the required components of the residual measure and by renaming that measure as net position rather than net assets. This is reflected in the District's financial statements.

**JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4**  
**NOTES TO FINANCIAL STATEMENTS**  
**September 30, 2015**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued**

**N. Date of Management's Review**

In preparing the financial statements, the District has evaluated events and transactions for potential recognition for disclosure through March 13, 2016, the date that the financial statements were available to be issued.

**NOTE 2: CASH AND INVESTMENTS**

At year-end, the District's carrying amount of cash deposits was \$365,852 and the bank statement balance was the same. Deposits are exposed to custodial risk if they are not covered by depository insurance and the deposits are uncollateralized, collateralized with securities held by the pledging financial institution, or collateralized with securities held by the pledging financial institution's trust department or agent but not in the District's name. Of the bank balance, \$250,000 was covered by federal depository insurance. The remaining bank balance was collateralized by securities held by the District's agent in the name of the District.

**NOTE 3: PROPERTY TAXES**

Property taxes are collected by Allison Golias, the Jefferson County Tax Assessor Collector, and are forwarded to the District through bank transfer. The tax rate held by the District during 2015 was .08741 per \$100 of assessed valuation. Property tax revenues are considered available when they become due or past due and are considered receivable within the current period, including those property taxes expected to be collected during a sixty-day period after the close of the District's fiscal year. Property taxes are levied on October 1 of each year, a lien is placed on the property on January 1, and the taxes become due on January 31. The taxable assessed value for the roll of December 31, 2014, was \$755,147,177. Property taxes receivable for 2015 are \$33,426 net of allowance for doubtful accounts of \$10,000.

**JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4**  
**NOTES TO FINANCIAL STATEMENTS**  
**September 30, 2015**

**NOTE 4: CAPITAL ASSETS**

Capital asset activity for the governmental activities for the year ended September 30, 2015, was as follows:

| Governmental Activities                         | Balance               | Increases             | Decreases       | Balance               |
|---|-----------------------|-----------------------|-----------------|-----------------------|
| Capital assets being depreciated:               |                       |                       |                 |                       |
| Buildings and land                              | \$ 13,910             | \$ -                  | \$ -            | \$ 13,910             |
| Fire equipment and vehicles                     | 280,747               | 233,906               |                 | 514,653               |
| Total capital assets being depreciated          | <u>294,657</u>        | <u>233,906</u>        | <u>-</u>        | <u>528,563</u>        |
| Less accumulated depreciation:                  |                       |                       |                 |                       |
| Buildings and land                              | (245)                 | (489)                 | -               | (734)                 |
| Fire equipment and vehicles                     | (9,294)               | (33,524)              | -               | (42,818)              |
| Total accumulated depreciation                  | <u>(9,539)</u>        | <u>(34,013)</u>       | <u>-</u>        | <u>(43,552)</u>       |
| <br>Total capital assets being depreciated, net | <br><u>285,118</u>    | <br><u>199,893</u>    | <br><u>-</u>    | <br><u>485,011</u>    |
| <br>Governmental activities capital assets, net | <br><u>\$ 285,118</u> | <br><u>\$ 199,893</u> | <br><u>\$ -</u> | <br><u>\$ 485,011</u> |

Depreciation expense of the governmental activities was charged to functions/programs as follows:

|  |                  |
|--|------------------|
| Public Safety  | <u>\$ 34,013</u> |
| Total Depreciation Expense - Governmental Activities | <u>\$ 34,013</u> |

**JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4**  
**NOTES TO FINANCIAL STATEMENTS**  
**September 30, 2015**

**NOTE 5: LONG-TERM DEBT**

The District entered into a loan agreement for the purchase of a 2014 Pierce Mini-Pumper for fire and emergency services used by the Cheek Volunteer Fire Department.

Long-term debt at September 30, 2015, is summarized as follows:

| <u>Date Issued</u> | <u>Amount</u> | <u>Final Maturity</u> | <u>Annual Installments</u> | <u>Interest Rate</u> | <u>Outstanding Balance</u> |
|--------------------|---------------|-----------------------|----------------------------|----------------------|----------------------------|
| 6/22/2015          | \$ 189,516    | 2020                  | \$ 41,011                  | 2.686%               | <u>\$ 189,516</u>          |

Interest on the loan shall be computed at a fixed rate of 2.686% for five years provided that such rate shall not exceed the maximum lawful rate. This note may be prepaid in full according to the early redemption value on due date of the loan in years three and four as shown in the table below.

Annual requirements to maturity for the loan is as follows:

| <u>September 30,</u> | <u>Principal</u>  | <u>Interest</u>  | <u>Total</u>      | <u>Early Redemption Value</u> |
|----------------------|-------------------|------------------|-------------------|-------------------------------|
| 2016                 | \$ 35,921         | \$ 5,090         | \$ 41,011         | N/A                           |
| 2017                 | 36,886            | 4,126            | 41,012            | N/A                           |
| 2018                 | 37,876            | 3,135            | 41,011            | \$ 79,568                     |
| 2019                 | 38,894            | 2,117            | 41,011            | \$ 40,188                     |
| 2020                 | 39,939            | 1,073            | 41,012            | N/A                           |
|                      | <u>\$ 189,516</u> | <u>\$ 15,541</u> | <u>\$ 205,057</u> |                               |

Changes in long-term liabilities

Long-term liability activity for the year ended September 30, 2015, was as follows:

|                          | <u>Beginning Balance</u> | <u>Additions</u>  | <u>Reductions</u> | <u>Ending Balance</u> | <u>Due Within One Year</u> |
|--------------------------|--------------------------|-------------------|-------------------|-----------------------|----------------------------|
| Governmental activities: |                          |                   |                   |                       |                            |
| Loan payable             | \$ 106,207               | \$ -              | \$ 106,207        | \$ -                  | \$ -                       |
| Loan payable             | -                        | 189,516           | -                 | 189,516               | 35,921                     |
| Governmental activities: |                          |                   |                   |                       |                            |
| Long-term liabilities    | <u>\$ 106,207</u>        | <u>\$ 189,516</u> | <u>\$ 106,207</u> | <u>\$ 189,516</u>     | <u>\$ 35,921</u>           |

**JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4**  
**NOTES TO FINANCIAL STATEMENTS**  
**September 30, 2015**

**NOTE 6: OTHER INFORMATION**

**A. Risk Management**

The District continues to carry commercial insurance for the risks of loss. There were no significant reductions in commercial insurance coverage in the past fiscal year and settled claims resulting from these risks have not exceeded coverage during the year. Management believes the amount and types of coverage are adequate to protect the District from losses which could reasonably be expected to occur.

**B. Contingent Liabilities**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

**NOTE 7: SUBSEQUENT EVENTS**

**A. Purchase of new fire truck**

At the regularly scheduled board meeting on February 15, 2016 the board approved the purchase of a new 2015 Pierce Tanker for Labelle Fannett VFD in the amount of \$227,000 from Siddons-Martin Emergency Group, LLC. The purchase would be made by a cash down payment in the amount of \$75,000 and financing of the remainder (\$152,000) for five years through Government Capital Tax Exempt financing agreement. The Promissory note agreement and security agreement were signed on March 1, 2016. The note carries a rate of interest of 2.379%. Principal and interest are payable in the amount of \$32,603.65 beginning on March 8, 2017 with the final installment due March 8, 2021.

**B. Labelle Fannett VFD receipt of letter from Homeland Security**

On or about March 11, 2016, the District received from the LFVFD a copy of a letter dated January 4, 2016 from Homeland Security notifying the LFVFD that they had been debarred from entering into federal contracts for a period of 3 years. The impact of this notification as it affects the District is not yet known at the time of this report.

**REQUIRED SUPPLEMENTARY INFORMATION**

**Required supplementary information includes financial information and disclosures required by the Governmental Accounting Standards Board but not considered a part of the financial statements.**

JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4  
 SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
 BUDGET AND ACTUAL - GENERAL FUND  
 For the Year Ended September 30, 2015

|   | <u>Budgeted Amounts</u> |                   | <u>Actual<br/>Amounts</u> | <u>Variance with<br/>Final Budget -<br/>Positive<br/>(Negative)</u> |
|---|-------------------------|-------------------|---------------------------|---|
|   | <u>Original</u>         | <u>Final</u>      |                           |   |
| <b>REVENUES</b>   |                         |                   |                           |   |
| Property taxes, penalties and interest                              | \$ 540,074              | \$ 600,000        | \$ 579,596                | \$ 20,404   |
| Other miscellaneous   | 0                       | 3,850             | 3,778                     | 72  |
| Total revenue   | <u>540,074</u>          | <u>603,850</u>    | <u>583,374</u>            | <u>20,476</u>   |
| <b>EXPENDITURES</b>   |                         |                   |                           |   |
| Current:  |                         |                   |                           |   |
| General government  | 122,615                 | 160,390           | 116,201                   | 44,189  |
| Fire and emergency services   | 397,459                 | 419,456           | 327,839                   | 91,617  |
| Total expenditures  | <u>520,074</u>          | <u>579,846</u>    | <u>444,040</u>            | <u>135,806</u>  |
| <b>EXCESS (DEFICIENCY) OF REVENUES<br/>OVER(UNDER) EXPENDITURES</b> | <u>20,000</u>           | <u>24,004</u>     | <u>139,334</u>            | <u>(115,330)</u>  |
| <b>OTHER FINANCING SOURCES (USES)</b>                               |                         |                   |                           |   |
| Proceeds from loan  | 0                       | 189,516           | 189,516                   | 0   |
| Principle payments on loan  | <u>(20,000)</u>         | <u>(106,207)</u>  | <u>(106,207)</u>          | <u>0</u>  |
| Total other financing sources and uses                              | <u>(20,000)</u>         | <u>83,309</u>     | <u>83,309</u>             | <u>0</u>  |
| <b>NET CHANGE IN FUND BALANCES</b>                                  | 0                       | 107,313           | 222,643                   | (115,330)   |
| <b>FUND BALANCES AT BEGINNING OF YEAR</b>                           | <u>147,957</u>          | <u>147,957</u>    | <u>147,957</u>            | <u>0</u>  |
| <b>FUND BALANCE AT END OF YEAR</b>                                  | <u>\$ 147,957</u>       | <u>\$ 255,270</u> | <u>\$ 370,600</u>         | <u>\$ (115,330)</u>   |

See accountant's compilation report.  
 The accompanying notes are an integral part of this financial statement.

# Exhibit D

**AUDIT PROPOSAL**

**JEFFERSON COUNTY ESD No. 4**

**FOR THE YEAR ENDING  
SEPTEMBER 30, 2015**

Prepared By: J.R. Edwards & Associates, LLC  
4347 Crow Road Beaumont, Texas 77706  
Telephone: (409) 924-9100

Contact: James Edwards, Member

March 20, 2016

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# J. R. Edwards & Associates, LLC

## Certified Public Accountants

March 20, 2016

To the Board of Commissioners  
Jefferson County Emergency Services District No. 4

Thank you for the opportunity to propose on audit services to be provided to the Jefferson County Emergency Services District (ESD) No. 4 for the year ending September 30, 2015.

### Scope of the Engagement

If selected as auditor for Jefferson County ESD No. 4 we will make an organization-wide financial audit in regard to the financial statements, combining statements and other schedules. Our audit will be in accordance with generally accepted government auditing standards, and accordingly, will include such tests of the accounting records and such other auditing procedures as we consider necessary in the circumstances.

The financial audit will be to determine whether (1) the financial statements present fairly the financial position, results of operations, and cash flows or changes in financial positions in accordance with generally accepted accounting principles, and (2) whether the Jefferson County ESD No. 4 has complied with laws and regulations for those transactions and events that may have a material effect on the financial statements.

Jefferson County ESD No. 4 is ultimately responsible for the fair presentation of the financial statements, and ensuring that the financial statements render a full and proper account of the activities of the District. The District further acknowledges that it is responsible for ensuring that its funds are handled properly and in compliance with laws and regulations, and also for achieving the purposes for which the funds were authorized.

The approach taken by J.R. Edwards & Associates, LLC in conducting this particular audit can be segregated into four general phases:

- a. Planning and System Documentation
- b. Testing Controls
- c. Year End Field Work
- d. Financial Statement Preparation, Reporting, and Close

Our approach to an audit is weighted heavily towards the planning phase of an audit. It is especially important that we obtain a thorough understanding of the accounting function and system of controls before conducting substantial fieldwork. We will interview the primary accounting and control personnel and document our understanding in memo form supplemented with flow charts. Each accounting function will be documented in this manner.

4347 Crow Road • Beaumont, Texas 77706  
Phone (409) 924-9100 • Fax (409) 924-0990

Testing of controls is performed to determine if the accounting controls we have documented in our planning phase are being utilized. The degree of compliance the District has with its internal accounting controls dictates the scope of our year-end fieldwork.

During our year-end filed work we concentrate on direct test of balances. We obtain independent confirmation of balances when possible and review internal support when independent confirmation is not available. We will use statistical sampling techniques when the control environment allows us.

We anticipate beginning fieldwork in May of 2016 and issuing reports on a date agreed upon by both parties.

As a firm involved in the audits of several governmental entities of various types, we believe we are the best suited in performing a professional and complete audit of the Jefferson County ESD No. 4.

We appreciate your consideration of **J.R. Edwards & Associates, LLC**, as the auditors for Jefferson County ESD No.4. This proposal is a firm and irrevocable offer for sixty days.

*J.R. Edwards & Associates, LLC*

## INDEPENDENCE

**J.R. Edwards & Associates, LLC**, is independent as defined by generally accepted auditing standards and Governmental Auditing Standards issued by the GAO in all respects to the Jefferson County ESD No. 4. We have no affiliations with present commissioners or employees of the District.

## LICENSE TO PRACTICE

**J.R. Edwards & Associates, LLC**, serves the Southeast Texas region. The firm is presently comprised of a member, an audit manager, audit staff and office staff. All members and managers are certified public accountants. The firm and all CPAs are currently licensed with the State of Texas to practice public accountancy.

## FIRM QUALIFICATIONS AND EXPERIENCE

We are Certified Public Accountants engaged in the practice of public accountancy. The firm is a member in good standing of the American Institute of Certified Public Accountants and the Texas Society of Certified Public Accountants. The firm is licensed to do business in the State of Texas by the Texas State Board of Public Accountancy. The firm also serves the Southwest Louisiana area.

**J.R. Edwards & Associates, LLC**, provides a full range of services applicable to governmental entities. These services include financial statement audits in compliance with generally accepted accounting principles, compliance audits in accordance with federal, state, and local guidelines, accounting systems development and installation, preparation of monthly financial reports and assisting entities in preparing the comprehensive annual financial statements for the Certificate of Excellence issued by the Government Finance Officers Association. The firm is also a member of the AICPA Governmental Audit Quality Center.

**J.R. Edwards & Associates, LLC** is comprised of one member. In addition, the firm has an audit manager, audit staff and office staff. The member, the audit manager, and additional staff are typically assigned to governmental audit engagements. Our office is located at 4347 Crow Road, Beaumont, Texas 77706. We perform most fieldwork at client offices with planning and wrap up procedures performed in our office in Beaumont.

**J.R. Edwards & Associates, LLC**, is enrolled in the AICPA Quality Review Program. We have made a commitment to the Quality Review Program and have a monitoring system in place. Each partner involved has had experience in the quality review process in former firms. As a member in the AICPA Quality Review Program, the firm will be reviewed every three years and will undergo an internal review annually. Our most recent review was performed in October 2014 and we received a peer review rating of *pass* which is the best rating a firm can receive. A copy of our most recent quality review letter is included with this proposal.

**J.R. Edwards & Associates, LLC**, is under no public or private reprimand by the Texas State Board of Public Accountancy or any other authority.

## PERSONNEL QUALIFICATIONS AND EXPERIENCE

The staffing projected for the Jefferson County ESD No. 4 audit is as follows:

James R. Edwards, CPA – Member/Engagement Executive  
Melissa Staggs, CPA – Audit Manager  
Roger Croley – Audit Staff

Melissa Staggs will coordinate fieldwork and planning. James Edwards will serve as an overall audit reviewer.

All members of the audit team have experience in governmental auditing. Melissa Staggs has six years of governmental auditing experience and Roger Croley has 2 years of governmental auditing. Resumes of the member and audit manager of J.R. Edwards & Associates, LLC, are included at the end of this proposal.

The assigned staff attends governmental continuing professional education (CPE) yearly. Each member of the audit team is current on the continuing education requirements required of those that perform governmental audits.

**SIMILAR ENGAGEMENTS  
WITH OTHER GOVERNMENTAL ENTITIES**

The firm is currently auditing Jefferson County Emergency Services District No. 3, City of Nederland, Texas, Lumberton Independent School District, East Chambers Independent School District, High Island Independent School District, Buna Independent School District and other governmental entities. The member and audit manager have extensive experience in governmental audits.

In addition, the member or audit manager of J.R. Edwards & Associates, LLC have prior experience working on the following audits:

- City of Beaumont, Texas
- Jefferson County, Texas
- City of Port Arthur, Texas
- City of Port Neches, Texas
- Southeast Texas Regional Planning Commission

Of these audits, several were involved in the GFOA certificate program. We assisted them in this endeavor.

**SIMILAR ENGAGEMENTS  
WITH OTHER GOVERNMENTAL AND NON-PROFIT ENTITIES**

The members of our firm have participated in the following engagements:

Cheryl Dowden  
P O Box 967  
Nederland, TX 77627  
409-723-1509

GFOA Certificate  
Single Audit

Jefferson County, Texas  
Patrick Swain, County Auditor  
Office of County Judge  
Beaumont, Texas  
(409) 835-8500

Audit of CAFR  
GFOA Certificate  
Single Audit

Jefferson Co. ESD #3  
Doug Saunders, Fire Chief/EMT-B  
P.O. Box 697  
China, Texas 77613  
(409)752-5100

Audit of GPFS

## SCHEDULE OF PROFESSIONAL FEES

2015 Estimate

\$5,000-\$6,000

If any issues arise that may require additional time, they will be discussed with the Jefferson County ESD No. 4 before any additional work is begun.

**ATTACHMENTS AND RESUMES**

# Robert D. Goldstein, CPA

2603 Augusta Drive • Suite 950 • Houston, TX 77057-5638  
(713) 787-9927 • e-mail RDGTexas@aol.com  
Member of the TSCPA and the AICPA Center for Audit Quality

## System Review Report

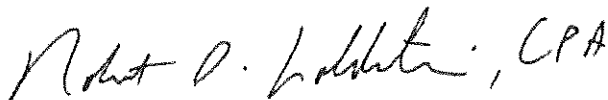
October 24, 2014

To the Member of J.R. Edwards & Associates, LLC  
and the Peer Review Committee of the Texas Society of Certified Public Accountants

I have reviewed the system of quality control for the accounting and auditing practice of J.R. Edwards & Associates, LLC (the firm) in effect for the year ended April 30, 2014. My peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As part of my peer review, I considered reviews by regulatory entities, if applicable, in determining the nature and extent of my procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. My responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on my review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary).

As required by the standards, engagements selected for review included an engagement performed under *Government Auditing Standards* and an audit of an employee benefit plan.

In my opinion, the system of quality control for the accounting and auditing practice of J.R. Edwards & Associates, LLC in effect for the year ended April 30, 2014, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. J.R. Edwards & Associates, LLC has received a peer review rating of *pass*.



Robert D. Goldstein, CPA

**POSITION:** Owner/Member

**EDUCATION:** Bachelor of Business Administration, Accounting,  
Lamar University, 1977

**PROFESSIONAL  
HISTORY:**

J R Edwards & Associates, LLC Beaumont, Texas  
Member, July 1, 2009 to date

Edwards & Fontenote, LLP, Beaumont, Texas,  
Partner, December 2000 to July 1, 2009

Cook, Shaver, Parker, Williams, & Edwards, P.C., Beaumont, Texas,  
Partner, December 1990 to December 2000

Lawrence, Blackburn, Meek, Maxey & Co., P.C., Beaumont, Texas,  
Partner, November 1984 to December 1990

Wathen, DeShong & Company, Beaumont, Texas,  
January 1977 to November 1984

**RANGE OF  
EXPERIENCE:**

Audit and Accounting Experience:

Various non-audit accounting and tax services provided to a wide range of for-profit and non-profit entities including consulting and forensic accounting services.

Several audits of Texas school districts, Cities and Counties with revenues of approximately \$10 million to \$200 million and federal compliance with OMB circular A-133.

Various nonprofit institutions with assets in excess of \$40 million and compliance with OMB circular A-133.

Manufacturing entities with assets and revenues in excess of \$30 million.

Several audits of construction companies with revenues of approximately \$10 to \$30 million.

Various employee benefit plans with assets in excess of \$10 million.

**RANGE OF  
EXPERIENCE (Continued):**

Manufacturer of extrusion die body and feedblocks in the plastics industry with multiple related entities and locations in multiple states with revenues of approximately \$50 million.

Catastrophe and restoration company with services provided mainly along the Gulf Coast with revenues in excess of \$20 million.

**COMMUNITY AND  
PROFESSIONAL  
ORGANIZATIONS:**

Member, American Institute of CPAs  
Member, Texas Society of CPAs  
Past President, Kiwanis Club of Beaumont, Texas

---

**POSITION:** Staff Accountant/Manager

**EDUCATION:** Bachelor of Business Administration, Accounting,  
Lamar University, 2009

**CERTIFICATIONS:** Certified Public Accountant, February 2012

**PROFESSIONAL HISTORY:** J.R. Edwards & Associates, LLC Beaumont, Texas,  
Staff Accountant, July 2012 to date

Lawrence, Blackburn, Meek, Maxey & Co., P.C., Beaumont, Texas,  
Staff Accountant, February 2010 – June 2012

**RANGE OF EXPERIENCE:** Six years of accounting and auditing experience, including school district, government, nonprofit, and various types of privately owned businesses.

Several audits of Texas school districts, and Cities with revenues of approximately \$10 million to \$200 million and federal compliance with OMB circular A-133.

Various nonprofit institutions and compliance with OMB circular A-133.

Manufacturing entities with assets and revenues in excess of \$30 million.

Audits of construction companies with revenues of approximately \$10 million.

**PROFESSIONAL ORGANIZATIONS:** Member, American Institute of CPAs  
Secretary, Texas Society of CPAs

---

**POSITION:** Staff Accountant

**EDUCATION:** Bachelor of Business Administration, Accounting,  
Lamar University, 2013

**PROFESSIONAL HISTORY:** J.R. Edwards & Associates, LLC Beaumont, Texas,  
Staff Accountant, October 2015 to date

Edgar, Kiker & Cross P.C., Beaumont, Texas,  
Staff Accountant, August 2013 – October 2015

**RANGE OF EXPERIENCE:** Seven years of accounting and two years of auditing experience,  
including school districts, water districts, navigation districts,  
government, nonprofit, and various types of privately owned  
businesses.

Several audits of Texas water districts, and Cities and federal  
compliance with OMB circular A-133.

Multiple nonprofit institutions and compliance with OMB circular A-  
133.

Audits of construction companies with revenues of approximately \$10  
million.

**PROFESSIONAL ORGANIZATIONS:** Member, American Institute of CPAs

# Exhibit E

# LABELLE FANNETT VFD EMS

12880 Hwy 365, Beaumont Texas | Phone: (409) 794-1441

## Dispatch Log Sheet for February 2016

Total Calls for the month 41 · Total Calls YTD 97

|                     | <i>Fannett</i> | <i>LaBelle</i> | <i>Cheek</i> | <i>Hamshire</i> | <i>TOTAL</i> |
|---------------------|----------------|----------------|--------------|-----------------|--------------|
| <i>Medical</i>      | 18             | 10             | 1            | 0               | 29           |
| <i>MVA</i>          | 4              | 4              | 0            | 1               | 9            |
| <i>Fire</i>         | 2              | 1              | 0            | 0               | 3            |
| <b><i>TOTAL</i></b> | 24             | 15             | 1            | 1               | 41           |

| <i>Members</i> | <i>Total Calls</i> |
|----------------|--------------------|
| 101            | 2                  |
| 103            | 3                  |
| 104            | 2                  |
| 106            | 6                  |
| 206            | 1                  |
| 108            | 3                  |
| 110            | 14                 |
| 121            | 1                  |
| 123            | 1                  |
| 114            | 11                 |
| 115            | 12                 |
| 117            | 6                  |
| 124            | 4                  |
| 138            | 4                  |
| 132            | 8                  |
| 144            | 4                  |
| 244            | 1                  |
| C111           | 1                  |

| <i>Units</i>        | <i>Total Calls</i> | <i>Transports</i> |
|---------------------|--------------------|-------------------|
| <i>Med 6</i>        | 12                 | 6                 |
| <i>Acadian</i>      | 18                 | Unknown           |
| <i>Ham Med</i>      | 3                  | 1                 |
| <i>Engine 41</i>    | 5                  |                   |
| <i>Engine 42</i>    | 1                  |                   |
| <i>Engine 40</i>    | 0                  |                   |
| <i>Brush 118</i>    | 3                  |                   |
| <i>Brush 41</i>     | 3                  |                   |
| <i>Rescue 41</i>    | 2                  |                   |
| <i>Tinder 41</i>    | 0                  |                   |
| <i>Tinder 42</i>    | 0                  |                   |
| <i>Cheek Engine</i> | 0                  |                   |
| <i>Air Rescue</i>   | 2                  |                   |
| <i>P.A.F.D</i>      | 1                  |                   |



# Exhibit F



# TEXAS FIRST BANK

Helping Texans Build Texas

www.texasfirstbank.com

3000 FM 1764 • La Marque, TX 77568-2452

Return Service Requested

TELEPHONE BANKING  
(409) 945-9889 (281) 538-2226  
(855) 355-TFB1 (8321)

BOOKKEEPING  
(409) 948-1993  
(409) 296-2111

Page: 2

JEFFERSON COUNTY EMERGENCY

Account Number: 10031508  
Statement Date: 2/29/16

CHECKS PAID

\* indicates skip in check numbers

| Date | Check No. | Amount   | Date | Check No. | Amount   | Date | Check No. | Amount   |
|------|-----------|----------|------|-----------|----------|------|-----------|----------|
| 2/22 | 2087      | 4,368.60 | 2/26 | 2094*     | 488.12   | 2/25 | 2100      | 250.00   |
| 2/23 | 2088      | 100.00   | 2/18 | 2095      | 475.00   | 2/17 | 2101      | 326.68   |
| 2/23 | 2089      | 46.04    | 2/19 | 2096      | 125.00   | 2/24 | 2102      | 690.37   |
| 2/22 | 2090      | 400.00   | 2/19 | 2097      | 3,140.00 | 2/18 | 2103      | 700.90   |
| 2/29 | 2091      | 250.00   | 2/22 | 2098      | 193.46   | 2/16 | 2104      | 2,500.00 |
| 2/17 | 2092      | 400.00   | 2/23 | 2099      | 466.40   |      |           |          |

DAILY BALANCE SUMMARY

| Date | Balance    | Date | Balance    | Date | Balance    |
|------|------------|------|------------|------|------------|
| 2/01 | 388,670.99 | 2/18 | 549,996.92 | 2/24 | 512,010.05 |
| 2/04 | 556,920.78 | 2/19 | 529,189.92 | 2/25 | 511,760.05 |
| 2/16 | 554,420.78 | 2/22 | 524,227.86 | 2/26 | 511,271.93 |
| 2/17 | 551,172.82 | 2/23 | 523,615.42 | 2/29 | 511,105.27 |

PUBLIC FUNDS SAVINGS

JEFFERSON COUNTY EMERGENCY  
SERVICES DISTRICT No. 4

Acct 20041885

|                                |         |            |    |
|--------------------------------|---------|------------|----|
| Beginning Balance              | 2/01/16 | 200,205.86 |    |
| Deposits / Misc Credits        | 1       | 15.91      |    |
| Withdrawals / Misc Debits      | 0       | .00        |    |
| ** Ending Balance              | 2/29/16 | 200,221.77 | ** |
| Service Charge                 |         | .00        |    |
| Interest Paid                  |         | 15.91      |    |
| Interest Paid Year To Date     |         | 32.91      |    |
| Annual Percentage Yield Earned |         | .10%       |    |
| Number of Days for A.P.Y.E.    |         | 29         |    |
| Average Balance for A.P.Y.E.   |         | 200,205.86 |    |
| Minimum Balance                |         | 200,205    |    |

DEPOSITS AND OTHER CREDITS

| Date | Deposits | Activity Description |
|------|----------|----------------------|
| 2/29 | 15.91    | Interest Earned      |

# TEXAS FIRST BANK

*Helping Texans Build Texas*

www.texasfirstbank.com

3000 FM 1764 • La Marque, TX 77568-2452

Return Service Requested

TELEPHONE BANKING  
(409) 945-9889 (281) 538-2226  
(855) 355-TFB1 (8321)

BOOKKEEPING  
(409) 948-1993  
(409) 296-2111

Page: 3

JEFFERSON COUNTY EMERGENCY

Account Number: 10031508  
Statement Date: 2/29/16

-----  
DAILY BALANCE SUMMARY  
-----

| Date | Balance    | Date | Balance | Date | Balance |
|------|------------|------|---------|------|---------|
| 2/29 | 200,221.77 |      |         |      |         |



EMV/Chip debit cards will be mailed to you in the near future. Please be sure that your address and phone number is up to date by clicking on the link in the top right corner of this page. If you have any additional questions regarding chip cards, please visit <https://www.texasfirstbank.com/chip-card-info.html>

### Account Details

There have been 621 transactions on this account since 9/25/2013.

#### Public Funds Tiered Int. 10031508

**\$503,249.95**

|                            |              |                                     |           |
|----------------------------|--------------|-------------------------------------|-----------|
| <b>Available Balance</b>   | \$503,249.95 | <b>Interest Rate</b>                | 0.200 %   |
| <b>Current Balance</b>     | \$503,249.95 | <b>Last Interest Paid Date</b>      | 2/29/2016 |
| <b>Last Deposit Date</b>   | 3/8/2016     | <b>Accrued Interest</b>             | \$59.87   |
| <b>Last Deposit Amount</b> | \$152,000.00 | <b>Year-to-date Interest amount</b> | \$142.05  |
| <b>Last Statement Date</b> | 2/29/2016    |                                     |           |

Subtotal: Credits: \$668,333.70 | Debits: \$-340,591.88

| Date    | Description                                | Amount        | Balance      |
|---------|--|---------------|--------------|
| 3/17/16 | Check (2105)                               | \$-227,000.00 | \$503,249.95 |
| 3/11/16 | Check (2093)                               | \$-723.33     | \$730,249.95 |
| 3/8/16  | ORIG:WIRES IN PROCESS TRN:P201603080016199 | \$152,000.00  | \$730,973.28 |
| 3/4/16  | ORIG:JEFFERSON COUNTY TRN:P201603040005907 | \$67,868.01   | \$578,973.28 |
| 2/29/16 | Interest Paid                              | \$83.34       | \$511,105.27 |
| 2/29/16 | Check (2091)                               | \$-250.00     | \$511,021.93 |
| 2/26/16 | Check (2094)                               | \$-488.12     | \$511,271.93 |
| 2/25/16 | Check (2100)                               | \$-250.00     | \$511,760.05 |
| 2/24/16 | Check (2084)                               | \$-10,915.00  | \$512,010.05 |
| 2/24/16 | Check (2102)                               | \$-690.37     | \$522,925.05 |
| 2/23/16 | Check (2099)                               | \$-466.40     | \$523,615.42 |
| 2/23/16 | Check (2088)                               | \$-100.00     | \$524,081.82 |
| 2/23/16 | Check (2089)                               | \$-46.04      | \$524,181.82 |
| 2/22/16 | Check (2087)                               | \$-4,368.60   | \$524,227.86 |
| 2/22/16 | Check (2090)                               | \$-400.00     | \$528,596.46 |
| 2/22/16 | Check (2098)                               | \$-193.46     | \$528,996.46 |
| 2/19/16 | Check (2086)                               | \$-17,542.00  | \$529,189.92 |
| 2/19/16 | Check (2097)                               | \$-3,140.00   | \$546,731.92 |
| 2/19/16 | Check (2096)                               | \$-125.00     | \$549,871.92 |
| 2/18/16 | Check (2103)                               | \$-700.90     | \$549,996.92 |
| 2/18/16 | Check (2095)                               | \$-475.00     | \$550,697.82 |

|          |  |               |              |
|----------|--|---------------|--------------|
| 2/17/16  | Check (2085)                               | ☹ -\$2,521.28 | \$551,172.82 |
| 2/17/16  | Check (2092)                               | ☹ -\$400.00   | \$553,694.10 |
| 2/17/16  | Check (2101)                               | ☹ -\$326.68   | \$554,094.10 |
| 2/16/16  | Check (2104)                               | ☹ -\$2,500.00 | \$554,420.78 |
| 2/4/16   | ORIG:JEFFERSON COUNTY TRN:P201602040006913 | \$168,249.79  | \$556,920.78 |
| 2/1/16   | Check (2080)                               | ☹ -\$1,100.00 | \$388,670.99 |
| 2/1/16   | Check (2076)                               | ☹ -\$725.00   | \$389,770.99 |
| 2/1/16   | Check (2078)                               | ☹ -\$192.76   | \$390,495.99 |
| 1/29/16  | Interest Paid                              | \$58.71       | \$390,688.75 |
| 1/27/16  | Check (2065)                               | ☹ -\$425.42   | \$390,630.04 |
| 1/27/16  | Check (2073)                               | ☹ -\$250.00   | \$391,055.46 |
| 1/27/16  | Check (2081)                               | ☹ -\$121.83   | \$391,305.46 |
| 1/26/16  | Check (2079)                               | ☹ -\$2,196.72 | \$391,427.29 |
| 1/26/16  | Check (2077)                               | ☹ -\$1,682.80 | \$393,624.01 |
| 1/26/16  | Check (2082)                               | ☹ -\$571.67   | \$395,306.81 |
| 1/26/16  | Check (2072)                               | ☹ -\$400.00   | \$395,878.48 |
| 1/26/16  | Check (2075)                               | ☹ -\$390.00   | \$396,278.48 |
| 1/25/16  | Check (2070)                               | ☹ -\$182.00   | \$396,668.48 |
| 1/25/16  | Check (2071)                               | ☹ -\$157.87   | \$396,850.48 |
| 1/21/16  | Check (2069)                               | ☹ -\$5,256.01 | \$397,008.35 |
| 1/21/16  | Check (1559)                               | ☹ -\$4,175.00 | \$402,264.36 |
| 1/20/16  | Check (2083)                               | ☹ -\$2,500.00 | \$406,439.36 |
| 1/20/16  | Check (2074)                               | ☹ -\$400.00   | \$408,939.36 |
| 1/19/16  | Check (2013)                               | ☹ -\$5,110.53 | \$409,339.36 |
| 1/19/16  | Check (1967)                               | ☹ -\$2,699.94 | \$414,449.89 |
| 1/19/16  | Check (2059)                               | ☹ -\$375.72   | \$417,149.83 |
| 1/8/16   | ORIG:JEFFERSON COUNTY TRN:P201601080007093 | \$231,624.85  | \$417,525.55 |
| 1/5/16   | Check (2066)                               | ☹ -\$32.98    | \$185,900.70 |
| 12/31/15 | Interest Paid                              | \$24.99       | \$185,933.68 |

|          |  |               |              |
|----------|--|---------------|--------------|
| 12/31/15 | Check (2058)                               | ☒ -\$1,181.69 | \$185,908.69 |
| 12/31/15 | Check (2055)                               | ☒ -\$250.00   | \$187,090.38 |
| 12/30/15 | Check (2064)                               | ☒ -\$2,761.38 | \$187,340.38 |
| 12/30/15 | Check (2056)                               | ☒ -\$1,365.35 | \$190,101.76 |
| 12/30/15 | Check (2067)                               | ☒ -\$293.44   | \$191,467.11 |
| 12/30/15 | Check (2063)                               | ☒ -\$194.42   | \$191,760.55 |
| 12/29/15 | Check (2062)                               | ☒ -\$1,747.00 | \$191,954.97 |
| 12/29/15 | Check (2060)                               | ☒ -\$475.00   | \$193,701.97 |
| 12/29/15 | Check (2061)                               | ☒ -\$338.00   | \$194,176.97 |
| 12/29/15 | Check (2053)                               | ☒ -\$105.40   | \$194,514.97 |
| 12/24/15 | Check (2054)                               | ☒ -\$400.00   | \$194,620.37 |
| 12/23/15 | Check (2052)                               | ☒ -\$1,611.00 | \$195,020.37 |
| 12/23/15 | Check (2057)                               | ☒ -\$400.00   | \$196,631.37 |
| 12/22/15 | Check (2068)                               | ☒ -\$2,500.00 | \$197,031.37 |
| 12/11/15 | Check (2037)                               | ☒ -\$4,475.52 | \$199,531.37 |
| 12/4/15  | Check (2035)                               | ☒ -\$202.51   | \$204,006.89 |
| 12/3/15  | ORIG:JEFFERSON COUNTY TRN:P201512030015478 | \$42,176.60   | \$204,209.40 |
| 11/30/15 | Interest Paid                              | \$20.48       | \$162,032.80 |
| 11/27/15 | Check (2044)                               | ☒ -\$250.00   | \$162,012.32 |
| 11/27/15 | Check (2049)                               | ☒ -\$108.29   | \$162,262.32 |
| 11/25/15 | Check (2036)                               | ☒ -\$210.50   | \$162,370.61 |
| 11/24/15 | Check (2050)                               | ☒ -\$449.41   | \$162,581.11 |
| 11/24/15 | Check (2042)                               | ☒ -\$110.77   | \$163,030.52 |
| 11/23/15 | Check (2040)                               | ☒ -\$1,766.40 | \$163,141.29 |
| 11/23/15 | Check (2041)                               | ☒ -\$200.00   | \$164,907.69 |
| 11/23/15 | Check (2048)                               | ☒ -\$195.26   | \$165,107.69 |
| 11/23/15 | Check (2045)                               | ☒ -\$50.00    | \$165,302.95 |
| 11/23/15 | Check (2039)                               | ☒ -\$42.96    | \$165,352.95 |
| 11/20/15 | Check (2047)                               | ☒ -\$475.00   | \$165,395.91 |
| 11/20/15 | Check (2038)                               | ☒ -\$102.80   | \$165,870.91 |

|          |  |               |              |
|----------|--|---------------|--------------|
| 11/18/15 | Check (2043)                               | ☒ -\$400.00   | \$165,973.71 |
| 11/18/15 | Check (2046)                               | ☒ -\$400.00   | \$166,373.71 |
| 11/17/15 | Check (2051)                               | ☒ -\$2,500.00 | \$166,773.71 |
| 11/5/15  | Deposit                                    | \$21.43       | \$169,273.71 |
| 11/4/15  | ORIG:JEFFERSON COUNTY TRN:P201511040007301 | \$6,183.02    | \$169,252.28 |
| 10/30/15 | Interest Paid                              | \$22.48       | \$163,069.26 |
| 10/30/15 | Check (2030)                               | ☒ -\$517.62   | \$163,046.78 |
| 10/29/15 | Check (2031)                               | ☒ -\$194.86   | \$163,564.40 |
| 10/27/15 | Check (2033)                               | ☒ -\$489.82   | \$163,759.26 |
| 10/27/15 | Check (2023)                               | ☒ -\$303.38   | \$164,249.08 |
| 10/27/15 | Check (2025)                               | ☒ -\$200.00   | \$164,552.46 |
| 10/27/15 | Check (2026)                               | ☒ -\$138.61   | \$164,752.46 |
| 10/23/15 | Check (2032)                               | ☒ -\$6,428.00 | \$164,891.07 |
| 10/23/15 | Check (2027)                               | ☒ -\$84.05    | \$171,319.07 |
| 10/22/15 | Check (2028)                               | ☒ -\$400.00   | \$171,403.12 |
| 10/22/15 | Check (2024)                               | ☒ -\$286.01   | \$171,803.12 |
| 10/21/15 | Check (2029)                               | ☒ -\$400.00   | \$172,089.13 |
| 10/20/15 | Check (2034)                               | ☒ -\$2,500.00 | \$172,489.13 |
| 10/15/15 | Check (2000)                               | ☒ -\$19.00    | \$174,989.13 |
| 10/9/15  | Check (2010)                               | ☒ -\$500.00   | \$175,008.13 |



EMV/Chip debit cards will be mailed to you in the near future. Please be sure that your address and phone number is up to date by clicking on [08/15/21](#) then Address Change. If you have any additional questions regarding chip cards, please visit <https://www.texasfirstbank.com/chip-card-info.html>

**Account Details**

There have been 14 transactions on this account since 4/21/2015.

**Public Funds Savings**  
20041885

**\$200,221.77**

|                     |              |                              |           |
|---------------------|--------------|------------------------------|-----------|
| Available Balance   | \$200,221.77 | Interest Rate                | 0.100 %   |
| Current Balance     | \$200,221.77 | Last Interest Paid Date      | 2/29/2016 |
| Last Deposit Date   | 7/23/2015    | Accrued Interest             | \$9.33    |
| Last Deposit Amount | \$200,000.00 | Year-to-date interest amount | \$32.91   |
| Last Statement Date | 2/29/2016    |                              |           |

Subtotal: Credits: \$200,224.77 | Debits: \$-3.00

| Date     | Description                    | Amount       | Balance      |
|----------|--------------------------------|--------------|--------------|
| 2/29/16  | Interest Earned                | \$15.91      | \$200,221.77 |
| 1/29/16  | Interest Earned                | \$17.00      | \$200,205.86 |
| 12/31/15 | Interest Earned                | \$17.00      | \$200,188.86 |
| 11/30/15 | Interest Earned                | \$16.45      | \$200,171.86 |
| 10/30/15 | Interest Earned                | \$17.00      | \$200,155.41 |
| 9/30/15  | Interest Earned                | \$16.45      | \$200,138.41 |
| 8/31/15  | Interest Earned                | \$17.00      | \$200,121.96 |
| 7/31/15  | Interest Earned                | \$4.94       | \$200,104.96 |
| 7/23/15  | TELEPHONE TRF FR DD 10031508   | \$200,000.00 | \$200,100.02 |
| 6/30/15  | Interest Earned                | \$0.01       | \$100.02     |
| 5/29/15  | Interest Earned                | \$0.01       | \$100.01     |
| 5/7/15   | Refund Balance Requirement Fee | \$3.00       | \$100.00     |
| 4/30/15  | BALANCE REQUIREMENT FEE        | -\$3.00      | \$97.00      |
| 4/21/15  | TELEPHONE TRF FR DD 10031508   | \$100.00     | \$100.00     |

# Exhibit G

## Jefferson County Emergency Services District No. 4 Statement of Activities (Cash Basis)

|   | 5 Months Ended<br>2/29/2016 | 5 Months Ended<br>2/29/2016 | 5 Months Ended<br>2/29/2016 | 5 Months Ended<br>2/29/2016 | Annual<br>Budget | Over (Under)<br>Budget | % of Budget<br>Used to Date |
|---|-----------------------------|-----------------------------|-----------------------------|-----------------------------|------------------|------------------------|-----------------------------|
|   | Actual                      | Actual                      | Administrative              | Total<br>All Locations      |                  |                        |                             |
|   | Labelle-Fannett             | Cheek                       |                             |                             |                  |                        |                             |
| <b>Revenue</b>                                |                             |                             |                             |                             |                  |                        |                             |
| Ad Valorem Taxes                              | \$ -                        | \$ -                        | \$ 450,849                  | \$ 450,849                  | \$ 597,302       | \$ (146,453)           | 75.48%                      |
| Interest Income                               | -                           | -                           | 293                         | 293                         | 200              | 93                     | 146.50%                     |
| <b>Total Revenue</b>                          | <u>0</u>                    | <u>0</u>                    | <u>451,142</u>              | <u>451,142</u>              | <u>597,502</u>   | <u>(146,360)</u>       | <u>75.50%</u>               |
| <b>Operating Expenses</b>                     |                             |                             |                             |                             |                  |                        |                             |
| Accounting                                    | -                           | -                           | 6,325                       | 6,325                       | 15,000           | (8,675)                | 42.17%                      |
| Advertising                                   | -                           | -                           | -                           | -                           | 1,000            | (1,000)                | 0.00%                       |
| Bank Fees                                     | -                           | -                           | -                           | -                           | 150              | (150)                  | 0.00%                       |
| Cable   | -                           | -                           | -                           | -                           | 800              | (800)                  | 0.00%                       |
| Cell Phone/EMS Equipment                      | -                           | -                           | -                           | -                           | 100              | (100)                  | 0.00%                       |
| Children's Education                          | -                           | -                           | -                           | -                           | 2,000            | (2,000)                | 0.00%                       |
| Cleaning & Building Maintenance               | 439                         | -                           | -                           | 439                         | 6,000            | (5,561)                | 7.32%                       |
| Communications - Purchase of Add'l Radios     | -                           | -                           | -                           | -                           | 2,500            | (2,500)                | 0.00%                       |
| Copier  | -                           | -                           | -                           | -                           | 700              | (700)                  | 0.00%                       |
| District Manager                              | -                           | -                           | 12,500                      | 12,500                      | 30,000           | (17,500)               | 41.67%                      |
| Dues & Fees                                   | 395                         | -                           | 1,364                       | 1,759                       | 3,000            | (1,241)                | 58.63%                      |
| Fire Field Meals                              | -                           | -                           | -                           | -                           | 1,000            | (1,000)                | 0.00%                       |
| Fire Uniforms                                 | -                           | -                           | -                           | -                           | 3,000            | (3,000)                | 0.00%                       |
| Fuel - Fire                                   | 1,362                       | 83                          | -                           | 1,445                       | 16,500           | (15,055)               | 8.76%                       |
| Insurance - Property & Liability              | 17,542                      | -                           | 6,428                       | 23,970                      | 34,000           | (10,030)               | 70.50%                      |
| Insurance - VETS District                     | -                           | -                           | -                           | -                           | 2,600            | (2,600)                | 0.00%                       |
| Insurance - Worker's Compensation             | -                           | -                           | -                           | -                           | 2,800            | (2,800)                | 0.00%                       |
| Internet                                      | 217                         | 211                         | 168                         | 596                         | 800              | (204)                  | 74.50%                      |
| Lawn Service                                  | 750                         | 300                         | -                           | 1,050                       | 4,200            | (3,150)                | 25.00%                      |
| Legal/Professional                            | -                           | -                           | 12,691                      | 12,691                      | 10,000           | 2,691                  | 126.91%                     |
| Lodging/Meals/Travel & Regist ESD             | -                           | -                           | -                           | -                           | 5,000            | (5,000)                | 0.00%                       |
| Maintenance & Repairs - Radios                | -                           | -                           | -                           | -                           | 4,000            | (4,000)                | 0.00%                       |
| Note Payable - First Financial - Mini Pumper  | -                           | -                           | -                           | -                           | 41,012           | (41,012)               | 0.00%                       |
| Office Supplies                               | 164                         | -                           | 207                         | 371                         | 2,700            | (2,329)                | 13.74%                      |
| Postage & Box Rental                          | -                           | -                           | 701                         | 701                         | 450              | 251                    | 155.78%                     |
| Small Equipment Purchases (less than \$5,000) | -                           | -                           | -                           | -                           | 2,000            | (2,000)                | 0.00%                       |
| Supplies - Fire                               | 1,489                       | 1,672                       | -                           | 3,161                       | 20,000           | (16,839)               | 15.81%                      |
| Tax & Appraisal Fees                          | -                           | -                           | 6,991                       | 6,991                       | 12,000           | (5,009)                | 58.26%                      |
| Telephone                                     | -                           | -                           | 275                         | 275                         | 1,600            | (1,325)                | 17.19%                      |
| Utilities                                     | -                           | 390                         | -                           | 390                         | 8,700            | (8,310)                | 4.48%                       |
| Water & Garbage                               | 1,190                       | 82                          | -                           | 1,272                       | 3,400            | (2,128)                | 37.41%                      |
| <b>Total Operating Expenses</b>               | <u>23,548</u>               | <u>2,738</u>                | <u>47,650</u>               | <u>73,936</u>               | <u>237,012</u>   | <u>(163,076)</u>       | <u>31.20%</u>               |

For management purposes only.

**Jefferson County Emergency Services District No. 4  
Statement of Activities (Cash Basis)**

|  | 5 Months Ended<br>2/29/2016<br>Actual | 5 Months Ended<br>2/29/2016<br>Actual | 5 Months Ended<br>2/29/2016<br>Actual | 5 Months Ended<br>2/29/2016<br>Total | Annual<br>Budget | Over (Under)<br>Budget | % of Budget<br>Used to Date |
|--|---------------------------------------|---------------------------------------|---------------------------------------|--------------------------------------|------------------|------------------------|-----------------------------|
|  | Labelle-Fannett                       | Cheek                                 | Administrative                        | All Locations                        |                  |                        |                             |
| <b>Fire Services</b>                       |                                       |                                       |                                       |                                      |                  |                        |                             |
| Dispatch Services/Edispatches              | -                                     | -                                     | 1,747                                 | 1,747                                | 33,500           | (31,753)               | 5.21%                       |
| Equipment-Insp/Repairs                     | -                                     | -                                     | -                                     | -                                    | 2,200            | (2,200)                | 0.00%                       |
| Gloves & Boots - Insp/Repairs              | -                                     | -                                     | -                                     | -                                    | 5,000            | (5,000)                | 0.00%                       |
| Personal Protection Equipment              | 503                                   | 338                                   | -                                     | 841                                  | 26,000           | (25,159)               | 3.23%                       |
| Supplies - Hoses/Nozzles/Tarps             | -                                     | -                                     | -                                     | -                                    | 4,000            | (4,000)                | 0.00%                       |
| Travel/Lodging/Meals/Trans Expenses        | 737                                   | -                                     | -                                     | 737                                  | 7,500            | (6,763)                | 9.83%                       |
| Tuition/Registration                       | -                                     | -                                     | -                                     | -                                    | 2,000            | (2,000)                | 0.00%                       |
| Vehicle Repair & Maintenance               | 4,106                                 | -                                     | -                                     | 4,106                                | 25,000           | (20,894)               | 16.42%                      |
| <b>Total Fire Services</b>                 | <b>5,346</b>                          | <b>338</b>                            | <b>1,747</b>                          | <b>7,431</b>                         | <b>105,200</b>   | <b>(97,769)</b>        | <b>7.06%</b>                |
| <b>Capital Expenditures</b>                |                                       |                                       |                                       |                                      |                  |                        |                             |
| 3/4 ESD Utility Pickup Truck               | -                                     | -                                     | -                                     | -                                    | 20,000           | (20,000)               | 0.00%                       |
| 3000 Gal Tanker                            | -                                     | -                                     | -                                     | -                                    | 100,000          | (100,000)              | 0.00%                       |
| Automatic Rollup Door                      | -                                     | 3,140                                 | -                                     | 3,140                                | 4,700            | (1,560)                | 66.81%                      |
| Children's Education Enclosed Trailer      | 4,369                                 | -                                     | -                                     | 4,369                                | 6,000            | (1,631)                | 72.82%                      |
| Concrete Slab (Storage Bldg.)              | -                                     | -                                     | -                                     | -                                    | 7,500            | (7,500)                | 0.00%                       |
| Crushed Concrete (Driveway to Stor. Bldg.) | -                                     | -                                     | -                                     | -                                    | 1,800            | (1,800)                | 0.00%                       |
| Dispatch Equipment                         | -                                     | -                                     | 1,182                                 | 1,182                                | 16,000           | (14,818)               | 7.39%                       |
| Radio Communications Upgrade               | -                                     | -                                     | -                                     | -                                    | 30,000           | (30,000)               | 0.00%                       |
| Rescue Tools - Rescue 44                   | -                                     | -                                     | -                                     | -                                    | 30,000           | (30,000)               | 0.00%                       |
| SCBA Packs/Replacement Bottles             | -                                     | -                                     | -                                     | -                                    | 10,000           | (10,000)               | 0.00%                       |
| Upgrade Cutters                            | 10,915                                | -                                     | -                                     | 10,915                               | 11,000           | (85)                   | 99.23%                      |
| <b>Total Capital Expenditures</b>          | <b>15,284</b>                         | <b>3,140</b>                          | <b>1,182</b>                          | <b>19,606</b>                        | <b>237,000</b>   | <b>(217,394)</b>       | <b>8.27%</b>                |
| <b>Contingency</b>                         | <b>0</b>                              | <b>0</b>                              | <b>0</b>                              | <b>-</b>                             | <b>18,290</b>    | <b>(18,290)</b>        | <b>0.00%</b>                |
| <b>Total Expenses</b>                      | <b>44,178</b>                         | <b>6,216</b>                          | <b>50,579</b>                         | <b>100,973</b>                       | <b>597,502</b>   | <b>(496,529)</b>       | <b>16.90%</b>               |
| <b>Net Change in Fund Balance</b>          | <b>\$ (44,178)</b>                    | <b>\$ (6,216)</b>                     | <b>\$ 400,563</b>                     | <b>\$ 350,169</b>                    | <b>\$ 0</b>      |                        |                             |

# Exhibit H

# Jefferson County Emergency Services District No. 4

## Bank Account Register

Texas First Bank - Checking  
February 16, 2016 - March 21, 2016

| Date          | Reference | Payee ID    | Description   | Checks/<br>Payments | Deposits/<br>Additions | Balance           |
|---------------|-----------|-------------|---|---------------------|------------------------|-------------------|
|               |           |             | Beginning Balance   |                     |                        | 510,298.60        |
| 02/29/16      |           |             | Interest Income   |                     | 83.34                  | 510,381.94        |
| 03/04/16      |           |             | Property Taxes  |                     | 67,868.01              | 578,249.95        |
| 03/08/16      |           |             | Loan (Note 7317) for LBF 2015 Fire Truck<br>(3000 Gal Tanker) |                     | 152,000.00             | 730,249.95        |
| 03/14/16      | 2105      | SIDDONS     | Siddons-Martin Emergency Group, LLC                           | 227,000.00          |                        | 503,249.95        |
| 03/21/16      | 2106      |             | Sandra J. Melton  | 179.82              |                        | 503,070.13        |
| 03/21/16      | 2107      | BENCK       | Benckenstein & Oxford, L.L.P.                                 | 505.88              |                        | 502,564.25        |
| 03/21/16      | 2108      | DOOLEYT     | Dooley Tackaberry, Inc.                                       | 57.70               |                        | 502,506.55        |
| 03/21/16      | 2109      | EARLLAWN    | Earl Lawn Service   | 200.00              |                        | 502,306.55        |
| 03/21/16      | 2110      | GREENACRES  | Green Acres Grocery, Inc.                                     | 15.83               |                        | 502,290.72        |
| 03/21/16      | 2111      | OXFORD      | Hubert Oxford, IV   | 400.00              |                        | 501,890.72        |
| 03/21/16      | 2112      | JACKSON     | Jackson Lawn Care   | 150.00              |                        | 501,740.72        |
| 03/21/16      | 2113      | HEINZ       | Joshua C. Heinz   | 400.00              |                        | 501,340.72        |
| 03/21/16      | 2114      | LB-F VFD    | Labelle-Fannett VFD   | 1,706.28            |                        | 499,634.44        |
| 03/21/16      | 2115      | LONESTAR    | Lone Star Lube Right  | 130.45              |                        | 499,503.99        |
| 03/21/16      | 2116      | MER1099     | Mary Ellen Robertson, CPA                                     | 475.00              |                        | 499,028.99        |
| 03/21/16      | 2117      | METROFIRE   | Metro Fire Apparatus Specialists, Inc.                        | 11,689.00           |                        | 487,339.99        |
| 03/21/16      | 2118      | NEELFIRE    | Neel Fire Protection Apparatus, Inc.                          | 190.43              |                        | 487,149.56        |
| 03/21/16      | 2119      | PROGRESSIVE | Progressive Waste Solutions of TX, Inc.                       | 190.96              |                        | 486,958.60        |
| 03/21/16      | 2120      | ROLLINS     | Rollins Truck & Trailer Repair, LLC                           | 1,446.28            |                        | 485,512.32        |
| 03/21/16      | 2121      | SIDDONS     | Siddons-Martin Emergency Group, LLC                           | 4,639.97            |                        | 480,872.35        |
| 03/21/16      | 2122      | SE EMERG    | Southeastern Emergency Equipment                              | 215.14              |                        | 480,657.21        |
| 03/21/16      | 2123      | TOTALSAFETY | Total Safety U.S., Inc.                                       | 165.00              |                        | 480,492.21        |
| 03/21/16      | 2124      | TOWNANDCOUN | Town and Country  | 153.78              |                        | 480,338.43        |
| 03/21/16      | 2125      | VISA3099    | VISA  | 198.00              |                        | 480,140.43        |
| 03/21/16      | 2126      | VISA4586    | VISA  | 198.00              |                        | 479,942.43        |
| 03/21/16      | 2127      | VISA9650    | VISA  | 1,313.00            |                        | 478,629.43        |
| 03/21/16      | 2128      | WILBER      | Wayne Lynn Wilber   | 2,500.00            |                        | 476,129.43        |
| <b>Totals</b> |           |             |   | <b>254,120.52</b>   | <b>219,951.35</b>      | <b>476,129.43</b> |

Transaction count = 27

**Jefferson County Emergency Services District No. 4**

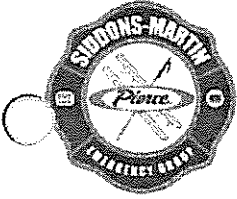
**Bank Account Register**

Texas First Bank - Savings  
February 16, 2016 - March 21, 2016

| Date     | Reference | Payee ID | Description       | Checks/<br>Payments | Deposits/<br>Additions | Balance           |
|----------|-----------|----------|-------------------|---------------------|------------------------|-------------------|
|          |           |          | Beginning Balance |                     |                        | 200,205.86        |
| 02/29/16 |           |          | Interest Income   |                     | 15.91                  | 200,221.77        |
|          |           |          | <b>Totals</b>     | <u>0.00</u>         | <u>15.91</u>           | <u>200,221.77</u> |

Transaction count = 1

# Exhibit I



Siddons-Martin  
 9645 Jade Avenue  
 Port Arthur TX USA 77640  
 Phone #: (409) 736-9077  
 Fax #: (409) 736-9066

Estimate Number: 22400127  
 Tag Number:  
 Date and Time In: 2/22/2016 - 2:32 PM  
 Date and Time Out: 2/22/2016 - 2:32 PM  
 Promised Date - Time: 2/22/2016 - 2:32 PM  
 Cashed Out Date:



ESTIMATE

Date Appointment Initiated: 2/22/2016

Service Advisor: (A07X) Bethany Schuff

Remit To: PO Box 610101 Dallas Tx. 75261-0101

Jefferson County ESD #4  
 P.O. Box 154  
 Hamshire TX 77622

1003530

Home: (409) 626-2112 Cell: (###) ###-#### Work: (409) 794-1441

Veh Info: 28239 15 PIERCE FREIGHTLINER  
 Serial Numbers: IFVHCYCY9FHGS5671

In-Srv: Miles/Hrs In: 11 Out: 12 Plate #:  
 Color Ex: Int:

| Repair   | VIN                          | Second VIN | Mech #              | Type            | Labor   | Discount            | Total                                   |
|--|------------------------------|------------|---------------------|-----------------|---------|---------------------|---|
| Description  |                              |            |                     | Qty Ret. Price  | Savings | Selling Price       | Ext Discontnt Ext Price                 |
| 1  | FHGS5671                     |            | A02F                | Wholesale       |         | \$1,784.00          | \$0.00 \$1,784.00                       |
| INSTALL PUSH UP LIGHT POLES ON DRIVER AND PASSENGER SIDE   |                              |            |                     |                 |         |                     |   |
| EVS-870870BI   | LIGHT POLE                   |            |                     | 2.00 \$648.71   | \$0.00  | \$648.71            | \$0.00 \$1,297.42                       |
| EVS-PFA1PI   | LIGHT                        |            |                     | 2.00 \$1,119.77 | \$0.00  | \$1,119.77          | \$0.00 \$2,239.54                       |
| FRT  | FREIGHT                      |            |                     | 1.00 \$50.00    | \$0.00  | \$50.00             | \$0.00 \$50.00                          |
|  |                              |            | <b>Parts Total:</b> | \$3,586.96      |         | <b>Labor Total:</b> | \$1,784.00 <b>Job Total:</b> \$5,370.96 |
|  |                              |            |                     |                 |         | \$223.00            | \$0.00 \$223.00                         |
| INSTALL 500 LB SLIDE OUT TRAY ON DI COMPARTMENT  |                              |            |                     |                 |         |                     |   |
| TRAY   | SLIDE OUT TRAY               |            |                     | 1.00 \$1,485.20 | \$0.00  | \$1,485.20          | \$0.00 \$1,485.20                       |
| FRT  | FREIGHT                      |            |                     | 1.00 \$75.00    | \$0.00  | \$75.00             | \$0.00 \$75.00                          |
|  |                              |            | <b>Parts Total:</b> | \$1,560.20      |         | <b>Labor Total:</b> | \$223.00 <b>Job Total:</b> \$1,783.20   |
| 3  | FHGS5671                     |            |                     | Wholesale       |         | \$0.00              | \$0.00 \$0.00                           |
| 5" SUCTION HOSES   |                              |            |                     |                 |         |                     |   |
| 2P501  | SUCTION HOSE 5"              |            |                     | 2.00 \$1,125.82 | \$0.00  | \$1,125.82          | \$0.00 \$2,251.64                       |
|  |                              |            | <b>Parts Total:</b> | \$2,251.64      |         | <b>Labor Total:</b> | \$0.00 <b>Job Total:</b> \$2,251.64     |
| 4  | FHGS5671                     |            | A02F                | Wholesale       |         | \$1,784.00          | \$0.00 \$1,784.00                       |
| INSTALL WARNING LIGHTS TO DRIVER AND PASSENGER SIDE  |                              |            |                     |                 |         |                     |   |
| 61-1576-0007   | LIGHT, WHELEN, 500 SUPER LED |            |                     | 4.00 \$140.61   | \$0.00  | \$140.61            | \$0.00 \$562.44                         |
|  |                              |            | <b>Parts Total:</b> | \$562.44        |         | <b>Labor Total:</b> | \$1,784.00 <b>Job Total:</b> \$2,346.44 |
| 5  | FHGS5671                     |            |                     | Wholesale       |         | \$334.50            | \$0.00 \$334.50                         |
| INSTALL A 2 1/2" TANK FILL VALVE ON THE BACK OF THE TRUCK<br>CAUSE: INSTALL 2 1/2" TANK TO FILL VALVE TO BACK OF TRUCK WITH TWO SPARE VALVES |                              |            |                     |                 |         |                     |   |
| 88250061   | SWINGOUT VALVE 2.5"          |            |                     | 3.00 \$932.01   | \$0.00  | \$932.01            | \$0.00 \$2,796.03                       |
|  |                              |            | <b>Parts Total:</b> | \$2,796.03      |         | <b>Labor Total:</b> | \$334.50 <b>Job Total:</b> \$3,130.53   |
| 6  | FHGS5671                     |            | A02F                | Wholesale       |         | \$1,449.50          | \$0.00 \$1,449.50                       |
| INSTALL HOSE REEL ON PASSENGER SIDE FRONT COMPARTMENT.   |                              |            |                     |                 |         |                     |   |
| EPF38-23-24  | HOSE REEL                    |            |                     | 1.00 \$1,493.66 | \$0.00  | \$1,493.66          | \$0.00 \$1,493.66                       |
| FRT  | FREIGHT                      |            |                     | 1.00 \$239.95   | \$0.00  | \$239.95            | \$0.00 \$239.95                         |
| 8815039  | VALVE 1.50 PIS X PIS         |            |                     | 1.00 \$284.69   | \$0.00  | \$284.69            | \$0.00 \$284.69                         |
| HH-99999-SMC   | HOSE ASSEMBLY 1.50           |            |                     | 1.00 \$672.12   | \$0.00  | \$672.12            | \$0.00 \$672.12                         |
| HH-99999-SMC1  | HOSE ASSY. 1.0               |            |                     | 1.00 \$253.09   | \$0.00  | \$253.09            | \$0.00 \$253.09                         |
| 020-0560002-001  | FITTING ADAPT                |            |                     | 2.00 \$15.04    | \$0.00  | \$15.04             | \$0.00 \$30.08                          |
| 0016-2404-16-16  | FITTING                      |            |                     | 2.00 \$5.06     | \$0.00  | \$5.06              | \$0.00 \$10.12                          |



Siddons-Martin  
 9645 Jade Avenue  
 Port Arthur TX USA 77640  
 Phone #: (409) 736-9077  
 Fax #: (409) 736-9066

Estimate Number: 22400127  
 Tag Number:  
 Date and Time In: 2/22/2016 - 2:32 PM  
 Date and Time Out: 2/22/2016 - 2:32 PM  
 Promised Date - Time: 2/22/2016 - 2:32 PM  
 Cashed Out Date:



Date Appointment Initiated: 2/22/2016  
 Service Advisor: (A07X) Bethany Schuff

Remit To: PO Box 610101 Dallas Tx. 75261-0101

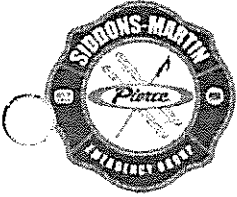
Jefferson County ESD #4  
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 Veh Info: 28239 15 PIERCE FREIGHTLINER  
 Serial Numbers: 1FVHCYCY9FHGS5671

In-Srv: Miles/Hrs In: 11 Out: 12 Plate #:  
 Color Ex: Int:

|                |   |      |            |                     |            |                   |            |
|----------------|---|------|------------|---------------------|------------|-------------------|------------|
| 03610008       | FITTING, DBL MAKE HEX 1.0 NPT X 1.0 NH                                | 1.00 | \$103.63   | \$0.00              | \$103.63   | \$0.00            | \$103.63   |
| BH10RDG        | HOSE  | 1.00 | \$824.38   | \$0.00              | \$824.38   | \$0.00            | \$824.38   |
|                | <b>Parts Total:</b>   |      | \$3,911.72 | <b>Labor Total:</b> | \$1,449.50 | <b>Job Total:</b> | \$5,361.22 |
| 7              | FHGS5671  |      | Wholesale  |                     | \$5,352.00 | \$0.00            | \$5,352.00 |
|                | INSTALL A 3 WAY CAMERA SYSTEM   |      |            |                     |            |                   |            |
| SV-CLCD-70W-   | SV-LED70WQ4 W/ SV-620A-KIT  | 1.00 | \$1,118.60 | \$0.00              | \$1,118.60 | \$0.00            | \$1,118.60 |
| SV-622LS       | LIFE SIDE COLOR CAMERA  | 1.00 | \$470.00   | \$0.00              | \$470.00   | \$0.00            | \$470.00   |
| SV-622RS       | RIGHT SIDE CAMERA   | 1.00 | \$470.00   | \$0.00              | \$470.00   | \$0.00            | \$470.00   |
| SVS-10MMF      | 10M M/F THREADED CABLE  | 2.00 | \$81.22    | \$0.00              | \$81.22    | \$0.00            | \$162.44   |
| SV-LCD-RM1.0-4 | RAM MT. 1.0" BALL AND 4"EXT   | 1.00 | \$72.38    | \$0.00              | \$72.38    | \$0.00            | \$72.38    |
| FRT            | FREIGHT   | 1.00 | \$75.00    | \$0.00              | \$75.00    | \$0.00            | \$75.00    |
|                | <b>Parts Total:</b>   |      | \$2,368.42 | <b>Labor Total:</b> | \$5,352.00 | <b>Job Total:</b> | \$7,720.42 |
| 8              | FHGS5671  |      | Wholesale  |                     | \$0.00     | \$0.00            | \$0.00     |
|                | TINT ALL GLASS IN CAB   |      |            |                     |            |                   |            |
| TINT           | WINDOW TINT   | 1.00 | \$437.50   | \$0.00              | \$437.50   | \$0.00            | \$437.50   |
|                | <b>Parts Total:</b>   |      | \$437.50   | <b>Labor Total:</b> | \$0.00     | <b>Job Total:</b> | \$437.50   |
| 9              | FHGS5671  |      | Wholesale  |                     | \$892.00   | \$0.00            | \$892.00   |
|                | INSTALL VISOR LIGHT TO FRONT CAB CHASSIS                              |      |            |                     |            |                   |            |
| 108072..W      | LIGHT SHO ME 16.50 WIDE   | 1.00 | \$201.16   | \$0.00              | \$201.16   | \$0.00            | \$201.16   |
| 10.8072.W      | LIGHT   | 1.00 | \$201.16   | \$0.00              | \$201.16   | \$0.00            | \$201.16   |
|                | <b>Parts Total:</b>   |      | \$402.32   | <b>Labor Total:</b> | \$892.00   | <b>Job Total:</b> | \$1,294.32 |
| 10             | FHGS5671  |      | Wholesale  |                     | \$223.00   | \$0.00            | \$223.00   |
|                | INSTALL COVER TO FRONT AREA PUMP COMPARTMENT                          |      |            |                     |            |                   |            |
| COVER          | COVER DIAMOND PLATE   | 1.00 | \$970.00   | \$0.00              | \$970.00   | \$0.00            | \$970.00   |
|                | <b>Parts Total:</b>   |      | \$970.00   | <b>Labor Total:</b> | \$223.00   | <b>Job Total:</b> | \$1,193.00 |
| 11             | FHGS5671  |      | Wholesale  |                     | \$111.50   | \$0.00            | \$111.50   |
|                | INSTALL SHUT OFF INTAKE VALVES TO DRIVER AND PASSENGER SIDE OF TRUCK. |      |            |                     |            |                   |            |
| 7980015        | VLV BALL INTAKE 5 NH M X 5 NH RL F                                    | 2.00 | \$2,028.52 | \$0.00              | \$2,028.52 | \$0.00            | \$4,057.04 |
| 03560078       | ADAPTER 4.0NH X 5.0 NH CP   | 2.00 | \$1,022.57 | \$0.00              | \$1,022.57 | \$0.00            | \$2,045.14 |
|                | <b>Parts Total:</b>   |      | \$6,102.18 | <b>Labor Total:</b> | \$111.50   | <b>Job Total:</b> | \$6,213.68 |



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 9645 Jade Avenue  
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Estimate Number: 22400127  
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Remit To: PO Box 610101 Dallas Tx, 75261-0101

There will be a 30% restocking fee charged for all returned items based upon the sales price of the item. All Special Order items are ineligible for returns. Special order items include, but are not limited to, any customer driven specification of the item requested or ordered at the direct request of customer.

|                   |             |
|-------------------|-------------|
| Parts Total:      | \$24,509.46 |
| Core Total:       | \$0.00      |
| Freight Total:    | \$439.95    |
| Sublet Total:     | \$0.00      |
| Labor Total:      | \$12,153.50 |
| - Labor Discount: | \$0.00      |
| Other Charges:    | \$0.00      |
| Shop Supplies:    | \$0.00      |
| Sub Total:        | \$37,102.91 |
| - Parts Discount: | \$0.00      |

|               |             |
|---------------|-------------|
| Ext Price:    | \$37,102.91 |
| Sales Tax:    | \$0.00      |
| Total:        | \$37,102.91 |
| - Deductible: | \$0.00      |
| - Deposits:   | \$0.00      |
| Amount Due:   | \$37,102.91 |
| Amt Tendered: | \$0.00      |
| Chg Returned: | \$0.00      |

We (the Customer) are responsible for all costs and expenses listed on this invoice. I, the undersigned, am authorized to agree, on behalf of the owner of the vehicle, to pay all outstanding charges in accordance with the terms and conditions agreed between us and the Company. Unless otherwise stated, all invoices are due and payable 30 days from the date of invoice. We have granted the Company, its employees, and agents permission to operate the vehicle on any streets as necessary for testing, inspection, or other services requested. We are responsible for insuring the vehicle at all times. We release the Company for any loss, damage, or theft of any items left in the vehicle for any reason. All parts and labor on this invoice are warranted for purpose and fitness for 90 days from the date of the invoice. In order to recover against any warranty, we agree to return the vehicle to the Company for all warranty repairs. Failure to return the vehicle cancels all warranties provided. All other warranties are expressly disclaimed by Company. Acknowledged and Received by:

# Exhibit J



MUNICIPAL EMERGENCY SERVICES

16511 Hedgecroft  
Suite 200  
Houston, TX 77060

# Quote

|                 |               |
|-----------------|---------------|
| Date            | 2/25/2016     |
| Quote #         | QT1006526     |
| Expires         | 3/26/2016     |
| Sales Rep       | Dean, Kevin L |
| PO #            |               |
| Shipping Method | MES Delivery  |

**Bill To**  
**WAYNE WILBER**  
 Jefferson Co. ESD #4  
 Cheek Volunteer Fire Department  
 P.O. Box 154  
 Hamshire TX 77622

**Ship To**  
 Cheek Volunteer Fire Department  
 12880 HWY 365  
 Beaumont TX 77705

| Item      | Alt. Item # | Units | Description                    | QTY | Unit Sales Price | Amount   |
|-----------|-------------|-------|--------------------------------|-----|------------------|----------|
| 272085000 |             |       | Hurst S700E2 w/EXL Batts&Chrgr | 1   | 9,225.00         | 9,225.00 |
| 271080000 |             |       | Hurst SP300E2 w/EXLBatts&Chrgr | 1   | 9,714.00         | 9,714.00 |
| 274085000 |             |       | Hurst R421E2 w/EXL Batts&Chrgr | 1   | 7,206.00         | 7,206.00 |
| 272085412 |             |       | Hurst 110v E2 Pwr Supply w/Plg | 1   | 565.00           | 565.00   |

CHEEK VFD HYDRAULIC TOOLS

|                                     |             |
|-------------------------------------|-------------|
| <b>Subtotal</b>                     | 26,710.00   |
| <b>Shipping Cost (MES Delivery)</b> | 200.00      |
| <b>Tax Total</b>                    | 1.00        |
| <b>Total</b>                        | \$26,911.00 |

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current local tax information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.





HURST Jaws of Life, Inc.  
711 North Post Road  
Shelby, NC 28150  
www.jawsoflife.com

March 2, 2016



Dinglee  
Hurst  
Lukas  
Vetter

Jefferson County Emergency Service District No. 4  
District Manager Wayne Wilber  
12880 Hwy 365  
Beaumont, TX 77705

This will confirm that, as of the date hereof, the following Hurst dealer is the only Hurst dealer whose sales territory for Hurst® Low Pressure (5,000 psi), Hurst® High Pressure (10,000 psi) and Hurst® eDRAULIC rescue equipment includes the County of Jefferson in the State of Texas and whose personnel have been factory trained and certified by Hurst Jaws of Life, Inc. on operation, maintenance and service and are approved by Hurst Jaws of Life, Inc. to perform warranty repairs, warranty required annual maintenance and other service on Hurst® Low Pressure (5,000 psi), Hurst® High Pressure (10,000 psi) and Hurst® eDRAULIC rescue equipment:

**MES - Texas**  
**Houston, TX 77060**  
**Phone Number: 800-784-0404**  
**Fax Number: 281-442-9199**

Hurst eDRAULIC rescue equipment may also be purchased from W.W. Grainger ([www.grainger.com](http://www.grainger.com)); however, W.W. Grainger has no personnel who have been factory trained and certified by Hurst Jaws of Life, Inc. on operation, maintenance and service and are not approved by Hurst Jaws of Life, Inc. to perform warranty repairs, warranty required annual maintenance and other service on such equipment.

Thank you for your interest in our rescue equipment. Feel free to contact us at 1-800-537-2659 or 704-487-6961 should you have any further questions or concerns.

Sincerely,

Mike Canon  
North American Sales Manager  
Hurst Jaws of Life, Inc.

tar

Cc: Paul Felegy, Central Regional Sales Manager, Hurst Jaws of Life, Inc.



3.2244

October 07, 2015

CHEEK VFD  
8174 BOYT ROAD  
BEAUMONT, TX 77713

Case: 1734  
County: JEFFERSON  
VFDE-Doc#: 601013

Dear Chief:

Your application for grant assistance under the Rural Volunteer Fire Department Assistance Program (HB 2604) has been **APPROVED**. The following items are qualified for cost-share reimbursement:

| <u>Item</u>      | <u>Our Maximum<br/>Cost-share Payment</u> |
|------------------|---|
|                  | 75% of the actual cost, not to exceed     |
| RESCUE EQUIPMENT | \$15,000.00                               |

**This grant will expire on April 07, 2016**

The attached guidelines describe your obligations under this program. **Please indicate below whether you wish to accept or decline this grant, and return a signed copy to us within 14 days of receipt of this letter.**

Congratulations! Please contact us if you need additional information.

  
Texas A&M Forest Service

Accept       Decline

\_\_\_\_\_  
Signature and Title

\_\_\_\_\_  
Date

DJF/xx (rescue.doc)  
Attach: 1) Guidelines for Grant Assistance

# Rural Volunteer Fire Department Assistance Program Guidelines for Grant Assistance - Rescue Equipment

---

## Responsibilities of the fire department following notice of grant approval:

1. Purchase the approved item or items.
2. Provide the Texas A&M Forest Service with copies of all vendor invoices and copies of all checks or credit card statements.
3. Please fax to (979) 845-6160.
4. Grants for rescue equipment will expire 6 months from the approval date.

## Special Note:

Rescue Equipment includes jaws of life, extrication tools, air lifting bags, SCBA's, etc. It does not include PPE, entry tools, etc.

Equipment or services purchased prior to the award date are ineligible for grant assistance under this program.

*\** **If an individual item is valued at \$5,000 or greater, it must be inspected by a TFS agent before a grant reimbursement may be issued.**

**JEFFERSON COUNTY ESD NO. 4**

**PURCHASE REQUEST FORM**

Requesting Department: CHEEK VFD

Date/Time of Request: 3/3/16 6 PM

Description of Equipment Requested: HURST S100 E2 w/EXL ; HURST  
SP300 E2 ; HURST 421E2 All w/EXL BATTERIES & HURST 110V E2

Is Requested Item(s) Budgeted:  Yes  No PWR SUPPLY P/AG

Quantity Requested: 1 OF EACH

Price of Each: \_\_\_\_\_

Estimated Total Cost: \$26,911.00

Name of Vendor: Municipal EMERGENCY SERVICES

Signature of Department Representative: [Signature] Date: 3/3/16

Printed Name of Department Representative: KENNETH A. DUKOW

**\*\*\*\* Attach copy of quote to Purchase Request Form.**

**For District Use Only:**

Date that Request Form was received by the District: 3/3/16

Date Request was considered by the District: 3/3/16

Approved:  Yes  No

Signature of District Representative: Wayne Wilber

Printed Name of District Representative: Wayne L. Wilber

JCESD No. 4 Purchase Order No. (if approved): \_\_\_\_\_