

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4

A regular meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 4 ("District") was called for at 5:30 p.m. on April 15, 2019, at the Labelle fire station, located at 12880 FM 365, Beaumont, Texas 77705, pursuant to notice duly posted according to law.

At approximately 5:35 p.m., the regular meeting was called to order. The roll was called of the duly constituted officers and members of the Board, to wit:

Jeff Roebuck	President
Charlie Reneau	Vice President
Randy Walston	Secretary
Sandra Melton	Treasurer
Robert Bordes	Assistant Treasurer

All of said Board members were present, with the exception of Vice President Reneau and Secretary Walston, thus constituting a quorum. Also present at the meeting were: Patrick Larson, District Administrator; Joshua Heinz of the law firm Benckenstein & Oxford, L.L.P., attorneys for the District; and, the individuals shown on the attendance log attached hereto as **Exhibit A**.

Being as there was no public comment under Agenda Item No. 3, the Board moved along to Agenda Item No. 4, at which time Mr. Larson reviewed and discussed his Administrator Report and the Board review Chief Hansen's written Chief's Report. Copies of the Administrator and Chief's Reports are attached hereto as **Exhibit B**.

The Board's attention was then directed by President Roebuck to Agenda Item No. 5 for review of the Minutes of the March 18, 2019 regular meeting. Upon motion by

Assistant Treasurer Bordes and seconded by Treasurer Melton, the proposed minutes were unanimously approved by the Board members present.

Next, the Board moved to Agenda Item No. 6 for the Treasurer's Report. Treasurer Melton reported the following balances in the District's accounts, as reflected in the bank statements attached hereto as **Exhibit C**: Texas First Bank checking - \$507,922.59 as of March 31, 2019, and \$483,054.73 as of April 14, 2019; Texas First Bank savings - \$351,746.59 as of March 31, 2019 and April 14, 2019; and, Allegiance Bank (f/k/a Post Oak Bank) money market - \$250,318.97 as of March 31, 2019 and April 14, 2019. Treasurer Melton then reviewed with the Board the financial Statement of Activities attached hereto as **Exhibit D**.

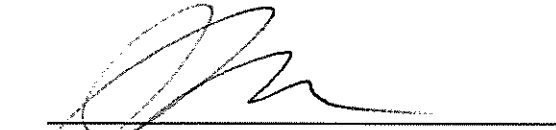
Thereafter, the Board was directed to Agenda Item No. 7 for payment of the District's bills. Treasurer Melton and Mr. Larson reviewed with the Board the District's various monthly expenditures proposed for payment, as shown on the Check List and Bank Account Register attached hereto as **Exhibit E**. Upon motion by Treasurer Melton and seconded by Assistant Treasurer Bordes, the Board members present unanimously approved payment of the bills and expenditures (Check Nos. 3500-3527, plus the Entergy, West Jefferson Co. Municipal Water District, and Southern Broadband auto-debit payments).

The Board then moved along to Agenda Item No. 8, at which time Mr. Larson reviewed with the Board the various bids for the Labelle station repairs. Upon motion by Treasurer Melton and seconded by President Roebuck, the Board members present unanimously approved the bid from Newtron for the new exterior LED wall lights and

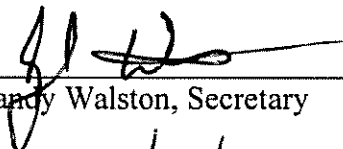
flag pole lights at the Labelle station, a copy of which is attached hereto as Exhibit F.
The other proposed building repairs were tabled until the next meeting.

President Roebuck then directed the Board to Agenda Item No. 9 at which time he and Assistant Treasurer Bordes volunteered to serve on a committee to meet with Mr. Larson for his annual performance review and thereafter will report back to the Board.

Being as there was no report from counsel under Agenda Item No. 10 or other matters to come before the Board under Agenda Item No. 11, the regular meeting was adjourned at approximately 6:20 p.m.



Jeff Roebuck, President
Date: 5/20/2019

ATTEST:


Randy Walston, Secretary
Date: 5/20/2019

Exhibit A

JEFFERSON COUNTY ESD No. 4

Regular Board Meeting

April 15, 2019

SIGN-IN SHEET

1 DAVID STACCOY

2 Randy Lyday

3 Cass Sanchez

4 _____

5 _____

6 _____

7 _____

8 _____

9 _____

10 _____

11 _____

12 _____

13 _____

Exhibit B

DISTRICT ADMINISTRATOR'S REPORT

March 18, 2019

STATION 1 LaBelle All of the responses to request for quotes for exterior repairs and maintenance are attached along with a spread sheet summary.

STATION 2 Fannett *Nothing new to report specific to Station 2*

STATION 3 Cheek *Nothing new to report specific to Station 3*

EMS – We have two volunteers currently in EMT-Basic classes. An accelerated EMT-B course is planned for July. Nick Morrison is teaching the classes and has requested use of the LaBelle station. He offered one N/C student attendance in exchange, which was agreed to. Cost of the class is \$800 and we expect to have several taking the class. Chief Hansen is requesting that the ESD pay for all attending, less the building use credit.

ESD

The New Texas First Checking Account is now fully functional as the active account.

NEW FIRE TRUCK – An inspection visit is scheduled for April 25th in Houston.

The JCAD had their annual seminar related to appraisal valuations and projections. Very little of the information presented directly applied to us and showed no drastic changes in our evaluations.

New Vendors – Total Safety. We were already using them but they had never processed our credit application.

The Labelle-Fannett Ladies Auxiliary –

Request for Training – No formal new request have been received but are anticipated before the July sessions.

Communications –

Policy Manual – Work will continue on compiling a comprehensive policy manual as time allows and as policies are created and approved.

Building Use & Rental – July 12, 13, 14, 19, 20 & 21, 2019. Nick Morrison – EMT-B classes.

**Jefferson County ESD No. 4
Chief's Report
21 JAN, 2018**

- **Chief Hansen is attending the Texas Emergency Management Conference in San Antonio this week. Chief Sanders is acting until his return. Monthly call and training reports will be sent to Commissioners via email upon his return.**

1. Station Status:

LaBelle STA #1: Operational – B41 limited service, E41 in Reserve

Fannett STA #2: Operational – All apparatus in service.

Cheek STA #3: Operational – All apparatus in service.

2. Apparatus Status:

E41 – Permanently placed in Reserve status

T41 – In service

B41 – Out of service (Limited)

R41 – In service

E42 – In service

T42 – In service

B42 – In Service

E43 – In service

T43 – In service

B43 – In service

MED4 – In service

U4 – In service

3. Membership: One member application received.

4. Training: Monthly training for Fire and EMS continues. Fire: Fire documentation training held on 04MAR19, and EMS documentation (EPCR) training held on 25MAR19. Request proposed times/dates for records management (Emergency Reporting) training session to be scheduled for District Admin and Commissioners. Chief is available most evenings after 5pm and will hoist at the LaBelle Station. This will be an online session with the vendor.

5. Operations: 1. Still awaiting final price quote for completion of LMTV from Metro Fire. 2. New Station Committee meeting has been postponed due to member availability. We request to pick this up upon completion of the new Engine 42 project. 3. Met with Station Attendants to review approved duty list. 14:30:00 4. New Engine 42 is in Houston. Truck Committee will be visiting on Thursday April 25th to determine placement of installed equipment. Commissioners are invited to join us for this and/or the final inspection (date TBD).

6. Regional Coordination: (Ongoing) 1. Continuing to communicate with TXDOT regarding traffic concerns at the Hillebrandt Bayou Bridge on HWY 365. We have received several reports that the lights may be malfunctioning. 2. Chief has reached out to Commissioner Alfred's office regarding ongoing issues with truck roll-overs at the Love's Truck Stop. Road widening or placement of barriers/rails are needed to address this ongoing issue. FD members are collecting billing data for these events in an effort to assist the ESD in recoupment of cost for these events.

Exhibit C



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Return Service Requested

TELEPHONE BANKING
(409) 945-9889 (281) 538-2226
(855) 355-TFB1 (8321)

BOOKKEEPING
(409) 948-1993

1

JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT No. 4
12880 FM 365 RD
BEAUMONT TX 77705-9682

Page 1 of 4

Account Number: 10031508
Date: 03/31/19
Enclosures: 6

EM

PUBLIC FUNDS TIERED INT. JEFFERSON COUNTY EMERGENCY Acct 10031508

Summary of Activity Since Your Last Statement

Beginning Balance	3/01/19	459,815.64	
Deposits / Misc Credits	3	52,552.03	
Withdrawals / Misc Debits	11	512,208.81	
** Ending Balance	3/31/19	158.86	**
Service Charge		.00	
Interest Paid Thru 3/31/19		158.86	
Interest Paid Year To Date		571.78	
Annual Percentage Yield Earned		.69 %	
Number of Days for A.P.Y.E.		31	
Average Balance for A.P.Y.E.		271,439.40	
Minimum Balance		158	
Enclosures		6	

	Total for this period	Total year-to-date
Total Overdraft Fees	\$.00	\$.00
Total Returned Item Fees	\$.00	\$.00

Deposits and Other Credits

Date	Amount	Activity Description
3/06	50,956.34	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4
3/12	1,436.83	Deposit
3/19	158.86	Interest Paid

Debits and Other Withdrawals

Date	Amount	Activity Description
3/11	152.59	ENTERGY TEXAS, I/BANK DRAFT



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**JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT No. 4
12880 FM 365 RD
BEAUMONT TX 77705-9682**

Page **1**
2 of 4

Account Number: 10031508

Debits and Other Withdrawals

Date	Amount	Activity Description
3/13	264.79	JEFFERSON COUNTY ESD 4 ENTERGY TEXAS, I/BANK DRAFT
3/15	28.14	JEFFERSON COUNTY ESD 4 WestJeffersnMWDp/Payment
3/15	28.14	JEFFERSON CO. ESD 4 WestJeffersnMWDp/Payment
3/15	28.14	JEFFERSON COUNTY ESD WestJeffersnMWDp/Payment
3/18	507,922.59	JEFFERSON COUNTY EDS Closing Entry

Checks

Date	Check No	Amount	Date	Check No	Amount	Date	Check No	Amount
3/15	2944	100.00	3/04	3016*	31.62	3/15	4245*	2,752.69
3/04	2998*	40.00	3/04	3017	860.11			

* indicates a break in check number sequence

Daily Balance Summary

Date	Balance	Date	Balance	Date	Balance
3/04	458,883.91	3/12	511,124.49	3/18	.00
3/06	509,840.25	3/13	510,859.70	3/19	158.86
3/11	509,687.66	3/15	507,922.59		

PUBLIC FUNDS SAVINGS	JEFFERSON COUNTY EMERGENCY	Acct 20041885
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Summary of Activity Since Your Last Statement

Beginning Balance	3/01/19	351,656.99
Deposits / Misc Credits	1	89.60
Withdrawals / Misc Debits	0	.00
** Ending Balance	3/31/19	351,746.59 **
Service Charge		.00
Interest Paid 3/01/19 - 3/31/19		89.60
Interest Paid Year To Date		260.07
Annual Percentage Yield Earned		.30 %
Number of Days for A.P.Y.E.		31
Average Balance for A.P.Y.E.		351,665.66
Minimum Balance		351,656



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JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT No. 4
12880 FM 365 RD
BEAUMONT TX 77705-9682

Page 1
3 of 4

Account Number: 10031508

Deposits and Other Credits

Date	Amount	Activity Description
3/29	89.60	Interest Paid

Daily Balance Summary

Date	Balance	Date	Balance	Date	Balance
3/29	351,746.59				

TEXAS FIRST BANK

Account Number 10031508

Date 03/31/2019

Page

1
4 of 4

TEXAS FIRST BANK CHECKING REPORT

DATE: 3-12-19

NAME: *[Signature]*

DEPOSIT	860.73
WITHDRAWAL	574.10
BALANCE	1436.83

* 10031508 - 3 1436.83

45011-07100

03/12/2019 \$1,436.83

Johnson County Emergency Services No. 1 **EMERGENCY SERV.** 2944

DATE: 03/15/19

NAME: *[Signature]*

POC: 913-811-1104 #10011004

03/15/2019 2944 \$100.00

Johnson County Emergency Services No. 1 **EMERGENCY SERV.** 2998

DATE: 03/04/19

NAME: *[Signature]*

POC: 913-811-1104 #10011004

03/04/2019 2998 \$40.00

Johnson County Emergency Services No. 1 **EMERGENCY SERV.** 3016

DATE: 03/04/19

NAME: *[Signature]*

POC: 913-811-1104 #10011004

03/04/2019 3016 \$31.62

Johnson County Emergency Services No. 1 **EMERGENCY SERV.** 3017

DATE: 03/04/19

NAME: *[Signature]*

POC: 913-811-1104 #10011004

03/04/2019 3017 \$860.11

Johnson County Emergency Services No. 1 **EMERGENCY SERV.** 4245

DATE: 03/15/19

NAME: *[Signature]*

POC: 913-811-1104 #10011004

03/15/2019 4245 \$2,752.69

TEXAS FIRST BANK

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(855) 355-TFB1 (8321)

BOOKKEEPING
(409) 948-1993

Page: 2

JEFFERSON COUNTY EMERGENCY

Account Number: 10229417
Statement Date: 3/31/19

DEBITS AND OTHER WITHDRAWALS

Date	Withdrawals	Activity Description
3/18	114.95	SOUTHERN BROADBA/PURCHASE
3/28	308.23	409-684-7021 Jefferson County Emerg DLX For Business/BUS PROD 02044743262128 SUSAN MCFADDIN

CHECKS PAID

* indicates skip in check numbers

Date	Check No.	Amount	Date	Check No.	Amount	Date	Check No.	Amount
3/21	3021	785.92	3/21	3033	45.00	3/21	3044	220.00
3/22	3023*	2,344.83	3/25	3034	400.00	3/25	3045	210.00
3/25	3025*	281.62	3/25	3035	168.80	3/20	3046	49.52
3/22	3026	149.30	3/28	3036	93.19	3/22	3047	11.36
3/22	3027	1,250.00	3/28	3037	93.19	3/22	3048	158.52
3/20	3028	400.00	3/20	3038	550.00	3/27	3049	1,198.22
3/27	3029	1,369.18	3/20	3040*	71.54	3/27	3050	265.76
3/19	3030	1,750.00	3/22	3041	173.00	3/22	3051	60.00
3/26	3031	529.92	3/22	3042	16,803.40	3/26	3052	101.23
3/25	3032	320.22	3/26	3043	216.25			

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
3/18	507,807.64	3/22	486,345.55	3/27	481,288.27
3/19	506,665.25	3/25	484,968.83	3/28	480,793.66
3/20	505,594.19	3/26	484,121.43	3/29	480,915.77
3/21	504,543.27				



P.O. Box 41314
Houston, TX 77241-1314

Account Number 1086255
Statement Date 03/29/2019
Statement Thru Date 03/31/2019
Checks/Items Enclosed 1
Page 1

Return Service Requested
00009004 TA093D03301904231500 01 00000000 0000000 003

Jefferson County Emergency Services
District No 4
12880 FM 365 RD
Beaumont TX 77705-9682

Customer Service Information

Customer Care 281-894-3200
 Lost/Stolen Debit Card 800-500-1044
 Visit Us Online www.allegiancebank.com

Relationship Summary

Account Type	Balance
CHECKING	\$250,318.97

BUSINESS HYMMA

Account Number: 1086255

Balance Summary

Beginning Balance as of 03/01/2019	\$250,607.61
+ Deposits and Credits (1)	\$318.97
- Withdrawals and Debits (1)	\$607.61
Ending Balance as of 03/31/2019	\$250,318.97
Maintenance Fees for Period	\$0.00
Minimum Balance for Period	\$250,000.00

Earnings Summary

Interest for Period Ending 03/31/2019	\$318.97
Interest Paid Year to Date	\$926.58
Average Rate for Period	1.50%
Number of Days for Average Rate	31

DEPOSITS AND OTHER CREDITS

Date	Description	Deposits
Mar 29	INTEREST PAID	318.97

CHECKS PAID

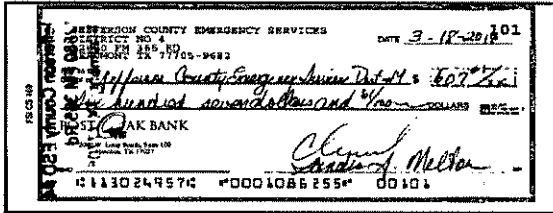
* Indicates a Skip in Check Number(s)

Date	Check No.	Amount
Mar 20	101	\$607.61

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance
Mar 20	\$250,000.00	Mar 29	\$250,318.97

CHECK IMAGES



03/20/2019 Check 101 \$607.61

0000 0000 00000000 00000000



Texas First Bank Public Funds Tiera... **9417

Available Balance

Last Updated: 4/14/2019 1:23 PM

\$483,054.73

Available Balance

\$483,054.73

Date ▾	Description ▾	Amount ▾
APR 12 2019	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	(\$97.49) \$483,054.73
APR 10 2019	☞ Teller Withdrawal - 3022	(\$69.20) \$483,152.22
APR 5 2019	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4	\$5,680.65 \$483,221.42
APR 3 2019	☞ Check - 3039	(\$375.00) \$477,540.77
APR 1 2019	☞ Check - 3024	(\$3,000.00) \$477,915.77
MAR 29 2019	Interest Paid	\$122.11 \$480,915.77
MAR 29 2019	☞ Check - 3037	(\$93.19) \$480,793.66
MAR 29 2019	☞ Check - 3036	(\$93.19) \$480,886.85
MAR 28 2019	☞ Check - 3029	(\$1,369.18) \$480,980.04





Texas First Bank Public Funds Savi... **1885

Available Balance
\$351,746.59

Last Updated: 4/14/2019 1:23 PM
Available Balance

\$351,746.59

Date ▾	Description ▾	Amount ▾
MAR 29 2019	Interest Paid	\$89.60 \$351,746.59
FEB 28 2019	Interest Paid	\$80.91 \$351,656.99
JAN 31 2019	Interest Paid	\$89.56 \$351,576.08
DEC 31 2018	Interest Paid	\$89.53 \$351,486.52
NOV 30 2018	Interest Paid	\$86.62 \$351,396.99
OCT 31 2018	Interest Paid	\$89.49 \$351,310.37
SEP 28 2018	Interest Paid	\$142.05 \$351,220.88
SEP 28 2018	Debit Memo	(\$250,000.00) \$351,078.83
AUG 31 2018	Interest Paid	\$153.11 \$601,078.83



Exhibit D

Jefferson County Emergency Services District No. 4
Statement of Activities (Modified Cash Basis)
All Locations

	1 Month Ended 3/31/2019 Actual	6 Months Ended 3/31/2019 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Emergency Medical Services					
Billing - Admin. Fees	30	30	-	30	0.00%
Billing - Collection Fees	71	71	-	71	0.00%
Equipment (New/Repair/Testing)	180	1,596	2,500	(904)	63.84%
Fuel	37	163	2,000	(1,837)	8.15%
Medical Supplies	-	1,031	6,000	(4,969)	17.18%
Tuition/Reg/Certification/Dues	3,000	3,540	5,000	(1,460)	70.80%
Vehicle Repair & Maintenance	81	125	2,500	(2,375)	5.00%
Total Emergency Medical Services	<u>3,399</u>	<u>6,556</u>	<u>18,000</u>	<u>(11,444)</u>	<u>36.42%</u>
Fire Services					
Air-Pack SCBA Inspection & Repair	-	-	6,000	(6,000)	0.00%
Certification Dues	210	210	600	(390)	35.00%
Dispatch Services/Edispatches	-	21,726	22,000	(274)	98.75%
Equipment, Boots, Gloves-Insp/Repairs	204	2,401	6,500	(4,099)	36.94%
Fire Chief	1,250	6,250	15,000	(8,750)	41.67%
Fire Field Meals	72	215	1,000	(785)	21.50%
Fire Uniforms	-	-	4,000	(4,000)	0.00%
Fuel	482	2,096	6,000	(3,904)	34.93%
Insurance - Prop. & Liab.	-	439	31,500	(31,061)	1.39%
Insurance - Worker's Compensation	-	3,188	3,000	188	106.27%
Maintenance & Repairs - Radios	-	1,259	3,000	(1,741)	41.97%
Personal Protection Equipment	2,141	2,273	15,000	(12,727)	15.15%
Personal Protective Equipment - Inspection	-	800	5,000	(4,200)	16.00%
Quartermaster/Station Attendant	503	2,406	9,000	(6,594)	26.73%
Small Equipment Purchases	-	-	12,500	(12,500)	0.00%
Software - Firehouse	-	4,336	3,000	1,336	144.53%
Supplies - Fire	30	1,769	10,000	(8,231)	17.69%
Supplies - Hoses/Nozzles/Tarps	-	228	7,500	(7,272)	3.04%
Travel/Lodging/Meals/Trans Expenses	1,225	1,694	5,000	(3,306)	33.88%
Tuition/Registration	-	-	10,000	(10,000)	0.00%
Vehicle Repair & Maintenance	17,643	29,287	25,000	4,287	117.15%
Total Fire Services	<u>23,760</u>	<u>80,577</u>	<u>200,600</u>	<u>(120,023)</u>	<u>40.17%</u>
Capital Expenditures					
Ambulance Expenditures	-	22,266	30,000	(7,734)	74.22%
Radio Communication Upgrade	-	-	12,000	(12,000)	0.00%
SCBA Packs/Replacement Bottles	-	-	30,000	(30,000)	0.00%
Training Prop - TX Forest Service	-	-	8,100	(8,100)	0.00%
Vehicles	-	-	527,500	(527,500)	0.00%
Total Capital Expenditures	<u>0</u>	<u>22,266</u>	<u>607,600</u>	<u>(585,334)</u>	<u>3.66%</u>
Contingency					
Contingency	-	-	20,000	(20,000)	0.00%
Total Contingency	<u>0</u>	<u>0</u>	<u>20,000</u>	<u>(20,000)</u>	<u>0.00%</u>
Total Expenses	<u>34,883</u>	<u>187,772</u>	<u>1,041,984</u>	<u>(854,212)</u>	<u>18.02%</u>
Net Change in Fund Balance	<u>\$ 18,649</u>	<u>\$ 360,640</u>	<u>\$ (220,484)</u>		

These financial statements have not been audited or reviewed and no CPA expresses an opinion or a conclusion nor provides any assurance on them.

Jefferson County Emergency Services District No. 4
Statement of Activities (Modified Cash Basis)
All Locations

	1 Month Ended 3/31/2019 Actual	6 Months Ended 3/31/2019 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Revenue					
Ad Valorem Taxes	\$ 51,405	\$ 518,465	\$ 560,000	\$ (41,535)	92.58%
EMS Billing	1,437	2,145	30,000	(27,855)	7.15%
Grants	-	11,158	10,000	1,158	111.58%
Interest Income	690	3,191	5,000	(1,809)	63.82%
Loan Proceeds	-	-	200,000	(200,000)	0.00%
Other Income	-	3,316	1,500	1,816	221.07%
Sale of Equipment	-	10,137	15,000	(4,863)	67.58%
Total Revenue	<u>53,532</u>	<u>548,412</u>	<u>821,500</u>	<u>(273,088)</u>	<u>66.76%</u>
Operating Expenses					
Accounting	550	4,550	16,000	(11,450)	28.44%
Advertising	-	-	1,000	(1,000)	0.00%
Bank Fees	-	-	150	(150)	0.00%
Cable	34	157	370	(213)	42.43%
Cleaning & Building Maintenance/Repairs	535	4,411	12,000	(7,589)	36.76%
District Manager	1,750	8,750	30,000	(21,250)	29.17%
Dues & Fees	-	1,450	4,000	(2,550)	36.25%
Insurance - VFIS District	-	2,648	2,000	648	132.40%
Interest Expense	-	2,220	4,338	(2,118)	51.18%
Internet	115	775	1,350	(575)	57.41%
Lawn Service	-	1,000	6,000	(5,000)	16.67%
Legal/Professional	1,586	10,371	16,000	(5,629)	64.82%
Lodging/Meals/Travel & Regist ESD	-	413	3,000	(2,587)	13.77%
Note Payable-Dallas Bank&Trst(3000gal Tanker)	-	30,383	30,383	-	100.00%
Note Payable-First Financial (Mini Pumper)	-	-	38,893	(38,893)	0.00%
Office Supplies & Postage	394	887	1,500	(613)	59.13%
Small Equipment Purchases (less than \$5,000)	-	112	-	112	0.00%
Tax & Appraisal Fees	1,813	6,156	13,000	(6,844)	47.35%
Telephone/Cell Phone	259	1,228	2,000	(772)	61.40%
Utilities	417	1,334	9,600	(8,266)	13.90%
Water & Garbage	271	1,528	4,200	(2,672)	36.38%
Total Operating Expenses	<u>7,724</u>	<u>78,373</u>	<u>195,784</u>	<u>(117,411)</u>	<u>40.03%</u>

These financial statements have not been audited or reviewed and no CPA expresses an opinion or a conclusion nor provides any assurance on them.

Exhibit E

Jefferson County Emergency Services District No. 4

Check List

Texas First Bank - Checking
March 19, 2019 - April 15, 2019

Check Number	Check Date	Payee	Amount
Vendor Checks			
3500	04/15/19	ALM Refrigeration Services, LLC	390.00
3501	04/15/19	John F. Breed	17.30
3502	04/15/19	Delta Industrial Service and Supply	1,070.22
3503	04/15/19	Green Acres Grocery, Inc.	274.57
3504	04/15/19	Jeremy D. Hansen	1,250.00
3505	04/15/19	Health Claims Plus, dba of J&M Neal, Inc.	154.65
3506	04/15/19	Joshua C. Heinz	400.00
3507	04/15/19	Patrick L. Larson	1,750.00
3508	04/15/19	Lone Star Lube Right	187.90
3509	04/15/19	Love's Travel Stops & Country Stores	203.02
3510	04/15/19	Randy Lyday	45.00
3511	04/15/19	M & D Supply, Inc.	135.89
3512	04/15/19	Municipal Emergency Services, Inc.	26,725.30
3513	04/15/19	MY-LOR, Inc.	112.50
3514	04/15/19	Overhead Door Company of Beaumont, Inc.	635.50
3515	04/15/19	Hubert Oxford, IV	400.00
3516	04/15/19	REPUBLIC SERVICES #862	93.19
3517	04/15/19	REPUBLIC SERVICES #862	93.19
3518	04/15/19	Mary Ellen Robertson, CPA, PLLC	550.00
3519	04/15/19	David M. Stacey, Jr.	285.45
3520	04/15/19	Joyce M. Stacey	390.00
3521	04/15/19	Mitchell Saw & Supply	1,250.26
3522	04/15/19	Town and Country	53.00
3523	04/15/19	Verizon Wireless	154.93
3524	04/15/19	Verizon Wireless	10.05
3525	04/15/19	VISA	330.63
3526	04/15/19	VISA	647.90
3527	04/15/19	Thomas Williams	203.00
Vendor Check Total			<u>37,813.45</u>
Check List Total			<u>37,813.45</u>

Check count = 28

Jefferson County Emergency Services District No. 4

Bank Account Register

Texas First Bank - Checking
March 19, 2019 - April 15, 2019

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			477,046.16
03/19/19			Texas First Checking Acct Interest March 1 through March 18, 2019		158.86	477,205.02
03/25/19			Our Share of Sheriff's Sale of Delinquent Property - D. Landry, Jr.		3.92	477,208.94
03/28/19			DLX for Business - Deluxe Checks - 500 to Replace Old Acct #	308.23		476,900.71
03/29/19			Texas First Checking Account Interest from March 19 through March 31, 2019		122.11	477,022.82
04/15/19	3500	ALMRefrig	ALM Refrigeration Services, LLC	390.00		476,632.82
04/15/19	3501	JBREED	John F. Breed	17.30		476,615.52
04/15/19	3502	DELTA	Delta Industrial Service and Supply	1,070.22		475,545.30
04/15/19	3503	GREENACRES	Green Acres Grocery, Inc.	274.57		475,270.73
04/15/19	3504	HANSEN	Jeremy D. Hansen	1,250.00		474,020.73
04/15/19	3505	HCPPlus	Health Claims Plus, dba of J&M Neal, Inc.	154.65		473,866.08
04/15/19	3506	HEINZ	Joshua C. Heinz	400.00		473,466.08
04/15/19	3507	PLARSON	Patrick L. Larson	1,750.00		471,716.08
04/15/19	3508	LONESTAR	Lone Star Lube Right	187.90		471,528.18
04/15/19	3509	LOVES	Love's Travel Stops & Country Stores	203.02		471,325.16
04/15/19	3510	LYDAY	Randy Lyday	45.00		471,280.16
04/15/19	3511	M&DSUPPLY	M & D Supply, Inc.	135.89		471,144.27
04/15/19	3512	MESMun	Municipal Emergency Services, Inc.	26,725.30		444,418.97
04/15/19	3513	MY-LOR	MY-LOR, Inc.	112.50		444,306.47
04/15/19	3514	OVERHEAD D	Overhead Door Company of Beaumont, Inc.	635.50		443,670.97
04/15/19	3515	OXFORD	Hubert Oxford, IV	400.00		443,270.97
04/15/19	3516	REPUBLIC	REPUBLIC SERVICES #862	93.19		443,177.78
04/15/19	3517	REPUBLIC	REPUBLIC SERVICES #862	93.19		443,084.59
04/15/19	3518	MER	Mary Ellen Robertson, CPA, PLLC	550.00		442,534.59
04/15/19	3519	STACEY	David M. Stacey, Jr.	285.45		442,249.14
04/15/19	3520	JOYCES	Joyce M. Stacey	390.00		441,859.14
04/15/19	3521		Mitchell Saw & Supply	1,250.26		440,608.88
04/15/19	3522	TOWNANDCOUN	Town and Country	53.00		440,555.88
04/15/19	3523	VERIZON	Verizon Wireless	154.93		440,400.95
04/15/19	3524	VERIZON	Verizon Wireless	10.05		440,390.90
04/15/19	3525	VISA5904	VISA	330.63		440,060.27
04/15/19	3526	VISA 8724	VISA	647.90		439,412.37
04/15/19	3527		Thomas Williams	203.00		439,209.37
			Totals	<u>38,121.68</u>	<u>284.89</u>	<u>439,209.37</u>

Transaction count = 32

Jefferson County Emergency Services District No. 4

Bank Account Register

Texas First Bank - Savings
March 19, 2019 - April 15, 2019

Date	Reference	Description	Checks/ Payments	Deposits/ Additions	Balance
03/29/19		Beginning Balance Interest Texas First Savings Account for Month of March 2019		89.60	351,656.99 351,746.59
		Totals	<u>0.00</u>	<u>89.60</u>	<u>351,746.59</u>

Transaction count = 1

Jefferson County Emergency Services District No. 4

Bank Account Register

Allegiance Bank Money Market
March 19, 2019 - April 15, 2019

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			250,607.61
03/19/19	101	JCESD4	Jefferson County ESD #4	607.61		250,000.00
03/29/19			Interest Money Market Account for Month of March 2019		318.97	250,318.97
			Totals	<u>607.61</u>	<u>318.97</u>	<u>250,318.97</u>

Transaction count = 2

Exhibit F



April 11, 2019
To: Labelle Fire Station

Re: New exterior lighting for fire station

Dear Sirs,
The bid for the electrical work is \$4,421.00

Qualifications and Exclusions:

1. The bid excludes sales tax on material and labor.
2. The bid is based on utilizing NEC and locally approved wiring methods.
3. The bid is based on straight time.
4. Bid includes the following:
 - 8-new LED wall lights installed.
 - Demo and remove existing wall lights.

\$ 552⁶³ PER Light

Please contact the undersign at (409) 748-9145 if you have any questions or if we can be of any further assistance to you.

Sincerely,
Newtron Electrical Services

Kenneth Mannino

#768⁰⁰ 2 FLAG POLE LIGHTS

Kenneth Mannino
Project Estimator

\$5,189.00

\$5,569.00 w/ 3 Flag Pole Light