

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4

A regular meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 4 ("District") was called for at 5:30 p.m. on May 20, 2019, at the Labelle fire station, located at 12880 FM 365, Beaumont, Texas 77705, pursuant to notice duly posted according to law.

At approximately 5:32 p.m., the regular meeting was called to order. The roll was called of the duly constituted officers and members of the Board, to wit:

Jeff Roebuck	President
Charlie Reneau	Vice President
Randy Walston	Secretary
Sandra Melton	Treasurer
Robert Bordes	Assistant Treasurer

All of said Board members were present, thus constituting a quorum. Also present at the meeting were: Patrick Larson, District Administrator; Jeremy Hansen, District Fire Chief; Mary Ellen Robertson, the District's accountant; Joshua Heinz of the law firm Benckenstein & Oxford, L.L.P., attorneys for the District; and, the individuals shown on the attendance log attached hereto as Exhibit A.

Being as there was no public comment under Agenda Item No. 3, the Board moved along to Agenda Item No. 4, at which time Mr. Larson and Mr. Hansen reviewed and discussed their Administrator and Chief's Reports with the Board. Copies of the Administrator and Chief's Reports are attached hereto as Exhibit B.

The Board's attention was then directed by President Roebuck to Agenda Item No. 5 for review of the Minutes of the April 15, 2019 regular meeting. Upon motion by

Vice President Reneau and seconded by Treasurer Melton, the proposed minutes were unanimously approved by the Board members present.

Next, the Board moved to Agenda Item No. 6 for the Treasurer's Report. Treasurer Melton reported the following balances in the District's accounts, as reflected in the bank statements attached hereto as **Exhibit C**: Texas First Bank checking - \$445,451.16 as of April 30, 2019, and \$453,897.57 as of May 18, 2019; Texas First Bank savings - \$351,833.22 as of April 30, 2019; and, Allegiance Bank (f/k/a Post Oak Bank) money market - \$250,627.58 as of April 30, 2019. Treasurer Melton and Mrs. Robertson then reviewed with the Board the financial Statement of Activities attached hereto as **Exhibit D**.

Thereafter, the Board was directed to Agenda Item No. 7 for payment of the District's bills. Treasurer Melton and Mr. Larson reviewed with the Board the District's various monthly expenditures proposed for payment, as shown on the Check List and Bank Account Register attached hereto as **Exhibit E**. Upon motion by Treasurer Melton and seconded by Vice President Reneau, the Board members present unanimously approved payment of the bills and expenditures (Check Nos. 3528-3551, plus the Entergy, West Jefferson Co. Municipal Water District, and Southern Broadband auto-debit payments).

The Board then moved along to Agenda Item No. 8, at which time Mr. Larson advised the Board that Engine 43 is in need of new tires (all except two tires which were recently replaced), and he anticipates the total cost for the new tires to exceed \$2,500.00. Upon motion by President Roebuck and seconded by Vice President Reneau, the Board

members present unanimously authorized the purchase of new tires for Engine 43 at a cost not to exceed \$5,000.00.

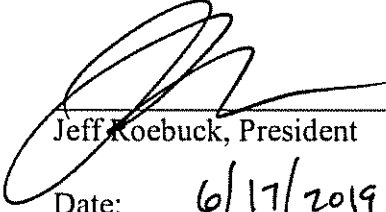
President Roebuck then directed the Board to Agenda Item No. 9, at which time he advised the Board that the Administrator Performance Review committee members (President Roebuck and Assistant Treasurer Bordes) had rescheduled their meeting with Mr. Larson, and thus the committee members would have a report for the Board at the next regular meeting.

The Board was then directed to Agenda Item No. 10 regarding the status of the District's fiscal year 2017-18 audit report. Mr. Heinz advised that he had spoken with the auditor, who indicated that the audit report would be ready in time for the June 2019 regular meeting. Accordingly, Mr. Heinz has already submitted a request to the Jefferson County Commissioner's Court to extend the filing deadline to July 1, 2019.


Next, the Board moved along to Agenda Item No. 11, at which time Mr. Larson advised that on February 19, 2018, the District reimbursed former member Brandon Schwartzberg \$2,427.00 for the cost of his Firefighter 1 Training/Certification, and in exchange for same, Mr. Schwartzberg agreed to devote two years of service thereafter as a volunteer firefighter for the District. However, Mr. Schwartzberg recently resigned as a member of the District fire department after having only served 14 of the 24 months of volunteer service. After discussing the matter in detail, Treasurer Melton made a motion to recover from Mr. Schwartzberg the pro-rata share of the training /certification cost reimbursed to him by the District, which totals \$1,011.33 (10 months at \$101.13 per month), and for Mr. Heinz to send a demand letter to Mr. Schwartzberg

request that he pay said amount back to the District. The motion was seconded by Assistant Treasurer Bordes and unanimously approved by the Board.

Being as there was no report from counsel under Agenda Item No. 12 or other matters to come before the Board under Agenda Item No. 13, the regular meeting was adjourned at approximately 6:34 p.m.



Jeff Koebuck, President
Date: 6/17/2019

ATTEST:


~~Randy Walston, Secretary~~ *Charlie Reneau, Vice President*
Date: 6/17/2019

Exhibit A

JEFFERSON COUNTY ESD No. 4

Regular Board Meeting

May 20, 2019

SIGN-IN SHEET

1 Randy Lyday 4110

2 JEREMY HANSEN, FIRE CHIEF

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Exhibit B

DISTRICT ADMINISTRATOR'S REPORT

May 20, 2019

STATION 1 LaBelle The surplus generator has been picked up. Some quotes for install are included in your package. No apparent damage was discovered following last week's storm.

STATION 2 Fannett Quotes are being taken for 2 area lights and a flag pole light for Station 2

STATION 3 Cheek 3 area lights have been requested. Quotes are being taken for a flagpole and lighting.

EMS – An accelerated EMT-B course is planned for July. Nick Morrison is teaching the classes and has requested use of the LaBelle station. He offered one N/C student attendance in exchange, which was agreed to. Cost of the class is \$800 and we expect to have several taking the class. Chief Hansen is requesting that the ESD pre-pay for all attending, less the building use credit.

ESD

NEW FIRE TRUCK – Work progresses with some modifications at Metro in Houston. Delivery date is expected in June or early July.

New Vendors – SOUTHERN TIRE MART.

We are Awaiting Quotes from Southern Tire Mart for 4 new drive tires for unit E43 due to age and condition of the existing tires. Approval is requested tonight in the event that the quote is in excess of the \$2,500 spending limit. One of our driver/operators had a blow-out of one of the steering tires. The steering tires were replaced under an emergency expenditure. Also, E43 will be taken to Freightliner for an estimate of repair to the fender well that was damaged when the tire separated. Our appreciation to **Kevin Toups of Countyline Diesel** for removal and delivery of E43 to Station 1 at **no charge** that night and to Southern Tire for their quick response for replacement tire installs on-site. When we have the damage estimate from Freightliner for E43 we can decide if it justifies filing a claim.

VFIS – I have spoken with VFIS in regards to one truck being retained in "Reserve" status. They informed me that they had no rate compensation for that. The only thing we can do is to review the insured value of those vehicles.

The Labelle-Fannett Ladies Auxiliary – I am requesting that rental responsibilities be returned to our office. There has only been one paid rental in the last 6 months. Lack of advance scheduling compliance, unscheduled usage and cleaning issues resulting in additional cleaning by our housekeeping are the issues.

Request for Training – No formal new requests have been received but are anticipated before the July sessions.

Communications – Court St. Louis-Maria Catholic Daughters of the Americas #2130 in appreciation of the services of ESD#4 have made a donation in the amount of \$100 toward VFD/EMS training. **A Subpoena** has been received for all documents/reports/photographs/videos of an accident scene on 4/14/2019 at the Hillebrandt Bayou Bridge at Hwy 365.

Policy Manual – Work will continue on compiling a comprehensive policy manual as time allows and as policies are created and approved.

Building Use & Rental – July 12, 13, 14, 19, 20 & 21, 2019. Nick Morrison (N/C in exchange for training) – EMT classes.

No Charge Rentals – May 19th by Ashley Kester and August 25th by Claudia Kester, both active VFD/EMS volunteers.

Outside Audit – A request for an extension has been submitted to Commissioners' Court by our attorney. We have received no request for financial documents at this time from the auditor other than a questionnaire.

**Jefferson County ESD No. 4
Chief's Report
20 MAY, 2019**

1. Station Status:

LaBelle STA #1: Operational – B41 limited service. R41 Fire/EMS Only

Fannett STA #2: Operational – All apparatus in service.

Cheek STA #3: Operational – All apparatus in service.

2. Apparatus Status:

E41 – Reserve service

T41 – In service

B41 – Limited service

R41 – In service, Fire/Medical Response Only (No MVA equipment)

E42 – In service

T42 – In service

B42 – In Service

E43 – In service

T43 – In service

B43 – In service

MED4 – In service

U4 – In service

- 3. Membership:** One member/officer resigned in April. See activity report for further details.
- 4. Training:** Monthly training for Fire and EMS continues. Fire: Firefighter Safety training held on 01APR19, and EMS Aircraft Landing Zone (LZ) training held on 30APR19. Awaiting proposed times/dates for records management (Emergency Reporting) training session to be scheduled for District Admin and Commissioners. Chief is available most evenings after 5pm and will hoist at the LaBelle Station. This will be an online session with the vendor.
- 5. Operations:** Siddons-Martin Emergency Group provided \$11, 678.75 price quote for completion of LMTV, Metro Fire needs further details before finalizing their quote. **2.** New Station Committee meeting has been postponed until completion of the new Engine 42 project. **3.** Met with Station Attendants to review approved duty list. 14:30:00 **4.** New Engine 42 estimated ready for delivery in first or second week of June. Equipment installation nearly complete, awaiting graphics and striping. **5.** ESD4 successfully prevented the spread and extension of a double structure fire during a severe weather event. Coordinated assistance with Red Cross for impacted families. **6.** E43 suffered from tire blowout while responding to MVA on I-10. Upon further inspection, all tires are in need of replacement.
- 6. Regional Coordination: (Ongoing)** **1.** Continuing to communicate and meet with TXDOT regarding ongoing traffic concerns at the Hillebrandt Bayou Bridge on HWY 365. Have received information requests for records by investigators. **2.** Med4 responded mutual-aid to Galveston County ESD No. 2 to support multiple incidents during an annual beach event. Two patients transported to UTMB.

Jefferson County Emergency Services District #4



Beaumont, TX

This report was generated on 5/20/2019 3:07:12 PM

Incident Statistics

Start Date: 04/01/2019 | End Date: 04/30/2019

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		42	
FIRE		19	
TOTAL		61	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
M4	2	5	5
TOTAL	2	5	5
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		1	
Aid Received		1	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
11		18.03	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1 - LaBelle	0:12:34	0:10:36	
Station 2 - Fannett	0:11:47	0:17:00	
Station 3 - Cheek	0:09:30		
AVERAGE FOR ALL CALLS			0:11:50
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1 - LaBelle	0:03:56	0:04:12	
Station 2 - Fannett	0:04:22	0:02:30	
Station 3 - Cheek	0:01:53		
AVERAGE FOR ALL CALLS			0:03:41
AGENCY	AVERAGE TIME ON SCENE (MM:SS)		
Jefferson County Emergency Services District #4	30:45		

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = # of PCR with disposition "Treated, Transported by EMS". # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMIS 2 & 3 data as appropriate.

Jefferson County Emergency Services District #4



Beaumont, TX

This report was generated on 5/20/2019 4:08:24 PM

Incidents Per Personnel and Apparatus for Date Range

Start Date: 04/01/2019 | End Date: 04/30/2019

Personnel	B42-Brush 42	B43-Brush 43	E42-	E43-Engine 43	M4-	POV-	R41-	STBY-	T41-	T42-Tanker 42	UA-	Totals
Arceneaux, Jesse			7			6				1		14
Breed, Johnny						6	3					9
Eastepp, Hayden			1			3				2		6
Hansen, Gabrielle						1						1
Hansen, Jeremy D	1		3		1	4	2	1	1	2	1	16
Kester, Ashley					1	9	1	1				12
Kester, Claudia						11	1			1		13
Kirkgard, Kendall Brady			1			9	4		1			15
Longoria, David						5						5
Lyday, Randy		1	6		2	12						21
Rivett, Jacob						1						1
Salles, Paul		1				5						6
Sanders, Casey			1		1	2	1					5
Schwartzburg, Brandon			1									1
Stacey, David			2			1						3
Tatroe, John						4						4
Vasquez, Angel						1						1
Wade, Scott					3	7		1			1	12
Williams, Thomas			1		1	4						6
Winstead, Mark		1		3		11						15

Incidents Per Personnel and Apparatus for Date Range on reviewed cases



emergencyreporting.com

Doc Id: 1399

Page # 1

Exhibit C

TEXAS FIRST BANK

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www.texasfirst.bank

3000 FM 1764 • La Marque, TX 77568-2452

Return Service Requested

TELEPHONE BANKING
(409) 945-9889 (281) 538-2226
(855) 355-TFB1 (8321)

BOOKKEEPING
(409) 948-1993

Page: 1

JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT No. 4
12880 FM 365 RD
BEAUMONT TX 77705-9682

Account Number: 10229417
Statement Date: 4/30/19
Checks/Items Enclosed: 30

EM

PUBLIC FUNDS TIERED INT. JEFFERSON COUNTY EMERGENCY Acct 10229417
SERVICES DISTRICT No. 4

Beginning Balance	4/01/19	480,915.77	
Deposits / Misc Credits	4	6,190.62	
Withdrawals / Misc Debits	35	41,655.23	
** Ending Balance	4/30/19	445,451.16	**
Service Charge		.00	
Interest Paid Thru	4/30/19	251.11	
Interest Paid Year To Date		532.08	
Annual Percentage Yield Earned		.65%	
Number of Days for A.P.Y.E.		30	
Average Balance for A.P.Y.E.		470,024.69	
Minimum Balance		445,100	
Enclosures		30	

----- FEE RECAP -----

	Total for this period	Total year-to-date
Total Overdraft Fees	\$.00	\$.00
Total Returned Item Fees	\$.00	\$.00

----- DEPOSITS AND OTHER CREDITS -----

Date	Deposits	Activity Description
4/05	5,680.65	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4
4/17	158.86	Credit YTD Interest
4/26	100.00	Deposit
4/30	251.11	Interest Paid

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Page: 2

JEFFERSON COUNTY EMERGENCY

Account Number: 10229417
Statement Date: 4/30/19

DEBITS AND OTHER WITHDRAWALS

Date	Withdrawals	Activity Description
4/11	97.49	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4
4/12	227.64	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4
4/16	28.14	WestJeffersnMWDp/Payment JEFFERSON CO. ESD 4
4/16	28.14	WestJeffersnMWDp/Payment JEFFERSON COUNTY EDS
4/16	31.02	WestJeffersnMWDp/Payment JEFFERSON COUNTY ESD
4/16	114.95	SOUTHERN BROADBA/PURCHASE 409-684-7021 Jefferson County ESD 4

CHECKS PAID

* indicates skip in check numbers

Date	Check No.	Amount	Date	Check No.	Amount	Date	Check No.	Amount
4/09	3022	69.20	4/22	3508	187.90	4/17	3519	285.45
4/01	3024*	3,000.00	4/22	3509	203.02	4/17	3520	390.00
4/02	3039*	375.00	4/17	3510	45.00	4/22	3521	1,250.26
4/23	3500*	390.00	4/19	3511	135.89	4/18	3522	53.00
4/19	3502*	1,070.22	4/22	3512	26,725.30	4/19	3523	154.93
4/22	3503	274.57	4/19	3514*	635.50	4/19	3524	10.05
4/23	3504	1,250.00	4/25	3515	400.00	4/16	3525	330.63
4/19	3505	154.65	4/22	3516	93.19	4/16	3526	647.90
4/17	3506	400.00	4/22	3517	93.19	4/17	3527	203.00
4/16	3507	1,750.00	4/23	3518	550.00			

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
4/01	477,915.77	4/12	482,827.09	4/22	447,690.05
4/02	477,540.77	4/16	479,896.31	4/23	445,500.05
4/05	483,221.42	4/17	478,731.72	4/25	445,100.05
4/09	483,152.22	4/18	478,678.72	4/26	445,200.05
4/11	483,054.73	4/19	476,517.48	4/30	445,451.16

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BOOKKEEPING
(409) 948-1993

Page: 3

JEFFERSON COUNTY EMERGENCY

Account Number: 10229417
Statement Date: 4/30/19

PUBLIC FUNDS SAVINGS

JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT No. 4

Acct 20041885

Beginning Balance	4/01/19	351,746.59	
Deposits / Misc Credits	1	86.73	
Withdrawals / Misc Debits	0	.00	
** Ending Balance	4/30/19	351,833.32	**
Service Charge		.00	
Interest Paid	4/01/19 - 4/30/19	86.73	
Interest Paid Year To Date		346.80	
Annual Percentage Yield Earned		.30%	
Number of Days for A.P.Y.E.		30	
Average Balance for A.P.Y.E.		351,749.48	
Minimum Balance		351,746	

----- DEPOSITS AND OTHER CREDITS -----

Date	Deposits	Activity Description
4/30	86.73	Interest Paid

----- DAILY BALANCE SUMMARY -----

Date	Balance	Date	Balance	Date	Balance
4/30	351,833.32				



Texas First Bank Public Funds Tiera... **9417

Available Balance

\$453,897.57

Last Updated: 5/18/2019 4:45 PM
Available Balance

\$453,897.57

Date ▾	Description ▾	Amount ▾
MAY 16 2019	SOUTHERN BROADBA/PURCHASE 409-684-7021 Jefferson County ESD 4	(\$114.95) \$453,897.57
MAY 16 2019	WestjeffersnMWDp/Payment JEFFERSON COUNTY EDS	(\$28.14) \$454,012.52
MAY 16 2019	WestjeffersnMWDp/Payment JEFFERSON COUNTY ESD	(\$28.14) \$454,040.66
MAY 16 2019	WestjeffersnMWDp/Payment JEFFERSON CO. ESD 4	(\$28.14) \$454,068.80
MAY 14 2019	ENERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	(\$35.80) \$454,096.94
MAY 10 2019	ENERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	(\$123.03) \$454,132.74
MAY 3 2019	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4	\$8,917.11 \$454,255.77
MAY 1 2019	☒ Check - 3513	(\$112.50) \$445,338.66
APR 30 2019	Interest Paid	\$251.11 \$445,451.16





P.O. Box 41314
Houston, TX 77241-1314

Account Number 1086255
Statement Date 04/30/2019
Statement Thru Date 04/30/2019
Checks/Items Enclosed 0
Page 1

Return Service Requested
00001186 TA093D05011914545800 01 000000000 0000000 002

Jefferson County Emergency Services
District No 4
12880 FM 365 RD
Beaumont TX 77705-9682

Customer Service Information

Customer Care 281-894-3200
 Lost/Stolen Debit Card 800-500-1044
 Visit Us Online www.allegiancebank.com

Relationship Summary

Account Type	Balance
CHECKING	\$250,627.58

BUSINESS HYMMA

Account Number: 1086255

Balance Summary

Beginning Balance as of 04/01/2019	\$250,318.97
+ Deposits and Credits (1)	\$308.61
- Withdrawals and Debits (0)	\$0.00
Ending Balance as of 04/30/2019	\$250,627.58
Maintenance Fees for Period	\$0.00
Minimum Balance for Period	\$250,318.00

Earnings Summary

Interest for Period Ending 04/30/2019	\$308.61
Interest Paid Year to Date	\$1,235.19
Average Rate for Period	1.50%
Number of Days for Average Rate	30

DEPOSITS AND OTHER CREDITS

Date	Description	Deposits
Apr 30	INTEREST PAID	308.61

DAILY BALANCE SUMMARY

Date	Balance
Apr 30	\$250,627.58

00001186 00002567 0001 0001

Exhibit D

Jefferson County Emergency Services District No. 4
Statement of Activities (Modified Cash Basis)
All Locations

	1 Month Ended 4/30/2019 Actual	7 Months Ended 4/30/2019 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Revenue					
Ad Valorem Taxes	\$ 6,200	\$ 524,665	\$ 560,000	\$ (35,335)	93.69%
Grants	-	11,158	10,000	1,158	111.58%
EMS Billing	-	2,145	30,000	(27,855)	7.15%
Interest Income	646	3,837	5,000	(1,163)	76.74%
Other Income	100	3,416	1,500	1,916	227.73%
Loan Proceeds	-	-	200,000	(200,000)	0.00%
Sale of Equipment	-	10,137	15,000	(4,863)	67.58%
Total Revenue	<u>6,946</u>	<u>555,358</u>	<u>821,500</u>	<u>(266,142)</u>	<u>67.60%</u>
Operating Expenses					
Advertising	-	-	1,000	(1,000)	0.00%
Bank Fees	-	-	150	(150)	0.00%
Accounting	550	5,100	16,000	(10,900)	31.88%
Cleaning & Building Maintenance/Repairs	1,416	5,826	12,000	(6,174)	48.55%
Lawn Service	-	1,000	6,000	(5,000)	16.67%
Office Supplies & Postage	101	988	1,500	(512)	65.87%
Dues & Fees	45	1,495	4,000	(2,505)	37.38%
Tax & Appraisal Fees	520	6,676	13,000	(6,324)	51.35%
Interest Expense	9	2,230	4,338	(2,108)	51.41%
Insurance - VFIS District	-	2,648	2,000	648	132.40%
Legal/Professional	800	11,171	16,000	(4,829)	69.82%
Lodging/Meals/Travel & Regist ESD	-	413	3,000	(2,587)	13.77%
District Manager	1,750	10,500	30,000	(19,500)	35.00%
Small Equipment Purchases (less than \$5,000)	1,250	1,362	-	1,362	0.00%
Cable	34	191	370	(179)	51.62%
Utilities	325	1,659	9,600	(7,941)	17.28%
Internet	115	890	1,350	(460)	65.93%
Telephone/Cell Phone	255	1,482	2,000	(518)	74.10%
Water & Garbage	274	1,802	4,200	(2,398)	42.90%
Note Payable-First Financial (Mini Pumper)	-	-	38,893	(38,893)	0.00%
Note Payable-Dallas Bank&Trst(3000gal Tanker)	-	30,383	30,383	-	100.00%
Total Operating Expenses	<u>7,444</u>	<u>85,816</u>	<u>195,784</u>	<u>(109,968)</u>	<u>43.83%</u>

Jefferson County Emergency Services District No. 4
Statement of Activities (Modified Cash Basis)
All Locations

	1 Month Ended 4/30/2019 Actual	7 Months Ended 4/30/2019 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Emergency Medical Services					
Billing - Admin. Fees	11	41	-	41	0.00%
Billing - Collection Fees	144	214	-	214	0.00%
Equipment (New/Repair/Testing)	10	1,606	2,500	(894)	64.24%
Medical Supplies	-	1,031	6,000	(4,969)	17.18%
Tuition/Reg/Certification/Dues	-	3,540	5,000	(1,460)	70.80%
Vehicle Repair & Maintenance	111	236	2,500	(2,264)	9.44%
Fuel	69	232	2,000	(1,768)	11.60%
Total Emergency Medical Services	<u>345</u>	<u>6,900</u>	<u>18,000</u>	<u>(11,100)</u>	<u>38.33%</u>
Fire Services					
Certification Dues	-	210	600	(390)	35.00%
Fire Chief	1,250	7,500	15,000	(7,500)	50.00%
Small Equipment Purchases	170	170	12,500	(12,330)	1.36%
Fire Field Meals	10	226	1,000	(774)	22.60%
Dispatch Services/Edispatches	-	21,726	22,000	(274)	98.75%
Vehicle Repair & Maintenance	108	29,395	25,000	4,395	117.58%
Travel/Lodging/Meals/Trans Expenses	480	2,174	5,000	(2,826)	43.48%
Tuition/Registration	-	-	10,000	(10,000)	0.00%
Personal Protection Equipment	1,183	3,455	15,000	(11,545)	23.03%
Air-Pack SCBA Inspection & Repair	-	-	6,000	(6,000)	0.00%
Equipment, Boots, Gloves-Insp/Repairs	-	2,401	6,500	(4,099)	36.94%
Fire Uniforms	-	-	4,000	(4,000)	0.00%
Supplies - Hoses/Nozzles/Tarps	136	364	7,500	(7,136)	4.85%
Fuel	461	2,558	6,000	(3,442)	42.63%
Insurance - Prop. & Liab.	-	439	31,500	(31,061)	1.39%
Insurance - Worker's Compensation	-	3,188	3,000	188	106.27%
Maintenance & Repairs - Radios	-	1,259	3,000	(1,741)	41.97%
Personal Protective Equipment - Inspection	-	800	5,000	(4,200)	16.00%
Supplies - Fire	201	1,970	10,000	(8,030)	19.70%
Quartermaster/Station Attendant	348	2,754	9,000	(6,246)	30.60%
Software - Firehouse	-	4,336	3,000	1,336	144.53%
Total Fire Services	<u>4,347</u>	<u>84,925</u>	<u>200,600</u>	<u>(115,675)</u>	<u>42.34%</u>
Capital Expenditures					
Radio Communication Upgrade	-	-	12,000	(12,000)	0.00%
Vehicles	-	-	527,500	(527,500)	0.00%
Training Prop - TX Forest Service	-	-	8,100	(8,100)	0.00%
SCBA Packs/Replacement Bottles	26,725	26,725	30,000	(3,275)	89.08%
Ambulance Expenditures	-	22,266	30,000	(7,734)	74.22%
Total Capital Expenditures	<u>26,725</u>	<u>48,991</u>	<u>607,600</u>	<u>(558,609)</u>	<u>8.06%</u>
Contingency					
Contingency	-	-	20,000	(20,000)	0.00%
Total Contingency	<u>0</u>	<u>0</u>	<u>20,000</u>	<u>(20,000)</u>	<u>0.00%</u>
Total Expenses	<u>38,861</u>	<u>226,632</u>	<u>1,041,984</u>	<u>(815,352)</u>	<u>21.75%</u>
Net Change in Fund Balance	<u>\$ (31,915)</u>	<u>\$ 328,726</u>	<u>\$ (220,484)</u>		

Jefferson County Emergency Services District No. 4

Bank Account Register

Texas First Bank - Checking
April 16, 2019 - May 20, 2019

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			445,172.50
04/16/19		WJEFFCTYMWD	W. Jefferson Co. M.W.D - Cheek Station - 2/14 - 3/13/19	28.14		445,144.36
04/16/19		WJEFFCTYMWD	W. Jefferson Co. M.W.D - Station 2 - 2/14 - 3/13/19	28.14		445,116.22
04/16/19		WJEFFCTYMWD	W. Jefferson Co. M.W.D - Station 1 - 2/14 - 3/13/19	31.02		445,085.20
04/16/19		SOUTHERNBB	SOUTHERN BROADBAND - Inv #1220-201190415-1 - 3/15 - 4/14/19	114.95		444,970.25
04/26/19			Training Donation St Louis and St Mary Catholic Daughters Altar Society		100.00	445,070.25
04/30/19			Interest on Checking Account - Month of April 2019		251.11	445,321.36
05/20/19	3528	DELTA	Delta Industrial Service and Supply	6,976.14		438,345.22
05/20/19	3529	GRAINGER	Grainger	46.80		438,298.42
05/20/19	3530	GREENACRES	Green Acres Grocery, Inc.	272.86		438,025.56
05/20/19	3531	HANSEN	Jeremy D. Hansen	1,250.00		436,775.56
05/20/19	3532	HEINZ	Joshua C. Heinz	400.00		436,375.56
05/20/19	3533	PLARSON	Patrick L. Larson	1,750.00		434,625.56
05/20/19	3534	LOVES	Love's Travel Stops & Country Stores	175.02		434,450.54
05/20/19	3535	LYDAY	Randy Lyday	45.00		434,405.54
05/20/19	3536	M&DSUPPLY	M & D Supply, Inc.	264.81		434,140.73
05/20/19	3537	OXFORD	Hubert Oxford, IV	400.00		433,740.73
05/20/19	3538	PCMARKET	P. C. Market and Hardware	53.99		433,686.74
05/20/19	3539	PHYSIO	Physio-Control, Inc.	964.00		432,722.74
05/20/19	3540	REPUBLIC	REPUBLIC SERVICES #862	93.19		432,629.55
05/20/19	3541	REPUBLIC	REPUBLIC SERVICES #862	93.19		432,536.36
05/20/19	3542	MER1099	Mary Ellen Robertson, CPA	550.00		431,986.36
05/20/19	3543	STACEY	David M. Stacey, Jr.	380.60		431,605.76
05/20/19	3544	JOYCES	Joyce M. Stacey	240.00		431,365.76
05/20/19	3545	TEXASFAC	Texas Facilities Commission	7,365.50		424,000.26
05/20/19	3546	TOTALSAFETY	Total Safety U.S., Inc.	1,804.80		422,195.46
05/20/19	3547	UNLIMITED	Unlimited Lawn Care DBA of D-S Landscape Solutions	1,050.00		421,145.46
05/20/19	3548	VERIZON	Verizon Wireless	153.15		420,992.31
05/20/19	3549	VERIZON	Verizon Wireless	10.05		420,982.26
05/20/19	3550	FIRSTFINBK	First Financial Bank	41,011.39		379,970.87
05/20/19	3551	BENCK	Benckenstein & Oxford, L.L.P.	163.39		379,807.48
Totals				65,716.13	351.11	379,807.48

Transaction count = 30

Jefferson County Emergency Services District No. 4

Bank Account Register

Texas First Bank - Savings
April 16, 2019 - May 20, 2019

Date	Reference	Description	Checks/ Payments	Deposits/ Additions	Balance
04/30/19		Beginning Balance			351,746.59
		Interest on Savings Account Month of April 2019		86.73	351,833.32
		Totals	<u>0.00</u>	<u>86.73</u>	<u>351,833.32</u>

Transaction count = 1

Jefferson County Emergency Services District No. 4

Bank Account Register

Allegiance Bank Money Market

April 16, 2019 - May 20, 2019

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			250,318.97
04/30/19			Interest on Money Market Account - Month of April 2019		308.61	250,627.58
			Totals	<u>0.00</u>	<u>308.61</u>	<u>250,627.58</u>

Transaction count = 1

Exhibit E

Jefferson County Emergency Services District No. 4

Check List

Texas First Bank - Checking
April 16, 2019 - May 20, 2019

Check Number	Check Date	Payee	Amount
Vendor Checks			
3528	05/20/19	Delta Industrial Service and Supply	6,976.14
3529	05/20/19	Grainger	46.80
3530	05/20/19	Green Acres Grocery, Inc.	272.86
3531	05/20/19	Jeremy D. Hansen	1,250.00
3532	05/20/19	Joshua C. Heinz	400.00
3533	05/20/19	Patrick L. Larson	1,750.00
3534	05/20/19	Love's Travel Stops & Country Stores	175.02
3535	05/20/19	Randy Lyday	45.00
3536	05/20/19	M & D Supply, Inc.	264.81
3537	05/20/19	Hubert Oxford, IV	400.00
3538	05/20/19	P. C. Market and Hardware	53.99
3539	05/20/19	Physio-Control, Inc.	964.00
3540	05/20/19	REPUBLIC SERVICES #862	93.19
3541	05/20/19	REPUBLIC SERVICES #862	93.19
3542	05/20/19	Mary Ellen Robertson, CPA	550.00
3543	05/20/19	David M. Stacey, Jr.	380.60
3544	05/20/19	Joyce M. Stacey	240.00
3545	05/20/19	Texas Facilities Commission	7,365.50
3546	05/20/19	Total Safety U.S., Inc.	1,804.80
3547	05/20/19	Unlimited Lawn Care DBA of D-S Landscape Solutions	1,050.00
3548	05/20/19	Verizon Wireless	153.15
3549	05/20/19	Verizon Wireless	10.05
3550	05/20/19	First Financial Bank	41,011.39
3551	05/20/19	Benckenstein & Oxford, L.L.P.	163.39
Vendor Check Total			<u>65,513.88</u>
Check List Total			<u><u>65,513.88</u></u>

Check count = 24