

THE STATE OF TEXAS §
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COUNTY OF JEFFERSON §

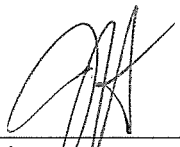
**NOTICE OF REGULAR MEETING AND AGENDA OF
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4**

May 21, 2014

Notice is hereby given that a Regular Meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 4 will be held on May 21, 2014, beginning at 5:30 p.m., at the Labelle-Fannett VFD Fire Station, located at 12880 FM 365, Beaumont, Texas 77705, for the following purposes:

1. Call to order.
2. Determination of quorum.
3. Discuss Board meeting format and procedure, and take any needed action.
4. Public comment. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners.
5. Review and approve minutes of the April 16, 2014 regular Board meeting.
6. Treasurer's report on District's finances; discuss and take action to approve and authorize payment of the District's bills and accounts.
7. Review, discuss and take action to approve VFDs' current operation and maintenance expenditures being submitted for payment by the District, and authorize payment of same.
8. Review, discuss and take action to approve VFDs' past operation and maintenance expenditures incurred during the current fiscal year and being submitted for reimbursement by the District, and authorize reimbursement for same.
9. Review and discuss any equipment repair, replacement, and/or acquisition proposals being submitted by the VFDs, and take any needed action.
10. Discuss the District's fiscal year 2014-15 annual budget, timeline for preparation of same, scheduling of workshops, and information and materials needed from the VFDs.
11. Discuss property and casualty insurance for the District and/or the VFDs, and take any needed action.

12. Discuss status of the District's website and email accounts for the Board members, and take any needed action.
13. Discuss VFDs' radio and communication equipment needs, options to be considered going forward, and availability of grant funds for future communication equipment purchases.
14. Discuss and take action regarding Records Management Program, including Order establishing same; appointment of Records Management Officer and Public Information Coordinator; and, Declaration of Compliance with Records Scheduling Requirement of the Local Government Records Act.
15. Discuss and take any action with regard to the purchase of any needed office equipment and/or supplies for the District.
16. Discuss future ISO evaluation criteria and preparation for same, and take any needed action.
17. Review monthly run reports submitted by the VFDs, and if necessary, discuss same with the VFDs' fire chiefs.
18. Counsel report regarding activities since last board meeting.
19. Such other matters that may come before the board.
20. Adjourn.



Joshua C. Heinz, Attorney for
Jefferson County Emergency Services District No. 4

 A packet containing all supportive documentation for this agenda will be available for inspection on the third Wednesday of each month at the District's administrative office, located at the Labelle-Fannett Volunteer Fire Department fire station, 12880 FM 365, Beaumont, Texas 77705, between 5:30 p.m. and 6:30 pm.

Jefferson County Emergency Services District No. 4 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request.

The Board may retire to Executive Session any time between the meetings opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or, discussion of real estate acquisitions pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.
