

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4

A regular meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 4 ("District") was called for at 5:30 p.m. on July 15, 2019, at the Labelle fire station, located at 12880 FM 365, Beaumont, Texas 77705, pursuant to notice duly posted according to law.

At approximately 5:30 p.m., the regular meeting was called to order. The roll was called of the duly constituted officers and members of the Board, to wit:

Jeff Roebuck	President
Charlie Reneau	Vice President
Randy Walston	Secretary
Sandra Melton	Treasurer
Robert Bordes	Assistant Treasurer

All of said Board members were present, with the exception of Secretary Walston and Assistant Treasurer Bordes, thus constituting a quorum. Also present at the meeting were: Patrick Larson, District Administrator; Jeremy Hansen, District Fire Chief; Mary Ellen Robertson, the District's accountant; Joshua Heinz of the law firm Benckenstein & Oxford, L.L.P., attorneys for the District; and, the individuals shown on the attendance log attached hereto as **Exhibit A**.

Being as there was no public comment under Agenda Item No. 3, the Board was directed to Agenda Item No. 4, at which time Mr. Larson and Mr. Hansen reviewed and discussed their Administrator and Chief's Reports with the Board. Copies of the Administrator and Chief's Reports are attached hereto as **Exhibit B**.

The Board then moved along to Agenda Item No. 5 for review of the Minutes of the June 17, 2019 regular meeting. Upon motion by Vice President Reneau and seconded

by Treasurer Melton, the proposed minutes were unanimously approved by the Board members present.

The Board's attention was then directed by President Roebuck to Agenda Item No. 6 for the Treasurer's Report. Treasurer Melton reported the following balances in the District's accounts, as reflected in the bank statements attached hereto as **Exhibit C**: Texas First Bank checking - \$56,355.91 as of June 30, 2019, and \$55,383.33 as of July 13, 2019; Texas First Bank savings - \$352,009.75 as of June 30, 2019 and July 13, 2019; and, Allegiance Bank money market - \$251,256.26 as of June 30, 2019 and July 13, 2019. The Board then reviewed the financial Statement of Activities attached hereto as **Exhibit D**.

Next, the Board moved to Agenda Item No. 7 Board the District's various monthly expenditures proposed for payment, as shown on the Check List and Bank Account Register attached hereto as **Exhibit E**. Upon motion by Treasurer Melton and seconded by Vice President Reneau, the Board members present unanimously approved payment of the bills and expenditures (Check Nos. 3580-3610, plus the Entergy, West Jefferson Co. Municipal Water District, Southern Broadband, Verizon Wireless, and Republic Services auto-debit payments).

Thereafter, the Board was directed to Agenda Item No. 8, at which time the Board reviewed and discussed the details and amount paid for the stand-by generator slab, which totaled \$4,300.00. Upon motion by Vice President Reneau and seconded by Treasurer Melton, the Board approved and ratified the stand-by generator slab cost. The Board then reviewed the bids for installation of a new security camera system at the Labelle station, copies of which are attached hereto as **Exhibit F**. Upon motion by Vice

President Reneau and seconded by Treasurer Melton, the Board members present unanimously approved the proposal of Maverick Communications for installation of a new digital security camera system at the Labelle station, which totaled \$5,930.83.


The Board then moved along to Agenda Item No. 9 regarding the 2014 Pierce Mini-Pumper (Rescue 41). Chief Hansen and Mr. Larson advised that Galveston Co. ESD No. 2 is interested in purchasing the apparatus from the District, and based on the appraisal obtained from Texas Fire Trucks, a copy of which is attached hereto as **Exhibit G**, the apparatus has a present fair market value of \$135,000.00. Upon motion by Vice President Reneau and seconded by Treasurer Melton, the Board members present unanimously declared the 2014 Pierce Mini-Pumper (Rescue 41), including the onboard ladders and piston intake piston, as surplus property, and authorized the sale of same to Galveston Co. ESD No. 2 for \$135,000.00, being the appraised fair market value of same.

President Roebuck then directed the Board to Agenda Item No. 10, at which time Mr. Heinz and the Board members discussed the timeline for preparing and adopting the District's 2019-2020 budget and setting the 2019 property tax rate, and schedule for upcoming budget workshops.

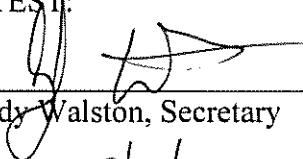
The Board was then directed to Agenda Item No. 11, at which time the Board and Mr. Heinz discussed the deadlines and necessary sequence of events for November 5, 2019 election to adopt up to a 1.5% sales tax within the District. Mr. Heinz has already discussed the matter with the County Clerk's Office and the Voter Registrar. The Board will hold a special meeting the week of August 5, 2019 to consider and take action on calling the proposed November 5, 2019 sales tax election and other matters relating to same.

President Roebuck then directed the Board to Agenda Item No. 12, at which time Mr. Larson advised the Board that he will form a committee with Chief Hansen and other members of the volunteer fire department to meet with the VFIS agent and review the insurance-related valuations for the District's equipment.

Being as there was no report from counsel under Agenda Item No. 13 or other matters to come before the Board under Agenda Item No. 14, the regular meeting was adjourned at approximately 6:45 p.m.



Jeff Roebuck, President
Date: 8/19/2019

ATTEST:


Randy Walston, Secretary
Date: 8/19/2019

Exhibit A

JEFFERSON COUNTY ESD No. 4

Regular Board Meeting

July 15, 2019

SIGN-IN SHEET

1 Randy Lyday 4110

2 Paul Salles 4226

3 DAVID STACY 420

4 CASEY SHIVERS 4102

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Exhibit B

DISTRICT ADMINISTRATOR'S REPORT

July 15, 2019

STATION 1 LaBelle The foundation has been poured and the generator is in place

STATION 2 Fannett

STATION 3 Cheek

EMS –

ESD

New Vendors – McGown Oil Distributors

We are Awaiting Quotes for the damage estimate from Freightliner for E43 so we can decide if it justifies filing an insurance claim.

VFIS – It is requested that a committee be formed to set declared values for our vehicles.

Workers Compensation renews in August but we have not received the requested invoice yet. We will probably need to issue a check mid-month for the premium. Current year's premium was \$3,603 and we have received a \$963.42 dividend on the previous year's coverage. Workers Comp is reimbursable by a Texas Forest Service Grant in November.

The Labelle-Fannett Ladies Auxiliary –

Request for Training – We have one member to be attending the TEEX training school in College Station. The cost of the school including meals (except for arrival evening and departure morning - \$42 per diem or reimbursement) and lodging is included. We can either pay mileage (\$198.71) or provide the use of the department pickup for transportation.

Communications – a Thank You card has been mailed to Catholic Daughters for their donation.

Policy Manual – Work will continue on compiling a comprehensive policy manual as time allows and as policies are created and approved.

Building Use & Rental – July 12, 13, 14, 19, 20 & 21, 2019. Nick Morrison (N/C in exchange for training) – EMR classes.

No Charge Rentals – Building use has been requested as follows: July 13th Pat Stepan (Class Reunion), July 27th Beverly Mathews (St. Mary's Church) and August 25th Claudia Kester (Bunko).

Jefferson County ESD No. 4
Chief's Report
15 JUL, 2019

1. Station Status:

LaBelle STA #1: Operational – B41 limited service.

Fannett STA #2: Operational – All apparatus in service.

Cheek STA #3: Operational – All apparatus in service.

2. Apparatus Status:

E41 – Permanently out of service

T41 – In service – Leaking water from rear tank seams

B41 – In service

R41 – In service

E42 – In service

T42 – In service

B42 – In Service

E43 – In service

T43 – In service

B43 – In service

MED4 – In Service (fuel leak repaired)

U4 – In service

3. Membership: Three new members completed interviews and entered service, one TCFP certified FireFighter.

4. Training: Monthly training for Fire and EMS continues. June training conducted includes:

- 6/18/19: Monthly EMS CE
- 6/18/19: New Engine 42 Operator Training
- 6/20/19: General membership meeting
- 6/24/19: EMS Training – Immobilization & Extrication
- 5 ESD members enrolled in local EMR class

5. Operations: 1. New Engine 42 in service with 6 qualified operators. 2. Conducted initial ISO audit meeting with Mr. Dale Broyles. Last audit was completed in 1999 with an assigned Fire Protection Rating of 7/9. Review and update of information in progress. 3. Station & Training budgets are set to be complete in July. 4. Chief and Asst. request date for budget meetings with ESD Board budget committee.

6. Regional Coordination: Mutual-aid agreements need to be review for automatic-aid authority and established auto-aid zones. (HVFD, ESD3, WD10, BFR, and PAFD). Automatic-aid zones have been established, and dispatch now has the capability to provide the appropriate response via CAD.

Jefferson County Emergency Services District #4



Beaumont, TX

This report was generated on 7/15/2019 5:15:15 PM

Incident Monthly Report for Station(s) with Incident Count and 1st Arriving Unit Response Time OR Response Mode

Station(s): All Stations | Start Date: 06/01/2019 | End Date: 06/30/2019

Average response time for 1st arriving unit for selected station(s). 12.5

Percentage of incidents for selected station(s) responded to within 8 minutes. (Total 27.14% incidents using 1st arriving unit response time to determine if with 8 minutes.

Incidents by Category For Selected Station(s)	Count
Fire (100s)	3
Overpressure Rupture, Explosion, Overheat (no fire (200s)	0
EMS (300s)	44
Hazardous Conditions (400s)	1
Service Calls (500s)	13
Good Intent Calls (600s)	14
False Alarms (700s)	2
Severe Weather (800s)	0
Special Incidents (900s)	1
Total Incidents for selected station(s)	78

Basic Statistics for selected station(s) – 1st Arriving Unit – for selected station (s)	
Count of Incidents	78
Mean	12.5
Median	11
Min	
Max	52
Range	0.00 - 52.00
Standard Deviation	8.99

Response Times Under / Over 8 Minutes for selected station(s)

Unit ID	Over 8 Minutes	8 Minutes or Less
AAS	12	3
E42	8	1
E43	1	0

Report is limited to Completed and Reviewed Incidents Only. Average Response Time is the Difference between Dispatched and Arrived. Incidents with no arrival are not counted in the 1st arriving unit calculations.

Jefferson County Emergency Services District #4



Beaumont, TX

This report was generated on 7/15/2019 5:15:15 PM

M4	1	1
POV	20	12
R41	3	1
STBY	0	5
U4	1	1

Response Mode for selected station(s) 76

Response Mode - 8 minute comparison for selected station(s)

Response Mode	Over 8 Minutes	8 Minutes or Less
Initial Lights and Sirens, Downgraded to No lights or Sirens	4	5
Initial No Lights or Sirens, Upgraded to Lights and Sirens	1	0
Lights and Sirens	34	19
No Lights or Sirens	5	8
No Response Mode	2	0

Report is limited to Completed and Reviewed Incidents Only. Average Response Time is the Difference between Dispatched and Arrived. Incidents with no arrival are not counted in the 1st arriving unit calculations.

Jefferson County Emergency Services District #4



Beaumont, TX

This report was generated on 7/15/2019 5:17:01 PM

Incident Statistics

Start Date: 06/01/2019 | End Date: 06/30/2019

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		39	
FIRE		34	
TOTAL		73	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
POV	0	1	1
TOTAL	0	1	1
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		1	
Aid Received		1	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
13		17.81	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1 - LaBelle	0:14:48	0:28:00	
Station 2 - Fannett	0:13:33	0:16:15	
Station 3 - Cheek	0:18:20	0:11:36	
AVERAGE FOR ALL CALLS		0:15:35	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1 - LaBelle	0:01:44	0:11:20	
Station 2 - Fannett	0:02:01	0:04:45	
Station 3 - Cheek	0:01:30	0:02:36	
AVERAGE FOR ALL CALLS		0:02:48	
AGENCY	AVERAGE TIME ON SCENE (MM:SS)		
Jefferson County Emergency Services District #4	18:16		

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = # of PCR with disposition "Treated, Transported by EMS". # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate.

Exhibit C

TEXAS FIRST BANK

Helping Texans Build Texas

www.texasfirst.bank

3000 FM 1764 • La Marque, TX 77568-2452

Return Service Requested

TELEPHONE BANKING
(409) 945-9889 (281) 538-2226
(855) 355-TFB1 (8321)

BOOKKEEPING
(409) 948-1993

Page: 1

JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT No. 4
12880 FM 365 RD
BEAUMONT TX 77705-9682

Account Number: 10229417
Statement Date: 6/30/19
Checks/Items Enclosed: 29

EM

PUBLIC FUNDS TIERED INT. JEFFERSON COUNTY EMERGENCY Acct 10229417
SERVICES DISTRICT No. 4

Beginning Balance	6/01/19	387,861.83	
Deposits / Misc Credits	5	9,540.21	
Withdrawals / Misc Debits	35	341,046.13	
** Ending Balance	6/30/19	56,355.91	**
Service Charge		.00	
Interest Paid Thru	6/30/19	101.97	
Interest Paid Year To Date		874.16	
Annual Percentage Yield Earned		.60%	
Number of Days for A.P.Y.E.		30	
Average Balance for A.P.Y.E.		208,098.66	
Minimum Balance		56,253	
Enclosures		29	

FEE RECAP

	Total for this period	Total year-to-date
Total Overdraft Fees	\$.00	\$.00
Total Returned Item Fees	\$.00	\$.00

DEPOSITS AND OTHER CREDITS

Date	Deposits	Activity Description
6/03	48.27	Deposit
6/05	9,081.46	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4
6/18	308.47	Deposit
6/25	.04	PaySpan/PaySpan ESD NO 4
6/28	101.97	Interest Paid



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(409) 948-1993

Page: 2

JEFFERSON COUNTY EMERGENCY

Account Number: 10229417
Statement Date: 6/30/19

DEBITS AND OTHER WITHDRAWALS

Table with columns: Date, Withdrawals, Activity Description. Rows include entries for ENTERGY TEXAS, I/BANK DRAFT, WESTJEFFERSONMWDp/Payment, VISA/PAYMENT, etc.

CHECKS PAID

* indicates skip in check numbers

Table with columns: Date, Check No., Amount. Rows list check numbers and amounts for dates from 6/14 to 6/25.

DAILY BALANCE SUMMARY

Table with columns: Date, Balance. Rows show daily balances for dates 6/03, 6/05, 6/10, 6/14, 6/17, 6/18, 6/19, 6/20, 6/21, 6/24, 6/25, 6/26, 6/28.



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(855) 355-TFB1 (8321)

BOOKKEEPING
(409) 948-1993

Page: 3

JEFFERSON COUNTY EMERGENCY

Account Number: 10229417
Statement Date: 6/30/19

PUBLIC FUNDS SAVINGS JEFFERSON COUNTY EMERGENCY Acct 20041885
SERVICES DISTRICT No. 4

Table with 3 columns: Description, Date, Amount. Rows include Beginning Balance, Deposits / Misc Credits, Withdrawals / Misc Debits, Ending Balance, Service Charge, Interest Paid, etc.

DEPOSITS AND OTHER CREDITS

Table with 3 columns: Date, Deposits, Activity Description. Row for 6/28 Interest Paid 86.78.

DAILY BALANCE SUMMARY

Table with 6 columns: Date, Balance, Date, Balance, Date, Balance. Row for 6/28 352,009.75.



Texas First Bank Public Funds Tiera... **9417

Available Balance
\$55,383.33

Last Updated: 7/13/2019 12:50 PM
Available Balance

\$55,383.33

Time Period

This Month



Transaction Type

Description



Min Amount

Max Amount

Check #

\$0.00 to

\$0.00

to

Apply Filters

Reset

Date ▾	Description ▾	Amount ▾
JUL 11 2019	ENERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	(\$334.85)
JUL 11 2019	ENERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	(\$333.74)
JUL 10 2019	ENERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	(\$149.15)
JUL 9 2019	☒ Deposit	\$120.16

< [REDACTED] >

JUL 5 2019	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4	\$2,914.10
JUL 2 2019	☒ Deposit	\$963.42
JUL 2 2019	☒ Deposit	\$147.48
JUL 1 2019	☒ Check - 3581	(\$2,300.00)
JUL 1 2019	☒ Check - 3580	(\$2,000.00)
<		>

Page totals: Credits: [4] \$4,145.16 | Debits: [5] (\$5,117.74)



Texas First Bank Public Funds Savi... **1885

Available Balance

\$352,009.75

Last Updated: 7/13/2019 12:50 PM
Available Balance

\$352,009.75

Time Period

This Month



Transaction Type

Description



Min Amount

Max Amount

Check #

\$0.00 to

\$0.00

to

Apply Filters

Reset

Date ^ Description ^

Amount ^

There are no transactions that match your filter. Please expand your criteria or reset your filter.



Page totals: Credits: [0] \$0.00 | Debits: [0] \$0.00



P.O. Box 41314
Houston, TX 77241-1314

Account Number 1086255
Statement Date 06/28/2019
Statement Thru Date 06/30/2019
Checks/Items Enclosed 0
Page 1

Return Service Requested
00001036 TA093D06291904000500 01 000000000 0001267 001

Jefferson County Emergency Services
District No 4
12880 FM 365 RD
Beaumont TX 77705-9682

Customer Service Information

Customer Care 281-894-3200
 Lost/Stolen Debit Card 800-500-1044
 Visit Us Online www.allegiancebank.com

BUSINESS HYMMA

Account Number: 1086255

Balance Summary

Beginning Balance as of 06/01/2019	\$250,946.87
+ Deposits and Credits (1)	\$309.39
- Withdrawals and Debits (0)	\$0.00
Ending Balance as of 06/30/2019	\$251,256.26
Maintenance Fees for Period	\$0.00
Minimum Balance for Period	\$250,946.00

Earnings Summary

Interest for Period Ending 06/30/2019	\$309.39
Interest Paid Year to Date	\$1,863.87
Average Rate for Period	1.50%
Number of Days for Average Rate	30

DEPOSITS AND OTHER CREDITS

Date	Description	Deposits
Jun 28	INTEREST PAID	309.39

DAILY BALANCE SUMMARY

Date	Balance
Jun 28	\$251,256.26



Balances - Deposit Accounts

Report created: 07/13/2019 01:57:44 PM (ET)
 Account: 113025723 • *6255 • Checking • Checking-6255 • Available \$251,256.26
 Date range: 7/1/2019 to 7/13/2019

<i>As of Date</i>	<i>Account Number Description</i>	<i>Closing ledger balance</i>	<i>Total credits</i>	<i>Current balance</i>
Checking Accounts				
07/13/2019 01:57 PM (ET)	*6255 Checking-6255			\$251,256.26
07/12/2019	*6255 Checking-6255	\$251,256.26	\$0.00	\$251,256.26
07/11/2019	*6255 Checking-6255	\$251,256.26	\$0.00	\$251,256.26
07/10/2019	*6255 Checking-6255	\$251,256.26	\$0.00	\$251,256.26
07/09/2019	*6255 Checking-6255	\$251,256.26	\$0.00	\$251,256.26
07/08/2019	*6255 Checking-6255	\$251,256.26	\$0.00	\$251,256.26
07/05/2019	*6255 Checking-6255	\$251,256.26	\$0.00	\$251,256.26
07/03/2019	*6255 Checking-6255	\$251,256.26	\$0.00	\$251,256.26
07/02/2019	*6255 Checking-6255	\$251,256.26	\$0.00	\$251,256.26
07/01/2019	*6255 Checking-6255	\$251,256.26	\$0.00	\$251,256.26

Exhibit D

Jefferson County Emergency Services District No. 4
Statement of Activities (Modified Cash Basis)
All Locations

	1 Month Ended 6/30/2019 Actual	9 Months Ended 6/30/2019 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Revenue					
Ad Valorem Taxes	\$ 9,635	\$ 543,863	\$ 560,000	\$ (16,137)	97.12%
EMS Billing	309	2,453	30,000	(27,547)	8.18%
Grants	-	11,158	10,000	1,158	111.58%
Interest Income	498	4,984	5,000	(16)	99.68%
Loan Proceeds	-	-	200,000	(200,000)	0.00%
Other Income	48	3,464	1,500	1,964	230.93%
Sale of Equipment	-	10,137	15,000	(4,863)	67.58%
Total Revenue	<u>10,490</u>	<u>576,059</u>	<u>821,500</u>	<u>(245,441)</u>	<u>70.12%</u>
Operating Expenses					
Accounting	7,550	13,200	16,000	(2,800)	82.50%
Advertising	-	-	1,000	(1,000)	0.00%
Bank Fees	-	-	150	(150)	0.00%
Cable	-	224	370	(146)	60.54%
Cleaning & Building Maintenance/Repairs	692	6,758	12,000	(5,242)	56.32%
District Manager	1,750	14,000	30,000	(16,000)	46.67%
Dues & Fees	-	1,495	4,000	(2,505)	37.38%
Insurance - VFIS District	-	2,648	2,000	648	132.40%
Interest Expense	-	4,311	4,338	(27)	99.38%
Internet	215	1,320	1,350	(30)	97.78%
Lawn Service	526	2,576	6,000	(3,424)	42.93%
Legal/Professional	1,332	13,467	16,000	(2,533)	84.17%
Lodging/Meals/Travel & Regist ESD	-	413	3,000	(2,587)	13.77%
Note Payable-Dallas Bank&Trst(3000gal Tanker)	-	30,383	30,383	-	100.00%
Note Payable-First Financial (Mini Pumper)	-	38,930	38,893	37	100.10%
Office Supplies & Postage	5	1,038	1,500	(462)	69.20%
Small Equipment Purchases (less than \$5,000)	-	1,362	-	1,362	0.00%
Tax & Appraisal Fees	1,923	9,245	13,000	(3,755)	71.12%
Telephone/Cell Phone	153	1,788	2,000	(212)	89.40%
Utilities	322	2,140	9,600	(7,460)	22.29%
Water & Garbage	268	2,341	4,200	(1,859)	55.74%
Total Operating Expenses	<u>14,736</u>	<u>147,639</u>	<u>195,784</u>	<u>(48,145)</u>	<u>75.41%</u>

These financial statements have not been audited or reviewed and no CPA expresses an opinion or a conclusion nor provides any assurance on them.

Jefferson County Emergency Services District No. 4
Statement of Activities (Modified Cash Basis)
All Locations

	1 Month Ended 6/30/2019 Actual	9 Months Ended 6/30/2019 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Emergency Medical Services					
Billing - Admin. Fees	46	87	-	87	0.00%
Billing - Collection Fees	-	214	-	214	0.00%
Equipment (New/Repair/Testing)	-	1,896	2,500	(604)	75.84%
Fuel	156	432	2,000	(1,568)	21.60%
Medical Supplies	1,710	2,751	6,000	(3,249)	45.85%
Tuition/Reg/Certification/Dues	-	3,717	5,000	(1,283)	74.34%
Vehicle Repair & Maintenance	-	347	2,500	(2,153)	13.88%
Total Emergency Medical Services	<u>1,912</u>	<u>9,444</u>	<u>18,000</u>	<u>(8,556)</u>	<u>52.47%</u>
Fire Services					
Air-Pack SCBA Inspection & Repair	-	1,805	6,000	(4,195)	30.08%
Certification Dues	-	210	600	(390)	35.00%
Dispatch Services/Edispatches	-	21,726	22,000	(274)	98.75%
Equipment, Boots, Gloves-Insp/Repairs	139	2,540	6,500	(3,960)	39.08%
Fire Chief	1,250	10,000	15,000	(5,000)	66.67%
Fire Field Meals	-	263	1,000	(737)	26.30%
Fire Uniforms	-	37	4,000	(3,963)	0.93%
Fuel	390	3,315	6,000	(2,685)	55.25%
Insurance - Prop. & Llab.	-	439	31,500	(31,061)	1.39%
Insurance - Worker's Compensation	-	3,188	3,000	188	106.27%
Maintenance & Repairs - Radios	-	-	3,000	(3,000)	0.00%
Personal Protection Equipment	216	10,648	15,000	(4,352)	70.99%
Personal Protective Equipment - Inspection	204	1,004	5,000	(3,996)	20.08%
Quartermaster/Station Attendant	590	3,770	9,000	(5,230)	41.89%
Small Equipment Purchases	236	406	12,500	(12,094)	3.25%
Software - Firehouse	-	4,336	3,000	1,336	144.53%
Supplies - Fire	143	2,500	10,000	(7,500)	25.00%
Supplies - Hoses/Nozzles/Tarps	458	821	7,500	(6,679)	10.95%
Travel/Lodging/Meals/Trans Expenses	-	2,174	5,000	(2,826)	43.48%
Tuition/Registration	-	-	10,000	(10,000)	0.00%
Vehicle Repair & Maintenance	2,352	32,043	25,000	7,043	128.17%
Total Fire Services	<u>5,978</u>	<u>101,225</u>	<u>200,600</u>	<u>(99,375)</u>	<u>50.46%</u>
Capital Expenditures					
Ambulance Expenditures	-	23,230	30,000	(6,770)	77.43%
Radio Communication Upgrade	-	1,259	12,000	(10,741)	10.49%
SCBA Packs/Replacement Bottles	-	26,725	30,000	(3,275)	89.08%
Training Prop - TX Forest Service	-	-	8,100	(8,100)	0.00%
Vehicles	319,523	319,539	527,500	(207,961)	60.58%
Total Capital Expenditures	<u>319,523</u>	<u>370,753</u>	<u>607,600</u>	<u>(236,847)</u>	<u>61.02%</u>
Contingency					
Contingency	4,300	11,300	20,000	(8,700)	56.50%
Total Contingency	<u>4,300</u>	<u>11,300</u>	<u>20,000</u>	<u>(8,700)</u>	<u>56.50%</u>
Total Expenses	<u>346,449</u>	<u>640,361</u>	<u>1,041,984</u>	<u>(401,623)</u>	<u>61.46%</u>
Net Change in Fund Balance	<u>\$ (335,959)</u>	<u>\$ (64,302)</u>	<u>\$ (220,484)</u>		

These financial statements have not been audited or reviewed and no CPA expresses an opinion or a conclusion nor provides any assurance on them.

Exhibit E

**Jefferson County Emergency Services District No. 4
Check List**

Texas First Bank - Checking
June 18, 2019 - July 15, 2019

Check Number	Check Date	Payee	Amount
Vendor Checks			
3580	06/27/19	Xavier Williams	2,000.00
3581	06/29/19	Xavier Williams	2,300.00
3582	07/15/19	Bill Clark Pest Control, Inc	510.00
3583	07/15/19	Delta Industrial Service and Supply	264.17
3584	07/15/19	Grainger	952.22
3585	07/15/19	Green Acres Grocery, Inc.	364.94
3586	07/15/19	Jeremy D. Hansen	1,250.00
3587	07/15/19	Health Claims Plus, dba of J&M Neal, Inc.	113.11
3588	07/15/19	Joshua C. Heinz	400.00
3589	07/15/19	Patrick L. Larson	2,500.00
3590	07/15/19	Lone Star Lube Right	7.00
3591	07/15/19	Love's Travel Stops & Country Stores	143.45
3592	07/15/19	Randy Lyday	45.00
3593	07/15/19	M & D Supply, Inc.	40.94
3594	07/15/19	Motorola Solutions, INC.	839.50
3595	07/15/19	Hubert Oxford, IV	400.00
3596	07/15/19	REPUBLIC SERVICES #862	93.19
3597	07/15/19	REPUBLIC SERVICES #862	93.19
3598	07/15/19	Mary Ellen Robertson, CPA	550.00
3599	07/15/19	SOUTHERN TIRE MART, LLC	2,175.80
3600	07/15/19	David M. Stacey, Jr.	371.95
3601	07/15/19	Joyce M. Stacey	330.00
3602	07/15/19	Texas A&M Forest Service	285.00
3603	07/15/19	Total Safety U.S., Inc.	55.00
3604	07/15/19	Unlimited Lawn Care DBA of D-S Landscape	420.00
3605	07/15/19	Verizon Wireless	152.49
3606	07/15/19	Verizon Wireless	10.70
3607	07/15/19	VFIS of Texas	584.65
3608	07/15/19	Scott Wade	115.99
3609	07/15/19	McGown Oil Co.	537.50
3610	07/15/19	Town and Country	180.10
Vendor Check Total			<u>18,085.89</u>
Check List Total			<u>18,085.89</u>

Check count = 31

Jefferson County Emergency Services District No. 4
Bank Account Register
Texas First Bank - Checking
June 18, 2019 - July 15, 2019

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
06/18/19			Beginning Balance			57,729.59
			Health Claims Plus - EMS Collection - April 2019		308.47	58,038.06
06/25/19			Test Deposit - PaySpan - EFT for EMS Collections		0.04	58,038.10
06/26/19		VISA5904	VISA	1,093.36		56,944.74
06/26/19		VISA 8724	VISA	1,258.10		55,686.64
06/27/19	3580	PeeWee	Xavier Williams	2,000.00		53,686.64
06/28/19			Texas 1St Checking Account Interest for Month of June 2019		101.97	53,788.61
06/29/19	3581	PeeWee	Xavier Williams	2,300.00		51,488.61
07/02/19			Refund of Cancelled Service Contract for LP12 (6/1/18 - 5/31/19 Cancelled 4/16/19)		147.48	51,636.09
07/02/19			Workers Comp Dividend for Previous Year		963.42	52,599.51
07/05/19			Jefferson County Tax Collection for June 2019		2,914.10	55,513.61
07/09/19			SelectCare of Texas, Inc - EMS Collection - Ashworth/4-26-19		120.16	55,633.77
07/11/19		ENTERGY	ENTERGY	149.15		55,484.62
07/11/19		ENTERGY	ENTERGY	333.74		55,150.88
07/11/19		ENTERGY	ENTERGY	334.85		54,816.03
07/15/19	3582	BILClark	Bill Clark Pest Control, Inc	510.00		54,306.03
07/15/19	3583	DELTA	Delta Industrial Service and Supply	264.17		54,041.86
07/15/19	3584	GRAINGER	Grainger	952.22		53,089.64
07/15/19	3585	GREENACRES	Green Acres Grocery, Inc.	364.94		52,724.70
07/15/19	3586	HANSEN	Jeremy D. Hansen	1,250.00		51,474.70
07/15/19	3587	HCPlus	Health Claims Plus, dba of J&M Neal, Inc.	113.11		51,361.59
07/15/19	3588	HEINZ	Joshua C. Heinz	400.00		50,961.59
07/15/19	3589	PLARSON	Patrick L. Larson	2,500.00		48,461.59
07/15/19	3590	LONESTAR	Lone Star Lube Right	7.00		48,454.59
07/15/19	3591	LOVES	Love's Travel Stops & Country Stores	143.45		48,311.14
07/15/19	3592	LYDAY	Randy Lyday	45.00		48,266.14
07/15/19	3593	M&DSUPPLY	M & D Supply, Inc.	40.94		48,225.20
07/15/19	3594	MOTOROLA	Motorola Solutions, INC.	839.50		47,385.70
07/15/19	3595	OXFORD	Hubert Oxford, IV	400.00		46,985.70
07/15/19	3596	REPUBLIC	REPUBLIC SERVICES #862	93.19		46,892.51
07/15/19	3597	REPUBLIC	REPUBLIC SERVICES #862	93.19		46,799.32
07/15/19	3598	MER1099	Mary Ellen Robertson, CPA	550.00		46,249.32
07/15/19	3599	STM	SOUTHERN TIRE MART, LLC	2,175.80		44,073.52
07/15/19	3600	STACEY	David M. Stacey, Jr.	371.95		43,701.57
07/15/19	3601	JOYCES	Joyce M. Stacey	330.00		43,371.57
07/15/19	3602	TEXASA&M	Texas A&M Forest Service	285.00		43,086.57
07/15/19	3603	TOTALSAFETY	Total Safety U.S., Inc.	55.00		43,031.57
07/15/19	3604	UNLIMITED	Unlimited Lawn Care DBA of D-S Landscape	420.00		42,611.57
07/15/19	3605	VERIZON	Verizon Wireless	152.49		42,459.08
07/15/19	3606	VERIZON	Verizon Wireless	10.70		42,448.38
07/15/19	3607	VFIS	VFIS of Texas	584.65		41,863.73
07/15/19	3608		Scott Wade	115.99		41,747.74
07/15/19	3609	MCGOWN	McGown Oil Co.	537.50		41,210.24
07/15/19	3610	TOWNANDCOUN	Town and Country	180.10		41,030.14
			Totals	21,255.09	4,555.64	41,030.14

Transaction count = 43

Jefferson County Emergency Services District No. 4

Bank Account Register

Texas First Bank - Savings
June 18, 2019 - July 15, 2019

Date	Reference	Description	Checks/ Payments	Deposits/ Additions	Balance
06/28/19		Beginning Balance Texas First Savings Account Interest for June 2019		86.78	351,922.97 352,009.75
		Totals	<u>0.00</u>	<u>86.78</u>	<u>352,009.75</u>

Transaction count = 1

Jefferson County Emergency Services District No. 4
Bank Account Register

Allegiance Bank Money Market
 June 18, 2019 - July 15, 2019

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
06/28/19			Beginning Balance Allegiance Bank - Interest on Money Market Acct - Month of June 2019		309.39	250,946.87
			Totals	<u>0.00</u>	<u>309.39</u>	<u>251,256.26</u>

Transaction count = 1

Exhibit F



PO Box 2233 Beaumont TX 77704
 Office: (409) 840-5223 Fax (409)840-5205
 maverickinc.com

Firm Quote

Date:	Estimate Number:
6/3/2019	12138
	Maverick Job No:
	Customer PO No:

Submitted To:

Jefferson County ESD #4
 Pat Larson
 12880 FM 365 Road
 Beaumont, TX 77705

File Name:	Customer Contact:
Camera Upgrade - Opt.#2	Mr. Larson
Job Description:	Quantity:
Miscellaneous Small Parts Labor Charge - Tech (S/T Rate)	1 16
<p><i>Digital IP System</i> <i>New Wiring</i> <i>6TB STORAGE</i> <i>10 CAMERAS</i></p>	
Acceptance of Estimate - The above prices, specifications, conditions and attachments are satisfactory and are hereby accepted. Maverick is authorized to do the work as specified.	Subtotal: \$5,930.83
* Material pricing is good for 30 days from date of estimate.	Sales Tax: (8.25%) \$489.29
Without regard to any other provision of this Agreement. Owner shall be liable to Contractor for additional costs incurred by Contractor as the result of any increase in the rate of an applicable state or local sales, excise or use tax that occurs after the effective date of this Agreement.	Total: \$6,420.12

Customer Signature: _____

Date of Acceptance: _____



PO Box 2233 Beaumont TX 77704
 Office: (409) 840-5223 Fax (409)840-5205
 maverickinc.com

Firm Quote

Date:	Estimate Number:
6/3/2019	12138
	Maverick Job No:
	Customer PO No:

Submitted To:

Jefferson County ESD #4
 Pat Larson
 12880 FM 365 Road
 Beaumont, TX 77705

File Name:	Customer Contact:
Camera Upgrade - Opt.#2	Mr. Larson
Job Description:	Quantity:
<p>This proposal is based upon Maverick Communications, Inc. installing a new updated IP camera system in place of the existing system per the recent site visit with Mr. Pat Larson. The following will be performed:</p> <ul style="list-style-type: none"> - Installation of a new 16 channel NVR with 6TB's of hard drive for video storage. The NVR is capable of allowing remote viewing but does require high speed internet for that feature. The existing monitor will be re-used. - Installation of one (1) indoor mini dome 4MP IP camera with IR (infra-red) in the foyer for a general view. - Installation of one (1) indoor mini dome 4MP IP camera with IR (infra-red) in the main large meeting room for a general view. - Installation of four (4) outdoor 4MP IP bullet cameras with IR Infra-red) within the shop area where the emergency vehicles area parked for general views. - Installation of one (1) outdoor 4MP bullet camera with IR (infra-red) under the covered area on the NW end of the building for general coverage. - Installation of two (2) outdoor 4MP IP bullet cameras with IR (infra-red) on the front of the building for a general view of the entrance, parking and front door areas. 	
	Subtotal:
* Material pricing is good for 30 days from date of estimate.	Sales Tax: (8.25%)
Without regard to any other provision of this Agreement. Owner shall be liable to Contractor for additional costs incurred by Contractor as the result of any increase in the rate of an applicable state or local sales, excise or use tax that occurs after the effective date of this Agreement.	Total:

Customer Signature: _____

Date of Acceptance: _____



PO Box 2233 Beaumont TX 77704
 Office: (409) 840-5223 Fax (409)840-5205
 maverickinc.com

Firm Quote

Date:	Estimate Number:
6/3/2019	12138
	Maverick Job No:
	Customer PO No:

Submitted To:

Jefferson County ESD #4
 Pat Larson
 12880 FM 365 Road
 Beaumont, TX 77705

File Name:	Customer Contact:
Camera Upgrade - Opt.#2	Mr. Larson
Job Description:	Quantity:
<p>- Installation of one (1) outdoor 4MP IP bullet camera with IR (infra-red) near the NE corner of the building for general coverage of the hydrant and immediate area.</p> <p>***NOTES***</p> <ul style="list-style-type: none"> - The NVR will be equipped with 6TB's hard drive storage as is but additional hard drives / storage can be added if more storage time is ever needed. - The NVR is capable of remote viewing but does require high speed internet. Maverick will setup the remote viewing for the customer during programming. - The NVR will have six (6) spare IP ports. If more than (6) additional cameras are ever needed an additional NVR may be added to the software. - All existing old coaxial cable will be replaced with new CAT-5E rated cabling to support the new IP cameras. <p>Northern Video 16 channel NVR, 6TB hard drive storage, HDMI and VGA outputs 1</p> <p>Northern Video 4MP IP dome camera, WDR, 2.8-12mm lens, IR range of 100', SD card slot for local backup (card sold separately), POE 2</p> <p>Northern Video 4MP outdoor bullet camera with 2.8-12mm vari-focal lensed, 150' IR range, true WDR, SD card slot for onboard backup recording (card not supplied), built-in back box for mounting, POE 8</p> <p>24/4PR CAT-5E BLUE 1.3</p> <p>Bucket Truck Charge 3</p>	
	Subtotal:
* Material pricing is good for 30 days from date of estimate.	Sales Tax: (8.25%)
Without regard to any other provision of this Agreement. Owner shall be liable to Contractor for additional costs incurred by Contractor as the result of any increase in the rate of an applicable state or local sales, excise or use tax that occurs after the effective date of this Agreement.	Total:

Customer Signature: _____

Date of Acceptance: _____



PO Box 2233 Beaumont TX 77704
 Office: (409) 840-5223 Fax (409)840-5205
 maverickinc.com

Firm Quote

Date:	Estimate Number:
5/30/2019	12131
	Maverick Job No:
	Customer PO No:

Submitted To:

Jefferson County ESD #4
 Pat Larson
 12880 FM 365 Road
 Beaumont, TX 77705

File Name:	Customer Contact:
Camera Upgrade - Opt.#1	Mr. Larson
Job Description:	Quantity:
Northern Video indoor 1080P HD dome camera with 2.8-12mm VF motorized lens, TVI & 960H outputs, 12VDC / 24VAC, 120' IR range, WDR	2
Northern Video HD-TVI series bullet camera with IR to 120', 2.8.12mm lens, 0.003 low lux level, TVI / 960H outputs, 12VDC / 24VAC	8
Northern Video 16 channel 24VAC power supply, 16 amp	1
NORTHERN VIDEO 10 PACK DC POWER BARE LEAD ADAPTERS (MALE), CENTER PIN POSITIVE	1
RG59 BNC COMPRESSION CONNECTOR	20
Bucket Truck Charge	3
Miscellaneous Small Parts	1
Labor Charge - Tech (S/T Rate)	10
<p><i>ANALOG SYSTEM EXISTING WIRING 10 CAMERAS</i></p>	
Acceptance of Estimate - The above prices, specifications, conditions and attachments are satisfactory and are hereby accepted. Maverick is authorized to do the work as specified.	Subtotal: \$3,870.43
* Material pricing is good for 30 days from date of estimate.	Sales Tax: (8.25%) \$319.31
Without regard to any other provision of this Agreement. Owner shall be liable to Contractor for additional costs incurred by Contractor as the result of any increase in the rate of an applicable state or local sales, excise or use tax that occurs after the effective date of this Agreement.	Total: \$4,189.74

Customer Signature: _____

Date of Acceptance: _____



PO Box 2233 Beaumont TX 77704
 Office: (409) 840-5223 Fax (409)840-5205
 maverickinc.com

Firm Quote

Date:	Estimate Number:
5/30/2019	12131
	Maverick Job No:
	Customer PO No:

Submitted To:

Jefferson County ESD #4
 Pat Larson
 12880 FM 365 Road
 Beaumont, TX 77705

File Name:	Customer Contact:
Camera Upgrade - Opt.#1	Mr. Larson
Job Description:	Quantity:
<p>This proposal is based upon Maverick Communications, Inc. installing a new updated 1080P HD camera system in place of the existing system per the recent site visit with Mr. Pat Larson. The following will be performed:</p> <ul style="list-style-type: none"> - Installation of a new 16 channel HD DVR with 6TB's of hard drive for video storage. This DVR also comes equipped with two (2) 2MP IP camera ports so a total of eighteen (18) cameras can be added to this one unit (additional units may be added to allow for more than 18 cameras). The DVR is also capable of allowing remote viewing but does require high speed internet for that feature. The existing monitor will be re-used. - Installation of one (1) indoor mini dome 1080P HD camera with IR (infra-red) in the foyer for a general view. - Installation of one (1) indoor mini dome 1080P HD camera with IR (infra-red) in the main large meeting room for a general view. - Installation of four (4) 1080P HD bullet cameras with IR Infra-red) within the shop area where the emergency vehicles area parked for general views. - Installation of one (1) 1080P HD bullet camera with IR (infra-red) under the covered area on the NW end of the building for general coverage. 	
	Subtotal:
* Material pricing is good for 30 days from date of estimate.	Sales Tax: (8.25%)
<p>Without regard to any other provision of this Agreement, Owner shall be liable to Contractor for additional costs incurred by Contractor as the result of any increase in the rate of an applicable state or local sales, excise or use tax that occurs after the effective date of this Agreement.</p>	Total:

Customer Signature: _____

Date of Acceptance: _____



PO Box 2233 Beaumont TX 77704
 Office: (409) 840-5223 Fax (409)840-5205
 maverickinc.com

Firm Quote

Date:	Estimate Number:
5/30/2019	12131
	Maverick Job No:
	Customer PO No:

Submitted To:

Jefferson County ESD #4
 Pat Larson
 12880 FM 365 Road
 Beaumont, TX 77705

File Name:	Customer Contact:
Camera Upgrade - Opt.#1	Mr. Larson
Job Description:	Quantity:
<ul style="list-style-type: none"> - Installation of two (2) 1080P HD bullet cameras with IR (infra-red) on the front of the building for a general view of the entrance, parking and front door areas. - Installation of one (1) 1080P HD bullet camera with IR (infra-red) near the NE corner of the building for general coverage of the hydrant and immediate area. <p>***NOTES***</p> <ul style="list-style-type: none"> - The DVR will be equipped with 6TB's hard drive storage as is but additional hard drives / storage can be added if more storage time is ever needed. - The DVR is capable of remote viewing but does require high speed internet. Maverick will setup the remote viewing for the customer during programming. - The DVR will have six (6) spare analog ports and two (2) spare 2MP IP ports. Therefore, a total of eight (8) additional cameras may be added to this DVR. If more than (8) additional cameras are ever needed an additional DVR may be added to the software. - All pricing based upon re-using the existing coax cabling. - Existing BNC connectors will be replaced - most at the DVR are currently taped on to keep them from coming loose or off. These will be replaced with the correct connector. <p>Northern Video 16 channel 1080P HD DVR, 6TB's of storage (maximum of 12TB's of storage), HDMI / VGA outputs, alarm inputs, two (2) 2MP IP camera ports</p>	1
	Subtotal:
* Material pricing is good for 30 days from date of estimate.	Sales Tax: (8.25%)
Without regard to any other provision of this Agreement, Owner shall be liable to Contractor for additional costs incurred by Contractor as the result of any increase in the rate of an applicable state or local sales, excise or use tax that occurs after the effective date of this Agreement.	Total:

Customer Signature: _____

Date of Acceptance: _____



Jun 04, 2019

To: ESD 4 Labelle
Attn: Pat Larson
From: Jim McManus
Re: Proposal for Surveillance Camera System at 12880 FM365 Beaumont TX

Please see the listed equipment we discussed for CCTV.

Honeywell Commercial IP Camera System Equipment:

1-16 Channel 4TB Network Video Recorder (NVR)
6-4MP IR FIXED Rugged DOME IP66
4-4MP IR FIXED Bullet IP66
1-CAT-5e Wire, Connectors and Installation Hardware

4TB STORAGE
10 CAMERAS
Digital IP System
New Wiring

Material & Installation:

\$ 6,585.00 (+ tax *)

Qualifications:

- Installation can be scheduled to be completed during normal business hours 8:00 AM – 5:00 PM, Monday thru Friday, after hour service and installation can be schedule if required.
- Our conditional Parts and Labor Warranty is for 1 year from the installation date.
- ***If local networking and off-site viewing of the CCTV System is requested or required, I will need to have your internet provider, provide a data/network drop at or near the NVR location and to provide an IP address as well, also it will be the responsibility of your internet service company to provide any and all network connectivity and solutions for routing inbound network traffic to the NVR.***
- The listed camera locations will be confirmed with you prior to the installation of the inside and outside cameras.
- Our material and installation price are confirmed for 30 days from the listed proposal date.
- If Advanced Systems is awarded this project, we will need a (*) Tax exempt certificate from you. If your organization is not tax exempt, we will invoice you at the completion of the project and show the 8-1/4% tax charge for the total material and installation charge.
- A project contract or purchase order and a 50% down payment is required prior to ASAS ordering any equipment then the balance is due upon completion.

I appreciate this opportunity to be of service, if you have any questions or would like for us to order and schedule the project please call me.

Thank you very much,

Jim McManus
Sales
Advanced Systems
O) 409-840-2077
C) 409-790-9554
Jim@texasalarms.com
www.texasalarms.com

Acceptance of Proposal: The above price and conditions are satisfactory and are hereby accepted. Advanced Systems is authorized to begin the work as specified.

Signature _____ Date _____

Exhibit G

TEXAS FIRE TRUCKS
1841 South Lakeline Blvd Suite 101 #129
Cedar Park Texas 78613
281-831-2737
etpetocz@aol.com

To: Doug Saunders
Galveston County ESD No. 2
930 Noble Carl Drive
Crystal Beach, TX 77650

July 9th, 2019

Subject: 2014 Pierce Ford F550 mini pumper appraisal

The following information is an estimated appraisal on the apparatus you requested, the value reflect apparatus that is in good to excellent condition and well maintained and pass pump certification.

2014 Pierce Ford F550 Mini pumper	\$135,000
Vin# 1FDQXSHT7EEA81091	
6.7 diesel engine	
Mileage 19,228	
Hours 28	
Hale X6100-26 pump	
300 gallon water tank	
Husky Class A&B foam system	

These values are compiled by recent truck sales of trucks of the same age and condition with similar equipment and options. We do not guarantee that they will sell for this amount, Keep in mind these values are only good for approximately 6 months and will depreciate yearly. Please let me know if we can help you with anything else.

Erik Petocz
CEO/ Texas Fire Trucks