

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4

A regular meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 4 ("District") was called for at 5:30 p.m. on July 27, 2020, at the Labelle fire station, located at 12880 FM 365, Beaumont, Texas 77705, pursuant to notice duly posted according to law.

At approximately 5:30 p.m., the regular meeting was called to order. The roll was called of the duly constituted officers and members of the Board, to wit:

| | |
|----------------|---------------------|
| Jeff Roebuck | President |
| Charlie Reneau | Vice President |
| Randy Walston | Secretary |
| Sandra Melton | Treasurer |
| Robert Bordes | Assistant Treasurer |

All of said Board members were present, thus constituting a quorum. Also present were: David Stacey, District Administrator; Jeremy Hansen, District Fire Chief (by phone); Mary Ellen Robertson, the District's accountant (by phone); Joshua Heinz of the law firm Benckenstein & Oxford, L.L.P.; and, the individuals listed on the attendance log attached hereto as Exhibit A.

Upon establishing that a quorum was present, President Roebuck directed the Board's attention to Agenda Item No. 3 for public comment, and being as there was none, the Board moved along to Agenda Item No. 4, at which time Mr. Stacey and Chief Hansen reviewed and discussed their Administrator and Chief Reports with the Board. Copies of the Administrator and Chief's Reports are attached hereto as Exhibit B.

The Board then moved to Agenda Item No. 5 for review of the Minutes of the June 15, 2020 regular meeting. Upon motion by Vice President Reneau and seconded by Treasurer Melton, the proposed minutes were unanimously approved by the Board members present.

Next, President Roebuck directed the Board to Agenda Item No. 6 for the Treasurer's Report. Treasurer Melton reported the following balances in the District's accounts, as reflected in the bank statements attached hereto as **Exhibit C**: Texas First Bank checking (9417) - \$411,285.75 as of June 30, 2020, and \$406,869.91 as of July 26, 2020; Texas First Bank savings (1885) - \$200,449.87 as of June 30, 2020 and July 26, 2020; Allegiance Bank money market (6255) - \$227,506.67 as of June 30, 2020 and July 26, 2020; Common Cents Credit Union checking - \$5.00 as of June 30, 2020 and July 26, 2020; and, Common Cents Credit Union CD - \$226,981.22 as of June 30, 2020 and July 26, 2020. The District's total funds on deposit as of July 26, 2020 was \$1,061,812.77. Mrs. Robertson then reviewed with the Board the financial Statement of Activities attached hereto as **Exhibit D**.

The Board was then directed by President Roebuck to Agenda Item No. 7 for review and approval of payment of District's bills. Treasurer Melton and Mr. Stacey reviewed with the Board the District's various monthly expenditures for July, as shown on the Check List and Bank Account Registers attached hereto as **Exhibit E**. Upon motion by Treasurer Melton and seconded by Vice President Reneau, the Board members present unanimously approved and ratified the May bill and expenditure payments (Check Nos. 3866-3890, plus the Visa, Entergy, West Jefferson Co. Municipal Water District, Verizon Wireless, and Republic Services auto-debit payments).

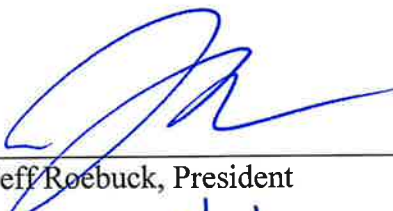
The Board then moved along to Agenda Item No. 8, at which time Mr. Stacey discussed with the Board the following proposed purchases and expenditures: four (4) SCBAs/masks, \$23,196.00; two (2) QRAE air monitors, \$1,700.00; hose and ladder testing, \$4,500.00; two (2) bed covers for fire engines, \$3,500.00; and, skid unit for new LMTV, \$23,000.00. Upon motion by Vice President Reneau and seconded by Secretary Walston, the Board members present

unanimously approved and authorized the above-listed purchases and expenditures (skid unit not to be received/paid for until after October 1, 2020).

The Board was then directed to Agenda Item No. 9, at which time the Board members decided to leave the District's credit card spending limits as is, thus no action was required.

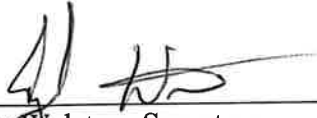
Thereafter, the Board moved to Agenda Item No. 10, at which time the Board reviewed and discussed the working draft of the District's 2020-21 budget, and the members also discussed the timeline for approval of same and adopting the District 2020 property tax rate. Additionally, after a lengthy discussion, Treasurer Melton made a motion to transfer \$150,000.00 from the District's Texas First Bank checking account (9417) to its Texas First Bank savings account (1885), and designate all funds on deposit in the District's Texas First Bank savings account (1885) (\$200,449.97 as of July 26, 2020, plus the aforementioned \$150,000.00 to be transferred therein), Allegiance Bank money market account (6255) (\$227,506.67 as of July 26, 2020), and Common Cents Credit Union CD account (\$226,981.22 as of July 26, 2020) as Restricted/Committed funds for future capital purchases. The motion was seconded by Assistant Treasurer Bordes and unanimously approved by the Board.

Being as there were no report from counsel or other matters to come before the Board under Agenda Item Nos. 11 and 12, the regular meeting was adjourned at approximately 6:45 p.m.



Jeff Roebuck, President
Date: 9 | 21 | 2020

ATTEST:



Randy Walston, Secretary

Date: 9/21/2020

Exhibit A

JEFFERSON COUNTY ESD No. 4

Regular Board Meeting

July 27, 2020

SIGN-IN SHEET

1 Casey Sanchez 4102

2 _____

3 _____

4 _____

5 _____

6 _____

7 _____

8 _____

9 _____

10 _____

11 _____

12 _____

13 _____

Exhibit B

ADMINISTRATORS REPORT

JULY 27, 2020

Labelle Station:

1. 8' light fixture had fallen due to a rusted cable: JPL electric rehung the fixture on 7/16/20 and checked all the other hanging cables for rust.
2. Sewer System out of service. Repair company has been called.

Fannett Station:

Cheek Station:

1. Tanker 41 was brought to Fannett station to start "stripping" it for auction.
2. Tanker 41 brought to Horn Auction July 27, 2020.
3. AC repaired in office area. A vent needs to be installed between rooms for air flow.

Apparatus/Equipment:

1. B41: 7/1/20, brought to Rollins for bushing repair
2. E43:
 - a. Brought to Beaumont Freightliner to get a current estimates for repairs from two separate accidents in 2019.
 - b. Hall McSween came and measured E43 and E41 for bed covers.
 - c. E43 brought to Rollins for Starting issue. Was repaired that day: Bad ground cable connections

ESD :

1. **Unit 4:** Still waiting on parts, and Covid has interfered with work due to exposures.
2. "Forestry Service" LMTV Status:
 - a. Painted on June 26, 2020 by Randy Lyday, Josh Kester, and Joyce Stacey
 - b. *Skid unit has been approved already...? Paper work signed and sent back in 7/21/20*
 - c. *Skid unit money approved: TFS grant a reimbursement for up to \$20,000.*

- b. Out of Network is \$6015. Increase due to mandated cancer coverage.
 - i. Last year \$3600
 - ii. TFS Grant can be applied for in November 2020.

Communications:

1. Glen Hasting, VFIS came by to review the Insurance, Workers Comp and liability.

Policy Manual

Emergency Reporting:

EMS:

Three EMS Billable runs

FIRE:

1. Starting to enter maintenance on Apparatus. This module tracks labor amounts, parts price, shipping and dates.

Inventory: Entered most of the Bunker Gear into Emergency Reporting with the help of Randy Lyday.

Jefferson County ESD No. 4
Chief's Report
27 JULY, 2020

1. Station Status:

LaBelle STA #1: Operational – All apparatus in service.
Fannett STA #2: Operational – All apparatus in service.
Cheek STA #3: Operational – Engine & Brush Truck in service.

2. Apparatus Status:

E41 – In Service
B41 – In Service – Pending skid unit upgrade
E42 – In service
T42 – In service
B42 – In Service
E43 – In service
T43 – In service (temporarily relocated to LaBelle)
B43 – In service
MED4 – In Service
U4 – Awaiting Delivery (equipment installation)

3. Membership: No changes to membership.

4. Training: Monthly training for Fire and EMS has resumed.

06/26/2020: Quarterly membership meeting held – policy discussion and call review.

06/29/2020: Monthly EMS CE Training started. (emergency calls limited attendance)

5. Fire/EMS Operations: **A.** COVID-19 Policies and procedures remain in place for all emergency responses and are in alignment with regional FIRE/EMS policies. **B.** Five department members have had potential COVID-19 exposure in the past 30 days, three of which are related to ESD4 emergency responses. All members experiencing symptoms have tested and two are pending results. Any members with symptoms or pending results are in a quarantine/isolation status from ESD4 pending a negative test result or expiration of the isolation timeline. **C.** Emergency generator run switch has been replaced – generator operates. **D.** Regional communications upgrade underway for September of 2020. Requires reprogramming of entire radio fleet, being handled by ESD4 personnel (Chief/J.Tatroe).

6. Fire/EMS Administration: **A.** Awaiting written guidance for handling of routine and FOIA records requests. **B.** Records management training session remains available (must be scheduled). **C.** Still awaiting Mutual-aid agreement proposal from Acadian Ambulance. Will follow up for August (previously delayed by COVID-19). **E.** Prepared 2020 Budget proposal (discussion later in this meeting). Cancelled two capital equipment projects for Engine 43 (rear metal/fabrication work and hose wells). Request reallocation of unused capital funds to “Small Equipment Purchases” to fund: Hose Rack for LaBelle Station #1 and truck bed/storage equipment for the new Unit 4 (slide-out and camper top), and possibly a skid/slide in pump/tank for the repaired John Deere Gator (pending availability of funds after other purchases). We additionally request reallocation of \$5000 from “Fire Supplies: to “PPE” to cover SNBA purchase (4ea Scott SCBA) replacing outdated/unsupported equipment. This will begin our replacement of all SCBA over the next 3 years.

Exhibit C

BANK ACCOUNT BALANCES AS OF JULY 27, 2020

| | 6/31/2020 | 7/26/2020 |
|------------------------------------|------------------------|------------------------|
| | Ending Balance | Balance |
| Texas First Bank | | |
| Checking Account | \$ 411,285.75 | \$ 406,869.91 |
| Public Funds Savings | \$ 200,449.97 | \$ 200,449.97 |
| | | |
| TOTAL AT FIRST BANK | \$ 611,735.72 | \$ 607,319.88 |
| | | |
| PLUS | | |
| Allegiance Bank CD | \$ 227,506.67 | \$ 227,506.67 |
| | | |
| Common Cents Credit Union | \$ 226,981.22 | \$ 226,981.22 |
| CD With Maturity Date of 1/24/2021 | | |
| Original Deposit of \$225,000.00 | | |
| Share Account (Regular) | \$ 5.00 | \$ 5.00 |
| TOTAL | \$ 1,066,228.61 | \$ 1,061,812.77 |
| | | |
| July Checks -- See Note Below | | |
| | | |
| BALANCE | | \$ 1,061,812.77 |

| | |
|--|--------------------|
| Deposits in July 2020 are: | |
| 7/22/2020 EMS | \$ 888.65 |
| 7/13/2020 Novitas Payment | \$ 404.70 |
| | |
| | |
| Total Deposits Since June Month-End | \$ 1,293.35 |

NOTE:

July Checks total \$13,888.42. They were cut and mailed mid-July and not held for the meeting which had to be rescheduled. Some checks and drafts have already cleared the bank and are reflected in the current balance.



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www.texasfirst.bank

3000 FM 1764 • La Marque, TX 77568-2452

Return Service Requested

TELEPHONE BANKING
(409) 945-9889 (281) 538-2226
(855) 355-TFB1 (8321)

BOOKKEEPING
(409) 948-1993

Page: 1

JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT No. 4
12880 FM 365 RD
BEAUMONT TX 77705-9682

Account Number: 10229417
Statement Date: 6/30/20
Checks/Items Enclosed: 24

EM

PUBLIC FUNDS TIERED INT. JEFFERSON COUNTY EMERGENCY Acct 10229417
SERVICES DISTRICT No. 4

Table with 3 columns: Description, Date, Amount. Rows include Beginning Balance, Deposits, Withdrawals, Ending Balance, Service Charge, Interest Paid, etc.

FEE RECAP

Table with 3 columns: Description, Total for this period, Total year-to-date. Rows include Total Overdraft Fees, Total Returned Item Fees.

DEPOSITS AND OTHER CREDITS

Table with 3 columns: Date, Deposits, Activity Description. Rows include 6/03 NOVITAS/HCCCLAIMPMT, 6/04 JEFFERSON COUNTY/PROPTAXPMT, 6/12 Deposit, 6/23 Deposit, 6/30 Interest Paid.



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JEFFERSON COUNTY EMERGENCY

Account Number: 10229417
Statement Date: 6/30/20

DEBITS AND OTHER WITHDRAWALS

Table with columns: Date, Withdrawals, Activity Description. Rows include VERIZON WIRELESS/PAYMENTS, ENTERGY TEXAS, I/BANK DRAFT, ENTERPRISE GUARD, etc.

CHECKS PAID

* indicates skip in check numbers

Table with columns: Date, Check No., Amount, Date, Check No., Amount, Date, Check No., Amount. Rows include checks 3838, 3842*, 3846*, 3847, 3848, 3849, 3850, 3851, 3852, 3853, 3854, 3855, 3856, 3857, 3858, 3859, 3860, 3861, 3862, 3863, 3864, 3865.



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(409) 948-1993

Page: 3

JEFFERSON COUNTY EMERGENCY

Account Number: 10229417
Statement Date: 6/30/20

DAILY BALANCE SUMMARY

Table with 6 columns: Date, Balance, Date, Balance, Date, Balance. Rows show daily balances from 6/03 to 6/12.

PUBLIC FUNDS SAVINGS

JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT No. 4

Acct 20041885

Summary table for Public Funds Savings with columns for description, date, and amount. Includes Beginning Balance, Deposits, Withdrawals, Ending Balance, and Interest Paid.

DEPOSITS AND OTHER CREDITS

Table with 3 columns: Date, Deposits, Activity Description. Row shows 6/30 deposit of 16.47 for Interest Paid.

DAILY BALANCE SUMMARY

Table with 6 columns: Date, Balance, Date, Balance, Date, Balance. Row shows 6/30 balance of 200,449.97.



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Return Service Requested

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(855) 355-TFB1 (8321)

BOOKKEEPING
(409) 948-1993

Page: 1

JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT No. 4
12880 FM 365 RD
BEAUMONT TX 77705-9682

Account Number: 10229417
Statement Date: 6/30/20
Checks/Items Enclosed: 24

EM

PUBLIC FUNDS TIERED INT. JEFFERSON COUNTY EMERGENCY Acct 10229417
SERVICES DISTRICT No. 4

Table with 4 columns: Description, Date, Amount, and Flag. Rows include Beginning Balance, Deposits, Withdrawals, Ending Balance, Service Charge, Interest Paid, and Enclosures.

FEE RECAP

Summary table with 3 columns: Description, Total for this period, Total year-to-date. Rows include Total Overdraft Fees and Total Returned Item Fees.

DEPOSITS AND OTHER CREDITS

Table with 3 columns: Date, Deposits, Activity Description. Rows show deposit dates from 6/03 to 6/30 with descriptions like NOVITAS/HCCCLAIMPMT and JEFFERSON COUNTY/PROPTAXPMT.



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Return Service Requested

TELEPHONE BANKING
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(855) 355-TFB1 (8321)

BOOKKEEPING
(409) 948-1993

Page: 2

JEFFERSON COUNTY EMERGENCY

Account Number: 10229417
Statement Date: 6/30/20

DEBITS AND OTHER WITHDRAWALS

Table with columns: Date, Withdrawals, Activity Description. Rows include VERIZON WIRELESS/PAYMENTS, ENTERGY TEXAS, I/BANK DRAFT, ENTERPRISE GUARD, etc.

CHECKS PAID

* indicates skip in check numbers

Table with columns: Date, Check No., Amount, Date, Check No., Amount, Date, Check No., Amount. Rows include checks 3838, 3842*, 3846*, 3847, 3848, 3849, 3850, 3851, 3852, 3853, 3854, 3855, 3856, 3857, 3858, 3859, 3860, 3861, 3862, 3863, 3864, 3865.



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(409) 948-1993

Page: 3

JEFFERSON COUNTY EMERGENCY

Account Number: 10229417
Statement Date: 6/30/20

DAILY BALANCE SUMMARY

Table with 6 columns: Date, Balance, Date, Balance, Date, Balance. Rows show daily balances from 6/03 to 6/12.

PUBLIC FUNDS SAVINGS

JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT No. 4

Acct 20041885

Summary table for PUBLIC FUNDS SAVINGS showing Beginning Balance, Deposits, Withdrawals, Ending Balance, Service Charge, and Interest Paid.

DEPOSITS AND OTHER CREDITS

Table with 3 columns: Date, Deposits, Activity Description. Shows interest paid on 6/30.

DAILY BALANCE SUMMARY

Table with 6 columns: Date, Balance, Date, Balance, Date, Balance. Shows final balance on 6/30.



Texas First Bank Public Funds Tiered Int. **9417

Available Balance

\$406,869.91

Last Updated: 7/26/2020 11:04 AM

| Date ▾ | Description ▾ | Amount ▾ |
|----------------|----------------|------------------------------|
| JUL 24 2020 | ☰ Check - 3866 | (\$770.00) \$406,869.91 |
| JUL 24 2020 | ☰ Check - 3874 | (\$202.30) \$407,639.91 |
| JUL 24 2020 | ☰ Check - 3880 | (\$18.16) \$407,842.21 |
| JUL 23 2020 | ☰ Check - 3878 | (\$1,973.99) \$407,860.37 |
| JUL 23 2020 | ☰ Check - 3873 | (\$1,399.47) \$409,834.36 |
| JUL 23 2020 | ☰ Check - 3885 | (\$630.00) \$411,233.83 |
| JUL 23 2020 | ☰ Check - 3882 | (\$503.40) \$411,863.83 |
| JUL 23 2020 | ☰ Check - 3868 | (\$267.79) \$412,367.23 |
| JUL 23 2020 | ☰ Check - 3887 | (\$222.26) \$412,635.02 |

| | | |
|----------------|--|------------------------------|
| JUL 23 2020 | ☰ Check - 3876 | (\$86.56) \$412,857.28 |
| JUL 22 2020 | ☰ Check - 3881 | (\$1,200.00) \$412,943.84 |
| JUL 22 2020 | ☰ Check - 3890 | (\$9.96) \$414,143.84 |
| JUL 22 2020 | ☰ Deposit | \$888.65 \$414,153.80 |
| JUL 21 2020 | ☰ Check - 3883 | (\$3,250.00) \$413,265.15 |
| JUL 21 2020 | ☰ Check - 3884 | (\$120.00) \$416,515.15 |
| JUL 17 2020 | REPUBLICSERVICES/RSIBILLPAY 308622980992 JEFFERSON COUNTY ESD F | (\$93.19) \$416,635.15 |
| JUL 17 2020 | REPUBLICSERVICES/RSIBILLPAY 308622980958 JEFFERSON COUNTY ESD F | (\$93.19) \$416,728.34 |
| JUL 15 2020 | ATT/Payment Family Name | (\$116.96) \$416,821.53 |
| JUL 15 2020 | WestjeffersnMWDp/Payment JEFFERSON COUNTY EDS | (\$28.67) \$416,938.49 |
| JUL 15 2020 | WestjeffersnMWDp/Payment JEFFERSON COUNTY ESD | (\$28.67) \$416,967.16 |
| JUL 15 2020 | WestjeffersnMWDp/Payment JEFFERSON CO. ESD 4 | (\$28.67) \$416,995.83 |
| JUL 13 2020 | NOVITAS/HCCCLAIMPMT TRN*1*804312281*1205296137~ 1790256071 JEFFERSON COUNTY EMERG | \$404.70 \$417,024.50 |

| | | |
|----------------|--|------------------------------|
| JUL 10 2020 | ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4 | (\$339.56) \$416,619.80 |
| JUL 10 2020 | ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4 | (\$257.67) \$416,959.36 |
| JUL 10 2020 | ENTERPRISE GUARD/9493357080 M42103246747 DAVID STACEY | (\$100.00) \$417,217.03 |
| JUL 9 2020 | ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4 | (\$96.03) \$417,317.03 |
| JUL 3 2020 | JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4 | \$6,555.25 \$417,413.06 |
| JUL 2 2020 | VERIZON WIRELESS/PAYMENTS 094212557100001 0000000094212557100001 | (\$417.89) \$410,857.81 |
| JUL 2 2020 | VERIZON WIRELESS/PAYMENTS 064225772500001 0000000064225772500001 | (\$10.05) \$411,275.70 |
| JUN 30 2020 | Interest Paid | \$52.27 \$411,285.75 |
| JUN 30 2020 | ☞ Check - 3863 | (\$320.00) \$411,233.48 |
| JUN 26 2020 | ☞ Check - 3857 | (\$400.00) \$411,553.48 |
| JUN 25 2020 | VISA/PAYMENT 487452XXXXX5904 JEREMY HANSEN | (\$49.43) \$411,953.48 |
| JUN 25 2020 | VISA/PAYMENT 487452XXXXX4955 DAVID STACEY JR | (\$42.73) \$412,002.91 |
| JUN 23 2020 | ☞ Check - 3852 | (\$7,000.00) \$412,045.64 |

| | | |
|----------------|----------------|------------------------------|
| JUN 23 2020 | ☰ Check - 3856 | (\$550.00) \$419,045.64 |
| JUN 23 2020 | ☰ Check - 3864 | (\$269.79) \$419,595.64 |
| JUN 23 2020 | ☰ Check - 3854 | (\$224.81) \$419,865.43 |
| JUN 23 2020 | ☰ Check - 3855 | (\$45.00) \$420,090.24 |
| JUN 23 2020 | ☰ Deposit | \$94.93 \$420,135.24 |
| JUN 22 2020 | ☰ Check - 3847 | (\$1,312.50) \$420,040.31 |
| JUN 22 2020 | ☰ Check - 3862 | (\$526.25) \$421,352.81 |
| JUN 22 2020 | ☰ Check - 3846 | (\$343.13) \$421,879.06 |
| JUN 22 2020 | ☰ Check - 3849 | (\$84.28) \$422,222.19 |
| JUN 22 2020 | ☰ Check - 3858 | (\$41.40) \$422,306.47 |
| JUN 19 2020 | ☰ Check - 3848 | (\$693.32) \$422,347.87 |
| JUN 18 2020 | ☰ Check - 3859 | (\$886.38) \$423,041.19 |
| JUN 18 2020 | ☰ Check - 3865 | (\$142.08) \$423,927.57 |



P.O. Box 41314
Houston, TX 77241-1314

Account Number 1086255
Statement Date 06/30/2020
Statement Thru Date 06/30/2020
Checks/Items Enclosed 0
Page 1

Return Service Requested
00002733 TA093D07012003293000 01 000000000 0012549 002

Jefferson County Emergency Services
District No 4
12880 FM 365 RD
Beaumont TX 77705-9682

Customer Service Information

Customer Care 281-894-3200
 Lost/Stolen Debit Card 800-500-1044
 Visit Us Online allegiancebank.com

IMPORTANT MESSAGE(S)

Effective 7/1/2020, we are increasing the amount we make available for withdrawal by checks not subject to next day availability to \$225.00. In addition, the amount available for withdrawal on exception holds for large deposits and new account holds is increasing to \$5,525.00.

Relationship Summary

| Account Type | Balance |
|------------------|--------------|
| DEPOSIT ACCOUNTS | \$227,506.67 |

PF NON MUD MMA

Account Number: 1086255

Balance Summary

| | |
|------------------------------------|--------------|
| Beginning Balance as of 06/01/2020 | \$227,394.84 |
| + Deposits and Credits (1) | \$111.83 |
| - Withdrawals and Debits (0) | \$0.00 |
| Ending Balance as of 06/30/2020 | \$227,506.67 |
| Maintenance Fees for Period | \$0.00 |
| Minimum Balance for Period | \$227,394.00 |

Earnings Summary

| | |
|---------------------------------------|--------------|
| Interest for Period Ending 06/30/2020 | \$111.83 |
| Interest Paid Year to Date | \$1,068.63 |
| Annual Percentage Yield Earned (APYE) | 0.60% |
| Average Balance for APYE | \$227,394.84 |
| Number of Days for APYE | 30 |

DEPOSITS AND OTHER CREDITS

| Date | Description | Deposits |
|--------|---------------|----------|
| Jun 30 | INTEREST PAID | 111.83 |

FEE RECAP

| | Total For This Period | Total Year-to-Date |
|--------------------------|-----------------------|--------------------|
| Total Overdraft Fees | \$0.00 | \$0.00 |
| Total Returned Item Fees | \$0.00 | \$0.00 |

Account Number 1086255
Statement Date 06/30/2020
Statement Thru Date 06/30/2020
Page 2

DAILY BALANCE SUMMARY



| Date | Balance |
|--------|--------------|
| Jun 30 | \$227,506.67 |

00002733 0003421 0002-0002





Activity - Deposit Accounts

Report created: 07/26/2020 11:50:49 AM (ET)
Account: 113025723 • *6255 • Checking • Checking-6255 • Available \$227,506.67
Date range: 7/13/2020 to 7/26/2020
Transaction types: All transactions
Detail option: Includes transaction detail

113025723 • *6255 • Checking • Checking-6255 • Available \$227,506.67

No items to display

 **Print Now****Welcome to Online Banking.**Last Login: 11:18 PM CDT June 13, 2020
Last Failed Login: 12:14 PM CDT July 6, 2020**Account Information****My Accounts**

| | Available Balance: | Current Balance: |
|------------------------------|-------------------------------|-----------------------------|
| Regular Share Account | \$0.00 | \$5.00 |
| 1 Year CD Promotion 03/01 | \$225,981.22 | \$226,981.22 |

Messages

0 New Messages

Email Address

Sandra.Melton@jcesd4.com

Credit Union News

You can earn a higher dividend rate on your cash! Just do simple things, like switch to free e-Statements. Ask for Kasasa!!

Browser Information

This site has been optimized for Internet Explorer, Netscape and Mozilla.

Exhibit D

Jefferson County Emergency Services District No. 4
Statement of Activities (Modified Cash Basis)
All Locations

| | 1 Month Ended 6/30/2020 Actual | 9 Months Ended 6/30/2020 Actual | Annual Budget | Over (Under) Budget | % of Budget Used to Date |
|---|--------------------------------------|---------------------------------------|------------------|------------------------|-----------------------------|
| Revenue | | | | | |
| Ad Valorem Taxes | \$ 8,284 | \$ 567,697 | \$ 565,000 | \$ 2,697 | 100.48% |
| Grants | - | 6,000 | 10,000 | (4,000) | 60.00% |
| EMS Billing | 467 | 4,160 | 10,000 | (5,840) | 41.60% |
| Interest Income | 181 | 7,516 | 6,500 | 1,016 | 115.63% |
| Other Income | - | 178,144 | 1,500 | 176,644 | 11876.27% |
| Sale of Equipment | - | 135,000 | 135,000 | 0 | 100.00% |
| Total Revenue | <u>8,932</u> | <u>898,517</u> | <u>728,000</u> | <u>170,517</u> | <u>123.42%</u> |
| Operating Expenses | | | | | |
| Advertising | - | - | 1,000 | (1,000) | 0.00% |
| Bank Fees | - | 1 | 100 | (99) | 1.00% |
| Accounting | 7,550 | 13,900 | 16,000 | (2,100) | 86.88% |
| Cleaning & Building Maintenance/Repairs | 1,693 | 9,920 | 20,000 | (10,080) | 49.60% |
| Lawn Service | 526 | 2,096 | 7,000 | (4,904) | 29.94% |
| Office Supplies & Postage | - | 861 | 1,500 | (639) | 57.40% |
| Dues & Fees | - | 50 | 4,000 | (3,950) | 1.25% |
| Tax & Appraisal Fees | 135 | 10,444 | 15,000 | (4,556) | 69.63% |
| Interest Expense | - | 1,890 | 8,586 | (6,696) | 22.01% |
| Insurance - VFIS District | - | - | 2,800 | (2,800) | 0.00% |
| Legal/Professional | 942 | 15,134 | 16,000 | (866) | 94.59% |
| Lodging/Meals/Travel & Regist ESD | - | 573 | 3,000 | (2,427) | 19.10% |
| District Manager | 5,000 | 27,500 | 30,000 | (2,500) | 91.67% |
| Small Equipment Purchases (less than \$5,000) | - | 3,782 | 500 | 3,282 | 756.40% |
| Cable | - | 38 | - | 38 | 0.00% |
| Utilities | 406 | 4,222 | 8,000 | (3,778) | 52.78% |
| Internet | 524 | 1,363 | 2,700 | (1,337) | 50.48% |
| Telephone/Cell Phone | 75 | 884 | 2,000 | (1,116) | 44.20% |
| Water & Garbage | 273 | 2,826 | 4,000 | (1,174) | 70.65% |
| Note Payable-First Financial (Mini Pumper) | - | 39,787 | 39,939 | (152) | 99.62% |
| Note Payable-Dallas Bank&Trst(3000gal Tanker) | - | 31,106 | 31,106 | - | 100.00% |
| Note Payable-Comm. First Nat'l (2019 Spartan) | - | - | 38,524 | (38,524) | 0.00% |
| Total Operating Expenses | <u>17,124</u> | <u>166,377</u> | <u>251,755</u> | <u>(85,378)</u> | <u>66.09%</u> |

These financial statements have not been audited or reviewed and no CPA expresses an opinion or a conclusion nor provides any assurance on them.

Jefferson County Emergency Services District No. 4
Statement of Activities (Modified Cash Basis)
All Locations

| | 1 Month Ended 6/30/2020 Actual | 9 Months Ended 6/30/2020 Actual | Annual Budget | Over (Under) Budget | % of Budget Used to Date |
|--|--------------------------------------|---------------------------------------|-------------------|------------------------|-----------------------------|
| Emergency Medical Services | | | | | |
| Billing - Admin. Fees | - | 90 | 500 | (410) | 18.00% |
| Billing - Collection Fees | - | 369 | 1,000 | (631) | 36.90% |
| Software Service (Smart Phone App) | - | - | 2,500 | (2,500) | 0.00% |
| Data/Connectivity (Phone) | 48 | 192 | 500 | (308) | 38.40% |
| Equipment (New/Repair/Testing) | - | 3,023 | 6,500 | (3,477) | 46.51% |
| Medical Supplies | 693 | 3,627 | 6,000 | (2,373) | 60.45% |
| Tuition/Reg/Certification/Dues | - | 1,114 | 10,000 | (8,886) | 11.14% |
| Vehicle Repair & Maintenance | - | 486 | 5,000 | (4,514) | 9.72% |
| Fuel | 92 | 510 | 2,000 | (1,490) | 25.50% |
| Total Emergency Medical Services | <u>833</u> | <u>9,411</u> | <u>34,000</u> | <u>(24,589)</u> | <u>27.68%</u> |
| Fire Services | | | | | |
| Certification Dues | - | 250 | 1,000 | (750) | 25.00% |
| Fire Chief | 1,250 | 10,000 | 15,000 | (5,000) | 66.67% |
| Small Equipment Purchases | - | 7,063 | 17,300 | (10,237) | 40.83% |
| Fire Field Meals | - | 114 | 1,000 | (886) | 11.40% |
| Dispatch Services/Edispatches | - | 22,350 | 22,000 | 350 | 101.59% |
| Vehicle Repair & Maintenance | 920 | 29,898 | 27,500 | 2,398 | 108.72% |
| Travel/Lodging/Meals/Trans Expenses | - | - | 5,000 | (5,000) | 0.00% |
| Personal Protection Equipment | - | 4,442 | 25,000 | (20,558) | 17.77% |
| Air-Pack SCBA Inspection & Repair | - | 795 | 6,000 | (5,205) | 13.25% |
| Equipment, Boots, Gloves-Insp/Repairs | 359 | 1,870 | 6,500 | (4,630) | 28.77% |
| Fire Uniforms | - | 908 | 4,000 | (3,092) | 22.70% |
| Supplies - Hoses/Nozzles/Tarps | - | - | 7,500 | (7,500) | 0.00% |
| Training & Materials/Tuition/Registration | - | 675 | 10,000 | (9,325) | 6.75% |
| Fuel | 217 | 2,798 | 6,000 | (3,202) | 46.63% |
| Insurance - Prop. & Liab. | (116) | 33,292 | 31,500 | 1,792 | 105.69% |
| Insurance - Worker's Compensation | - | (120) | 3,600 | (3,720) | -3.33% |
| Maintenance & Repairs - Radios | - | 5,960 | 1,500 | 4,460 | 397.33% |
| Personal Protective Equipment - Inspection | - | 36 | 3,000 | (2,964) | 1.20% |
| Supplies - Fire | - | 792 | 7,500 | (6,708) | 10.56% |
| Quartermaster/Station Attendant | 795 | 5,231 | 13,000 | (7,769) | 40.24% |
| Software - Emer Reporting | - | 2,588 | 3,000 | (412) | 86.27% |
| Total Fire Services | <u>3,425</u> | <u>128,942</u> | <u>216,900</u> | <u>(87,958)</u> | <u>59.45%</u> |
| Capital Expenditures | | | | | |
| Radio Communication Upgrade | - | 27,839 | 28,000 | (161) | 99.43% |
| Four Backup Cameras | - | - | 10,000 | (10,000) | 0.00% |
| Thermal Camera | - | - | 10,000 | (10,000) | 0.00% |
| LMTV Improvements | 354 | 402 | 10,000 | (9,598) | 4.02% |
| E43 - Hose/Reflectors Storage | - | - | 12,500 | (12,500) | 0.00% |
| Bldg. Improvements - LaBelle | - | - | 18,000 | (18,000) | 0.00% |
| Total Capital Expenditures | <u>354</u> | <u>28,241</u> | <u>88,500</u> | <u>(60,259)</u> | <u>31.91%</u> |
| Contingency | | | | | |
| Contingency | - | 33,377 | 20,000 | 13,377 | 166.89% |
| Total Contingency | <u>0</u> | <u>33,377</u> | <u>20,000</u> | <u>13,377</u> | <u>166.89%</u> |
| Total Expenses | <u>21,736</u> | <u>366,348</u> | <u>611,155</u> | <u>(244,807)</u> | <u>59.94%</u> |
| Net Change in Fund Balance | <u>\$ (12,804)</u> | <u>\$ 532,169</u> | <u>\$ 116,845</u> | | |

These financial statements have not been audited or reviewed and no CPA expresses an opinion or a conclusion nor provides any assurance on them.

Exhibit E

Jefferson County Emergency Services District No. 4

Check List

Texas First Bank - Checking
June 16, 2020 - July 27, 2020

| Check Number | Check Date | Payee | Amount |
|---------------------------|------------|---|-------------------------|
| Vendor Checks | | | |
| 3866 | 07/20/20 | ASCO Power Services, Inc. | 770.00 |
| 3867 | 07/20/20 | Beaumont Freightliner-Western Star | 38.71 |
| 3868 | 07/20/20 | Bill Clark Pest Control, Inc. | 267.79 |
| 3869 | 07/20/20 | Green Acres Grocery, Inc. | 162.23 |
| 3870 | 07/20/20 | Jeremy D. Hansen | 1,250.00 |
| 3871 | 07/20/20 | Health Claims Plus, dba of J&M Neal, Inc. | 66.59 |
| 3872 | 07/20/20 | Joshua C. Heinz | 400.00 |
| 3873 | 07/20/20 | Jefferson County Appraisal District | 1,399.47 |
| 3874 | 07/20/20 | Love's Travel Stops & Country Stores | 202.30 |
| 3875 | 07/20/20 | Randy Lyday | 45.00 |
| 3876 | 07/20/20 | M & D Supply, Inc. | 86.56 |
| 3877 | 07/20/20 | Mary Ellen Robertson, CPA | 550.00 |
| 3878 | 07/20/20 | Metro Fire Apparatus Specialists, Inc. | 1,973.99 |
| 3879 | 07/20/20 | Hubert Oxford, IV | 400.00 |
| 3880 | 07/20/20 | P. C. Market and Hardware | 18.16 |
| 3881 | 07/20/20 | Rollins Truck & Trailer Repair, LLC | 1,200.00 |
| 3882 | 07/20/20 | Siddons-Martin Emergency Group, LLC | 503.40 |
| 3883 | 07/20/20 | David M. Stacey, Jr. | 3,250.00 |
| 3884 | 07/20/20 | Joyce M. Stacey | 120.00 |
| 3885 | 07/20/20 | Unlimited Lawn Care DBA of D-S Landscape Inc. | 630.00 |
| 3886 | 07/20/20 | VAUGHN'S AIR CONDITIONING CO | 160.00 |
| 3887 | 07/20/20 | VFIS of Texas | 222.26 |
| 3888 | 07/20/20 | TRITON CONSULTING GROUP, LLC | 100.00 |
| 3889 | 07/20/20 | TIM BYERS | 62.00 |
| 3890 | 07/20/20 | JOHN TATROE | 9.96 |
| Vendor Check Total | | | <u>13,888.42</u> |
| Check List Total | | | <u><u>13,888.42</u></u> |

Check count = 25

Jefferson County Emergency Services District No. 4

Bank Account Register

Texas First Bank - Savings

June 16, 2020 - July 27, 2020

| Date | Reference | Description | Checks/ Payments | Deposits/ Additions | Balance |
|----------|-----------|--|---------------------|------------------------|--------------------------|
| 06/30/20 | | Beginning Balance INTEREST EARNED FOR JUNE 2020 | | 16.47 | 200,433.50 200,449.97 |
| | | Totals | <u>0.00</u> | <u>16.47</u> | <u>200,449.97</u> |

Transaction count = 1

Jefferson County Emergency Services District No. 4

Bank Account Register

Allegiance Bank Money Market

June 16, 2020 - July 27, 2020

| Date | Reference | Payee ID | Description | Checks/ Payments | Deposits/ Additions | Balance |
|----------|-----------|----------|--|---------------------|------------------------|------------|
| 06/30/20 | | | Beginning Balance | | | 227,394.84 |
| | | | INTEREST ON MONEY MARKET ACCOUNT, JUNE 2020 | | 111.83 | 227,506.67 |
| | | | Totals | 0.00 | 111.83 | 227,506.67 |

Transaction count = 1

Jefferson County Emergency Services District No. 4

Bank Account Register

Texas First Bank - Checking

June 16, 2020 - July 27, 2020

| Date | Reference | Payee ID | Description | Checks/ Payments | Deposits/ Additions | Balance |
|----------|-----------|-------------|--|---------------------|------------------------|-------------------|
| | | | Beginning Balance | | | 411,463.09 |
| 06/16/20 | | WJEFFCTYMWD | W. Jefferson Co. M.W.D., FANNETT | 28.67 | | 411,434.42 |
| 06/16/20 | | WJEFFCTYMWD | W. Jefferson Co. M.W.D, CHEEK | 28.67 | | 411,405.75 |
| 06/16/20 | | WJEFFCTYMWD | W. Jefferson Co. M.W.D, LABELLE | 29.52 | | 411,376.23 |
| 06/16/20 | | REPUBLIC | REPUBLIC SERVICES #862 | 93.19 | | 411,283.04 |
| 06/16/20 | | REPUBLIC | REPUBLIC SERVICES #862, FANNETT | 93.19 | | 411,189.85 |
| 06/23/20 | | | EMS, OMAHA SUPPLEMENTAL INCURANCE,HOOD/PRESON | | 94.93 | 411,284.78 |
| 06/25/20 | | VISA5904 | VISA, HANSEN, | 49.43 | | 411,235.35 |
| 06/25/20 | | VISA4955 | VISA, STACEY | 42.73 | | 411,192.62 |
| 06/30/20 | | | INTEREST EARNED FOR JUNE 2020, CHECKING | | 52.27 | 411,244.89 |
| 07/20/20 | 3866 | ASCO | ASCO Power Services, Inc. | 770.00 | | 410,474.89 |
| 07/20/20 | 3867 | BEAUMONTFRE | Beaumont Freightliner-Western Star | 38.71 | | 410,436.18 |
| 07/20/20 | 3868 | BillClark | Bill Clark Pest Control, Inc. | 267.79 | | 410,168.39 |
| 07/20/20 | 3869 | GREENACRES | Green Acres Grocery, Inc. | 162.23 | | 410,006.16 |
| 07/20/20 | 3870 | HANSEN | Jeremy D. Hansen | 1,250.00 | | 408,756.16 |
| 07/20/20 | 3871 | HCPlus | Health Claims Plus, dba of J&M Neal, Inc. | 66.59 | | 408,689.57 |
| 07/20/20 | 3872 | HEINZ | Joshua C. Heinz | 400.00 | | 408,289.57 |
| 07/20/20 | 3873 | JCAPPRASAL | Jefferson County Appraisal District | 1,399.47 | | 406,890.10 |
| 07/20/20 | 3874 | LOVES | Love's Travel Stops & Country Stores | 202.30 | | 406,687.80 |
| 07/20/20 | 3875 | LYDAY | Randy Lyday | 45.00 | | 406,642.80 |
| 07/20/20 | 3876 | M&DSUPPLY | M & D Supply, Inc. | 86.56 | | 406,556.24 |
| 07/20/20 | 3877 | MER1099 | Mary Ellen Robertson, CPA | 550.00 | | 406,006.24 |
| 07/20/20 | 3878 | METROFIRE | Metro Fire Apparatus Specialists, Inc. | 1,973.99 | | 404,032.25 |
| 07/20/20 | 3879 | OXFORD | Hubert Oxford, IV | 400.00 | | 403,632.25 |
| 07/20/20 | 3880 | PCMARKET | P. C. Market and Hardware | 18.16 | | 403,614.09 |
| 07/20/20 | 3881 | ROLLINS | Rollins Truck & Trailer Repair, LLC | 1,200.00 | | 402,414.09 |
| 07/20/20 | 3882 | SIDDONS | Siddons-Martin Emergency Group, LLC | 503.40 | | 401,910.69 |
| 07/20/20 | 3883 | STACEY | David M. Stacey, Jr. | 3,250.00 | | 398,660.69 |
| 07/20/20 | 3884 | JOYCES | Joyce M. Stacey | 120.00 | | 398,540.69 |
| 07/20/20 | 3885 | UNLIMITED | Unlimited Lawn Care DBA of D-S Landscape Inc. | 630.00 | | 397,910.69 |
| 07/20/20 | 3886 | VAUGHNS AC | VAUGHN'S AIR CONDITIONING CO | 160.00 | | 397,750.69 |
| 07/20/20 | 3887 | VFIS | VFIS of Texas | 222.26 | | 397,528.43 |
| 07/20/20 | 3888 | | TRITON CONSULTING GROUP, LLC | 100.00 | | 397,428.43 |
| 07/20/20 | 3889 | | TIM BYERS | 62.00 | | 397,366.43 |
| 07/20/20 | 3890 | | JOHN TATROE | 9.96 | | 397,356.47 |
| | | | Totals | <u>14,253.82</u> | <u>147.20</u> | <u>397,356.47</u> |

Transaction count = 34