

MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4

A regular meeting of the Board of Commissioners of Jefferson County Emergency Services District No. 4 ("District") was called for at 5:30 p.m. on August 15, 2016, at the Labelle-Fannett VFD fire station, located at 12880 FM 365, Beaumont, Texas 77705, pursuant to notice duly posted according to law.

At approximately 5:30 p.m., the regular meeting was called to order. The roll was called of the duly constituted officers and members of the Board, to wit:

Jeff Roebuck	President
Charlie Reneau	Vice President
Randy Walston	Secretary
Sandra Melton	Treasurer
Robert Bordes	Assistant Treasurer

All of said Board members were present, thus constituting a quorum. Also present at the meeting were: Wayne Wilber, District Manager; Doug Saunders, Interim District Fire Chief; Joshua Heinz of the law firm Benckenstein & Oxford, L.L.P., attorneys for the District; and, the individuals listed on the attendance log attached hereto as Exhibit A.

President Roebuck then asked if there was any public comment under Agenda Item No. 3, at which time Lucy Holst, a local resident, stated that she believes that Labelle-Fannett VFD should turn over its assets to the District, and that she feels the department is being controlled by a few individuals who have positions contrary to a majority of the department's volunteer members. Additionally, Carolyn Hurych, another local resident, stated that it is her belief that Labelle-Fannett VFD has destroyed the purpose for which the District was created, and that she feels the community should be provided with a competent EMS service.

Being as there was no further public comment, the Board was directed to Agenda Item No. 4 for the VFD Chiefs' reports. Jared Sampson, Chief of Cheek VFD, advised the Board on the department's recent activities and member training schedule. No verbal report was received from Labelle-Fannett VFD, and neither department submitted a written run report.

The Board then moved along to Agenda Item No. 5 for the District Manager's report, at which time Wayne Wilber reviewed with the Board the matters set forth in his written report attached hereto as **Exhibit B**. With regard to the insurance held by Labelle-Fannett VFD on the District assets currently in its possession, Mr. Wilber advised the Board that said insurance policy(ies) needed to be cancelled once the District takes over said assets on or before October 1, 2016, as VFIS will insure same once it's out of the possession of Labelle-Fannett VFD. Mr. Heinz also advised that any pre-paid premium refund issued in relation to said insurance policy(ies) should be paid to the District, as District funds were used to pay for same, and that the District should notify Labelle-Fannett VFD's insurance agent of same.

The Board was then directed to Agenda Item No. 6 for review of the Minutes of the July 18, 2016 regular meeting and August 11, 2016 special meeting. Upon motion by Vice President Reneau and seconded by Treasurer Melton, the proposed minutes were unanimously approved by the Board.

Next, President Roebuck directed the Board to Agenda Item No. 7, at which time Treasurer Melton reported that the District's Texas First Bank checking account balance was \$371,324.51 as of July 31, 2016 and \$376,105.82 as of August 13, 2016, and that the District's Texas First Bank savings account balance was \$200,305.72 as of July 31, 2016 and August 13, 2016, as reflected in the account statements attached hereto as **Exhibit C**. Additionally,

Treasurer Melton reviewed with the Board the District's monthly financial report, which is attached hereto as **Exhibit D**.

The Board was then directed by President Roebuck to Agenda Item No. 8 regarding the District's fiscal year 2016-17 budget. Treasurer Melton reviewed with the Board the draft budget prepared by her and Mary Ellen Robertson, the District's accountant, a copy of which is attached hereto as **Exhibit E**. Treasurer Melton also advised that she and Mrs. Robertson will continue working on same so that it can be presented to and considered by the Board at the next regular meeting.

Thereafter, the Board's attention was directed to Agenda Item No. 9 for payment of the District's bills. Treasurer Melton reviewed with the Board the District's various monthly expenditures proposed for payment. Upon motion by Secretary Walston and seconded by Treasurer Melton, the Board unanimously approved payment of the bills and expenditures listed on the account registers attached hereto as **Exhibit F** (Check Nos. 2207-2222).

The Board then moved to Agenda Item No. 10, at which time Mr. Wilber advised the Board that he had obtained a bid from S&D 360 Extreme Construction ("S&D 360"), who had installed the concrete slab at the Cheek VFD annex building, for installation of a crushed concrete driveway (125' x 12') at the Cheek VFD fire station property for the annex building, so that same can be used to house apparatuses, especially considering the fact that same would be necessary beginning October 1, 2016 if Labelle-Fannett VFD chooses to not turn over its assets to the District. A copy of the S&D 360 bid is attached hereto as **Exhibit G**, and as quoted therein, the total cost of the project would be \$4,500.00. Mr. Wilber stated that the current budget only allocated \$1,500.00 for the driveway, which would need to be amended should the Board decide to move forward with the project and approve the bid of S&D 360, which he


recommended. Upon motion by Assistant Treasurer Bordes and seconded by Treasurer Melton, the Board unanimously approved the bid of S&D 360 and authorized Mr. Wilber to move forward with the project. The Board will consider any necessary budget amendment in relation to this expenditure at a future meeting.

The Board was then directed to Agenda Item No. 11 regarding establishment of a District volunteer fire department. Mr. Heinz advised the Board that Labelle-Fannett VFD's counsel, Larry Watts, had stated that the department has decided to not turn over any of its assets to the District, as had been previously requested. However, a significant majority of the present members of Labelle-Fannett VFD advised the Board that the department membership had not yet formally considered said request, and same indicated that they favored turning over all of the department's assets to the District. Then, Chief Saunders reported that he is moving forward with creating the District's fire department under the assumption that no assets would be turned over by Labelle-Fannett VFD to the District, which he estimates could cost the District \$150,000.00 more than if the department were to provide all its assets to the District. Chief Saunders also requested that the Board appoint two members to be on the District transition committee. At said time, the Board members unanimously appointed President Roebuck and Treasurer Melton to serve on said committee. Other members of the transition committee will include Chief Saunders, Mr. Wilber, David Stacey, Jeremy Hansen and Scott Wade.

Next, the Board was directed to Agenda Item No. 12 regarding Labelle-Fannett VFD's lawsuit against the District (Cause No. E-198,306; *Labelle-Fannett Volunteer Fire Department vs. Jefferson County, et al*; in the 172nd Judicial District Court). Mr. Heinz reported that there has been no recent activity in the lawsuit. Further, Mr. Heinz had previously set up a meeting with Labelle-Fannett VFD's counsel, Larry Watts, which was to take place on July 28, 2016 and

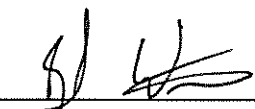
was to be attended by both District and department representatives to discuss the lawsuit, as well as the transition of service from the department to the District, but that said meeting had been cancelled by Mr. Watts at the last minute. Mr. Heinz also stated that he subsequently extended an invitation to Mr. Watts to reschedule said meeting, but he never received any response. At this time, Jay Villarreal, an associate attorney with Mr. Watts' firm, gave a speech to the Board, during which he simply praised his client, Labelle-Fannett VFD. After Mr. Villarreal spoke, President Roebuck provided those in attendance with a synopsis of Labelle-Fannett VFD's debarment by the U.S. Department of Homeland Security. President Roebuck then informed Mr. Villarreal that they could meet and discuss the case further following the Board's regular meeting.

Being as there was no report from counsel under Agenda Item No. 13 or other matters to come before the Board under Agenda Item No. 14, the meeting was adjourned at approximately 6:30 p.m.



Jeff Roebuck, President
Date: 9/19/2016

ATTEST:



Position: Randy Walston, Secretary
Date: 9/19/2016

Exhibit A

JEFFERSON COUNTY EMERGENCY SERVICE DISTRICT NO. 4

August 15, 2016 (Regular Meeting)

SIGN IN SHEET

- 1 Carolyn Hurych Hampshire VFD
- 2 PAM FISCHER
- 3 Lucy Holst
- 4 Terry Trahan
- 5 James Nash LFVFD
- 6 Jesse Arceneaux LFVFD
- 7 Randy Rivett LFVFD, CVFD, HVFD
- 8 Darlene Rivett LFVFD, CVFD, HVFD
- 9 Jacob Rivett LFVFD, CVFD, HVFD
- 10 Jerry D. STEPHAN
- 11 Dennis Dillard
- 12 Carol Dillard
- 13 Randy Lyday
- 14 BELFORD DUPLANTIS, JR
- 15 Jared Sampson/check
- 16 EARL BLUE dr. CVFD. 109
- 17 Scott Wade LFVFD
- 18
- 19
- 20

Exhibit B

District Manager Report- August 2016

Concrete slab in Cheek VFD annex building completed, waiting for Overhead Door to finish with completion of the roll up door, using one of the old roll up doors from the Cheek Station when we installed the automatic roll up doors last year.

Received quote for Cheek station driveway to annex building, 4" crush concrete with water absorbent liner. \$4500 from S&D 360 Extreme Construction in Vidor, will discuss under Item 10.

The Workers' Comp reimbursement for Cheek VFD could not be submitted under Texas Forest Service because Cheek didn't actually pay for the coverage but the ESD. ESDs are not eligible for reimbursement since the program was setup for VFDs without public funding.

Glenn Hastings with VFIS reviewed apparatus and buildings last week and will be submitting quote on insurance coverage. He advised that apparatus covered currently by Lfvfd policy will eligible for coverage with VFIS on October 1st since Lfvfd will not be in control, care and custody of ESD owned equipment. On October 1, 2016, Lfvfd can drop the ESD apparatus, obtain a refund on unused premium and return those funds to the District.

ESD Dept.

Moving forward with reviewing applications for membership.

Committee assignments for the transition completed.

Obtaining information for temporary structures to house ESD apparatus in the event LaBelle-Fannett VFD refuses to turn over assets to ESD.

Exhibit C



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Return Service Requested

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(409) 296-2111

Page: 1

JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT No. 4
PO BOX 154
HAMSHIRE TX 77622-0154

Account Number: 10031508
Statement Date: 7/31/16
Checks/Items Enclosed: 34

EM

PUBLIC FUNDS TIERED INT. JEFFERSON COUNTY EMERGENCY Acct 10031508
SERVICES DISTRICT No. 4

Beginning Balance 7/01/16 395,986.16
Deposits / Misc Credits 2 4,899.42
Withdrawals / Misc Debits 34 29,561.07
** Ending Balance 7/31/16 371,324.51 **
Service Charge .00
Interest Paid Thru 7/31/16 65.65
Interest Paid Year To Date 518.73
Annual Percentage Yield Earned .20%
Number of Days for A.P.Y.E. 31
Average Balance for A.P.Y.E. 386,485.12
Minimum Balance 371,258
Enclosures 34

FEE RECAP

Table with 3 columns: Description, Total for this period, Total year-to-date. Rows include Total Overdraft Fees and Total Returned Item Fees, both at \$0.00.

DEPOSITS AND OTHER CREDITS

Table with 3 columns: Date, Deposits, Activity Description. Rows include 7/07 deposit of 4,833.77 and 7/29 interest of 65.65.

CHECKS PAID

* indicates skip in check numbers

Table with 9 columns: Date, Check No., Amount, Date, Check No., Amount, Date, Check No., Amount. Rows include checks 2171, 2172, 2173, 2174, 2175, and 2176.



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JEFFERSON COUNTY EMERGENCY

Account Number: 10031508
Statement Date: 7/31/16

CHECKS PAID

* indicates skip in check numbers

Table with columns: Date, Check No., Amount, Date, Check No., Amount, Date, Check No., Amount. Lists check transactions for July 2016.

DAILY BALANCE SUMMARY

Table with columns: Date, Balance, Date, Balance, Date, Balance. Shows daily account balances for July 2016.

PUBLIC FUNDS SAVINGS

JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT No. 4

Acct 20041885

Summary table for Public Funds Savings showing beginning balance, deposits, withdrawals, ending balance, interest paid, and average/minimum balances.



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JEFFERSON COUNTY EMERGENCY

Account Number: 10031508
Statement Date: 7/31/16

DEPOSITS AND OTHER CREDITS

Date	Deposits	Activity Description
7/29	17.01	Interest Earned

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
7/29	200,305.72				

TEXAS FIRST BANK
Account Details

There have been 734 transactions on this account since 9/25/2013.

Public Funds Tiered Int.			
10031508			\$376,105.82
Available Balance	\$376,105.82	Interest Rate	0.200 %
Current Balance	\$376,105.82	Last Interest Paid Date	7/29/2016
Last Deposit Date	8/4/2016	Accrued Interest	\$28.77
Last Deposit Amount	\$4,781.31	Year-to-date interest amount	\$518.73
Last Statement Date	7/29/2016		

Subtotal: Credits: \$54,913.60 | Debits: \$-160,674.18

Date	Description	Amount	Balance
8/4/16	ORIG:JEFFERSON COUNTY TRN:P201608040006800	\$4,781.31	\$376,105.82
7/29/16	Interest Paid	\$65.65	\$371,324.51
7/28/16	Check (2204)	-\$1,259.19	\$371,258.86
7/28/16	Check (2188)	-\$791.34	\$372,518.05
7/28/16	Check (2200)	-\$335.36	\$373,309.39
7/28/16	Check (2187)	-\$300.47	\$373,644.75
7/28/16	Check (2203)	-\$30.04	\$373,945.22
7/27/16	Check (2206)	-\$2,784.00	\$373,975.26
7/26/16	Check (2197)	-\$616.26	\$376,759.26
7/26/16	Check (2192)	-\$85.13	\$377,375.52
7/25/16	Check (2194)	-\$6,000.00	\$377,460.65
7/25/16	Check (2189)	-\$901.50	\$383,460.65
7/25/16	Check (2199)	-\$196.52	\$384,362.15
7/25/16	Check (2191)	-\$9.18	\$384,558.67
7/22/16	Check (2201)	-\$1,594.60	\$384,567.85
7/22/16	Check (2195)	-\$400.00	\$386,162.45
7/22/16	Check (2190)	-\$300.00	\$386,562.45
7/21/16	Check (2196)	-\$739.51	\$386,862.45
7/21/16	Check (2198)	-\$475.00	\$387,601.96
7/20/16	Check (2193)	-\$400.00	\$388,076.96

7/20/16	Check (2202)	☒	-\$103.72	\$388,476.96
7/19/16	Check (2205)	☒	-\$2,500.00	\$388,580.68
7/12/16	Check (2186)	☒	-\$100.00	\$391,080.68
7/8/16	Check (2171)	☒	-\$185.19	\$391,180.68
7/7/16	Check (2172)	☒	-\$216.43	\$391,365.87
7/7/16	ORIG:JEFFERSON COUNTY TRN:P201607070007018		\$4,833.77	\$391,582.30
7/6/16	Check (2183)	☒	-\$658.23	\$386,748.53
7/6/16	Check (2173)	☒	-\$233.32	\$387,406.76
7/6/16	Check (2179)	☒	-\$195.54	\$387,640.08
7/6/16	Check (2182)	☒	-\$2.51	\$387,835.62
7/5/16	Check (2185)	☒	-\$4,908.45	\$387,838.13
7/5/16	Check (2176)	☒	-\$1,078.95	\$392,746.58
7/5/16	Check (2181)	☒	-\$919.00	\$393,825.53
7/5/16	Check (2177)	☒	-\$400.00	\$394,744.53
7/5/16	Check (2174)	☒	-\$324.50	\$395,144.53
7/5/16	Check (2180)	☒	-\$117.13	\$395,469.03
7/1/16	Check (2175)	☒	-\$400.00	\$395,586.16
6/30/16	Interest Paid		\$64.18	\$395,986.16
6/30/16	Check (2178)	☒	-\$475.00	\$395,921.98
6/29/16	Check (2168)	☒	-\$1,282.28	\$396,396.98
6/29/16	Check (2169)	☒	-\$600.00	\$397,679.26
6/29/16	Check (2170)	☒	-\$300.00	\$398,279.26
6/28/16	Check (2184)	☒	-\$2,500.00	\$398,579.26
6/21/16	Deposit		\$755.00	\$401,079.26
6/20/16	Deposit		\$15,000.00	\$400,324.26
6/2/16	ORIG:JEFFERSON COUNTY TRN:P201606020014540		\$7,569.07	\$385,324.26
6/1/16	Check (2160)	☒	-\$7.00	\$377,755.19
5/31/16	Interest Paid		\$71.19	\$377,762.19

5/24/16	Check (2156)	☒	-\$475.00	\$377,691.00
5/24/16	Check (2164)	☒	-\$464.30	\$378,166.00
5/24/16	Check (2154)	☒	-\$127.62	\$378,630.30
5/23/16	Check (2162)	☒	-\$192.90	\$378,757.92
5/20/16	Check (2153)	☒	-\$41,011.39	\$378,950.82
5/20/16	Check (2158)	☒	-\$1,589.85	\$419,962.21
5/20/16	Check (2151)	☒	-\$1,319.00	\$421,552.06
5/20/16	Check (2159)	☒	-\$1,166.00	\$422,871.06
5/20/16	Check (2161)	☒	-\$475.00	\$424,037.06
5/20/16	Check (2155)	☒	-\$400.00	\$424,512.06
5/20/16	Check (2163)	☒	-\$45.47	\$424,912.06
5/18/16	Check (2167)	☒	-\$20,888.40	\$424,957.53
5/18/16	Check (2166)	☒	-\$461.58	\$445,845.93
5/18/16	Check (2157)	☒	-\$400.00	\$446,307.51
5/18/16	Check (2152)	☒	-\$300.00	\$446,707.51
5/17/16	Check (2165)	☒	-\$2,500.00	\$447,007.51
5/17/16	Deposit		\$25.20	\$449,507.51
5/6/16	ORIG:JEFFERSON COUNTY TRN:P201605060007996		\$7,565.28	\$449,482.31
5/3/16	Check (2135)	☒	-\$250.00	\$441,917.03
5/2/16	Check (2140)	☒	-\$2,441.37	\$442,167.03
5/2/16	Check (2139)	☒	-\$475.00	\$444,608.40
4/29/16	Interest Paid		\$77.84	\$445,083.40
4/29/16	Check (2142)	☒	-\$1,590.00	\$445,005.56
4/26/16	Check (2137)	☒	-\$1,365.35	\$446,595.56
4/26/16	Check (2129)	☒	-\$965.00	\$447,960.91
4/26/16	Check (2146)	☒	-\$777.37	\$448,925.91
4/25/16	Check (2148)	☒	-\$1,957.95	\$449,703.28
4/25/16	Check (2133)	☒	-\$237.10	\$451,661.23

4/25/16	Check (2130)	☒	-\$200.00	\$451,898.33
4/25/16	Check (2141)	☒	-\$192.20	\$452,098.33
4/25/16	Check (2144)	☒	-\$76.30	\$452,290.53
4/22/16	Check (2143)	☒	-\$3,068.38	\$452,366.83
4/22/16	Check (2132)	☒	-\$3,046.00	\$455,435.21
4/22/16	Check (2131)	☒	-\$1,203.15	\$458,481.21
4/22/16	Check (2134)	☒	-\$400.00	\$459,684.36
4/21/16	Check (2150)	☒	-\$26,910.00	\$460,084.36
4/21/16	Check (2145)	☒	-\$220.18	\$486,994.36
4/20/16	Check (2138)	☒	-\$400.00	\$487,214.54
4/20/16	Check (2149)	☒	-\$120.00	\$487,614.54
4/19/16	Check (2147)	☒	-\$2,500.00	\$487,734.54
4/8/16	ORIG:JEFFERSON COUNTY TRN:P201604080006529		\$14,007.29	\$490,234.54
4/6/16	Check (2120)	☒	-\$1,446.28	\$476,227.25
4/1/16	Check (2106)	☒	-\$179.82	\$477,673.53
4/1/16	Check (2115)	☒	-\$130.45	\$477,853.35
3/31/16	Interest Paid		\$97.82	\$477,983.80
3/31/16	Check (2128)	☒	-\$198.00	\$477,885.98
3/30/16	Check (2127)	☒	-\$1,313.00	\$478,083.98
3/30/16	Check (2125)	☒	-\$198.00	\$479,396.98
3/29/16	Check (2114)	☒	-\$1,706.28	\$479,594.98
3/29/16	Check (2122)	☒	-\$215.14	\$481,301.26
3/29/16	Check (2109)	☒	-\$200.00	\$481,516.40
3/29/16	Check (2112)	☒	-\$150.00	\$481,716.40

TEXAS FIRST BANK
Account Details

There have been 19 transactions on this account since 4/21/2015.

Public Funds Savings			
20041885			\$200,305.72
Available Balance	\$200,305.72	Interest Rate	0.100 %
Current Balance	\$200,305.72	Last Interest Paid Date	7/29/2016
Last Deposit Date	7/23/2015	Accrued Interest	\$7.68
Last Deposit Amount	\$0.00	Year-to-date interest amount	\$116.86
Last Statement Date	7/29/2016		

Subtotal: Credits: \$200,308.72 | Debits: \$-3.00

Date	Description	Amount	Balance
7/29/16	Interest Earned	\$17.01	\$200,305.72
6/30/16	Interest Earned	\$16.46	\$200,288.71
5/31/16	Interest Earned	\$17.01	\$200,272.25
4/29/16	Interest Earned	\$16.46	\$200,255.24
3/31/16	Interest Earned	\$17.01	\$200,238.78
2/29/16	Interest Earned	\$15.91	\$200,221.77
1/29/16	Interest Earned	\$17.00	\$200,205.86
12/31/15	Interest Earned	\$17.00	\$200,188.86
11/30/15	Interest Earned	\$16.45	\$200,171.86
10/30/15	Interest Earned	\$17.00	\$200,155.41
9/30/15	Interest Earned	\$16.45	\$200,138.41
8/31/15	Interest Earned	\$17.00	\$200,121.96
7/31/15	Interest Earned	\$4.94	\$200,104.96
7/23/15	TELEPHONE TRF FR DD 10031508	\$200,000.00	\$200,100.02
6/30/15	Interest Earned	\$0.01	\$100.02
5/29/15	Interest Earned	\$0.01	\$100.01
5/7/15	Refund Balance Requirement Fee	\$3.00	\$100.00
4/30/15	BALANCE REQUIREMENT FEE	-\$3.00	\$97.00
4/21/15	TELEPHONE TRF FR DD 10031508	\$100.00	\$100.00

Exhibit D

**Jefferson County Emergency Services District No. 4
Statement of Activities (Cash Basis)**

	10 Months Ended 7/31/2016 Actual LaBelle-Fannett	10 Months Ended 7/31/2016 Actual Cheek	10 Months Ended 7/31/2016 Actual Administrative	10 Months Ended 7/31/2016 Total All Locations	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Revenue							
Ad Valorem Taxes	\$ -	\$ -	\$ 533,125	\$ 533,125	\$ 597,302	\$ (64,177)	89.26%
Grants	-	15,000	-	15,000	15,000	0	100.00%
Interest Income	-	-	754	754	1,200	(446)	62.83%
Loan Proceeds	-	-	152,000	152,000	152,000	0	100.00%
Total Revenue	0	15,000	685,879	700,879	765,502	(64,623)	91.56%
Operating Expenses							
Accounting	-	-	17,141	17,141	18,600	(1,459)	92.16%
Advertising	-	-	-	-	1,000	(1,000)	0.00%
Bank Fees	-	-	-	-	150	(150)	0.00%
Cable	33	-	-	33	800	(767)	4.13%
Cell Phone/EMS Equipment	-	-	-	-	100	(100)	0.00%
Children's Education	-	-	-	-	2,000	(2,000)	0.00%
Cleaning & Building Maintenance	3,003	1,135	-	4,138	6,000	(1,862)	68.97%
Communications - Purchase of Add'l Radios	-	-	-	-	2,500	(2,500)	0.00%
Copier	-	-	-	-	700	(700)	0.00%
District Manager	-	-	25,000	25,000	30,000	(5,000)	83.33%
Dues & Fees	395	-	1,369	1,764	3,000	(1,236)	58.80%
Fire Field Meals	-	-	-	-	1,000	(1,000)	0.00%
Fire Uniforms	-	-	-	-	3,000	(3,000)	0.00%
Fuel - Fire	2,820	115	-	2,935	6,000	(3,065)	48.92%
Insurance - Property & Liability	24,573	44	6,428	31,045	34,000	(2,955)	91.31%
Insurance - VETS District	-	-	1,295	1,295	2,600	(1,305)	49.81%
Insurance - Worker's Compensation	-	2,360	2,784	5,144	2,800	2,344	183.71%
Interest Expense	-	-	5,090	5,090	5,090	-	100.00%
Internet	476	480	383	1,339	2,000	(661)	66.95%
Lawn Service	2,400	925	-	3,325	4,200	(875)	79.17%
Legal/Professional	-	-	43,599	43,599	65,000	(21,401)	67.08%
Lodging/Meals/Travel & Regist ESD	-	-	2,592	2,592	5,000	(2,408)	51.84%
Maintenance & Repairs - Radios	560	198	-	758	4,000	(3,242)	18.95%
Note Payable - First Financial - Mini Pumper	-	-	35,921	35,921	35,921	-	100.00%
Office Supplies	342	-	244	586	2,700	(2,114)	21.70%
Postage & Box Rental	-	14	766	780	450	330	173.33%
Small Equipment Purchases (less than \$5,000)	-	-	-	-	2,000	(2,000)	0.00%
Supplies - Fire	2,754	2,293	-	5,047	20,000	(14,953)	25.24%
Tax & Appraisal Fees	-	-	10,294	10,294	12,000	(1,706)	85.78%
Telephone	-	-	470	470	1,600	(1,130)	29.38%
Utilities	2,192	1,361	-	3,553	8,700	(5,147)	40.84%
Water & Garbage	2,433	452	-	2,885	3,400	(515)	84.85%
Total Operating Expenses	41,981	9,377	153,376	204,734	286,311	(81,577)	71.51%

For management purposes only.

**Jefferson County Emergency Services District No. 4
Statement of Activities (Cash Basis)**

	10 Months Ended 7/31/2016 Actual LaBelle-Fannett	10 Months Ended 7/31/2016 Actual Cheek	10 Months Ended 7/31/2016 Actual Administrative	10 Months Ended 7/31/2016 Total All Locations	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Fire Services							
Dispatch Services/Edispatches	-	-	1,747	1,747	2,000	(253)	87.35%
Equipment-Insp/Repairs	-	165	-	165	2,200	(2,035)	7.50%
Gloves & Boots - Insp/Repairs	-	-	-	-	5,000	(5,000)	0.00%
Personal Protection Equipment	12,192	663	-	12,855	26,000	(13,145)	49.44%
Supplies - Hoses/Nozzles/Tarps	-	-	-	-	4,000	(4,000)	0.00%
Travel/Lodging/Meals/Trans Expenses	737	-	-	737	7,500	(6,763)	9.83%
Tuition/Registration	-	-	-	-	2,000	(2,000)	0.00%
Vehicle Repair & Maintenance	11,674	3,281	-	14,955	25,000	(10,045)	59.82%
Total Fire Services	24,603	4,109	1,747	30,459	73,700	(43,241)	41.33%
Capital Expenditures							
3000 Gal Tanker	235,571	-	-	235,571	236,000	(429)	99.82%
Automatic Rollup Door	-	3,140	-	3,140	3,140	0	100.00%
Children's Education Enclosed Trailer	4,369	-	-	4,369	6,000	(1,631)	72.82%
Concrete Slab (Storage Bldg.)	-	-	-	-	7,500	(7,500)	0.00%
Crushed Concrete (Driveway to Stor. Bldg.)	-	-	-	-	1,800	(1,800)	0.00%
Dispatch Equipment	-	-	1,182	1,182	1,500	(318)	78.80%
Rescue Tools - Rescue 44	-	26,910	-	26,910	30,000	(3,090)	89.70%
SCBA Packs/Replacement Bottles	-	-	3,046	3,046	10,000	(6,954)	30.46%
Upgrade Cutters	10,915	-	-	10,915	11,000	(85)	99.23%
Total Capital Expenditures	250,855	30,050	4,228	285,133	306,940	(21,807)	92.90%
Contingency	0	0	0	-	98,551	(98,551)	0.00%
Total Expenses	317,439	43,536	159,351	520,326	765,502	(245,176)	67.97%
Net Change in Fund Balance	\$(317,439)	\$(28,536)	\$526,528	\$180,553	0		

Exhibit E

BUDGET FORM - 2016-17 Worksheet

	Proposed Budget as of 8/11/2016	
	TOTAL	MISCELLANEOUS NOTES
2016 - 2017 REVENUE		
JCESD No. 4 -- Ad Valorem Tax	575,000	
Fire & EMS Billing	0	
Grants	0	
Interest Income	800	
Other Income	1,000	
JCESD NO. 4 TOTAL REVENUE	576,800	
2016-2017 EXPENSES		
Total District Operating Expenses	103,680	
Total Emergency Medical Services	0	
Total Emergency Fire Services	208,000	
Total Capital Expenditures	91,500	
Total Principle and Interest Payments	73,620	
Total Contingency	100,000	
JCESD No. 4 TOTAL EXPENSES	576,800	
NET INCREASE (DECREASE) IN FUND BALANCE	0	

Exhibit F

Jefferson County Emergency Services District No. 4

Bank Account Register

Texas First Bank - Checking
July 19, 2016 - August 15, 2016

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			371,208.86
07/29/16			Interest Income		65.65	371,274.51
08/04/16			Property Taxes		4,781.31	376,055.82
08/15/16	2207	ALLIED BA	Allied Breathing Air, LLC	527.72		375,528.10
08/15/16	2208	BENCK	Benckenstein & Oxford, L.L.P.	1,165.26		374,362.84
08/15/16	2209	EARLLAWN	Earl Lawn Service	300.00		374,062.84
08/15/16	2210	HAWKINS	Frank Holbert Hawkins	138.90		373,923.94
08/15/16	2211	GREENACRES	Green Acres Grocery, Inc.	152.78		373,771.16
08/15/16	2212	OXFORD	Hubert Oxford, IV	400.00		373,371.16
08/15/16	2213	HEINZ	Joshua C. Heinz	400.00		372,971.16
08/15/16	2214	MER1099	Mary Ellen Robertson, CPA	475.00		372,496.16
08/15/16	2215	MESMun	Municipal Emergency Services, Inc.	4,012.71		368,483.45
08/15/16	2216	PROGRESSIVE	Progressive Waste Solutions of TX, Inc.	196.38		368,287.07
08/15/16	2217	S&D	S & D 360 Extreme Construction	5,600.00		362,687.07
08/15/16	2218	SIDDONS	Siddons-Martin Emergency Group, LLC	2,106.30		360,580.77
08/15/16	2219	TOWNANDCOUN	Town and Country	76.22		360,504.55
08/15/16	2220	VISA4586	VISA	27.52		360,477.03
08/15/16	2221	VISA9650	VISA	1,294.23		359,182.80
08/15/16	2222	WILBER	Wayne Lynn Wilber	2,500.00		356,682.80
Totals				19,373.02	4,846.96	356,682.80

Transaction count = 18

**Jefferson County Emergency Services District No. 4
Bank Account Register**

Texas First Bank - Savings
July 19, 2016 - August 15, 2016

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			200,288.71
07/29/16			Interest Income		17.01	200,305.72
			Totals	<u>0.00</u>	<u>17.01</u>	<u>200,305.72</u>

Transaction count = 1

Exhibit G

S & D 360 EXTREME CONSTRUCTION
 1320 N MAIN ST
 VIDOR, TEXAS 77662

ESTIMATE

Date	Estimate #
8/12/2016	1600

Name / Address
WAYNE WILBUR, DISTRICT MANAGER JCESD NO. 4 P.O. BOX 154 HAMPSHIRE, TEXAS 77622

Project
ANNEX BUILDING - 8523 KIDD RD

Description	Qty	Rate	Total						
<p>Re: New Crushed Concrete Driveway</p> <p>We hereby propose to provide all materials, equipment, labor and insurance to perform the following scope of work</p> <ul style="list-style-type: none"> • Provide 42 tons of crushed concrete delivered to the job site. • Install new driveway with 4" thick crushed concrete 125' length x 12' wide over existing sub grade surface. <p>CLARIFICATIONS:</p> <p>All dimensions are based on approximate square foot measurements.</p> <p>S&D Construction reserves the right to change the price if any material or project orientation changes.</p> <p>Contract bid price \$ 4,500.00</p>		4,500.00	4,500.00						
<table border="1"> <tr> <td>Phone #</td> <td>Fax #</td> <td>E-mail</td> </tr> <tr> <td>409 769-3516</td> <td>409 769-1214</td> <td>SDConstruction94@gmail.com</td> </tr> </table>	Phone #	Fax #	E-mail	409 769-3516	409 769-1214	SDConstruction94@gmail.com	Total		\$4,500.00
Phone #	Fax #	E-mail							
409 769-3516	409 769-1214	SDConstruction94@gmail.com							