

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4

A regular meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 4 ("District") was called for at 5:30 p.m. on August 19, 2019, at the Labelle fire station, located at 12880 FM 365, Beaumont, Texas 77705, pursuant to notice duly posted according to law.

At approximately 5:30 p.m., the regular meeting was called to order. The roll was called of the duly constituted officers and members of the Board, to wit:

Jeff Roebuck	President
Charlie Reneau	Vice President
Randy Walston	Secretary
Sandra Melton	Treasurer
Robert Bordes	Assistant Treasurer

All of said Board members were present, thus constituting a quorum. Also present at the meeting were: Patrick Larson, District Administrator; Jeremy Hansen, District Fire Chief; Mary Ellen Robertson, the District's accountant; Joshua Heinz of the law firm Benckenstein & Oxford, L.L.P., attorneys for the District; and, the individuals shown on the attendance log attached hereto as Exhibit A.

Once a quorum was directed, President Roebuck asked for public comment under Agenda Item No. 3 for public comment, at which time Scott Wade asked for a brief summary on the upcoming sales tax election. President Roebuck provided Mr. Wade with the requested information.

The Board was then directed to Agenda Item No. 4, at which time Mr. Larson and Mr. Hansen reviewed and discussed their Administrator and Chief's Reports with the

Board. Copies of the Administrator and Chief's Reports are attached hereto as **Exhibit B**.

The Board then moved along to Agenda Item No. 5 for review of the Minutes of the July 15, 2019 regular meeting and August 14, 2019 special meeting. Upon motion by Vice President Reneau and seconded by Assistant Treasurer Bordes, the proposed minutes were unanimously approved by the Board members present.

The Board's attention was then directed by President Roebuck to Agenda Item No. 6 for the Treasurer's Report. Treasurer Melton reported the following balances in the District's accounts, as reflected in the bank statements attached hereto as **Exhibit C**: Texas First Bank checking - \$39,422.10 as of July 31, 2019, and \$224,233.55 as of August 17, 2019; Texas First Bank savings - \$352,099.44 as of July 31, 2019 and \$225,000.00 as of August 17, 2019; and, Allegiance Bank money market - \$251,256.26 as of July 31, 2019 and \$225,000.00 as of August 17, 2019. The Board then reviewed the financial Statement of Activities attached hereto as **Exhibit D**. Treasurer Melton also advised the Board on the following inter-account fund transfers since the last regular meeting: \$152,099.44 transferred from Texas First Bank savings (1885) to Texas First Bank checking (9417) on August 13, 2019; and, \$26,576.35 transferred from Allegiance Bank money market (6255) to Texas First Bank checking (9417) on August 16, 2019. Upon motion by Vice President Reneau and seconded by Assistant Treasurer Bordes, the Board unanimously approved the August 13, 2019 and August 16, 2019 inter-account fund transfers, the details of which are set forth in Footnote 1 below.

Next, the Board moved to Agenda Item No. 7 Board the District's various monthly expenditures proposed for payment, as shown on the Check List and Bank


Account Registers attached hereto as **Exhibit E**. Upon motion by Treasurer Melton and seconded by Vice President Reneau, the Board members present unanimously approved payment of the bills and expenditures (Check Nos. 3611-3639, plus the Entergy, West Jefferson Co. Municipal Water District, Southern Broadband, Verizon Wireless, and Republic Services auto-debit payments).

Thereafter, the Board was directed to Agenda Item No. 8, at which time Chief Hansen requested authority to move forward with the purchase and installation of a portable dump tank for Engine 42, which he indicated will cost \$4,447.00. Said expenditure was previously approved as part of the District's 2018-19 budget. Upon motion by Vice President Reneau and seconded by Assistant Treasurer Bordes, the Board unanimously approved the purchase and installation of a portable dump tank for Engine 42 at a cost not to exceed \$4,500.00.

The Board then moved along to Agenda Item No. 9, at which time Mrs. Robertson reviewed with the Board the draft 2019-20 District budget. Mr. Larson and Chief Hansen also provided details for various line items in the draft budget. Mr. Heinz advised the Board on the timeline for adopting the District's 2019-2020 budget and setting the 2019 property tax rate.

The Board was then directed to Agenda Item No. 10, at which time Mr. Heinz provided the Board with an update on the November 5, 2019 sales tax election, along with the deadlines and necessary sequence of events leading up through the election. Additionally, Secretary Walston executed the previously approved Notice of Appointment of Secretary's Agent (English and Spanish) to perform election-related duties, a copy of which is attached hereto as **Exhibit F**.

Being as there was no other matters to come before the Board under Agenda Item No. 11, the regular meeting was adjourned at approximately 6:20 p.m.


~~Jeff Roebuck, President~~ Jeff Roebuck, President
Date: 9/18/2019

ATTEST:


~~Randy Walston, Secretary~~ Sandra Melton, Treasurer

Date: 9/18/2019

Exhibit A

JEFFERSON COUNTY ESD No. 4

Regular Board Meeting

August 19, 2019

SIGN-IN SHEET

1 Randy Lyday 4110

2 P. Stary 420

3 Scott Wade 440

4 Pat Lu

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Exhibit B

DISTRICT ADMINISTRATOR'S REPORT

August 19, 2019

STATION 1 LaBelle The Camera System Components have been received and installation is started.

STATION 2 Fannett Nothing new to report.

STATION 3 Cheek Nothing new to report.

EMS – The ambulance is back in service after repairs. Classes were held in July for EMR classes. We had several attend.

ESD The first payment on the 2019 Spartan Pumper is due Sept 1st and is included in tonight's bills.

New Vendors –

VFIS – Glenn Hastings will be here Thursday, August 22nd for our annual policy review.

A claim was filed and payment less our \$500 deductible has been received for damages to E43.

Workers Compensation for 2019/2020 has been renewed. The application period for the grant for reimbursement opens in November. Workers Comp is reimbursable by a Texas Forest Service Grant.

The Labelle-Fannett Ladies Auxiliary –

Request for Training –

Communications –

Policy Manual – Work will continue on compiling a comprehensive policy manual as time allows and as policies are created and approved.

Building Use & Rental –

No Charge Rentals – Building use has been requested for August 25th by Claudia Kester (Bunko) and Lt. Thomas Williams for September 3rd, 2019 (CPR Class).

**Jefferson County ESD No. 4
Chief's Report
19 AUG, 2019**

1. Station Status:

LaBelle STA #1: Operational – B41 limited service.

Fannett STA #2: Operational – All apparatus in service.

Cheek STA #3: Operational – All apparatus in service.

2. Apparatus Status:

E41 – In Service

T41 – In service

B41 – In service

R41 – In service

E42 – In service

T42 – In service

B42 – In Service

E43 – In service

T43 – In service

B43 – In service

MED4 – In Service

U4 – In service

3. Membership: Additional members moved to Inactive Status. Currently 36 members on active roster.

4. Training: Monthly training for Fire and EMS continues. June training conducted includes:

- 1 member Texas A&M Fire School
- 7/01/19: E42 Pump & New Equipment Training
- 7/12/19: Records Management for Fire & EMS
- EMR class completed – 5 ESD4 members graduated (2 of 5 have passed Nat'l Registry)

5. Operations: 1. Hose testing completed. Inventory adjustment in progress. 2. T41 leak repaired at no charge by Judge Ray Chesson. 3. MED4 fuel tank/rust & contamination repaired by Rollins Truck & Trailer. 4. Generator installation nearly complete. All parts have arrived.

6. Regional Coordination: Meetings with Goodyear ERT and the City of Beaumont tentatively scheduled for August/September to discuss Mutual Aid and ETJ boundaries.

#

Jefferson County Emergency Services District #4



Beaumont, TX

This report was generated on 8/19/2019 5:16:12 PM

Incident Count for All Calls (All Statuses) for Agency for Date Range

Start Date: 07/01/2019 | End Date: 07/31/2019

AGENCY	# INCIDENTS
Jefferson County Emergency Services District #4	76

This report includes all Incomplete, Complete and Reviewed Incidents for all incident types, NOT just Reviewed Incidents.



emergencyreporting.com

Doc Id: 1081

Page # 1

Jefferson County Emergency Services District #4



Beaumont, TX

This report was generated on 8/19/2019 5:24:22 PM

Response Percentage per FDID per Personnel for Incident Types for Personnel

Personnel: All Personnel | Incident Type(s): All Incident Types | Start Date: 01/01/2019 | End Date: 12/31/2019

Personnel	Calls Attended	% of Calls for Selected Incident Types
FDID: NH306		
, Standby	6	1.5%
Acadian, Ambulance	90	21.8%
Admin, Jefferson	1	0.2%
Arceneaux - 4244, Jesse	66	16.0%
Breed - 410, Johnny	46	11.2%
Byers - 4439, Timothy	3	0.7%
Compton - 4106, Dylan	11	2.7%
Cunio - 4104, Josh	5	1.2%
Eastep - 4208, Hayden	59	14.3%
Francis - 4203, Jay	1	0.2%
Hansen - 401, Jeremy	137	33.3%
Hansen - 4401, Gabrielle	11	2.7%
Kester - 4115, Kevin	27	6.6%
Kester - 4124, Ashley	32	7.8%
Kester - 4125, Claudia	75	18.2%
Kester - 4223, Joshua	15	3.6%
Kirkgard - 4217, Kendall (Brady)	90	21.8%
LaBarbera - 4418, Phillip T	1	0.2%
Longoria - 4205, David	64	15.5%
Lyday - 4110, Randy	199	48.3%
Molfino - 4230, Marcelo	2	0.5%
Ray - 4112, Billy	4	1.0%
Rivett - 4301, Jacob	2	0.5%
Salinas - 4288, Jose	1	0.2%
Salles - 4226, Paul	36	8.7%
Sampson - 430, Jared	1	0.2%
Sanders - 402, Casey	32	7.8%
Schwarzenburg, Brandon	4	1.0%
Smith - 4222, James	1	0.2%
Stacey - 420, David	26	6.3%
Tatroe - 4138, John	20	4.9%
Vasquez - 4211, Angel	7	1.7%
Vinson - 4231, Carl	1	0.2%
Wade - 440, Scott	52	12.6%
Williams - 421, Thomas	35	8.5%

Displays the number and percentage of Incidents attended by each Personnel for each FDID in the agency over the selected Date Range. Only Reviewed incidents are included.

Winstead - 4131, Mark	144	35.0%
Total Incidents for FDID NH306	412	

Total Incidents for all FDIDs 412

Displays the number and percentage of Incidents attended by each Personnel for each FDID in the agency over the selected Date Range. Only Reviewed incidents are included.

Exhibit C



Helping Texans Build Texas

www.texasfirst.bank

3000 FM 1764 • La Marque, TX 77568-2452

Return Service Requested

TELEPHONE BANKING
(409) 945-9889 (281) 538-2226
(855) 355-TFB1 (8321)

BOOKKEEPING
(409) 948-1993

Page: 1

JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT No. 4
12880 FM 365 RD
BEAUMONT TX 77705-9682

Account Number: 10229417
Statement Date: 7/31/19
Checks/Items Enclosed: 35

EM

PUBLIC FUNDS TIERED INT. JEFFERSON COUNTY EMERGENCY Acct 10229417
SERVICES DISTRICT No. 4

Table with 3 columns: Description, Date, Amount. Rows include Beginning Balance, Deposits / Misc Credits, Withdrawals / Misc Debits, Ending Balance, Service Charge, Interest Paid Thru, Interest Paid Year To Date, Annual Percentage Yield Earned, Number of Days for A.P.Y.E., Average Balance for A.P.Y.E., Minimum Balance, Enclosures.

FEE RECAP

Table with 3 columns: Description, Total for this period, Total year-to-date. Rows include Total Overdraft Fees, Total Returned Item Fees.

DEPOSITS AND OTHER CREDITS

Table with 3 columns: Date, Deposits, Activity Description. Rows include deposits on 7/02, 7/05, 7/09 and interest paid on 7/31.



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(855) 355-TFB1 (8321)

BOOKKEEPING
(409) 948-1993

Page: 2

JEFFERSON COUNTY EMERGENCY

Account Number: 10229417
Statement Date: 7/31/19

DEBITS AND OTHER WITHDRAWALS

Table with columns: Date, Withdrawals, Activity Description. Includes entries for ENTERGY TEXAS, I/BANK DRAFT, SOUTHERN BROADBA/PURCHASE, and VISA/PAYMENT.

CHECKS PAID

* indicates skip in check numbers

Table with columns: Date, Check No., Amount. Shows check numbers 3571 through 3610 and their respective amounts.

DAILY BALANCE SUMMARY

Table with columns: Date, Balance. Shows balances for 7/01 (52,055.91), 7/02 (53,166.81), and 7/05 (56,080.91).



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Page: 3

JEFFERSON COUNTY EMERGENCY

Account Number: 10229417
Statement Date: 7/31/19

DAILY BALANCE SUMMARY

Table with 6 columns: Date, Balance, Date, Balance, Date, Balance. Rows show daily balances from 7/09 to 7/16 and 7/17 to 7/23.

PUBLIC FUNDS SAVINGS

JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT No. 4

Acct 20041885

Summary table with columns for Description, Date, and Balance. Includes Beginning Balance, Deposits, Withdrawals, Ending Balance, Service Charge, and Interest Paid.

DEPOSITS AND OTHER CREDITS

Table with 3 columns: Date, Deposits, Activity Description. Shows a deposit of 89.69 on 7/31 for Interest Paid.

DAILY BALANCE SUMMARY

Table with 6 columns: Date, Balance, Date, Balance, Date, Balance. Shows a single row for 7/31 with a balance of 352,099.44.



Texas First Bank Public Funds Tiera... **9417

Available Balance
\$224,233.55

Last Updated: 8/17/2019 3:01 PM
Available Balance

\$224,233.55

Date ▾	Description ▾	Amount ▾
AUG 16 2019	SOUTHERN BROADBA/PURCHASE 409-684-7021 Jefferson County ESD #	(\$114.95) \$224,233.55
AUG 16 2019	REPUBLICSERVICES/RSIBILLPAY 308622980958 JEFFERSON COUNTY ESD F	(\$93.19) \$224,348.50
AUG 16 2019	REPUBLICSERVICES/RSIBILLPAY 308622980992 JEFFERSON COUNTY ESD F	(\$93.19) \$224,441.69
AUG 16 2019	WestJeffersnMWDp/Payment JEFFERSON COUNTY ESD	(\$32.26) \$224,534.88
AUG 16 2019	WestJeffersnMWDp/Payment JEFFERSON COUNTY EDS 4	(\$28.14) \$224,567.14
AUG 16 2019	WestJeffersnMWDp/Payment JEFFERSON CO. ESD 4	(\$28.14) \$224,595.28
AUG 16 2019	☒ Deposit	\$26,576.35 \$224,623.42
AUG 13 2019	TELEPHONE TRF FR SV 20041885	\$152,099.44 \$198,047.07
AUG 12 2019	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	(\$388.99) \$45,947.63



AUG 12 2019	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	(\$313.74) \$46,336.62
AUG 9 2019	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	(\$159.40) \$46,650.36
AUG 6 2019	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4	\$7,662.41 \$46,809.76
AUG 6 2019	☒ Deposit	\$1,011.33 \$39,147.35
AUG 6 2019	☒ Deposit	\$154.12 \$38,136.02
AUG 1 2019	VERIZON WIRELESS/PAYMENTS 094212557100001 0000000094212557100001	(\$1,440.20) \$37,981.90
JUL 31 2019	Interest Paid	\$13.89 \$39,422.10
JUL 26 2019	☒ Check - 3586	(\$1,250.00) \$39,408.21
JUL 25 2019	☒ Check - 3597	(\$93.19) \$40,658.21
JUL 25 2019	VISA/PAYMENT 487452XXXXX5904 JEREMY HANSEN	(\$915.50) \$40,751.40
JUL 25 2019	VISA/PAYMENT 487452XXXXX8924 PATRICK L LARSON	(\$524.36) \$41,666.90
JUL 24 2019	☒ Check - 3595	(\$400.00) \$42,191.26
JUL 24 2019	☒ Check - 3596	(\$93.19) \$42,591.26





Texas First Bank Public Funds Savi... **1885

Available Balance

\$200,000.00Last Updated: 8/17/2019 3:01 PM
Available Balance**\$200,000.00**

Date ^	Description ^	Amount ^
AUG 13 2019	TELEPHONE TRF TO DD 10229417	(\$152,099.44) \$200,000.00
JUL 31 2019	Interest Paid	\$89.69 \$352,099.44
JUN 28 2019	Interest Paid	\$86.78 \$352,009.75
MAY 31 2019	Interest Paid	\$89.65 \$351,922.97
APR 30 2019	Interest Paid	\$86.73 \$351,833.32
MAR 29 2019	Interest Paid	\$89.60 \$351,746.59
FEB 28 2019	Interest Paid	\$80.91 \$351,656.99
JAN 31 2019	Interest Paid	\$89.56 \$351,576.08
DEC 31 2018	Interest Paid	\$89.53 \$351,486.52





Texas First Bank Public Funds Savi... **1885

Available Balance

\$200,000.00

Last Updated: 8/18/2019 6:59 PM

Available Balance

\$200,000.00

Date ▾	Description ▾	Amount ▾
AUG 13 2019	TELEPHONE TRF TO DD 10229417	(\$152,099.44) \$200,000.00
JUL 31 2019	Interest Paid	\$89.69 \$352,099.44
JUN 28 2019	Interest Paid	\$86.78 \$352,009.75
MAY 31 2019	Interest Paid	\$89.65 \$351,922.97
APR 30 2019	Interest Paid	\$86.73 \$351,833.32
MAR 29 2019	Interest Paid	\$89.60 \$351,746.59
FEB 28 2019	Interest Paid	\$80.91 \$351,656.99
JAN 31 2019	Interest Paid	\$89.56 \$351,576.08
DEC 31 2018	Interest Paid	\$89.53 \$351,486.52





Texas First Bank Public Funds Tiera... **9417

Available Balance

\$224,233.55

Last Updated: 8/18/2019 6:59 PM

Available Balance

\$224,233.55

Date	Description	Amount
AUG 16 2019	SOUTHERN BROADBA/PURCHASE 409-684-7021 Jefferson County ESD #	(\$114.95) \$224,233.55
AUG 16 2019	REPUBLICSERVICES/RSIBILLPAY 308622980958 JEFFERSON COUNTY ESD F	(\$93.19) \$224,348.50

Details

Description:

REPUBLICSERVICES/RSIBILLPAY 308622980958 JEFFERSON COUNTY ESD F

Date:

8/16/2019

Type:

Debit

AUG 16 2019	REPUBLICSERVICES/RSIBILLPAY 308622980992 JEFFERSON COUNTY ESD F	(\$93.19) \$224,441.69
AUG 16 2019	WestJeffersnMWDp/Payment JEFFERSON COUNTY ESD	(\$32.26) \$224,534.88
AUG 16 2019	WestJeffersnMWDp/Payment JEFFERSON COUNTY EDS 4	(\$28.14) \$224,567.14



AUG 16 2019	WestJeffersnMWDp/Payment JEFFERSON CO. ESD 4	(\$28.14) \$224,595.28
AUG 16 2019	☒ Deposit	\$26,576.35 \$224,623.42
AUG 13 2019	TELEPHONE TRF FR SV 20041885	\$152,099.44 \$198,047.07
AUG 12 2019	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	(\$388.99) \$45,947.63
AUG 12 2019	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	(\$313.74) \$46,336.62
AUG 9 2019	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	(\$159.40) \$46,650.36
AUG 6 2019	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4	\$7,662.41 \$46,809.76
AUG 6 2019	☒ Deposit	\$1,011.33 \$39,147.35
AUG 6 2019	☒ Deposit	\$154.12 \$38,136.02
AUG 1 2019	VERIZON WIRELESS/PAYMENTS 094212557100001 0000000094212557100001	(\$1,440.20) \$37,981.90
JUL 31 2019	Interest Paid	\$13.89 \$39,422.10
JUL 26 2019	☒ Check - 3586	(\$1,250.00) \$39,408.21
JUL 25 2019	☒ Check - 3597	(\$93.19) \$40,658.21





P.O. Box 41314
Houston, TX 77241-1314

Account Number 1086255
Statement Date 07/31/2019
Statement Thru Date 07/31/2019
Checks/Items Enclosed 0
Page 1

Return Service Requested
00001069 TA093D08011904080300 01 00000000 0000000 002

Jefferson County Emergency Services
District No 4
12880 FM 365 RD
Beaumont TX 77705-9682

Customer Service Information

Customer Care 281-894-3200
 Lost/Stolen Debit Card 800-500-1044
 Visit Us Online www.allegiancebank.com

00001069 0002380 0001-0001

Relationship Summary

Account Type	Balance
DEPOSIT ACCOUNTS	\$251,256.26

BUSINESS HYMMA

Account Number: 1086255

Balance Summary

Beginning Balance as of 07/01/2019	\$251,256.26
+ Deposits and Credits (0)	\$0.00
- Withdrawals and Debits (0)	\$0.00
Ending Balance as of 07/31/2019	\$251,256.26
Maintenance Fees for Period	\$0.00
Minimum Balance for Period	\$251,256.00

Earnings Summary

Interest Paid Year to Date	\$1,863.87
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FEE RECAP

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00





Activity - Deposit Accounts

Report created: 08/17/2019 03:59:01 PM (ET)
Account: 113025723 • *6255 • Checking • Checking-6255 • Available \$251,576.35
Date range: 8/4/2019 to 8/17/2019
Transaction types: All transactions
Detail option: Includes transaction detail

113025723 • *6255 • Checking • Checking-6255 • Available \$251,576.35

No items to display



Activity - Deposit Accounts

Report created: 08/19/2019 06:52:55 PM (ET)
 Account: 113025723 • *6255 • Checking • Checking-6255 • Available \$225,000.00
 Date range: 8/19/2019
 Transaction types: All transactions
 Detail option: Includes transaction detail

113025723 • *6255 • Checking • Checking-6255 • Available \$225,000.00

<i>Post Date</i>	<i>Reference</i>	<i>Additional Reference</i>	<i>Description</i>	<i>Debit</i>	<i>Credit</i>	<i>Calculated Balance</i>
08/19/2019 06:52 PM (ET)		102	CHECK PAID Check	\$26,576.35		
08/19/2019	Totals			\$26,576.35	\$0.00	

Exhibit D

Jefferson County Emergency Services District No. 4
Statement of Activities (Modified Cash Basis)
All Locations

	1 Month Ended 7/31/2019 Actual	10 Months Ended 7/31/2019 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Revenue					
Ad Valorem Taxes	\$ 2,949	\$ 546,812	\$ 560,000	\$ (13,188)	97.65%
EMS Billing	120	2,574	30,000	(27,426)	8.58%
Grants	-	11,158	10,000	1,158	111.58%
Interest Income	104	5,088	5,000	88	101.76%
Loan Proceeds	-	200,000	200,000	0	100.00%
Other Income	1,111	4,575	1,500	3,075	305.00%
Sale of Equipment	-	10,137	15,000	(4,863)	67.58%
Total Revenue	<u>4,284</u>	<u>780,344</u>	<u>821,500</u>	<u>(41,156)</u>	<u>94.99%</u>
Operating Expenses					
Accounting	550	14,300	16,000	(1,700)	89.38%
Advertising	-	-	1,000	(1,000)	0.00%
Bank Fees	-	-	150	(150)	0.00%
Cable	-	224	370	(146)	60.54%
Cleaning & Building Maintenance/Repairs	958	7,716	12,000	(4,284)	64.30%
District Manager	2,500	16,500	30,000	(13,500)	55.00%
Dues & Fees	-	1,495	4,000	(2,505)	37.38%
Insurance - VFIS District	-	2,648	2,000	648	132.40%
Interest Expense	-	4,311	4,338	(27)	99.38%
Internet	215	1,535	1,350	185	113.70%
Lawn Service	420	2,996	6,000	(3,004)	49.93%
Legal/Professional	800	13,717	16,000	(2,283)	85.73%
Lodging/Meals/Travel & Regist ESD	-	413	3,000	(2,587)	13.77%
Note Payable-Dallas Bank&Trst(3000gal Tanker)	-	30,383	30,383	-	100.00%
Note Payable-First Financial (Mini Pumper)	-	38,930	38,893	37	100.10%
Office Supplies & Postage	4	1,042	1,500	(458)	69.47%
Small Equipment Purchases (less than \$5,000)	-	1,362	-	1,362	0.00%
Tax & Appraisal Fees	35	9,279	13,000	(3,721)	71.38%
Telephone/Cell Phone	152	1,941	2,000	(59)	97.05%
Utilities	818	2,958	9,600	(6,642)	30.81%
Water & Garbage	271	2,611	4,200	(1,589)	62.17%
Total Operating Expenses	<u>6,723</u>	<u>154,361</u>	<u>195,784</u>	<u>(41,423)</u>	<u>78.84%</u>

Jefferson County Emergency Services District No. 4
Statement of Activities (Modified Cash Basis)
All Locations

	1 Month Ended 7/31/2019 Actual	10 Months 7/31/2019 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Emergency Medical Services					
Billing - Admin. Fees	82	170	-	170	0.00%
Billing - Collection Fees	31	245	-	245	0.00%
Equipment (New/Repair/Testing)	-	1,634	2,500	(866)	65.36%
Fuel	26	457	2,000	(1,543)	22.85%
Medical Supplies	11	3,024	6,000	(2,976)	50.40%
Tuition/Reg/Certification/Dues	116	3,833	5,000	(1,167)	76.66%
Vehicle Repair & Maintenance	-	347	2,500	(2,153)	13.88%
Total Emergency Medical Services	<u>266</u>	<u>9,710</u>	<u>18,000</u>	<u>(8,290)</u>	<u>53.94%</u>
Fire Services					
Air-Pack SCBA Inspection & Repair	55	1,860	6,000	(4,140)	31.00%
Certification Dues	-	210	600	(390)	35.00%
Dispatch Services/Edispatches	-	21,726	22,000	(274)	98.75%
Equipment, Boots, Gloves-Insp/Repairs	264	2,804	6,500	(3,696)	43.14%
Fire Chief	1,250	11,250	15,000	(3,750)	75.00%
Fire Field Meals	-	263	1,000	(737)	26.30%
Fire Uniforms	-	37	4,000	(3,963)	0.93%
Fuel	1,200	4,516	6,000	(1,484)	75.27%
Insurance - Prop. & Liab.	585	1,024	31,500	(30,476)	3.25%
Insurance - Worker's Compensation	-	3,188	3,000	188	106.27%
Maintenance & Repairs - Radios	916	916	3,000	(2,084)	30.53%
Personal Protection Equipment	-	10,648	15,000	(4,352)	70.99%
Personal Protective Equipment - Inspection	-	1,004	5,000	(3,996)	20.08%
Quartermaster/Station Attendant	417	4,187	9,000	(4,813)	46.52%
Small Equipment Purchases	890	1,295	12,500	(11,205)	10.36%
Software - Firehouse	-	4,336	3,000	1,336	144.53%
Supplies - Fire	435	2,934	10,000	(7,066)	29.34%
Supplies - Hoses/Nozzles/Tarps	-	821	7,500	(6,679)	10.95%
Travel/Lodging/Meals/Trans Expenses	-	2,174	5,000	(2,826)	43.48%
Tuition/Registration	-	-	10,000	(10,000)	0.00%
Vehicle Repair & Maintenance	2,430	34,473	25,000	9,473	137.89%
Total Fire Services	<u>8,442</u>	<u>109,666</u>	<u>200,600</u>	<u>(90,934)</u>	<u>54.67%</u>
Capital Expenditures					
Ambulance Expenditures	-	23,230	30,000	(6,770)	77.43%
Radio Communication Upgrade	840	2,099	12,000	(9,901)	17.49%
SCBA Packs/Replacement Bottles	-	26,725	30,000	(3,275)	89.08%
Training Prop - TX Forest Service	-	-	8,100	(8,100)	0.00%
Vehicles	9	519,548	527,500	(7,952)	98.49%
Total Capital Expenditures	<u>849</u>	<u>571,602</u>	<u>607,600</u>	<u>(35,998)</u>	<u>94.08%</u>
Contingency					
Contingency	-	11,300	20,000	(8,700)	56.50%
Total Contingency	<u>0</u>	<u>11,300</u>	<u>20,000</u>	<u>(8,700)</u>	<u>56.50%</u>
Total Expenses	<u>16,280</u>	<u>856,639</u>	<u>1,041,984</u>	<u>(185,345)</u>	<u>82.21%</u>
Net Change in Fund Balance	<u>\$ (11,996)</u>	<u>\$ (76,295)</u>	<u>\$ (220,484)</u>		

Exhibit E

Jefferson County Emergency Services District No. 4

Check List

Texas First Bank - Checking
July 16, 2019 - August 19, 2019

Check Number	Check Date	Payee	Amount
Vendor Checks			
3611	08/07/19	Texas Mutual Insurance Company	3,467.00
3612	08/19/19	Benckenstein & Oxford, L.L.P.	1,477.16
3613	08/19/19	Bound Tree Medical, LLC	789.88
3614	08/19/19	Delta Industrial Service and Supply	72.00
3615	08/19/19	Nick Gregory Morrison	3,000.00
3616	08/19/19	Green Acres Grocery, Inc.	277.04
3617	08/19/19	Jeremy D. Hansen	1,250.00
3618	08/19/19	Joshua C. Heinz	400.00
3619	08/19/19	Kevin Kester	211.00
3620	08/19/19	Patrick L. Larson	2,500.00
3621	08/19/19	Love's Travel Stops & Country Stores	76.50
3622	08/19/19	Randy Lyday	45.00
3623	08/19/19	M & D Supply, Inc.	122.10
3624	08/19/19	Metro Fire Apparatus Specialists, Inc.	572.00
3625	08/19/19	Hubert Oxford, IV	400.00
3626	08/19/19	P. C. Market and Hardware	3.99
3627	08/19/19	Mary Ellen Robertson, CPA	550.00
3628	08/19/19	Rollins Truck & Trailer Repair, LLC	203.50
3629	08/19/19	David M. Stacey, Jr.	328.70
3630	08/19/19	Joyce M. Stacey	360.00
3631	08/19/19	Unlimited Lawn Care DBA of D-S Landscape	420.00
3632	08/19/19	Verizon Wireless	10.05
3633	08/19/19	SCOTT WADE	84.47
3634	08/19/19	MARK WINSTEAD	269.69
3635	08/19/19	Community First National Bank	44,539.94
3636	08/19/19	Interstate All Battery Center	511.80
3637	08/19/19	Triangle Heavy Haul, LLC	800.00
3638	08/19/19	Benckenstein & Oxford, L.L.P.	2,247.00
3639	08/19/19	Casey Sanders	276.80
Vendor Check Total			<u>65,265.62</u>
Check List Total			<u>65,265.62</u>

Check count = 29

Jefferson County Emergency Services District No. 4

Bank Account Register

Texas First Bank - Checking
July 16, 2019 - August 19, 2019

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			41,030.14
07/16/19		SOUTHERNBB	SOUTHERN BROADBAND	114.95		40,915.19
07/17/19		WJEFFCTYMWD	W. Jefferson Co. M.W.D	28.14		40,887.05
07/17/19		WJEFFCTYMWD	W. Jefferson Co. M.W.D	28.14		40,858.91
07/17/19		WJEFFCTYMWD	W. Jefferson Co. M.W.D	28.14		40,830.77
07/25/19		VISA 8924	VISA	524.36		40,306.41
07/25/19		VISA5904	VISA	915.50		39,390.91
07/31/19			Checking Acct Interest for Month of July 2019		13.89	39,404.80
08/01/19		VERIZON	Verizon Wireless	1,440.20		37,964.60
08/06/19			Jefferson County Tax Collections for Month of July 2019		7,662.41	45,627.01
08/06/19			Brandon Schwartzenburg - Prorated Reimbursement to ESD for Training Cost from Feb 2018		1,011.33	46,638.34
08/06/19			Texas 1st Reimbursement for Unused Voided Checks Due to Account Number Change		154.12	46,792.46
08/07/19	3611	TEXASMUTUAL	Texas Mutual Insurance Company	3,467.00		43,325.46
08/09/19		ENTERGY	ENTERGY	159.40		43,166.06
08/12/19		ENTERGY	ENTERGY	388.99		42,777.07
08/12/19		ENTERGY	ENTERGY	313.74		42,463.33
08/13/19			Transfer from Texas 1st Savings Account to Checking Account		152,099.44	194,562.77
08/16/19		WJEFFCTYMWD	W. Jefferson Co. M.W.D	32.26		194,530.51
08/16/19		WJEFFCTYMWD	W. Jefferson Co. M.W.D	28.14		194,502.37
08/16/19		WJEFFCTYMWD	W. Jefferson Co. M.W.D	28.14		194,474.23
08/16/19		SOUTHERNBB	SOUTHERN BROADBAND	114.95		194,359.28
08/16/19		REPUBLIC	REPUBLIC SERVICES #862	93.19		194,266.09
08/16/19		REPUBLIC	REPUBLIC SERVICES #862	93.19		194,172.90
08/17/19			Transfer from Allegiance Bank Money Market Account - Ck #102		26,576.35	220,749.25
08/19/19	3612	BENCK	Benckenstein & Oxford, L.L.P.	1,477.16		219,272.09
08/19/19	3613	Bound	Bound Tree Medical, LLC	789.88		218,482.21
08/19/19	3614	DELTA	Delta Industrial Service and Supply	72.00		218,410.21
08/19/19	3615	MORRISON	Nick Gregory Morrison	3,000.00		215,410.21
08/19/19	3616	GREENACRES	Green Acres Grocery, Inc.	277.04		215,133.17
08/19/19	3617	HANSEN	Jeremy D. Hansen	1,250.00		213,883.17
08/19/19	3618	HEINZ	Joshua C. Heinz	400.00		213,483.17
08/19/19	3619	KESTER	Kevin Kester	211.00		213,272.17
08/19/19	3620	PLARSON	Patrick L. Larson	2,500.00		210,772.17
08/19/19	3621	LOVES	Love's Travel Stops & Country Stores	76.50		210,695.67
08/19/19	3622	LYDAY	Randy Lyday	45.00		210,650.67
08/19/19	3623	M&DSUPPLY	M & D Supply, Inc.	122.10		210,528.57
08/19/19	3624	METROFIRE	Metro Fire Apparatus Specialists, Inc.	572.00		209,956.57
08/19/19	3625	OXFORD	Hubert Oxford, IV	400.00		209,556.57
08/19/19	3626	PCMARKET	P. C. Market and Hardware	3.99		209,552.58
08/19/19	3627	MER1099	Mary Ellen Robertson, CPA	550.00		209,002.58
08/19/19	3628	ROLLINS	Rollins Truck & Trailer Repair, LLC	203.50		208,799.08
08/19/19	3629	STACEY	David M. Stacey, Jr.	328.70		208,470.38
08/19/19	3630	JOYCES	Joyce M. Stacey	360.00		208,110.38
08/19/19	3631	UNLIMITED	Unlimited Lawn Care DBA of D-S Landscape	420.00		207,690.38
08/19/19	3632	VERIZON	Verizon Wireless	10.05		207,680.33
08/19/19	3633		SCOTT WADE	84.47		207,595.86
08/19/19	3634		MARK WINSTEAD	269.69		207,326.17
08/19/19	3635	Community	Community First National Bank	44,539.94		162,786.23
08/19/19	3636	INTERSTATE	Interstate All Battery Center	511.80		162,274.43
08/19/19	3637	TRIANGLEHH	Triangle Heavy Haul, LLC	800.00		161,474.43
08/19/19	3638	BENCK	Benckenstein & Oxford, L.L.P.	2,247.00		159,227.43

Jefferson County Emergency Services District No. 4

Bank Account Register

Texas First Bank - Checking
July 16, 2019 - August 19, 2019

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
08/19/19	3639	SANDERS	Casey Sanders	276.80		158,950.63
Totals				<u>69,597.05</u>	<u>187,517.54</u>	<u>158,950.63</u>

Transaction count = 51

Jefferson County Emergency Services District No. 4

Bank Account Register

Texas First Bank - Savings

July 16, 2019 - August 19, 2019

Date	Reference	Description	Checks/ Payments	Deposits/ Additions	Balance
		Beginning Balance			352,009.75
07/31/19		Savings Account Interest Month of July 2019		89.69	352,099.44
08/13/19		Transfer from Texas 1st Savings Account to Checking Account	152,099.44		200,000.00
		Totals	<u>152,099.44</u>	<u>89.69</u>	<u>200,000.00</u>

Transaction count = 2

Jefferson County Emergency Services District No. 4

Bank Account Register

Allegiance Bank Money Market

July 16, 2019 - August 19, 2019

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			251,256.26
08/01/19			Allegiance Bank - Interest on Money Market Acct - Month of July 2019		320.09	251,576.35
08/17/19			Transfer from Allegiance Bank Money Market Account - Ck #102	26,576.35		225,000.00
			Totals	<u>26,576.35</u>	<u>320.09</u>	<u>225,000.00</u>

Transaction count = 2

Exhibit F

**NOTICE OF APPOINTMENT OF AGENT
REGARDING NOVEMBER 5, 2019 SPECIAL ELECTION**

**TO ALL PERSONS INTERESTED IN THE SPECIAL ELECTION FOR
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4**

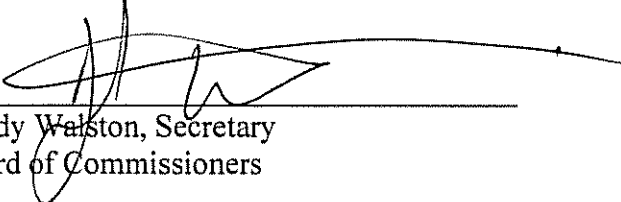
Notice is hereby given that the undersigned, Secretary of the Board of Commissioners of Jefferson County Emergency Services District No. 4, acting pursuant to Section 31.123, Texas Election Code, has, by these presents, appointed Joshua C. Heinz as the duly authorized agent of the Secretary (the "Agent") for all purposes for the District's Special Election (the "Election") to be held on November 5, 2019. The office of the Agent is located at 3535 Calder Avenue, Suite 300, Beaumont, Texas 77706, and the telephone number is (409) 833-9182. The Agent will be available for election duties for at least three hours each day, during regular office hours, on regular business days, beginning on September 16, 2019, the 50th day before the election day, and ending no earlier than December 15, 2019, the 40th day after the election day.

The Agent will maintain and make available for inspection and copying those documents described in Section 31.123(c) of the Texas Election Code and shall receive any personally delivered document relating to the election that the undersigned is authorized or required to receive. Additionally, the Agent shall hereby be authorized to perform any ministerial duties in connection with the election that may lawfully be performed.

This Notice shall be posted continuously on the board used for posting notices of meetings of the District during the time period described above.

Issued this the 19th day of August, 2019.

JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT NO. 4



Randy Walston, Secretary
Board of Commissioners

**AVISO DE NOMBRAMIENTO DEL AGENTE
PARA LA ELECCIÓN ESPECIAL
DEL 5 DE NOVIEMBRE, 2019**

**A TODA PERSONA INTERESADA EN LA ELECCIÓN ESPECIAL DEL DISTRITO DE
SERVICIOS DE EMERGENCIA NÚMERO 4 DEL
CONDADO DE JEFFERSON**

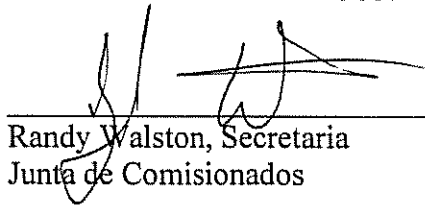
Por lo presente se avisa que la suscrita, Secretaria de la Junta de Comisionados del Distrito de Servicios de Emergencia Número 4 del Condado de Jefferson (el "Distrito"), de acuerdo con la Sección 31.123 del Código Electoral de Texas, por lo presente ha nombrado a Joshua C. Heinz como Agente (el/la "Agente") debidamente autorizado de la Secretaria para todo propósito de la Elección Especial (la "Elección") del Distrito que se llevará a cabo el 5 de noviembre, 2019. La oficina del/la Agente estará ubicada en 3535 Calder Avenue, Suite 300, Beaumont, Texas 77706, y el número de teléfono es (409) 833-9182. El/la Agente estará disponible para los deberes electorales al menos por tres horas diario, durante las horas hábiles de la oficina, en los días laborales regulares, desde el 16 de septiembre, 2019, el 50vo día antes del día de elecciones, y terminando en fecha que no sea antes del 15 de diciembre, 2019, el 40vo día después del día de elecciones.

El/la Agente mantendrá y hará disponible para repasar y copiar documentos que son descritos en la Sección 31.121(c) del Código Electoral de Texas y recibirá cualquier documento que se entregue en persona referente a la elección que el/la suscrito esté autorizado o requerido para recibir. Además, el/la Agente será autorizado/a por lo presente para desempeñar cualquier deber ministerial pertinente a la elección que legalmente se pueda desempeñar.

Este aviso será fijado continuamente en el tablero de boletines usado para fijar avisos de las reuniones del Distrito durante el periodo detallado arriba.

Emitido este 19th día de agosto, 2019.

DISTRITO DE SERVICIOS DE
EMERGENCIA NÚMERO 4 DEL
CONDADO DE JEFFERSON


Randy Walston, Secretaria
Junta de Comisionados