

MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF COMMISSIONERS OF THE
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4

A special meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 4 (“District”) was called for at 5:30 p.m. on the 24th day of September, 2014, at the District’s administrative office, located at the Labelle-Fannett VFD fire station, 12880 FM 365, Beaumont, Texas 77705, pursuant to notice duly posted according to law.

The meeting was called to order at approximately 5:30 p.m., and the roll was called of the duly constituted officers and members of the Board, to wit:

Jeff Roebuck	President
Charlie Reneau	Vice President
Sandra Duhon	Secretary
Sandra Melton	Treasurer
Charlie Cox	Assistant Treasurer

All of said Board members were present, with the exception of Assistant Treasurer Cox, thus constituting a quorum. Also present at the meeting were: Joshua Heinz of the law firm Benckenstein & Oxford, L.L.P., attorneys for the District; and, those persons identified on the attendance log attached hereto as **Exhibit A**.

Upon establishing that a quorum was present, President Roebuck asked for public comment as set forth in Agenda Item No. 3, at which time G.C. Stansbury, a local resident, asked why the District has posted notices indicating a tax increase while the proposed tax rate is actually be decreased from the previous year. Mr. Heinz explained that the tax rate proposed by the District for 2014 is in fact less than the 2013 rate, but since the proposed rate will generate more tax revenue for the District as compared to the

prior year, it is considered to be a tax increase, and thus the notice are required to be given under the tax code.

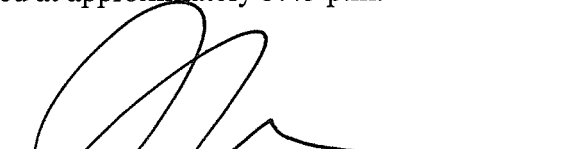
Being as there was no further public comment, the Board moved along to Agenda Item No. 4 for review of the Minutes of the September 17, 2014 public hearing and regular meeting. Upon motion by Vice President Reneau and seconded by Secretary Duhon, the proposed Minutes were unanimously approved by the Board members present.

Next, the Board was directed by President Roebuck to Agenda Item No. 5 regarding the District's 2014-15 annual budget, at which time Treasurer Melton informed the Board that the proposed budget was previously approved by the Board at the August 20, 2014 regular meeting, and since revised only to reflect the amendments approved by the Board at the September 17, 2014 regular meeting. Treasurer Melton then made a motion to adopt the proposed 2014-15 budget, which was seconded by Secretary Duhon and unanimously approved by all the Board members present. The Resolution Adopting Budget, which includes the District's 2014-15 budget as an attachment, is attached hereto as **Exhibit B**.

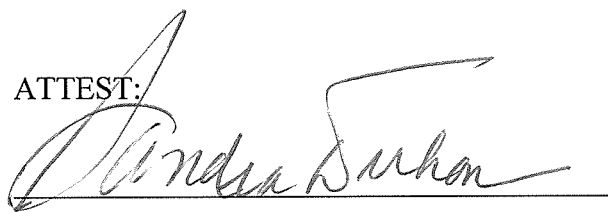
The Board then moved to Agenda Item No. 6, at which time Treasurer Melton made a motion that the property tax rate be increased by adoption of a tax rate of 0.087410, which is effectively an 8% increase in tax rate, which was seconded by Vice President Reneau. A record vote was taken on the proposed 2014 tax rate of 0.087410, the results of which were as follows: For: President Roebuck, Vice President Reneau, Treasurer Melton, and Secretary Duhon; Against: None; Present and Not Voting: None; and, Absent and Not Voting: Assistant Treasurer Cox. Thereafter, President Roebuck

made a motion to approve an order setting the District's 2014 tax rate at 0.087410, which was seconded by Treasurer Melton and unanimously approved by the Board members present. The Order Levying Taxes is attached hereto as **Exhibit C**. Mr. Heinz will forward a copy of the Order Levying Taxes, along with the required Tax Rate Form, to the Jefferson County Tax Office and Appraisal District.

Being as there were no other matters to come before the Board under Agenda Item No. 7, the regular meeting was adjourned at approximately 5:45 p.m.



Jeff Roebuck, President
Date: 11/18/2014

ATTEST:


Name/Position: Sandra Melton, Treasurer Secretary
Date: 11-18-14

Exhibit A

JCESD#4 - 9/24/2014 Special Meeting

Sign-In Sheet

- ① Charles Saunders 132
- ② E C STANBURY

Exhibit B

RESOLUTION ADOPTING BUDGET

THE STATE OF TEXAS §
 §
COUNTY OF JEFFERSON §

BE IT RESOLVED BY THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4 THAT:

WHEREAS, the Board of Emergency Services Commissioners of Jefferson County Emergency Services District No. 4 (the "District") has projected the operating expenses and revenues for the District for the period October 1, 2014 through September 30, 2015;

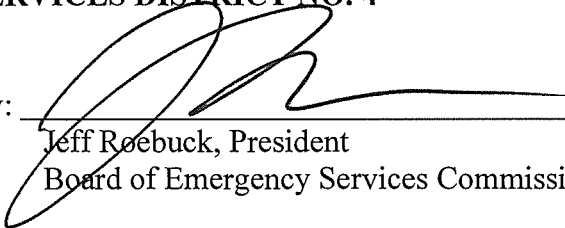
NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

Section 1. That the Operating Budget attached hereto as **Exhibit "A"** is hereby adopted.

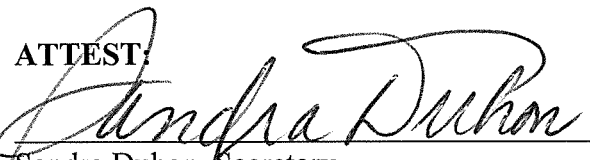
Section 2. That the Secretary of the Board of Directors is hereby directed to file a copy of this Resolution Adopting Budget in the official records of the District.

ADOPTED this 24 day of September, 2014;

**JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT NO. 4**

By: 

Jeff Roebuck, President
Board of Emergency Services Commissioners

ATTEST:


Sandra Duhon, Secretary
Board of Emergency Services Commissioners

CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS §
 §
COUNTY OF JEFFERSON §

The undersigned officer of the Board of Commissioners of Jefferson County Emergency Services District No. 4 hereby certifies as follows:

1. The Board of Commissioners of Jefferson County Emergency Services District No. 2 convened in a special meeting on the 24 day of September, 2014, at the District's administrative office, located at the Labelle-Fannett VFD fire station, 12880 FM 365, Beaumont, Texas 77705, and the roll was called of the duly constituted officers and members of the Board, to wit:

- | | | |
|----------------|---|---------------------|
| Jeff Roebuck | - | President |
| Charlie Reneau | - | Vice President |
| Sandra Duhon | - | Secretary |
| Sandra Melton | - | Treasurer |
| Charlie Cox | - | Assistant Treasurer |

and all of said Commissioners were present, except Commissioners (s) Asst. Treasurer Cox, thus constituting a quorum. Whereupon, among other business, the following was transacted at the meeting:

RESOLUTION ADOPTING BUDGET

was introduced for the consideration of the Board. It was then duly moved and seconded that the Resolution be adopted, and, after due discussion, the motion, carrying with it the adoption of the Resolution, prevailed and carried by majority of the Board.

2. A true, full and correct copy of the Resolution adopted at the meeting described in the above paragraph is attached to this certificate; the Resolution has been duly recorded in the Board's minutes of the meeting; the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Board as indicated therein, each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance, of the time, place and purpose of the aforesaid meeting, and that the Resolution would be introduced and considered for adoption at the meeting, and each of the officers and members consented, in advance, to the holding of the meeting for such purpose; the meeting was open to the public as required by law; and public notice of the time, place and subject to the meeting was given as required by Chapter 551 of the Government Code.

SIGNED AND SEALED this 24 day of September, 2014.


Sandra Duhon, Secretary
Board of Commissioners

THE STATE OF TEXAS §
 §
COUNTY OF JEFFERSON §

This instrument was acknowledged before me on this 24 day of September, 2014, by Sandra Duhon, Secretary of the Board of Commissioners of Jefferson County Emergency Services District No. 4, on behalf of said District.

(seal)



Notary Public Signature

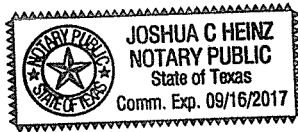


Exhibit A

JCESD No. 4 ---- 2014-15 PROPOSED BUDGET

	LABELLE-FANNETT FIRE DEPARTMENT	CHEEK FIRE DEPARTMENT	JCESD No. 4	TOTAL
Lawn Service	3,000			4,500
Legal/Professional			10,000	10,000
Lodging Meals Travel & Regist ESD	5,000		3,000	8,000
Maintenance & Repairs - Radios	3,500	1,000		4,500
Notes Payable - Texas First Bank			20,000	20,000
Office Supplies	825	150	500	1,475
Postage & Box Rental		100		100
Purchase of Additional Radios (3)	2,700			2,700
Salary Expense - Secretary			12,000	12,000
Small Equipment (Purchase Less Than \$5,000)	6,000	4,000		10,000
Supplies - Fire	9,000			9,000
Tax & Appraisal Fees			10,000	10,000
Telephone	9,000		800	9,800
Utilities	8,000	2,500		10,500
Water & Garbage	2,500	400		2,900
Total Operating Expenses	119,615	24,550	84,300	228,465
Emergency Medical Services				
Equipment (New/Repair/Testing)	8,000			8,000
Medical Supplies	8,000			8,000
Tuition/Reg/Certification/Dues	2,000			2,000
Vehicle Repair & Maintenance	15,000			15,000
Total Emergency Medical Services	33,000	0	0	33,000
Fire Station				
Equipment - Insp/Repairs	1,000	1,200		2,200
Gloves & Boots	1,000	600		1,600
Personal Protection Equipment	10,000	5,500		15,500
Training & Materials	10,000	2,000		12,000
Vehicle Repair & Maintenance	30,000	18,000		48,000
Total Fire Services	52,000	27,300	0	79,300
Fire & EMS General				

JCESD No. 4 ---- 2014-15 PROPOSED BUDGET

	LABELLE-FANNETT FIRE DEPARTMENT	CHEEK FIRE DEPARTMENT	JCESD No. 4	TOTAL
Auxiliary	3,000			3,000
Billing				
Total Fire & EMS General	3,000	0	0	3,000
Capital Expenditures				
Capital Expenditures-Building & Grounds				
Tanker Pumper				
Children's Education Trailer				
Cascade System	24,000	6,000		30,000
Brush Truck		30,000		30,000
Garage Door and Siding		5,600		5,600
Radio Communication Upgrade	16,600	5,340	7,500	29,440
Total Capital Expenditures	24,000	46,940	7,500	95,040
Contingency				
Contingency			101,269	101,269
Total Contingency	0	0	101,269	101,269
JCESD No. 4 TOTAL EXPENSES	231,615	98,790	193,069	540,074

Exhibit C

ORDER LEVYING TAXES

THE STATE OF TEXAS §
 §
COUNTY OF JEFFERSON §

WHEREAS, the appraisal roll of Jefferson County Emergency Services District No. 4 (the "District") for 2014 has been prepared and certified by the appraiser for the District and submitted to the District's tax assessor/collector; and

WHEREAS, the District's tax assessor/collector has submitted the certified appraisal roll for the District, dated July 25, 2014, showing \$755,147,177 to be the total taxable value of property, to the Board of Emergency Services Commissioners of the District; and

WHEREAS, based upon the certified appraisal roll, the employee or officer designated by the Board of Emergency Services Commissioners of the District has calculated a tax rate to be levied for 2014 sufficient to provide tax revenues to meet the District's obligations;

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF EMERGENCY SERVICE COMMISSIONERS OF JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4 THAT:

Section 1. The District has previously adopted a budget for the upcoming fiscal year, which will be funded from the revenues generated by the tax rate established in this order levying taxes.

Section 2. There is levied an ad valorem tax of \$0.087410 on each \$100.00 of taxable property within the District in order to provide funds for maintenance and operating purposes.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 8.00 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.00.

Section 3. All taxes collected pursuant to this levy, after paying costs of levying, assessing and collecting the taxes, will be used for paying costs of providing emergency services and organization and administrative expenses, and for paying principal of and interest on bonds, warrants, certificates of obligation or other lawfully authorized evidences of indebtedness issued or assumed by the unit.

Section 4. The Jefferson County Tax Assessor/Collector is authorized to assess and collect the taxes of the District employing the above tax rate.

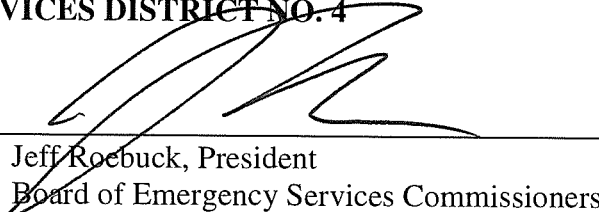
Section 5. The taxes levied by this Order are due presently, and will be delinquent if not paid by January 31, 2015.

Section 6. This Order Levying Taxes is effective from and after its adoption.

PASSED AND APPROVED the 24 day of September, 2014.

**JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT NO. 4**

By: _____


Jeff Roebuck, President

Board of Emergency Services Commissioners

ATTEST:



Sandra Duhon, Secretary

Board of Emergency Services Commissioners

CERTIFICATE FOR ORDER

THE STATE OF TEXAS §
 §
COUNTY OF JEFFERSON §

The undersigned officer of the Board of Commissioners of Jefferson County Emergency Services District No. 4 hereby certifies as follows:

1. The Board of Commissioners of Jefferson County Emergency Services District No. 4 convened in a regular meeting on the 24 day of September, 2014, at the District's administrative office, located at the Labelle-Fannett VFD fire station, 12880 FM 365, Beaumont, Texas 77705, and the roll was called of the duly constituted officers and members of the Board, to wit:

Jeff Roebuck	-	President
Charlie Reneau	-	Vice President
Sandra Duhon	-	Secretary
Sandra Melton	-	Treasurer
Charlie Cox	-	Assistant Treasurer

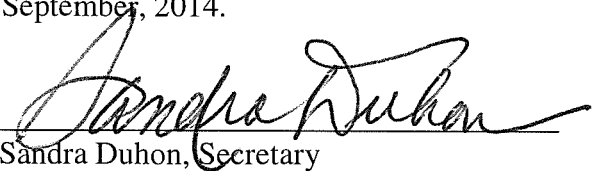
and all of said Commissioners were present, except Commissioners (s) Asst. Treasurer Cox, thus constituting a quorum. Whereupon, among other business, the following was transacted at the meeting:

ORDER LEVYING TAXES

was introduced for the consideration of the Board. It was then duly moved and seconded that the Order be adopted, and after due discussion, the motion, carrying with it the adoption of the Order, prevailed and carried by majority of the Board.

2. A true, full and correct copy of the Order adopted at the meeting described in the above paragraph is attached to this certificate; the Order has been duly recorded in the Board's minutes of the meeting; the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Board as indicated therein, each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance, of the time, place and purpose of the aforesaid meeting, and that the Order would be introduced and considered for adoption at the meeting, and each of the officers and members consented, in advance, to the holding of the meeting for such purpose; the meeting was open to the public as required by law; and public notice of the time, place and subject to the meeting was given as required by Chapter 551 of the Government Code.

SIGNED AND SEALED this 24 day of September, 2014.


Sandra Duhon, Secretary
Board of Commissioners

THE STATE OF TEXAS §
 §
COUNTY OF JEFFERSON §

This instrument was acknowledged before me on this 24 day of September, 2014, by Sandra Duhon, Secretary of the Board of Commissioners of Jefferson County Emergency Services District No. 4, on behalf of said District.

(seal)



Notary Public Signature

