

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4

A regular meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 4 ("District") was called for at 5:30 p.m. on October 15, 2018, at the Labelle fire station, located at 12880 FM 365, Beaumont, Texas 77705, pursuant to notice duly posted according to law.

At approximately 5:30 p.m., the regular meeting was called to order. The roll was called of the duly constituted officers and members of the Board, to wit:

Jeff Roebuck	President
Charlie Reneau	Vice President
Randy Walston	Secretary
Sandra Melton	Treasurer
Robert Bordes	Assistant Treasurer

All of said Board members were present, with the exception of President Roebuck and Secretary Walston, thus constituting a quorum. Also present were: Patrick Larson, District Administrator; Jeremy Hansen, District Fire Chief; Joshua Heinz of the law firm Benckenstein & Oxford, L.L.P., attorneys for the District; and, the individuals shown on the attendance log attached hereto as Exhibit A.

Being as there was no public comment under Agenda Item No. 3, the Board moved along to Agenda Item No. 4, at which time Mr. Larson and Chief Hansen reviewed and discussed their Administrator and Chief Reports with the Board. Copies of the Administrator and Chief's Reports are attached hereto as Exhibit B.

The Board's attention was then directed by Vice President Reneau to Agenda Item No. 5 regarding the revised Agreement for Fire Chief Services, a copy of which is attached hereto as Exhibit C. After discussing the revisions, Assistant Treasurer Bordes

made a motion to approve the agreement, which was seconded by Treasurer Melton and unanimously approved by the Board.

Next, the Board moved to Agenda Item No. 6 for review of the Minutes of the September 17, 2018 public hearing and regular meeting. Upon motion by Treasurer Melton and seconded by Assistant Treasurer Bordes, the proposed minutes were unanimously approved by the Board members present.

Thereafter, the Board was directed to Agenda Item No. 7 for the Treasurer's Report. Treasurer Melton reported the following balances in the District's accounts, as reflected in the account statements attached hereto as **Exhibit D**: Texas First Bank checking - \$408,842.91 as of September 30, 2018, and \$129,178.06 as of October 14, 2018; Texas First Bank savings - \$351,220.88 as of September 30, 2018 and October 14, 2018; and, Post Oak Bank money market - \$250,000.00 as of October 15, 2018.

The Board then moved along to Agenda Item No. 8, at which time Treasurer Melton and Mr. Heinz reviewed and discussed the District's investment policy with the Board. A copy of of the District's investment policy is attached hereto as **Exhibit E**. Upon motion by Treasurer Melton and seconded by Assistant Treasurer Bordes, the Board unanimously confirmed no changes to the District's investment policy.

The Board was then directed to Agenda Item No. 9 for payment of the District's bills. Treasurer Melton and Mr. Larson reviewed with the Board the District's various monthly expenditures proposed for payment, as shown on the Bank Account Register and Check List attached hereto as **Exhibit F**. Upon motion by Treasurer Melton and seconded by Assistant Treasurer Bordes, the Board members present unanimously approved payment of the bills and expenditures shown on the Bank Account Register

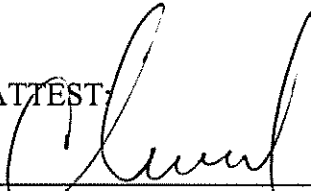
(Check Nos. 2880 and 2882-2910). It was also noted that Check No. 2881 had been voided.

Being as the Board had previously approved the 2018 tax roll and thus there were no matters needing to be addressed under Agenda Item No. 10, the Board moved ahead to Agenda Item No. 11, at which time Mr. Larson and Chief Hansen advised the Board on the purpose and use of the IamResponding.com service, which is up for renewal. Upon motion by Treasurer Melton and seconded by Assistant Treasurer Bordes, the Board members present unanimously approved the IamResponding.com Subscription Renewal Agreement, a copy of which is attached hereto as Exhibit G.

Other than a general update regarding ongoing equipment repairs, there were no matters address under Agenda Item No. 12.

Then, being as there was no report from counsel or other matters to come before the Board under Agenda Item Nos. 13 and 14, the regular meeting was adjourned at approximately 6:20 p.m.

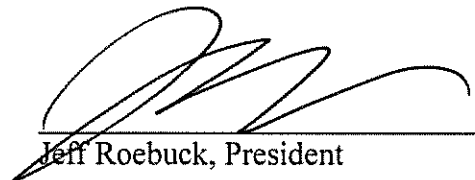
ATTEST



Randy Walston, Secretary

Charlie Renau, VP

Date: 11/19/2018



Jeff Roebuck, President

Date: 11/19/2018

Exhibit A

JEFFERSON COUNTY ESD No. 4

Regular Meeting

October 15, 2018

SIGN-IN SHEET

1 Randy Lyday 4110

2 Brandon Schwartzburg 402

3 _____

4 _____

5 _____

6 _____

7 _____

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11 _____

12 _____

13 _____

14 _____

Exhibit B

DISTRICT ADMINISTRATOR'S REPORT

October 15, 2018

STATION 1 LaBelle Nothing New to Report.

STATION 2 Fannett Jefferson County recently upgraded the area in the covered shed with paving material. A new door and locks will be installed in the EMS office providing for security of EMS supplies.

STATION 3 Cheek Nothing New to Report

EMS Firefighter/Volunteer Kevin Kester is in training classes for EMT-Advanced status. A reimbursement payment is included in tonight's bills for Ashley Kester's successful testing and certification as EMT-Advanced.

ESD

TCEQ/TERP/ERIG Grant – We have received our initial and second level contact from TCEQ. They were questioning why the Parade Truck was titled but never registered and why it was not transferred to the ESD until this year. A response was made verbally and in writing along with copies of our contract with LFVFD transferring assets and a copy of the Bill of Sale. If approved and our calculations are upheld, the grant will be approximately \$63,500. It is still in review.

Firehouse Subs has notified us that we are the recipients of a grant this year for a LUCAS Device. Through a cooperative effort of Chief Hansen and myself, we made application for the device. A LUCAS Device is to perform chest compressions automatically in order to free an EMS responder to tend to other needs of the patient and to provide continuous application, without interruption, throughout immediate care, loading and transportation. The value of the device is \$16,707.63 and will be received in the coming months.

VFIS – A Grant application is being made for VFIS's 2019 Health & Wellness Grant for member physicals and for workout and fitness training equipment. The grant is "financial need" based and has a maximum value of \$5,000.

An addendum to our vehicle insurance was received for the ambulance in the amount of \$1,446 and is included in tonight's bill payments

SAFE-D The 2019 SAFE-D Annual Conference will be held February 7 – 9, 2019 at the Embassy Suites Hotel and Convention Center in Frisco, TX. This is an excellent opportunity for Commissioners needing your required 12 hours of board training.

New Vendors – A new vendor for September is Atascosita Pest Control. We rented a backpack fogger and they supplied the fogging chemical. Capt. Stacey treated the stations primarily for spiders. We will also be setting up an account with a biomedical waste company for collection, removal and disposal of biohazardous waste for the EMS service. The cost will be approximately \$125 per disposal on an "as needed" basis.

Correspondence – Agenda and notice of meeting of Jefferson County Appraisal District.

Policy Manual – Work will continue on compiling a comprehensive policy manual as time allows.

Orange County ESD #2 has submitted their invoice for dispatch services for the year 10/1/18 through 9/30/19 in the amount of \$18,000 and is included in tonight's bill payments, provided we wish to continue the service.

The Labelle-Fannett Ladies Auxiliary - No paid building rentals for the current period have been booked.

Jefferson County ESD No. 4
Chief's Report
15 Oct, 2018

1. Station Status:

LaBelle STA #1: Operational – Engine, Tanker, Utility in service. Brush out of service.

Fannett STA #2: Operational – All apparatus in service, EMS out of service (pending inspection).

Cheek STA #3: Operational – All apparatus in service. Annex building needs major cleaning and yard maintenance. Telephone pole needs to be removed – hazard.

2. Apparatus Status:

E41 – In service: - Battery charger failed and replaced. Electrical faults found and repaired.

T41 – In service: - Loose fan belt and portable tank repair being scheduled (Rollins).

B41 – Out of service – Bad battery (possibly multiple). Working with Interstate on warranty.

R41 – In service

E42 – In service

T42 – In service - (portable tank frame repair scheduled)

B42 – In Service - Foam system major failure (rot). Needs rust/corrosion control work.

E43 – In service - Leaking oil from primer pump.

T43 – In service

B43 – In service: - Needs portable charger install and electrical cleanup.

MED4 – Out of Service – Pending State inspection

U4 – In service.

- 3. Membership:** One new member application received. Two inquiries for membership. Assistant Chief of Administration has stepped down and will assume a Lieutenant position at Station #2. Currently in development of duty status requirements for all ESD operational positions to provide a guideline for members with medical limitations. One member released from medical hold and one currently pending.
- 4. Training:** Regularly scheduled training and probationary member continues monthly. EMS CE training continues monthly. 6 training sessions were scheduled for the month of September including: ICS and Communications, Live Fire (cancelled due to lightning), vehicle extrication, IAR user training, Probationary Member, and one open session.
- 5. Critical Issues & Needs:** Annual SCBA testing and inspection due in November. Will additionally be scheduling annual fit testing for SCBA qualified members and trainees. Attempting to schedule meetings with JCSO 911 Center management regarding continued significant delays in the delivery of emergency calls to JCESD4. This issue is common to all ESD/VFDs served by Jefferson County SO 911. Currently compiling information for AFG Grants (SCBA). Not enough data currently present to complete application in FY19.
- 6. Interagency Coordination: (Ongoing)** 1. Ongoing review of ETJ boundaries with SETRPC 911 to review areas of concern with adjacent districts. First review with ESD3 and WD10 completed with recommendations pending. Meetings with BFR and PAFD to follow. Future discussions planned for agreements in Cheek with ESD3 upon completion of the Meeker Station (JCESD3 STA). 2. Mutual-Aid agreement with Hamshire EMS has been updated. 3. Mutual-Aid agreement with ESD3 will be updated upon issuance of ESD4 State EMS license. 4. Texas Forest Service annual Fire Service Survey due 31OCT18. 5. ISO review and update in progress.

JEFFERSON COUNTY ESD #4
MONTHLY CALLS

September 2018

<u>0</u>	STRUCTURE FIRES
<u>3</u>	VEHICLE FIRES
<u>0</u>	GRASS/MARSH FIRES
<u>1</u>	TRASH/UNAUTHORIZED BURN
<u>12</u>	MVA/JAWS RESCUE
<u>0</u>	WATER RESCUE/RECOVERY
<u>0</u>	SPILLS/WASH DOWN
<u>34</u>	MEDICAL/FIRST RESPONDER
<u>0</u>	INVESTIGATION/GAS LEAK
<u>0</u>	ALARMS (FALSE, FIRE, SMOKE, CO)
<u>1</u>	OTHER
<u>2</u>	MUTUAL AID
<u>2</u>	CANCELLED/NO RESPONSE
55	TOTAL INCIDENTS

PREPARED BY: Chance Chatagnier; 10-10-2018

CANCELLED NO RESPONSE

9-18 709 8672 Winzer Road -- unknown med

9-26 737 13414 Craigen Road -- unkown med

Exhibit C

AGREEMENT FOR FIRE CHIEF SERVICES

This Agreement for Fire Chief Services ("Agreement") is made on October 15, 2018 at Beaumont, Jefferson County, Texas, between Jefferson County Emergency Services District No. 4 ("JCESD No. 4"), a political subdivision of the State of Texas having its administrative office located at 12880 FM 365, Beaumont, Texas 77705, and Jeremy Hansen ("Fire Chief"), an individual residing at 8294 Wheat Ln., Beaumont, TX 77705.

Recitals

JCESD No. 4's Volunteer Fire Department (the "VFD") is responsible for providing fire protection and suppression services and other available emergency services within the District, and to ensure the protection and public safety of life and property within the District.

JCESD No. 4 desires to engage the services of Fire Chief, as an independent contractor and not as an employee, to direct and supervise the operations of the VFD, and to render his services on the terms and conditions provided in this Agreement.

Fire Chief desires to render the aforementioned services as chief for JCESD No. 4's VFD on the terms and conditions provided in this Agreement.

Therefore, JCESD No. 4 engages the services of Fire Chief. In consideration of the mutual promises contained in this Agreement, the parties agree as follows:

Term

This Agreement is for a period of one (1) year, commencing on October 26, 2017. Thereafter, this Agreement shall automatically renew for successive one-year terms unless terminated as provided below.

This Agreement may be terminated by either party hereto upon providing at least sixty (60) days' advance written notice to the other party.

Services

The services to be rendered by Fire Chief for JCESD No. 4 include, but are not limited to, the following:

- Direct and supervise the overall operations and activities of the VFD and its volunteer members to ensure the protection and public safety of life and property within the District;
- Report directly to the JCESD No. 4 Board of Commissioners ("Board") on the overall operations and activities of the VFD and its members;

- Ensure that the operation and activities of the VFD and its members are at all times being conducted in accordance with the VFD's Standard Operating Guidelines and all current statutes, rules and regulations applicable to volunteer fire departments;
- Ensure that fire stations and firefighting and other emergency service equipment are in proper working order, well-maintained, and available when needed, and notify the District Administrator of any out-of-service equipment as soon as practical depending on the nature of the problem and need for the equipment;
- Ensure that the VFD is conducting regularly scheduled training sessions to ensure a high level of competency among VFD personnel;
- Coordinate with the District Administrator in relation to purchasing and procurement of equipment and supplies for the VFD, and make recommendations on purchases, repairs, and replacement of equipment and facilities when needed;
- Prepare annual budgets for VFD operations, and assist the District Administrator and other designated personnel and representatives with preparation of the District's annual budgets;
- Provide a monthly written report to the Board concerning the overall operation and activities of the VFD, including, but not limited to (1) the number and nature of all emergency service calls directed to the VFD during the prior month; (2) number and nature of any service calls that the VFD did not respond to; and, (3) any other information concerning the VFD and/or its operations/activities which the Fire Chief would like to bring to the attention of the Board and/or the District Administrator;
- Maintain and provide to the Board and/or District Administrator, upon request, an up-to-date roster of all of the VFD personnel, noting thereon for each member (i) all certifications held by the member; (ii) the number and type of calls responded to by the member during all recorded periods; and, (iii) all VFD training sessions and other department-sponsored activities attended by the member during all recorded periods; and,
- Make a best effort to attend all Board meetings to advise the Board, if requested, on the activities and/or operations of the VFD.

Fee

For services to be rendered under this Agreement, Fire Chief will be entitled to a fee of \$1,250.00 per month. If Fire Chief incurs expenses in the performance of the services, he shall present a reimbursement request to the Board for consideration.

Performance Review

Fire Chief shall be subject to periodic performance reviews, with the initial review taking place within 180 days of the commencement date set forth above, and thereafter at least once every year, and said performance reviews which shall be conducted by the Board.

Entire Agreement

This Agreement constitutes the sole and only agreement of the parties and supersedes any prior understandings or written or oral agreements between the parties respecting this subject matter.

Attorney's Fees

If any action at law or in equity is brought to enforce or interpret the provisions of this Agreement, the prevailing party is entitled to reasonable attorney's fees in addition to any other relief to which it may be entitled.

Governing Law

This Agreement, and the rights and duties of the parties under it, are governed by the laws of the State of Texas.

Amendment

This Agreement may be amended by the mutual agreement of the parties to it, in a writing to be attached to and incorporated in this Agreement.

Legal Construction

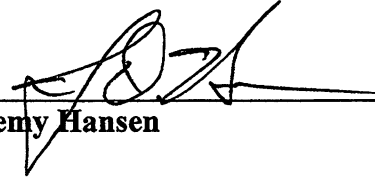
In the event that any one or more of the provisions contained in this Agreement is for any reason held to be invalid, illegal, or unenforceable in any respect, that invalidity, illegality, or unenforceability will not affect any other provisions, and the Agreement will be construed as if the invalid, illegal, or unenforceable provision had never been contained in it.

Executed at Beaumont, Texas, on October 15, 2018.

*Charlie Renew,
Vice President*



**Jeff Roebuck, President of the
Board of Commissioners of
Jefferson County Emergency Services
District No. 4**



Jeremy Hansen

Exhibit D

TEXAS FIRST BANK

Helping Texans Build Texas

www.texasfirstbank.com

3000 FM 1764 • La Marque, TX 77568-2452

Return Service Requested

TELEPHONE BANKING
 (409) 945-9889 (281) 538-2226
 (855) 355-TFB1 (8321)

BOOKKEEPING
 (409) 948-1993
 (409) 296-2111

Page: 1

JEFFERSON COUNTY EMERGENCY
 SERVICES DISTRICT No. 4
 12880 FM 365 RD
 BEAUMONT TX 77705-9682

Account Number: 10031508
 Statement Date: 9/30/18
 Checks/Items Enclosed: 34

EM

PUBLIC FUNDS TIERED INT.

JEFFERSON COUNTY EMERGENCY
 SERVICES DISTRICT No. 4

Acct 10031508

Beginning Balance	9/01/18	170,386.36	
Deposits / Misc Credits	6	254,022.97	
Withdrawals / Misc Debits	41	15,566.42	
** Ending Balance	9/30/18	408,842.91	**
Service Charge		.00	
Interest Paid Thru 9/30/18		65.63	
Interest Paid Year To Date		1,063.13	
Annual Percentage Yield Earned		.41%	
Number of Days for A.P.Y.E.		30	
Average Balance for A.P.Y.E.		193,119.93	
Minimum Balance		159,120	
Enclosures		34	

 FEE RECAP

	Total for this period	Total year-to-date
Total Overdraft Fees	\$.00	\$.00
Total Returned Item Fees	\$.00	\$.00

 DEPOSITS AND OTHER CREDITS

Date	Deposits	Activity Description
9/04	64.35	Deposit
9/06	3,431.43	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4
9/18	241.90	Deposit
9/24	219.66	DLX For Business/BUS PROD 02043373219128 SUSAN MCFADDIN
9/28	250,000.00	Credit Memo
9/28	65.63	Interest Paid

TEXAS FIRST BANK

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(409) 948-1993
(409) 296-2111

Page: 2

JEFFERSON COUNTY EMERGENCY

Account Number: 10031508
Statement Date: 9/30/18

DEBITS AND OTHER WITHDRAWALS

Date	Withdrawals	Activity Description
9/10	185.06	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4
9/10	379.17	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4
9/10	395.99	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4
9/17	28.14	WestJeffersnMWDp/Payment JEFFERSON COUNTY EDS
9/17	28.14	WestJeffersnMWDp/Payment JEFFERSON COUNTY ESD
9/17	28.14	WestJeffersnMWDp/Payment JEFFERSON CO. ESD 4
9/17	109.95	SOUTHERN BROADBA/PURCHASE 409-684-7021 Jefferson County Emerg
9/18	219.66	DLX For Business/BUS PROD 02043373219128 SUSAN MCFADDIN
9/24	219.64	DLX For Business/BUS PROD 02043420694128 MARY ELLEN ROBERTSON C

CHECKS PAID

* indicates skip in check numbers

Date	Check No.	Amount	Date	Check No.	Amount	Date	Check No.	Amount
9/17	2835	400.00	9/21	2856	599.66	9/26	2869*	173.00
9/04	2837*	93.19	9/25	2857	1,060.82	9/20	2870	259.50
9/04	2838	93.19	9/18	2858	1,750.00	9/24	2871	905.29
9/04	2839	451.95	9/28	2859	343.40	9/19	2872	173.00
9/12	2846*	71.69	9/21	2860	34.14	9/24	2873	59.40
9/25	2850*	680.00	9/25	2861	149.35	9/20	2874	97.23
9/24	2851	1,007.81	9/24	2863*	400.00	9/25	2875	153.53
9/19	2852	500.00	9/20	2864	12.13	9/26	2876	465.58
9/21	2853	207.41	9/26	2865	96.19	9/26	2877	867.61
9/20	2854	1,250.00	9/26	2866	96.19	9/20	2878	571.27
9/19	2855	400.00	9/27	2867	550.00			

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
9/04	169,812.38	9/06	173,243.81	9/10	172,283.59

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Return Service Requested

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(855) 355-TFB1 (8321)

BOOKKEEPING
(409) 948-1993
(409) 296-2111

Page: 3

JEFFERSON COUNTY EMERGENCY

Account Number: 10031508
Statement Date: 9/30/18

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
9/12	172,211.90	9/20	166,626.64	9/26	159,670.68
9/17	171,617.53	9/21	165,785.43	9/27	159,120.68
9/18	169,889.77	9/24	163,412.95	9/28	408,842.91
9/19	168,816.77	9/25	161,369.25		

PUBLIC FUNDS SAVINGS

JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT No. 4

Acct 20041885

Beginning Balance	9/01/18	601,078.83	
Deposits / Misc Credits	1	142.05	
Withdrawals / Misc Debits	1	250,000.00	
** Ending Balance	9/30/18	351,220.88	**
Service Charge		.00	
Interest Paid		142.05	
Interest Paid Year To Date		605.71	
Annual Percentage Yield Earned		.30%	
Number of Days for A.P.Y.E.		30	
Average Balance for A.P.Y.E.		576,078.83	
Minimum Balance		351,078	

DEPOSITS AND OTHER CREDITS

Date	Deposits	Activity Description
9/28	142.05	Interest Paid

DEBITS AND OTHER WITHDRAWALS

Date	Withdrawals	Activity Description
9/28	250,000.00	Debit Memo

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
9/28	351,220.88				



Texas First Bank Public Funds Tiered Int. **1508
 Last Updated: 10/14/2018 11:06 AM
 Available Balance

\$129,178.06
 Available Balance

\$129,178.06

Date	Description	Amount
OCT 11 2018	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$346.06 \$129,178.06
OCT 11 2018	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$295.77 \$129,524.12
OCT 10 2018	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$172.04 \$129,819.89
OCT 3 2018	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4	+ \$1,485.02 \$129,991.93
OCT 2 2018	☒ Check - 2882	-\$250,000.00 \$128,506.91
OCT 2 2018	☒ Check - 2880	-\$30,336.00 \$378,506.91
SEP 28 2018	Interest Paid	+ \$65.63 \$408,842.91
SEP 28 2018	☒ Check - 2859	-\$343.40 \$408,777.28
SEP 28 2018	Credit Memo	+ \$250,000.00 \$409,120.68
SEP 27 2018	☒ Check - 2867	-\$550.00 \$159,120.68
SEP 26 2018	☒ Check - 2877	-\$867.61 \$159,670.68
SEP 26 2018	☒ Check - 2876	-\$465.58 \$160,538.29
SEP 26 2018	☒ Check - 2869	-\$173.00 \$161,003.87
SEP 26 2018	☒ Check - 2866	-\$96.19 \$161,176.87
SEP 26 2018	☒ Check - 2865	-\$96.19 \$161,273.06
SEP 25 2018	☒ Check - 2857	-\$1,060.82 \$161,369.25

SEP 25 2018	☒ Check - 2850		-\$680.00 \$162,430.07
SEP 25 2018	☒ Check - 2875		-\$153.53 \$163,110.07
SEP 25 2018	☒ Check - 2861		-\$149.35 \$163,263.60
SEP 24 2018	☒ Check - 2851		-\$1,007.81 \$163,412.95
SEP 24 2018	☒ Check - 2871		-\$905.29 \$164,420.76
SEP 24 2018	☒ Check - 2863		-\$400.00 \$165,326.05
SEP 24 2018	☒ Check - 2873		-\$59.40 \$165,726.05
SEP 24 2018	DLX For Business/BUS PROD 02043420694128 MARY ELLEN ROBERTSON C		-\$219.64 \$165,785.45
SEP 24 2018	DLX For Business/BUS PROD 02043373219128 SUSAN MCFADDIN		+ \$219.66 \$166,005.09
SEP 21 2018	☒ Check - 2856		-\$599.66 \$165,785.43
SEP 21 2018	☒ Check - 2853		-\$207.41 \$166,385.09
SEP 21 2018	☒ Check - 2860		-\$34.14 \$166,592.50
SEP 20 2018	☒ Check - 2854		-\$1,250.00 \$166,626.64
SEP 20 2018	☒ Check - 2878		-\$571.27 \$167,876.64
SEP 20 2018	☒ Check - 2870		-\$259.50 \$168,447.91
SEP 20 2018	☒ Check - 2874		-\$97.23 \$168,707.41
SEP 20 2018	☒ Check - 2864		-\$12.13 \$168,804.64
SEP 19 2018	☒ Check - 2852		-\$500.00 \$168,816.77
SEP 19 2018	☒ Check - 2855		-\$400.00 \$169,316.77
SEP 19 2018	☒ Check - 2872		-\$173.00 \$169,716.77

SEP 18 2018	☒ Check - 2858	-\$1,750.00 \$169,889.77
SEP 18 2018	DLX For Business/BUS PROD 02043373219128 SUSAN MCFADDIN	-\$219.66 \$171,639.77
SEP 18 2018	☒ Deposit	+ \$241.90 \$171,859.43
SEP 17 2018	☒ Check - 2835	-\$400.00 \$171,617.53
SEP 17 2018	SOUTHERN BROADBA/PURCHASE 409-684-7021 Jefferson County Emerg	-\$109.95 \$172,017.53
SEP 17 2018	WestJeffersnMWDp/Payment JEFFERSON CO. ESD 4	-\$28.14 \$172,127.48
SEP 17 2018	WestJeffersnMWDp/Payment JEFFERSON COUNTY ESD	-\$28.14 \$172,155.62
SEP 17 2018	WestJeffersnMWDp/Payment JEFFERSON COUNTY EDS	-\$28.14 \$172,183.76
SEP 12 2018	☒ Check - 2846	-\$71.69 \$172,211.90
SEP 10 2018	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$395.99 \$172,283.59
SEP 10 2018	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$379.17 \$172,679.58
SEP 10 2018	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$185.06 \$173,058.75
SEP 6 2018	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4	+ \$3,431.43 \$173,243.81
SEP 4 2018	☒ Check - 2839	-\$451.95 \$169,812.38
SEP 4 2018	☒ Check - 2838	-\$93.19 \$170,264.33
SEP 4 2018	☒ Check - 2837	-\$93.19 \$170,357.52
SEP 4 2018	☒ Deposit	+ \$64.35 \$170,450.71
AUG 31 2018	Interest Paid	+ \$54.72 \$170,386.36
AUG 30 2018	☒ Check - 2830	-\$2,654.19 \$170,331.64
AUG 30 2018	☒ Check - 2848	-\$910.07 \$172,985.83

AUG 30 2018	☒ Check - 2849		-\$395.59 \$173,895.90
AUG 30 2018	☒ Check - 2823		-\$163.50 \$174,291.49
AUG 29 2018	☒ Check - 2840		-\$550.00 \$174,454.99
AUG 29 2018	☒ Check - 2825		-\$500.00 \$175,004.99
AUG 28 2018	☒ Check - 2833		-\$653.63 \$175,504.99
AUG 28 2018	☒ Check - 2832		-\$404.89 \$176,158.62
AUG 28 2018	☒ Check - 2841		-\$173.00 \$176,563.51
AUG 28 2018	☒ Check - 2842		-\$17.59 \$176,736.51
AUG 28 2018	☒ Check - 2836		-\$9.36 \$176,754.10
AUG 27 2018	☒ Check - 2824		-\$276.55 \$176,763.46
AUG 27 2018	☒ Check - 2847		-\$153.27 \$177,040.01
AUG 24 2018	☒ Check - 2826		-\$6,000.00 \$177,193.28
AUG 24 2018	☒ Check - 2828		-\$1,250.00 \$183,193.28
AUG 24 2018	☒ Check - 2834		-\$212.00 \$184,443.28
AUG 24 2018	☒ Check - 2845		-\$196.00 \$184,655.28
AUG 24 2018	☒ Check - 2827		-\$137.35 \$184,851.28
AUG 23 2018	☒ Check - 2829		-\$400.00 \$184,988.63
AUG 22 2018	☒ Teller Withdrawal - 2843		-\$173.00 \$185,388.63
AUG 21 2018	☒ Check - 2831		-\$1,750.00 \$185,561.63
AUG 21 2018	☒ Check - 2844		-\$173.00 \$187,311.63

AUG 17 2018	WestjeffersnMWDp/Payment JEFFERSON COUNTY EDS	-\$28.14 \$187,484.63
AUG 17 2018	WestjeffersnMWDp/Payment JEFFERSON COUNTY ESD	-\$28.14 \$187,512.77
AUG 17 2018	WestjeffersnMWDp/Payment JEFFERSON CO. ESD 4	-\$28.14 \$187,540.91
AUG 16 2018	.3rd Coast Inte/Payment 206655716 Jefferson County Emerg	-\$109.95 \$187,569.05
AUG 10 2018	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$394.95 \$187,679.00
AUG 10 2018	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$351.61 \$188,073.95
AUG 9 2018	☒ Check - 2819	-\$100.36 \$188,425.56
AUG 9 2018	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$164.67 \$188,525.92
AUG 3 2018	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4	+ \$4,982.77 \$188,690.59
JUL 31 2018	Interest Paid	+ \$56.62 \$183,707.82
JUL 31 2018	☒ Check - 2818	-\$249.94 \$183,651.20
JUL 30 2018	☒ Check - 2810	-\$165.38 \$183,901.14
JUL 30 2018	☒ Check - 2811	-\$21.00 \$184,066.52
JUL 27 2018	☒ Check - 2817	-\$3,603.00 \$184,087.52
JUL 24 2018	☒ Check - 2804	-\$6,500.00 \$187,690.52
JUL 24 2018	☒ Check - 2822	-\$1,703.66 \$194,190.52
JUL 24 2018	☒ Check - 2799	-\$130.00 \$195,894.18
JUL 24 2018	☒ Check - 2821	-\$117.50 \$196,024.18
JUL 24 2018	☒ Check - 2808	-\$8.75 \$196,141.68
JUL 23 2018	☒ Check - 2802	-\$1,250.00 \$196,150.43

JUL 23 2018	☒ Check - 2815		-\$909.40 \$197,400.43
JUL 23 2018	☒ Check - 2809		-\$400.00 \$198,309.83
JUL 23 2018	☒ Check - 2806		-\$206.46 \$198,709.83
JUL 23 2018	☒ Check - 2801		-\$179.61 \$198,916.29

Page totals: Credits: [10] \$260,602.10 | Debits: [90] \$-330,519.94



Texas First Bank Public Funds Savings **1885
 Last Updated: 10/14/2018 11:06 AM
 Available Balance

\$351,220.88
 Available Balance

\$351,220.88

Date	Description	Amount
APR 30 2015	BALANCE REQUIREMENT FEE	-\$3.00
JUN 21 2018	Credit Memo	+ \$400,000.00
SEP 28 2018	Debit Memo	-\$250,000.00
NOV 30 2017	Interest Earned	+ \$24.73
OCT 31 2017	Interest Earned	+ \$25.27
SEP 29 2017	Interest Earned	+ \$16.48
AUG 31 2017	Interest Earned	+ \$17.03
JUL 31 2017	Interest Earned	+ \$17.03
JUN 30 2017	Interest Earned	+ \$16.48
MAY 31 2017	Interest Earned	+ \$17.02
APR 28 2017	Interest Earned	+ \$16.47
MAR 31 2017	Interest Earned	+ \$17.02
FEB 28 2017	Interest Earned	+ \$15.37
JAN 31 2017	Interest Earned	+ \$17.02
DEC 30 2016	Interest Earned	+ \$17.02
NOV 30 2016	Interest Earned	+ \$16.47

sandra.melton@jcesd4.com

Jefferson County Emergency Services District No. 4
TIN# 46-3181810

ATTN: Sandra Melton

DATE: September 30, 2018

SUBJECT: TOTAL DEPOSITS vs TOTAL COLLATERAL

DEPOSITS:

Total Demand Deposits:	\$0.00
LESS FDIC COVERAGE Demand	\$0.00
	\$0.00

Total Savings-Time-NOW Deposits:	\$760,063.79
LESS FDIC COVERAGE SV-Time-NOW	(\$250,000.00)
	\$510,063.79

	Total	\$510,063.79
110% OF DEPOSITS not covered		\$561,070.17

COVERAGE:

TOTAL PLEDGED SECURITY	\$1,205,210.44
------------------------	----------------

BOOK VALUE	\$1,226,333.10
MARKET VALUE	\$1,230,120.03

Market Value

\$1,230,120.03

EXCESS COLLATERAL

\$669,049.86

PREPARED BY: Amanda Tinnin
amanda.tinnin@texasfirstbank.com
409-978-2250

RECEIVED
10-4-18

Pledge Security Listing

September 30, 2018

ID	CUSIP	Description	Safetkeeping Location	Safetkeeping Receipt	Coupon	Maturity Date	Call Date	Moody	S&P	Finch	ASC 320	Face Amount	Current Par	Current Book Value	Market Value	Gain(Loss)
13139-Jefferson County Emergency																
87	31404216	RI 771276	Frost Bank		6.00	02/01/2034		AAA	AA+	AAA	HTM	1,651,097	119,211.56	119,212.08	128,930.28	9,718.20
235	314007D4	RI 701192	Frost Bank		4.50	04/01/2033		AAA	AA+	AAA	HTM	1,000,000	56,871.88	56,872.45	57,561.45	689.01
675	31402CRLD	FINMA 725027	Frost Bank		5.00	11/01/2033		AAA	AA+	AAA	HTM	1,600,000	58,980.06	58,957.19	61,676.67	2,719.74
680	3137ANSV8	FINMA 257132	Frost Bank		5.00	02/01/2028		AAA	AA+	AAA	HTM	2,000,000	60,148.94	60,078.09	62,746.88	2,668.79
906	1854666V2	CEER/RIE TX ISD	Frost Bank		3.00	02/15/2025	02/15/2022	AA	AAA	NR	HTM	550,000	550,000.00	568,061.28	357,188.50	2,689.79
1422	504089V47	LA PORTE TX	Frost Bank		3.00	03/15/2019		NR	AA	NR	HTM	360,000	360,000.00	363,152.01	362,016.00	(1,136.01)
Total for 13139-Jefferson County Emergency												7,161,097	1,205,210.44	1,226,333.10	1,230,120.03	3,786.95

Although the information in this report has been obtained from sources believed to be reliable, its accuracy cannot be guaranteed.

Post Oak Bank

DEMAND - History Inquiry

Exit
Previous
Next

NSF/OD Hist

Current X +

Account Information

ACH Inquiry

Account Number	1086255	Short Name	JEFFERSON COUNTY				
Nbr Debits	0	Last Stmt	0/00/00	Available Balance	250,000.00	Current Balance	250,000.00
Nbr Credits	1	Nbr Enclosed	1	Collected Balance	250,000.00	Last Stmt Balance	.00

Monetary Activity | **Non-Monetary Activity** | Package Post | Teller Memo

Standard View	Debit/Credit View	Stmt Desc View							
Eff Date	B Src	SubSrc	Batch	Trcd	Description	Check Nbr	Tran Amount	P	Current Bal
10/01/18	SYS DD	FLT	0083		BANK FLOAT		.00		.00
10/01/18	POD		040	0020	DEPOSIT		250,000.00		250,000.00
10/02/18	SYS DD	FLT	0083		BANK FLOAT		.00		250,000.00

Select Image

Sandra Melton

From: Helen Mouton <helen.mouton@postoakbank.com>
Sent: Monday, October 15, 2018 9:38 AM
To: Sandra Melton
Subject: TRANSACTION LIST
Attachments: JEFFERSON COUNTY EMERGENCY.docx

Hi Ms. Sandy,

Your statement hasn't generated as of yet. I attached a screen shot of your recent transactions.

Thanks,

Helen Mouton

Financial Service Representative II
55 IH 10- North
Beaumont, TX 77707
Office 409-861-5000 Desk 409-861-5011
Fax 409-866-0115

POST  AK BANK

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Exhibit E

**RESOLUTION ADOPTING INVESTMENT POLICY, STRATEGIES,
GUIDELINES AND MANAGEMENT PRACTICES FOR
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4**

STATE OF TEXAS §
 §
COUNTY OF JEFFERSON §

WHEREAS, Jefferson County Emergency Service District No. 4 is a political subdivision of the State of Texas, created and operating under Chapter 775, Texas Health & Safety Code (the "Code"); and

WHEREAS, Section 2256.005 of the Texas Government Code, (the "Public Funds Investment Act"), requires an emergency services district to adopt an investment policy and investment strategies for each of the funds under its control; and

WHEREAS, the Board of Commissioners of Jefferson County Emergency Services District No. 4 desires to adopt an investment policy, strategies, guidelines and management practices for the District;

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4 THAT THE FOLLOWING INVESTMENT POLICY, STRATEGIES, GUIDELINES AND MANAGEMENT PRACTICES ARE ADOPTED:

**ARTICLE I.
DEFINITIONS**

1.01 Board. "Board" means the Board of Emergency Services Commissioners of Jefferson County Emergency Services District No. 4.

1.02 Commissioner. "Commissioner" means a person appointed to serve on the Board of the District.

1.03 District. "District" means Jefferson County Emergency Services District No. 4.

1.04 Investment Officer. "Investment Officer" means a person designated by the Board to handle District investments.

**ARTICLE II.
INVESTMENT POLICY**

2.01 Purpose. This investment policy ("Investment Policy") is adopted in order to comply with the Public Funds Investment Act and to set forth: the general policies governing investment of District funds; the specific investment strategies applicable to each particular fund of the District; the guidelines for investment of District funds, including the types of investments authorized for District funds; and the investment management policies of the District.

2.02 Scope. This Investment Policy applies to all transactions involving the investment of assets of the District.

2.03 Policy. It is the policy of the District to invest and manage all available funds in compliance with all applicable legal requirements, including state and federal law, the guidelines stated in this Investment Policy, the District's Investment Strategy set forth in Article III, and in accordance with the restrictions in any District bond resolutions, including covenants with respect to the arbitrage regulations under the U.S. Internal Revenue Code. The District's investment portfolio will be planned and managed to take advantage of investment interest as a source of income from all operating and capital funds. All investments will be made with a primary emphasis on safety of principal and liquidity, while also addressing investment diversification, yield and maturity, and the quality and capability of investment management. Notwithstanding the foregoing, investment of District funds is limited to the types of investments set forth in Section 4.02.

2.04 Standard of Care. District investments will be made with the exercise of judgment and care, under circumstances then prevailing, that persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. The District will seek to ensure that all persons involved in the investment process act responsibly and in accordance with the following investment objectives, in order of priority: 1) preservation and safety of principal; 2) liquidity; and 3) yield.

2.05 Representations and Authorized Instruments. Purchases and sales of District investments will only be initiated by an Investment Officer who is designated by resolution of the Board. The Board may, by resolution, authorize the Investment Officer to invest and reinvest funds of the District in accordance with this Investment Policy and the Investment Strategy. District funds will be invested only in those types of investments authorized under District bond resolutions, the Texas Public Funds Investment Act, as amended, the Texas Health & Safety Code and other applicable state law.

2.06 Collateralization. Funds held at a bank or trust company that are not invested, at a minimum, must be collateralized by collateral securities set forth in the Texas Public Funds Collateral Act (Texas Government Code, Chapter 2257), as amended, to the extent not covered by the Federal Deposit Insurance Corporation (FDIC), the Federal Savings and Loan Insurance Corporation (FSLIC), or their successors. The total market value of the collateral securing uninsured deposits maintained by the District will at all times be not less than 110% of the amount of such insured deposits.

2.07 Review. Compliance of District investments with this Investment Policy will be regularly monitored. This Investment Policy and investment performance and security will be reviewed and evaluated at least annually by the Board, or more frequently upon the request of any Commissioner.

ARTICLE III. INVESTMENT STRATEGY

3.01 Purpose. The purpose of this Article is to provide an investment strategy for each fund or group of funds under the District's control.

3.02 Investment Objectives Applicable to All Funds. The District's overall objectives with regard to the District's group of funds, which is comprised of the funds set forth in Section 3.03(A)-(C), are as follows, in order of priority:

A. Suitability: The District will give priority to understanding the suitability of each investment to the financial requirements of the District.

B. Safety of capital: The primary objective of the District is to ensure the preservation and safety of principal.

C. Liquidity: The District will maintain sufficient liquidity to ensure adequate and timely availability of funds necessary to pay obligations as they become due.

D. Marketability: The District will strive to ensure the marketability of the investment.

E. Diversification: The District will seek to ensure diversity in its investment portfolio.

F. Yield: The District will seek to optimize return on investments within the constraints of safety and liquidity.

3.03 Investment Objectives Applicable to Individual Funds. In addition to the overall objectives set forth in Section 3.02, the following particularized objectives apply to each of the District's individual funds:

A. Operating Fund. The particularized investment objectives for the operating fund are: preserving the safety of the principal; ensuring the funds are available as needed to pay the District's monthly operating expenses, as estimated by the annual operating budget adopted by the Board; and, ensuring that the investments can be readily liquidated in the event there are unexpected additional costs. A fund balance equal to 1 month of expenses must be kept extremely liquid for normal uses. Any balance in excess of 1 month of expenses will be kept in investments that may be liquidated easily if the need arises, but in no case may any investment mature later than 12 months after the date of purchase, unless the Board authorizes an investment with a longer maturity.

B. Debt Service Fund. The particularized investment objectives for the debt service fund are: the safety of the principal; ensuring that funds are available as necessary to meet the debt service needs of the District; ensuring compliance with District's bond resolutions and, subject to compliance with the objectives set forth in Section 3.02 and the policies set forth in 2.03 and the satisfaction of the requirements of all bond resolutions, obtaining the maximum yield. Investments for this account will be structured to match debt service needs. When safety of principal and liquidity to match debt service are assured, yield may be considered. For funds needed for the District's next debt service payment, the investment must mature no later than 15 days prior to the date the debt service payment is due. For funds in reserve, the investment must mature no later than 12 months after the date of purchase. Because of the large amount of District funds that may exist in this account, diversification of investments will be considered.

C. Capital Projects and Purchases Fund. The particularized investment objectives of the capital projects and purchases fund are: preserving the safety of the principal;

ensuring that funds are available as needed to meet the construction needs of the District; and obtaining the maximum yield on investments. Investments of funds needed for planned capital projects or purchases with a known commencement or purchase date must mature no later than 15 days prior to the date the funds will be needed to pay for the project or purchase, as determined by the Board. Investments of funds that are not designated for specific projects or purchases must mature no later than 12 months after the date of purchase, unless the Board authorized an investment with a longer maturity.

ARTICLE IV.
INVESTMENT GUIDELINES

4.01 Purpose. The purpose of this Article is to set forth the types of authorized investments in which the District's funds may be invested and the manner in which certain investments may be made ("Authorized Investment").

4.02 Authorized Investments.

A. The District may invest its funds only in the Authorized Investments set forth in and subject to the limitations imposed by the following sections of the Public Funds Investment Act:

1. Government Code Section 2256.009: Obligations of, or Guaranteed by, Governmental Entities. Subject to the limitations set forth in Section 2256.009, Government Code, the District is authorized to invest funds in obligations of, or guaranteed by, the United States or one of its agencies or instrumentalities or obligations of, or guaranteed by, other governmental entities.

2. Government Code Section 2256.010: Certificates of Deposit and Share Certificates. Subject to the limitations set forth in Section 2256.010, Government Code, the District is authorized to invest its funds in certificates of deposit or share certificates that are: issued by a depository institution domiciled in Texas; guaranteed or insured by the FDIC or the National Credit Union Share Insurance Fund or its successor; and secured in a manner authorized under Section 2256.010, Government Code. Principal and accrued interest may not exceed FDIC limits or the collateral pledged as security for the District's investments as set forth in Section 4.04.

3. Government Code Section 2256.016: Investment Pools. Subject to the limitations set forth in Section 2256.016, Government Code, the District is authorized to invest its funds through an eligible investment pool, including the TexPool investment pool, operated by the State of Texas, if the governing Board by resolution authorizes investment in the particular pool. The maximum dollar-weighted maturity for TexPool based on the stated maturity date for the portfolio may not exceed 60 days.

B. If the Investment Officers of the District (if not the treasurer) attend and successfully complete the training requirements under Section 2256.008, Government Code, the District may invest its funds in additional investments, subject to authorization and limitations set forth in Section 2256, Government Code.

4.03 Manner of Solicitation of Certificates of Deposit. As authorized by Section 2256.005(c), Government Code, bids for certificates of deposit may be solicited orally, in writing, electronically, or in any combination of those methods.

4.04 Security of Funds/Collateral Policy.

A. It is the policy of the District that all funds must be insured by the FDIC or FSLIC or the collateral pledged to the extent of the fair market value of any amount not insured. The District recognizes that FDIC insurance is only available up to a maximum of \$250,000 (including accrued interest) for Interest and Sinking Fund deposits and a maximum of \$250,000 (including accrued interest) for all other deposits. The amount of funds on deposit, other than Interest and Sinking Fund deposits, at any one Texas financial institution (including branch banks located within the same county) will be totaled to determine the maximum amount of insurance coverage. Interest and Sinking Fund deposits will be totaled separately.

B. To the extent District funds are not insured by the FDIC or FSLIC, they must be secured in the manner provided by law for the security of funds by Chapter 2257 of the Government Code (the Public Funds Collateral Act). There must be pledged as collateral for such funds, to the extent of the market value of the funds, any of the following securities: (1) government securities or obligations issued by the State of Texas, its agencies or political subdivisions, and approved by the Attorney General of Texas payable from taxes or revenues, approved by the Investment Committee, hereinafter defined; or (2) direct obligations of the United States backed by the full faith and credit of the government; or (3) any other obligations or securities authorized to be collateral securing the funds of emergency services districts under the laws of the State of Texas that are approved by the Investment Committee.

C. A bank or trust company holding uninvested District funds must provide a summary of the funds held and the collateral securities pledged against the funds to the District on a monthly basis.

4.05 Loss of Ratings and Liquidation. An investment under Section 4.02 that requires a minimum rating does not qualify as an Authorized Investment during the period that the investment does not have the minimum rating. Upon loss of a minimum rating, the Investment Officer must take all prudent measures that are consistent with this Resolution to liquidate an investment that does not have a minimum rating.

4.06 Delivery vs. Payment. It will be the Policy of the District that all Treasury Bills, Notes and Bonds and Government Agencies' securities shall be purchased using the "Delivery vs. Payment" (DVP) method through the Federal Reserve System. By so doing, District funds are not released until the District has received, through the Federal Reserve wire, the securities purchased.

ARTICLE V.
INVESTMENT MANAGEMENT PRACTICES

5.01 Designation of Investment Officer. The District's Treasurer, will serve as Investment Officers for the District. The Board may authorize an Investment Officer to deposit, withdraw, invest, transfer, and manage the District's funds in accordance with these Investment Policies and applicable law.

5.02 Investment Training. Before the District invests funds in any investment other than an Authorized Investment, the District's Investment Officer will be required to attend training, in compliance with the Public Funds Investment Act, from an independent source approved by the Board that includes at least 10 hours of instruction relating to the Investment Officer's responsibilities within 12 months after taking office or assuming duties, and, thereafter, not less than once in a two year period that begins on the first day of the District' fiscal year.

5.03 Monitoring and Internal Reporting. The Investment Officers must regularly monitor the performance of the District's Investments, including market price and ratings. Not less than quarterly, the Investment Officers shall prepare and submit to the Board a written report of all investment transactions for the preceding quarter, signed by each Investment Officer. The report must:

- A. Describe in detail the investment position of the District;
- B. Contain a summary statement of each pooled fund group that states the beginning and ending market value for the quarter and the fully accrued interest;
- C. State the book value and market value of each separately invested asset at the beginning and end of the quarter by the type of asset and fund type invested;
- D. State the maturity date of each separately invested asset that has a maturity date;
- E. State the account or fund or pooled group fund for which each individual investment was acquired;
- F. State the compliance of the investment portfolio as it relates to the Investment Strategies and Public Funds Investment Act; and
- G. Indicate any changes in ratings of the District's investments.

5.04 Compliance Audit. The District, in conjunction with its annual financial audit, will perform a compliance audit of management controls on investments and adherence to this Resolution.

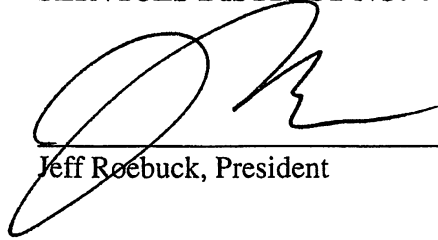
5.05 Disclosure of Investment Policy.

A. The Investment Officer will provide a copy of this Resolution to any person seeking to sell the District an Authorized Investment. The registered principal of the business organization must execute a written acknowledgment in the form set forth in Exhibit "A", to the effect that he has received and thoroughly reviewed the Investment Policy of the District and acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of the investment transactions conducted between the District and the organization. The Investment Officer may not buy any securities from a person who has not delivered to the District a written acknowledgment in the form set forth in Exhibit "A".

B. The Investment Officer must execute a written statement in the form set forth in Exhibit "B" to the effect that the Investment Officer has reviewed this Investment Policy and has implemented procedures and controls to comply with the Investment Policy.

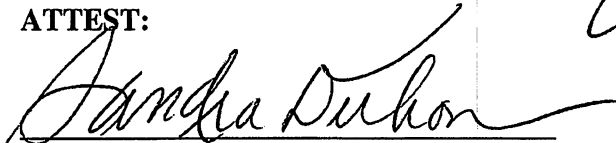
PASSED AND APPROVED this 18 day of December, 2013.

**JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT NO. 4**



Jeff Roebuck, President

ATTEST:



Sandra Duhon, Secretary

EXHIBIT "A"

**REGISTERED PRINCIPAL'S
CERTIFICATION OF RECEIPT
AND
REVIEW OF INVESTMENT POLICY**

THE STATE OF TEXAS

COUNTY OF JEFFERSON

I, the undersigned, _____, registered principal of _____ (entity), do hereby certify that I have been presented a copy of the Resolution Adopting Investment Policy, Strategies, Guidelines and Management Practices for Jefferson County Emergency Services District No. 4 (the "Investment Policy"). I have thoroughly reviewed the Investment Policy and acknowledge that _____ (entity) has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the District and _____ (entity) that are not authorized by the District's Investment Policy.

WITNESS MY HAND THIS _____ day of _____, 20__.

Name: _____

Title: _____

EXHIBIT "B"

**INVESTMENT OFFICER'S
CERTIFICATION OF RECEIPT
AND
REVIEW OF INVESTMENT POLICY**

THE STATE OF TEXAS

COUNTY OF JEFFERSON

I, the undersigned, Sandra Melton, designated Investment Officer of Jefferson County Emergency Services District No. 4, do hereby certify that I have been presented a copy of the Resolution Adopting Investment Policy, Strategies, Guidelines and Management Practices for Jefferson County Emergency Services District No. 4 (the "Investment Policy"). I have thoroughly reviewed the Investment Policy and acknowledge that Jefferson County Emergency Services District No. 4 has implemented procedures and controls to comply with the Investment Policy.

WITNESS MY HAND THIS 18 day of December, 2013.

Sandra Melton

Name: Sandra Melton

Title: Treasurer

CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS §
§
COUNTY OF JEFFERSON §

The undersigned officer of the Board of Commissioners of Jefferson County Emergency Services District No. 4 hereby certifies as follows:

1. The Board of Commissioners of Jefferson County Emergency Services District No. 4 convened in a regular meeting on the 18 day of December, 2013, at the regular designated meeting place, and the roll was called of the duly-constituted officers and members of the Commission, to wit:

- Jeff Roebuck - President
- Charlie Reneau - Vice President
- Sandra Duhon - Secretary
- Sandra Melton - Treasurer
- Charlie Cox - Asst. Treasurer

and all of said persons were present, except Commissioner(s) NA, thus constituting a quorum. Whereupon, among other business, the following was transacted at the meeting:

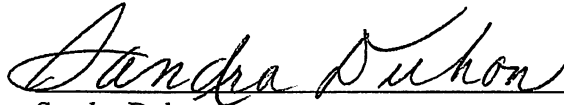
**RESOLUTION ADOPTING INVESTMENT POLICY, STRATEGIES,
GUIDELINES AND MANAGEMENT PRACTICES FOR
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4**

was introduced for the consideration of the Commission. It was then duly moved and seconded that the Resolution Adopting Budget ("Resolution") be adopted, and, after due discussion, the motion prevailed and carried unanimously.

2. A true, full and correct copy of the Resolution adopted at the meeting described in the above paragraph is attached to this certificate; the Resolution has been duly recorded in the Commission's minutes of the meeting; the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Commission as indicated therein; each of the officers and members of the Commission was duly and sufficiently notified officially and personally, in advance, of the time, place and purpose of the aforesaid meeting and that the Resolution would be introduced and considered for adoption at the meeting, and each of the officers and members consented, in advance, to the holding of the meeting for such purpose; the meeting was open to the public as required by law; and public notice of the time, place and subject of the meeting was given as required by Chapter 551 of the Government Code.

SIGNED AND SEALED the 18 day of December, 2013.

(SEAL)


Sandra Duhon
Secretary, Board of Commissioners

THE STATE OF TEXAS §

COUNTY OF JEFFERSON §

This instrument was acknowledged before me on this 18 day of December, 2013, by Sandra Duhon, Secretary of the Board of Commissioners of Jefferson County Emergency Services District No. 4, on behalf of said District.


Notary Public Signature

(seal)

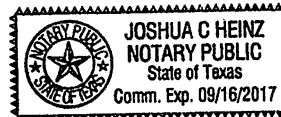


Exhibit F

Jefferson County Emergency Services District No. 4

Check List

Texas First Bank - Checking

September 18, 2018 - October 15, 2018

Check Number	Check Date	Payee	Amount
Vendor Checks			
2880	10/01/18	VFIS of Texas	30,336.00
2882	09/28/18	Jefferson County Emergency Services District No. 4	250,000.00
2883	10/15/18	Ashley Kester	115.00
2884	10/15/18	ATASCOSITA PEST CONTROL	200.00
2885	10/15/18	Coastal Welding Supply Inc.	763.32
2886	10/15/18	Cocomo Joes	522.00
2887	10/15/18	Delta Industrial Service and Supply	312.00
2888	10/15/18	Earl Lawn Service	500.00
2889	10/15/18	Green Acres Grocery, Inc.	183.10
2890	10/15/18	Jeremy D. Hansen	1,250.00
2891	10/15/18	Joshua C. Heinz	400.00
2892	10/15/18	Allison Nathan Getz, Tax Assessor-Collector	4,272.66
2893	10/15/18	Kay Electronics, Inc.	89.80
2894	10/15/18	Patrick L. Larson	1,750.00
2895	10/15/18	Lone Star Lube Right	14.00
2896	10/15/18	Love's Travel Stops & Country Stores	283.46
2897	10/15/18	M & D Supply, Inc.	359.98
2898	10/15/18	Orange Co. ESD No. 2	18,000.00
2899	10/15/18	Hubert Oxford, IV	400.00
2900	10/15/18	REPUBLIC SERVICES #862	90.19
2901	10/15/18	REPUBLIC SERVICES #862	90.19
2902	10/15/18	Robertson, Shoemaker & Associates, PLLC	550.00
2903	10/15/18	Joseph B. Schwartzenburg	346.00
2904	10/15/18	Siddons-Martin Emergency Group, LLC	4,360.61
2905	10/15/18	Verizon Wireless	153.27
2906	10/15/18	VFIS of Texas	1,446.00
2907	10/15/18	VISA	79.19
2908	10/15/18	VISA	241.97
2909	10/15/18	Witmer Public Safety Group, Inc.	131.40
2910	10/15/18	Benckenstein & Oxford, L.L.P.	2,319.43
Vendor Check Total			<u>319,559.57</u>
Check List Total			<u>319,559.57</u>

Check count = 30

Jefferson County Emergency Services District No. 4

Bank Account Register

Texas First Bank - Checking

September 18, 2018 - October 15, 2018

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			157,522.02
09/18/18			DeLux for Business - Reorder ESD Checks	219.66		157,302.36
09/18/18			Targa Resources - Reimbursement of Fire Field Meals - Overturned Tanker		241.90	157,544.26
09/24/18			Reorder Checks for ESD Corrected - DeLux for Business	219.64		157,324.62
09/24/18			Refund from DeLux Checks - Reorder In Correct Name & Amount		219.66	157,544.28
09/28/18			Transfer from Savings		250,000.00	407,544.28
09/28/18			Interest on Checking - Month of September 2018 - Texas First Bank		65.63	407,609.91
09/28/18	2882	JCESD4	Jefferson County Emergency Services District No. 4	250,000.00		157,609.91
10/01/18	2880	VFIS	VFIS of Texas	30,336.00		127,273.91
10/15/18	2883		Ashley Kester	115.00		127,158.91
10/15/18	2884	ATASCO	ATASCOSITA PEST CONTROL	200.00		126,958.91
10/15/18	2885	COASTAL	Coastal Welding Supply Inc.	763.32		126,195.59
10/15/18	2886	COCOMO	Cocomo Joes	522.00		125,673.59
10/15/18	2887	DELTA	Delta Industrial Service and Supply	312.00		125,361.59
10/15/18	2888	EARLAWN	Earl Lawn Service	500.00		124,861.59
10/15/18	2889	GREENACRES	Green Acres Grocery, Inc.	183.10		124,678.49
10/15/18	2890	HANSEN	Jeremy D. Hansen	1,250.00		123,428.49
10/15/18	2891	HEINZ	Joshua C. Heinz	400.00		123,028.49
10/15/18	2892	JEFFCTYTAX	Allison Nathan Getz, Tax Assessor-Collector	4,272.66		118,755.83
10/15/18	2893	KAY	Kay Electronics, Inc.	89.80		118,666.03
10/15/18	2894	PLARSON	Patrick L. Larson	1,750.00		116,916.03
10/15/18	2895	LONESTAR	Lone Star Lube Right	14.00		116,902.03
10/15/18	2896	LOVES	Love's Travel Stops & Country Stores	283.46		116,618.57
10/15/18	2897	M&DSUPPLY	M & D Supply, Inc.	359.98		116,258.59
10/15/18	2898	ORANGECTY	Orange Co. ESD No. 2	18,000.00		98,258.59
10/15/18	2899	OXFORD	Hubert Oxford, IV	400.00		97,858.59
10/15/18	2900	REPUBLIC	REPUBLIC SERVICES #862	90.19		97,768.40
10/15/18	2901	REPUBLIC	REPUBLIC SERVICES #862	90.19		97,678.21
10/15/18	2902	ROBERTSONSH	Robertson, Shoemaker & Associates, PLLC	550.00		97,128.21
10/15/18	2903	BRANDONS	Joseph B. Schwartzenburg	346.00		96,782.21
10/15/18	2904	SIDDONS	Siddons-Martin Emergency Group, LLC	4,360.61		92,421.60
10/15/18	2905	VERIZON	Verizon Wireless	153.27		92,268.33
10/15/18	2906	VFIS	VFIS of Texas	1,446.00		90,822.33
10/15/18	2907	VISA5904	VISA	79.19		90,743.14
10/15/18	2908	VISA 8759	VISA	241.97		90,501.17
10/15/18	2909	WITMER	Witmer Public Safety Group, Inc.	131.40		90,369.77
10/15/18	2910	BENCK	Benckenstein & Oxford, L.L.P.	2,319.43		88,050.34
Totals				<u>319,998.87</u>	<u>250,527.19</u>	<u>88,050.34</u>

Transaction count = 36

Jefferson County Emergency Services District No. 4

Bank Account Register

Texas First Bank - Savings

September 18, 2018 - October 15, 2018

Date	Reference	Description	Checks/ Payments	Deposits/ Additions	Balance
		Beginning Balance			601,078.83
09/28/18		Interest Income - Savings - Month of September 2018		142.05	601,220.88
09/28/18		Transfer from Savings	250,000.00		351,220.88
		Totals	<u>250,000.00</u>	<u>142.05</u>	<u>351,220.88</u>

Transaction count = 2



Post Oak Bank
DEMAND - History Inquiry

Current x

Exit
Previous
Next
USD/USD Post

Account Information
ACH Inquiry

Account Number 1086255 Short Name JEFFERSON COUNTY
 Nbr Debits 0 Last Stmt 0/00/00 Available Balance 250,000.00 Current Balance 250,000.00
 Nbr Credits 1 Nbr Enclosed 1 Collected Balance 250,000.00 Last Stmt Balance .00

Monetary Activity | Non-Monetary Activity | Exchange Post | Letter Memo

Standard View	Debit	Credit	View	Stmt Desc	View	Description	Check Nbr	Trans Amount	Current Bal
10/01/18	SYS	DD	FLT	0083 BANK FLOAT				.00	.00
10/01/18	SYS	DD	FLT	0083 BANK FLOAT				250,000.00	250,000.00
10/02/18	SYS	DD	FLT	0083 BANK FLOAT				.00	250,000.00

Select Image



Exhibit G



SUBSCRIPTION RENEWAL AGREEMENT

FULL SUBSCRIBER NAME:

Jefferson County ESD #4 (TX)

(The name of the entity that is subscribing, hereinafter "Subscriber")

RENEWAL SUBSCRIPTION
COMMENCEMENT DATE:

December 5, 2018

This Agreement is entered into by and between Emergency Services Marketing Corp., Inc. ("ESMC"), as the duly licensed provider of the lamResponding.com services ("IaR"), and Subscriber. Pursuant to the Terms and Conditions set forth herein, ESCMC agrees to provide Subscriber with access to IaR, for the term and at the costs set forth herein. Subscriber is solely responsible for obtaining its' own internet connection and hardware.

1. This renewal subscription shall commence on the Renewal Subscription Commencement Date set forth above, and shall terminate one, three or five year(s) from the Commencement Date, depending on the option selected in paragraph 2(a) below. Subscriber's access to IaR shall not be provided by ESCMC until ESCMC has received this signed Subscription Agreement from Subscriber.

2. a) Term and Base Subscription Fee:
The subscription term and fee selected by Subscriber is as follows:
(In this section, you must check at least one box, and in some cases, two boxes.)

One-year Subscription
 \$800

Three-year Subscription
Subscriber will pay this (select a payment option below, and check the box):
 Annually, at \$725/year; or
 Up-front, for a total of \$2,066 (5% discount from annual payment rate)

Five-year Subscription (BEST VALUE!)
Subscriber will pay this (select a payment option below, and check the box):
 Annually, at \$650/year; or
 Up-front, for a total of \$3,087 (5% discount from annual payment rate)

b) Telephone Call Costs: \$10/year.
This is paid annually, together with your annual Base Subscription Fee. If you have selected a multi-year Term, paid up front, then the amount due up front is \$10, times the number of years of your selected Term (\$30 for a 3-year agreement; \$50 for a 5-year agreement).

3. The subscription fee for one-year subscriptions, and for three and five year subscriptions at the paid up-front rate, shall be paid in full on or before the Commencement Date of the subscription.

Subscription fees for three and five year subscriptions paid annually shall be paid to ESMC in equal annual payments which shall be due and payable, in advance, on each anniversary of the Commencement Date for the duration of the subscription, without invoice.

4. All subscription fees are in US funds, and shall be paid in US funds.
5. This Subscription Agreement expressly adopts and incorporates the Terms of Use of IaR, which are posted on the IaR site at www.iamresponding.com.
6. Subscriber shall not share the functionality, or any portion, of IaR with any other entity, at any time. Any such sharing shall be deemed a material breach of this Agreement.
7. If Subscriber defaults in any respect whatsoever with regard to the terms and conditions of this Subscription Agreement or the Terms of Use, ESMC shall have the right, in its sole discretion, to suspend or terminate Subscriber's subscription to IaR, and to suspend or terminate Subscriber's access to IaR. Any payments not timely made shall be considered a material default by Subscriber.
8. ESMC reserves the right to modify the appearance, content and/or functionality of IaR at any time, in its sole discretion, with the understanding that core functionality will be maintained.
9. If Subscriber has a website for its department or agency on which it is able to place links to other websites, Subscriber shall add a link on its site to www.iamresponding.com.
10. Subscriber warrants that its subscription to IaR was not procured through the efforts of any sales person other than None (insert "none" if no sales person was involved in procuring this subscription).
11. Subscriber understands that the subscription fee that is being paid for each year of a multi-year subscription is a discounted fee made available to Subscriber only because of Subscriber having entered into a multi-year Subscription Agreement. Subscriber further understands that ESMC has or may enter into certain financial obligations based upon projections which rely upon Subscriber honoring its multi-year agreement. If Subscriber terminates a multi-year Subscription Agreement for any reason whatsoever, Subscriber agrees to pay, as liquidated damages for such termination, a sum equal to 1.25 times the average annual subscription fee set forth in Section 2(a) for each full and partial year of the subscription between the Commencement Date and the termination date (any subscription fee payments already paid to ESMC for that time period will be credited against this charge). For paid up-front subscriptions, the average annual fee shall be the total fee set forth in Section 2(a), divided by the number of years paid for.
12. ESMC shall provide Subscriber with 24x7x365 email technical support. Support requests shall be addressed to support@emergencysmc.com. Subscriber understands that ESMC will use its best efforts to classify the level of urgency of each support request, that such classifications shall be made in the sole discretion of ESMC, and that the response time for each support request will be dependent upon such classification.
13. Subscriber understands that there may be periodic service interruptions to IaR as the result of events or circumstances beyond the control of ESMC. ESMC has taken, and will continue to exercise, commercially reasonable efforts to mitigate such interruptions.
14. If all or part of any provision of this Subscription Agreement or of the Terms of Use shall be held by a court of competent jurisdiction to be illegal, invalid or unenforceable, such portion(s) of the provision(s)

Subscription Agreement to IamResponding.com (KGF)

Please return by facsimile to: (315) 314-7748

Or mail to: Emergency Services Marketing Corp., Inc. P.O. Box 93, Dewitt, NY 13214-0093

Page 2 of 4

as are held to be illegal, invalid or unenforceable shall be construed to reflect the parties' original intent, and the remaining portions and provisions shall remain in full force and effect.

15. This Subscription Agreement may be signed in counterparts, each of which, when combined, shall constitute the whole agreement.
16. This Subscription Agreement and the Terms of Use constitute the entire agreement between Subscriber and ESMC and govern Subscriber's use of IaR, superseding any prior agreements between Subscriber and ESMC. In the event of a specific conflict between the terms and conditions of this Subscription Agreement and the Terms of Use of IaR, the terms and conditions of this Subscription Agreement shall control.
17. Subscriber certifies that Subscriber (**check one box below**):
- IS** a tax-exempt organization, exempt from state and local sales and use taxes on its purchases, and its tax exemption (and/or exempt organization) number is:
_____ (*Please attach tax exemption certificate*).
- IS NOT** a tax-exempt organization, and is NOT exempt from state and local sales and use taxes on its purchases.
18. Subscriber warrants that the individual signing this Agreement possesses all authority and consents necessary to enter into this Subscription Agreement on behalf of Subscriber.

Subscribing Entity's Name:

Jefferson County ESD No.4

Printed Name of Authorized Signor:

Charlie Reneau, Vice President

Date:

10/15/2018

Signature:

Emergency Services Marketing Corp., Inc.

By:

_____ Daniel R. Seidberg, President

Date:

Please return this ENTIRE agreement to us; not just the signature page!

***All checks should be made payable to: Emergency Services Marketing Corp., Inc.
Tax Identification No.: 20-5787005***

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Or mail to: Emergency Services Marketing Corp., Inc. P.O. Box 93, Dewitt, NY 13214-0093

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CONTACT UPDATE FORM

RETURN VIA FAX TO 315-314-7748

Department Name, as it appears on your main screen: JCESD4

PRIMARY CONTACT
Name
Phone Number
Email Address
Fax Number

Jeremy Hausen
(409) 540-5207
DistrictChief@jcesd4.com
N/A

BILLING CONTACT
Name
Phone Number
Email Address
Fax Number

<input type="checkbox"/> Same as above
Patrick Larson
409-273-5050
DistrictManager@JCESD4.com
N/A

MAILING ADDRESS
Street
City/Town
State/Province
Country
Zip/Postal Code
County

12880 Fm 365 Rd
Beaumont
TX
USA
77705
JEFFERSON

BILLING ADDRESS
Street
City/Town
State/Province
Country
Zip/Postal Code
County

<input checked="" type="checkbox"/> Same as above

PHYSICAL ADDRESS OF YOUR PRIMARY STATION
Street
City/Town
State/Province
Country
Zip/Postal Code
County

<input checked="" type="checkbox"/> Same as above

PLEASE HELP US CONTAIN YOUR COSTS BY USING THIS FORM AS YOUR INVOICE

IamResponding.com

Emergency Service Marketing Corp., Inc.
 P.O. Box 93
 Dewitt, New York 13214-0093
 Phone: (315) 701-1372 Fax: (315) 314-7748

Self Made Invoice

Date: _____

To (insert your department name and billing address):

DESCRIPTION	AMOUNT
Please select <u>ONE</u> applicable payment option below:	
<input checked="" type="checkbox"/> One-Year Term (\$800 Base Fee + \$10 Telephone Fee = \$810)	
<input type="checkbox"/> Three-Year Term, Paid Annually (\$725 Base Fee + \$10 Telephone Fee = \$735)	
<input type="checkbox"/> Three-Year Term, Paid Up-Front (\$2,066 Base Fee + \$30 Telephone Fee = \$2,096)	
<input type="checkbox"/> Five-Year Term, Paid Annually (\$650 Base Fee + \$10 Telephone Fee = \$660)	
<input type="checkbox"/> Five-Year Term, Paid Up-Front (\$3,087 Base Fee + \$50 Telephone Fee = \$3,137)	
Total : \$810.00	

Please update your billing contact information!

Billing Contact Name: <u>Patrick Larson</u> Billing Contact Email: <u>DistrictManager@JCESD4.com</u> Billing Contact Phone: <u>409-273-5050</u> Billing Contact Fax: <u>NA</u> Billing Address: <u>12880 FM 365 Rd</u> <u>BEAUMONT TX 77705</u>	<p>All payments in US funds ONLY</p> <p>Payments accepted via Check or Money Order</p> <p>Make checks payable to: Emergency Services Marketing Corp., Inc. (Tax ID #: 20-5787005)</p> <p>Thank you for your business!</p>
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Subscription Agreement to IamResponding.com (KGF)

Please return by facsimile to: (315) 314-7748

Or mail to: Emergency Services Marketing Corp., Inc. P.O. Box 93, Dewitt, NY 13214-0093