

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4

A regular meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 4 ("District") was called for at 5:30 p.m. on October 16, 2017, at the Labelle fire station, located at 12880 FM 365, Beaumont, Texas 77705, pursuant to notice duly posted according to law.

At approximately 5:30 p.m., the regular meeting was called to order. The roll was called of the duly constituted officers and members of the Board, to wit:

Jeff Roebuck	President
Charlie Reneau	Vice President
Randy Walston	Secretary
Sandra Melton	Treasurer
Robert Bordes	Assistant Treasurer

All of said Board members were present, with the exception of Treasurer Melton, thus constituting a quorum. Also present were: Doug Saunders, District Manager; Jeremy Hansen, District Fire Chief; Daniel Diaz, District Administrative Assistant; Mary Ellen Robertson, the District's accountant; Joshua Heinz of the law firm Benckenstein & Oxford, L.L.P., attorneys for the District; and, the individuals shown on the attendance log attached hereto as **Exhibit A**.

Being as there was no public comment under Agenda Item No. 3, the Board moved along to Agenda Item No. 4, at which time Mr. Saunders and Chief Hansen reviewed and discussed their Manager and Chief Reports with the Board. Copies of the reports are attached hereto as **Exhibit B**.

Then the Board moved to Agenda Item No. 5, at which point the members discussed with the District's organizational structure with Mr. Saunders and Chief

Hansen. The Board will hold a special meeting on October 26, 2017 at 12:00 pm at the office of Benckenstein & Oxford, LLP to discuss and take any needed action regarding the District's overall organizational structure and positions within same, including the District Manager position.

Thereafter, the Board was directed to Agenda Item No. 6, at which time Chief Saunders requested authority to purchase supplies for the ambulance, which will cost approximately \$6,000.00, and once stocked, the ambulance can be registered with the state. Vice President Reneau made a motion to approve the supplies purchase, which was seconded by Assistant Treasurer Bordes and unanimously approved by the members present. Continuing on about the ambulance, Chief Saunders reported that the District already has a local doctor who has agreed to serve a medical director in relation to the District's EMS service. And, Mr. Saunders advised that Motiva is trading in its current ambulance toward the purchase of a new one, and Frazier is willing to sell Motiva's old ambulance to the District for \$11,000.00 (will cost more with restriping). The proposed ambulance purchase will be presented to the Board at the next regular meeting.

The Board then moved along to Agenda Item No. 7 for review of the Minutes of the September 18, 2017 public hearing and regular meeting. Upon motion by Vice President Reneau and seconded by Assistant Treasurer Bordes, the proposed minutes were unanimously approved by the Board members present.

Next, President Roebuck directed the Board to Agenda Item No. Agenda Item No. 8 for the Treasurer's Report. ^{Mary Ellen Robertson} ~~Treasurer Melton~~ reported that the District's Texas First Bank checking account balance was \$248,059.09 as of September 30, 2017 and \$296,593.03 as of October 14, 2017, and that the District's Texas First Bank savings

account balance was \$200,539.62 as of September 30, 2017 and October 14, 2017, as reflected in the account statements attached hereto as Exhibit C. Mrs. Robertson then reviewed with the Board the District's fiscal year 2016-17 Statement of Activities, a copy of which is attached hereto as Exhibit D. Mrs. Robertson also recommended that the Board adopted an amended budget for fiscal year 2016-17 as shown in the Statement of Activities. Upon motion by Assistant Treasurer Bordes and seconded by Secretary Walston, the Board members present unanimously approved the amended 2016-17 Budget, as shown in the Statement of Activities.

The Board was then directed by President Roebuck to Agenda Item No. 9 for payment of the District's bills. ^{Mary Ellen Robertson} ~~Treasurer Melton~~ reviewed with the Board the District's various monthly expenditures proposed for payment, as shown on the Bank Account Register and Check List attached hereto as Exhibit E. Upon motion by Vice President Reneau and seconded by Assistant Treasurer Bordes, the Board members unanimously approved payment of the bills and expenditures as reflected in the Bank Account Register (Check Nos. 2525-2549, as well as the electronic payroll and utility payments).

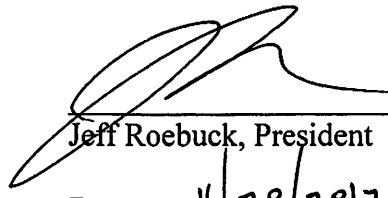
Thereafter, the Board moved along to Agenda Item Nos. 10 and 11, at which point Mr. Saunders and Chief Hansen updated the Board on various matters relating to Hurricane Harvey, including the status the VFIS insurance claims, and other equipment repairs. Chief Hansen discussed the need for new handheld radios for the department, and the anticipated cost for same. Then, he advised the Board that Hamshire VFD has agreed to sell its Engine 7 to the District for \$5,000.00, which everyone agreed was a great deal for the District. Upon motion by Secretary Walston and seconded by Vice

President Reneau, and with the unanimous consent of the Board, the proposed purchase of Hamshire VFD's Engine 7 was approved.


President Roebuck then directed the Board to Agenda Item No. 12, at which point Mr. Heinz advised on the status of the title certificates for the vehicles transferred to the District by Labelle-Fannett VFD.

Then, being as there was no report from counsel under Agenda Item No. 13, the Board moved along to Agenda Item No. 14, at which point Mr. Heinz explained the need for approving the District's certified tax roll, and provided the Board with a copy of same, which is attached hereto as **Exhibit F**. Upon motion by Assistant Treasurer Bordes and seconded by Secretary Walston, the resolution approving the District's 2017 certified tax roll was unanimously approved by the Board.

The regular meeting was adjourned at approximately 6:15 p.m.



Jeff Roebuck, President
Date: 11 / 20 / 2017

ATTEST. 

~~Randy Walston, Secretary~~ Charlie Reneau, VP
Date: 11 / 20 / 2017

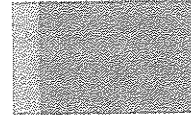
Exhibit A

ICESD4 - 10/16/2017 Regula Muehlig

- ① Carolyn Hays
- ② Darlene Ribett
- ③ 12 Ribett 4102
- 4) Beverly Mathews
- 5) Carol Lifford
- 6.) Dennis Lifford
7. Brandon Schwartzburg
8. Thomas Williams
- 9 Pat Larson

Exhibit B

Doug Saunders
District Manager Report
October 16th, 2017



Commissioners

Administrative Assistant

VFIS claims for Cheek, Labelle and Fannett Stations

VFIS has issued a check for \$20,000 for repairs and damages. Awaiting final quote for plumbing for Fannett station.

VFIS insurance – legal fee reimbursement was paid to ESD for \$50,000. Associated with Labelle-Fannett VFD

District Manager

Stations

Fannett – Insurance claim – plumbing awaiting quote. Environmental requirements or requiring updating of system as a possibility. I would recommend seeking another way to make repairs.

Labelle- Contacted contractors to provide recommended repairs and secure roof and gutter repairs.

Cheek – Remediation has started and expected completion Wednesday the 18th. A roll-off dumpster is at the location for disposal of equipment and building components.

EMS

Agenda Item # 6

Thank You.

Doug

**Jefferson County ESD No. 4
Chiefs Report
16 October, 2017**

1. **Calls for Service:** Fire 12 EMS 50 MVA 14 Other 13

2. **Station Status:**

LaBelle STA #1: Scrap removal pending. Building needs minor external repairs.
Fannett STA #2: Septic system has reduced functionality. Limited height for new fire apparatus.
No space for additional apparatus.
Cheek STA #3: Tear out of flood damage scheduled. Flood risk needs to be considered prior to reconstruction.

3. **Apparatus Status:**

E41 – In service, Needs window repair. Needs LED lighting repair.
T41 – In service, storm repairs complete.
B41 – Limited service, damaged hose reels and lighting being ordered – VFIS claim.
R41 – Out of service
H41 – Out of service, @ Mid county alternator for voltage regulator. 1 day remaining @ Vins.
E42 – Limited service, parts received for shut-down solenoid, scene lighting not functional. (\$16k)
B42 – In service
R43 – In service
T43 – Out of service, storm damage, transmission issues (@ Rollins)
RT4 – In service, Reserve
MED4 – Out of service
U4 – Out of service, re-striping, back to Philpott for water sloshing. Body repairs complete.

4. **Membership:** No new applications received. 5 pending. New members invited to quarterly meeting on 10/17/17. 3 designations of membership: 1. FF/Medic, 2. Driver/Operator, 3. Support.

5. **Training:** CAPT Williams to begin new online training program upon purchase.

Jeremy D. Hansen, Chief
Jefferson County ESD No. 4

#

Exhibit C

TEXAS FIRST BANK

Helping Texans Build Texas

www.texasfirstbank.com

3000 FM 1764 • La Marque, TX 77568-2452

Return Service Requested

TELEPHONE BANKING
(409) 945-9889 (281) 538-2226
(855) 355-TFB1 (8321)

BOOKKEEPING
(409) 948-1993
(409) 296-2111

Page: 2

JEFFERSON COUNTY EMERGENCY

Account Number: 10031508
Statement Date: 10/01/17

DEBITS AND OTHER WITHDRAWALS

Date	Withdrawals	Activity Description
9/07	209.30	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4
9/08	383.56	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4
9/08	599.91	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4
9/15	219.58	IRS/USATAXPYMT *****5832237702 JEFFERSON COUNTY EMERG

CHECKS PAID

* indicates skip in check numbers

Date	Check No.	Amount	Date	Check No.	Amount	Date	Check No.	Amount
9/07	2479	400.00	9/11	2509*	846.72	9/22	2517	590.00
9/05	2493*	186.60	9/11	2510	2,700.00	9/22	2518	225.30
9/05	2496*	280.00	9/25	2511	778.93	9/26	2519	681.72
9/11	2498*	1,250.00	9/20	2512	510.00	9/25	2520	250.00
9/11	2500*	15.16	9/25	2513	400.00	9/22	2521	27,688.00
9/18	2505*	1,519.20	9/21	2514	400.00	9/26	2522	1,998.44
9/12	2506	155.95	9/25	2515	1,250.00	9/21	2524*	528.52
9/15	2507	3,200.00	9/22	2516	1,010.08	9/27	2525	500.00

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
9/05	274,936.50	9/14	269,767.10	9/22	253,876.42
9/07	274,327.20	9/15	266,347.52	9/25	251,197.49
9/08	273,343.73	9/18	264,828.32	9/26	248,517.33
9/11	268,531.85	9/20	264,318.32	9/27	248,017.33
9/12	268,375.90	9/21	263,389.80	9/29	248,059.09

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Page: 3

JEFFERSON COUNTY EMERGENCY

Account Number: 10031508
Statement Date: 10/01/17

PUBLIC FUNDS SAVINGS

JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT No. 4

Acct 20041885

Beginning Balance	9/01/17	200,523.14	
Deposits / Misc Credits	1	16.48	
Withdrawals / Misc Debits	0	.00	
** Ending Balance	9/30/17	200,539.62	**
Service Charge		.00	
Interest Paid		16.48	
Interest Paid Year To Date		149.92	
Annual Percentage Yield Earned		.10%	
Number of Days for A.P.Y.E.		30	
Average Balance for A.P.Y.E.		200,523.14	
Minimum Balance		200,523	

DEPOSITS AND OTHER CREDITS

Date	Deposits	Activity Description
9/29	16.48	Interest Earned

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
9/29	200,539.62				

TEXAS FIRST BANK

Texas First Bank Public Funds Tiered Int. **1508
 Last Updated: 10/14/2017 2:45 PM
 Available Balance

\$296,593.03
 Available Balance

\$296,593.03

Date	Description	Amount
Pending	IRS/USATAXPYMT	-214.14 \$296,593.03
OCT 11 2017	Check - 2527	-1,750.00 \$296,807.17
OCT 11 2017	Check - 2526	-720.15 \$298,557.17
OCT 11 2017	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-343.22 \$299,277.32
OCT 11 2017	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-311.16 \$299,620.54
OCT 11 2017	Deposit	+ \$50,000.00 \$299,931.70
OCT 10 2017	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-181.90 \$249,931.70
OCT 5 2017	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4	+ \$2,246.31 \$250,113.60
OCT 3 2017	WestJeffersnMWDp/Payment JEFFERSON COUNTY EDS	-28.14 \$247,867.29
OCT 3 2017	WestJeffersnMWDp/Payment JEFFERSON COUNTY ESD	-28.14 \$247,895.43
OCT 3 2017	WestJeffersnMWDp/Payment JEFFERSON CO. ESD 4	-28.14 \$247,923.57
OCT 2 2017	Check - 2523	-107.38 \$247,951.71
SEP 29 2017	Interest Paid	+ \$41.76 \$248,059.09
SEP 27 2017	Check - 2525	-500.00 \$248,017.33
SEP 26 2017	Check - 2522	-1,998.44 \$248,517.33
SEP 26 2017	Check - 2519	-681.72 \$250,515.77

SEP 25 2017	☒ Check - 2515	-\$1,250.00 \$251,197.49
SEP 25 2017	☒ Check - 2511	-\$778.93 \$252,447.49
SEP 25 2017	☒ Check - 2513	-\$400.00 \$253,226.42
SEP 25 2017	☒ Check - 2520	-\$250.00 \$253,626.42
SEP 22 2017	☒ Check - 2521	-\$27,688.00 \$253,976.42
SEP 22 2017	☒ Check - 2516	-\$1,010.08 \$281,564.42
SEP 22 2017	☒ Check - 2517	-\$590.00 \$282,574.50
SEP 22 2017	☒ Check - 2518	-\$225.30 \$283,164.50
SEP 22 2017	☒ Deposit	+ \$20,000.00 \$283,389.80
SEP 21 2017	☒ Check - 2524	-\$528.52 \$283,389.80
SEP 21 2017	☒ Check - 2514	-\$400.00 \$283,918.32
SEP 20 2017	☒ Check - 2512	-\$510.00 \$264,318.32
SEP 18 2017	☒ Check - 2505	-\$1,519.20 \$264,828.32
SEP 15 2017	☒ Check - 2507	-\$3,200.00 \$266,347.52
SEP 15 2017	IRS/USATAXPYMT *****5832237702 JEFFERSON COUNTY EMERG	-\$219.58 \$269,547.52
SEP 14 2017	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4	+ \$1,391.20 \$269,767.10
SEP 12 2017	☒ Check - 2506	-\$155.95 \$268,375.90
SEP 11 2017	☒ Check - 2510	-\$2,700.00 \$268,531.85
SEP 11 2017	☒ Check - 2498	-\$1,250.00 \$271,231.85
SEP 11 2017	☒ Check - 2509	-\$846.72 \$272,481.85

SEP 11 2017	☒ Check - 2500	-\$15.16 \$273,328.57
SEP 8 2017	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$599.91 \$273,343.73
SEP 8 2017	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$383.56 \$273,943.64
SEP 7 2017	☒ Check - 2479	-\$400.00 \$274,327.20
SEP 7 2017	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$209.30 \$274,727.20
SEP 5 2017	☒ Check - 2496	-\$280.00 \$274,936.50
SEP 5 2017	☒ Check - 2493	-\$186.60 \$275,216.50
AUG 31 2017	Interest Paid	+ \$50.78 \$275,403.10
AUG 31 2017	☒ Check - 2502	-\$522.54 \$275,352.32
AUG 31 2017	☒ Check - 2503	-\$117.50 \$275,674.66
AUG 30 2017	☒ Check - 2483	-\$107.00 \$275,992.36
AUG 29 2017	☒ Check - 2487	-\$250.33 \$276,099.36
AUG 29 2017	☒ Check - 2484	-\$107.00 \$276,349.69
AUG 28 2017	☒ Check - 2495	-\$7,310.33 \$276,456.69
AUG 28 2017	☒ Check - 2482	-\$4,567.03 \$283,767.02
AUG 28 2017	☒ Check - 2488	-\$3,147.48 \$288,334.05
AUG 28 2017	☒ Check - 2501	-\$2,762.00 \$291,481.53
AUG 28 2017	☒ Check - 2480	-\$1,250.00 \$294,243.53
AUG 28 2017	☒ Check - 2497	-\$580.37 \$295,493.53
AUG 28 2017	☒ Check - 2486	-\$500.00 \$296,073.90

AUG 28 2017	☒ Check - 2499	- \$450.00 \$296,573.90
AUG 28 2017	☒ Check - 2504	- \$449.10 \$297,023.90
AUG 28 2017	☒ Check - 2478	- \$400.00 \$297,473.00
AUG 28 2017	☒ Check - 2489	- \$338.32 \$297,873.00
AUG 28 2017	☒ Check - 2485	- \$202.85 \$298,211.32
AUG 28 2017	☒ Check - 2490	- \$12.98 \$298,414.17
AUG 25 2017	☒ Check - 2491	- \$1,934.58 \$298,427.15
AUG 25 2017	☒ Check - 2494	- \$770.00 \$300,361.73
AUG 25 2017	☒ Check - 2481	- \$578.21 \$301,131.73
AUG 25 2017	☒ Check - 2492	- \$31.98 \$301,709.94
AUG 24 2017	☒ Check - 2477	- \$797.71 \$301,741.92
AUG 15 2017	IRS/USATAXPYMT *****2702895553 JEFFERSON COUNTY EMERG	- \$741.76 \$302,539.63
AUG 15 2017	WestJeffersnMWDp/Payment JEFFERSON COUNTY ESD	- \$48.74 \$303,281.39
AUG 15 2017	WestJeffersnMWDp/Payment JEFFERSON COUNTY EDS	- \$28.14 \$303,330.13
AUG 15 2017	WestJeffersnMWDp/Payment JEFFERSON CO. ESD 4	- \$28.14 \$303,358.27
AUG 10 2017	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	- \$545.09 \$303,386.41
AUG 10 2017	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	- \$261.03 \$303,931.50
AUG 9 2017	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	- \$211.81 \$304,192.53
AUG 3 2017	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4	+ \$6,505.29 \$304,404.34
AUG 1 2017	☒ Check - 2468	- \$157.60 \$297,899.06

AUG 1 2017	☒ Check - 2458	-147.00 \$298,056.65
AUG 1 2017	☒ Check - 2457	-107.00 \$298,203.65
JUL 31 2017	Interest Paid	+ \$53.67 \$298,310.65
JUL 31 2017	IRS/USATAXPYMT 270761264536039 JEFFERSON COUNTY EMERG	-3,071.26 \$298,256.98
JUL 31 2017	TXWORKFORCECOMM/DEBIT (512)463-2325 TWC-998827876	-4.60 \$301,328.24
JUL 28 2017	☒ Check - 2454	-525.15 \$301,332.84
JUL 26 2017	☒ Check - 2469	-388.98 \$301,857.99
JUL 26 2017	☒ Check - 2462	-100.45 \$302,346.97
JUL 25 2017	☒ Check - 2410	-6,500.00 \$302,347.42
JUL 25 2017	☒ Check - 2453	-400.00 \$308,847.42
JUL 25 2017	☒ Check - 2472	-387.76 \$309,247.42
JUL 25 2017	☒ Check - 2456	-254.30 \$309,635.18
JUL 24 2017	☒ Check - 2466	-2,343.98 \$309,889.48
JUL 24 2017	☒ Check - 2467	-1,508.62 \$312,233.46
JUL 24 2017	☒ Check - 2459	-579.79 \$313,742.08
JUL 24 2017	☒ Check - 2455	-500.00 \$314,321.87
JUL 24 2017	☒ Check - 2464	-199.86 \$314,821.87
JUL 24 2017	☒ Check - 2461	-190.93 \$315,021.75
JUL 21 2017	☒ Check - 2463	-3,379.00 \$315,212.66
JUL 21 2017	☒ Check - 2465	-2,182.10 \$318,591.66

JUL 21 2017	☞ Check - 2460	- \$1,850.20 \$320,773.76
JUL 21 2017	☞ Check - 2475	- \$537.80 \$322,623.96
JUL 21 2017	☞ Check - 2473	- \$458.37 \$323,161.75
JUL 21 2017	☞ Check - 2470	- \$293.25 \$323,620.19

Texas First Texas City

TEXAS FIRST BANK

Texas First Bank Public Funds Savings **1885
 Last Updated: 10/14/2017 2:45 PM
 Available Balance

\$200,539.62

\$200,539.62
 Available Balance

Date	Description	Amount
SEP 29 2017	Interest Earned	+ \$16.48 \$200,539.62
AUG 31 2017	Interest Earned	+ \$17.03 \$200,523.14
JUL 31 2017	Interest Earned	+ \$17.03 \$200,506.11
JUN 30 2017	Interest Earned	+ \$16.48 \$200,489.08
MAY 31 2017	Interest Earned	+ \$17.02 \$200,472.60
APR 28 2017	Interest Earned	+ \$16.47 \$200,456.58
MAR 31 2017	Interest Earned	+ \$17.02 \$200,439.11
FEB 28 2017	Interest Earned	+ \$15.37 \$200,422.09
JAN 31 2017	Interest Earned	+ \$17.02 \$200,406.72
DEC 30 2016	Interest Earned	+ \$17.02 \$200,389.70
NOV 30 2016	Interest Earned	+ \$16.47 \$200,372.68
OCT 31 2016	Interest Earned	+ \$17.02 \$200,356.21
SEP 30 2016	Interest Earned	+ \$16.46 \$200,339.19
AUG 31 2016	Interest Earned	+ \$17.01 \$200,322.73
JUL 29 2016	Interest Earned	+ \$17.01 \$200,305.72
JUN 30 2016	Interest Earned	+ \$16.46 \$200,288.71

Exhibit D

Jefferson County Emergency Services District No. 4
Statement of Activities (Modified Cash Basis)
All Locations

DRAFT

	1 Month Ended 9/30/2017 Actual	12 Months Ended 9/30/2017 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Revenue					
Ad Valorem Taxes	\$ 1,568	\$ 530,782	\$ 535,000	\$ (4,218)	99.21%
Grants	-	-	15,000	(15,000)	0.00%
Interest Income	58	889	800	89	111.13%
Other Income	20,000	21,149	1,000	20,149	2114.90%
Total Revenue	<u>21,626</u>	<u>552,820</u>	<u>551,800</u>	<u>1,020</u>	<u>100.18%</u>
Operating Expenses					
Advertising	-	-	1,000	(1,000)	0.00%
Bank Fees	-	-	150	(150)	0.00%
Accounting	510	13,912	15,000	(1,088)	92.75%
Cleaning & Building Maintenance	42	4,573	5,500	(927)	83.15%
Lawn Service	500	2,886	2,500	386	115.44%
Office Supplies	84	2,094	2,100	(6)	99.71%
Children's Education	-	-	2,000	(2,000)	0.00%
Dues & Fees	-	1,397	1,500	(103)	93.13%
Tax & Appraisal Fees	1,187	13,153	13,500	(347)	97.43%
Interest Expense	-	7,742	7,746	(4)	99.95%
Insurance - VFIS District	-	-	2,500	(2,500)	0.00%
Legal/Professional	1,329	27,149	27,500	(351)	98.72%
Lodging/Meals/Travel & Regist ESD	-	1,023	1,050	(27)	97.43%
District Manager	1,250	11,789	12,000	(211)	98.24%
Administrative Assistant	923	2,768	3,500	(732)	79.09%
Payroll Tax Expense	77	209	210	(1)	99.52%
Postage & Box Rental	-	95	100	(5)	95.00%
Cable	-	181	350	(169)	51.71%
Utilities	1,193	5,180	5,200	(20)	99.62%
Internet	-	446	450	(4)	99.11%
Telephone/Internet	225	1,440	1,650	(210)	87.27%
Water & Garbage	84	2,236	2,250	(14)	99.38%
Note Payable-First Financial (Mini Pumper)	-	36,886	36,886	-	100.00%
Note Payable-Dallas Bank&Trst(3000gal Tanker)	-	28,988	28,988	-	100.00%
Total Operating Expenses	<u>7,404</u>	<u>164,147</u>	<u>173,630</u>	<u>(9,483)</u>	<u>94.54%</u>

Jefferson County Emergency Services District No. 4
Statement of Activities (Modified Cash Basis)
All Locations

DRAFT

	1 Month Ended 9/30/2017 Actual	12 Months 9/30/2017 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Fire Services					
Fire Chief - Interim	-	4,410	4,500	(90)	98.00%
Certification Dues	-	-	600	(600)	0.00%
Fire Chief	-	20,585	21,500	(915)	95.74%
Fire Equipment Damages (Replacement)	-	-	1,500	(1,500)	0.00%
Fire Field Meals	100	113	1,000	(887)	11.30%
Dispatch Services/Edispatches	-	23,129	24,000	(871)	96.37%
Vehicle Repair & Maintenance	24	23,376	28,000	(4,624)	83.49%
Travel/Lodging/Meals/Trans Expenses	-	66	5,200	(5,134)	1.27%
Tuition/Registration	-	348	4,500	(4,152)	7.73%
Personal Protection Equipment	590	56,432	57,000	(568)	99.00%
Gloves & Boots - Insp/Repairs	-	-	5,000	(5,000)	0.00%
Equipment-Insp/Repairs	-	3,829	6,500	(2,671)	58.91%
Fire Uniforms	682	1,421	4,800	(3,379)	29.60%
Supplies - Hoses/Nozzles/Tarps	-	5,019	10,000	(4,981)	50.19%
Training & Materials	-	6,760	7,000	(240)	96.57%
Fuel - Fire & EMS	569	3,493	6,000	(2,507)	58.22%
Insurance - Prop. & Liab.	-	23,016	31,500	(8,484)	73.07%
Insurance - Worker's Compensation	-	5,158	6,000	(842)	85.97%
Maintenance & Repairs - Radios	-	4,567	6,000	(1,433)	76.12%
Personal Protective Equipment - Inspection	250	250	1,500	(1,250)	16.67%
Payroll Tax Expense	-	1,430	1,450	(20)	98.62%
Small Equipment Purchases	1,900	7,329	7,400	(71)	99.04%
Software - Firehouse	-	2,860	2,900	(40)	98.62%
Supplies - Fire	107	16,034	16,000	34	100.21%
Temporary Site Expenditures	-	208	3,000	(2,792)	6.93%
Total Fire Services	<u>4,222</u>	<u>209,833</u>	<u>262,850</u>	<u>(53,017)</u>	<u>79.83%</u>
Capital Expenditures					
Building & Grounds	-	11,925	15,000	(3,075)	79.50%
Radio Communication Upgrade	-	13,956	15,000	(1,044)	93.04%
SCBA Packs/Replacement Bottles	-	-	12,000	(12,000)	0.00%
Purchase of Land - Hwy 124	-	47,645	47,645	-	100.00%
2017 Ford F150	-	40,999	41,500	(501)	98.79%
Extraction (PPE(20 sets)	-	-	1,000	(1,000)	0.00%
LMTV Vehicle with Upgrades	-	22,877	24,000	(1,123)	95.32%
2007 Ford F350 Brush Truck	-	33,287	33,287	-	100.00%
Tools for Check Rescue 43	-	-	29,000	(29,000)	0.00%
Total Capital Expenditures	<u>0</u>	<u>170,689</u>	<u>218,432</u>	<u>(47,743)</u>	<u>78.14%</u>
Contingency					
Contingency	-	20,122	20,200	(78)	99.61%
Total Contingency	<u>0</u>	<u>20,122</u>	<u>20,200</u>	<u>(78)</u>	<u>99.61%</u>
Total Expenses	<u>11,626</u>	<u>564,791</u>	<u>675,112</u>	<u>(110,321)</u>	<u>83.66%</u>
Net Change in Fund Balance	<u>\$ 10,000</u>	<u>\$ (11,971)</u>	<u>\$ (123,312)</u>		

Exhibit E

**Jefferson County Emergency Services District No. 4
Bank Account Register**

Texas First Bank - Checking
September 19, 2017 - October 16, 2017

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			227,075.53
09/20/17	2525	EARLLAWN	Earl Lawn Service	500.00		226,575.53
09/22/17			VFIS/Advance payment for Hurricane Harvey damage		20,000.00	246,575.53
09/25/17	2526	GREENACRES	Green Acres Grocery, Inc.	720.15		245,855.38
09/29/17			Interest Income		41.76	245,897.14
10/03/17	2527	SERVPRO	SERVPRO of Beaumont	1,750.00		244,147.14
10/05/17			Property Taxes		2,246.31	246,393.45
10/09/17		ENTERGY	ENTERGY(5892) - Cheek	181.90		246,211.55
10/11/17		ENTERGY	ENTERGY(8878) - Labelle	343.22		245,868.33
10/11/17		ENTERGY	ENTERGY(7498) - Fannett	311.16		245,557.17
10/11/17			VFIS Reimbursement of legal fees up to coverage limit		50,000.00	295,557.17
10/15/17		WJEFFCTYMWD	WJCMWD(80004) - Cheek	28.14		295,529.03
10/15/17		WJEFFCTYMWD	WJCMWD(51002) - Fannett	30.20		295,498.83
10/15/17		WJEFFCTYMWD	WJCMWD(10002) - Labelle	42.56		295,456.27
10/16/17		EFTPS	EFTPS on-line payroll tax payment	214.14		295,242.13
10/16/17	2528		Diaz, Daniel J	1,239.10		294,003.03
10/16/17	2529	OXFORD	Hubert Oxford, IV	400.00		293,603.03
10/16/17	2530	HEINZ	Joshua C. Heinz	400.00		293,203.03
10/16/17	2531	SAUNDERS	James Douglas Saunders	1,250.00		291,953.03
10/16/17	2532	MER1099	Mary Ellen Robertson, CPA	510.00		291,443.03
10/16/17	2533	VERIZON	Verizon Wireless	429.95		291,013.08
10/16/17	2534	SABINENECH	Sabine Neches Chiefs Association	250.00		290,763.08
10/16/17	2535	EARLLAWN	Earl Lawn Service	500.00		290,263.08
10/16/17	2536	DELTA	Delta Industrial Service and Supply	130.00		290,133.08
10/16/17	2537	SIDDONS	Siddons-Martin Emergency Group, LLC	354.57		289,778.51
10/16/17	2538	BEAUMONTFRE	Beaumont Freightliner-Western Star	462.00		289,316.51
10/16/17	2539	M&DSUPPLY	M & D Supply, Inc.	164.92		289,151.59
10/16/17	2540	JPL	JPL Electric, LLC	2,657.74		286,493.85
10/16/17	2541	LONESTAR	Lone Star Lube Right	100.00		286,393.85
10/16/17	2542	OVERHEAD D	Overhead Door Company of Beaumont, Inc.	777.50		285,616.35
10/16/17	2543	ORANGECTY	Orange Co. ESD No. 2	18,000.00		267,616.35
10/16/17	2544	MESMun	Municipal Emergency Services, Inc.	24,212.14		243,404.21
10/16/17	2545	VISA7041	VISA	105.95		243,298.26
10/16/17	2546	VISA5904	VISA	712.01		242,586.25
10/16/17	2547	LOVES	Love's Travel Stops & Country Stores	1,171.73		241,414.52
10/16/17	2548	BENCK	Benckenstein & Oxford, L.L.P.	2,395.30		239,019.22
10/16/17	2549	CUNIO	Joshua D. Cunio	76.94		238,942.28
			Totals	<u>60,421.32</u>	<u>72,288.07</u>	<u>238,942.28</u>

Transaction count = 36

**Jefferson County Emergency Services District No. 4
Bank Account Register**

Texas First Bank - Savings
September 19, 2017 - October 16, 2017

Date	Reference	Description	Checks/ Payments	Deposits/ Additions	Balance
09/29/17		Beginning Balance			200,523.14
		Interest Income		16.48	200,539.62
		Totals	<u>0.00</u>	<u>16.48</u>	<u>200,539.62</u>

Transaction count = 1

**Jefferson County Emergency Services District No. 4
Check List**

Texas First Bank - Checking
September 19, 2017 - October 16, 2017

Check Number	Check Date	Payee	Amount
Payroll Checks			
2528	10/16/17	Diaz, Daniel J	1,239.10
			Payroll Check Total
			<u>1,239.10</u>
Vendor Checks			
2525	09/20/17	Earl Lawn Service	500.00
2526	09/25/17	Green Acres Grocery, Inc.	720.15
2527	10/03/17	SERVPRO of Beaumont	1,750.00
2529	10/16/17	Hubert Oxford, IV	400.00
2530	10/16/17	Joshua C. Heinz	400.00
2531	10/16/17	James Douglas Saunders	1,250.00
2532	10/16/17	Mary Ellen Robertson, CPA	510.00
2533	10/16/17	Verizon Wireless	429.95
2534	10/16/17	Sabine Neches Chiefs Association	250.00
2535	10/16/17	Earl Lawn Service	500.00
2536	10/16/17	Delta Industrial Service and Supply	130.00
2537	10/16/17	Siddons-Martin Emergency Group, LLC	354.57
2538	10/16/17	Beaumont Freightliner-Western Star	462.00
2539	10/16/17	M & D Supply, Inc.	164.92
2540	10/16/17	JPL Electric, LLC	2,657.74
2541	10/16/17	Lone Star Lube Right	100.00
2542	10/16/17	Overhead Door Company of Beaumont, Inc.	777.50
2543	10/16/17	Orange Co. ESD No. 2	18,000.00
2544	10/16/17	Municipal Emergency Services, Inc.	24,212.14
2545	10/16/17	VISA	105.95
2546	10/16/17	VISA	712.01
2547	10/16/17	Love's Travel Stops & Country Stores	1,171.73
2548	10/16/17	Benckenstein & Oxford, L.L.P.	2,395.30
2549	10/16/17	Joshua D. Cunio	76.94
			Vendor Check Total
			<u>58,030.90</u>
			Check List Total
			<u>59,270.00</u>

Check count = 25

Exhibit F

RESOLUTION

BE IT RESOLVED PURSUANT TO THE TEXAS PROPERTY TAX CODE, SECTION 26.09, THAT THE BOARD OF DIRECTORS FOR THE JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT #4 HEREBY APPROVE THE 2017 TAX ROLL THIS 16 DAY OF October, 2017



For Jefferson County
Emergency Services District #4

Sworn to and subscribed before me, the undersigned authority, this 16 day of October, 2017.



Notary Public in and for the State of Texas

ALLISON NATHAN GETZ
TAX ASSESSOR-COLLECTOR



TERRY WUENSCHEL
CHIEF DEPUTY

October 10, 2017

Jefferson Co. Emergency Services District #4
Jeff Roebuck
12880 FM 365
Beaumont, TX 77705

Dear Mr. Roebuck:

Attached is the **2017 Certified Tax Roll Summary**. Pursuant to the Texas Property Tax Code, Section 26.09, this certified tax roll summary should be approved by your Board of Directors at your next board meeting. After the approval, please return your resolution for retention in the Tax Office.

If you should have any questions or require further information, please feel free to call.

Sincerely,

A handwritten signature in black ink that reads "Allison Nathan Getz". The signature is written in a cursive style.

ALLISON NATHAN GETZ, PCC
Assessor-Collector of Taxes
Jefferson County, Texas

ANG:ce

Attachment

cc: Sandra Melton
Josh Heinz, Atty.

grandrcp.ltr.16

lc502_juris_summary.rpt v1.12
 Request Seq.: 2836422

Processing For Tax Year: 2017 County Code: ALL Tax Unit: ALL

Jurisdiction: 86 EMER SER DISTRICT #4

Total Parcels: 10,306
 Market Value: 933,638,808
 Tax Rate: 0.0798670
 State Hom: 0
 State O65: 0
 Disabled: 0
 Opt Hom: 0,000,000
 Opt O65: 0
 Opt Disabled: 0

AG Exclusion Count: 1,382
 Timber Exclusion Count: 150
 HS Capped Count: 169
 Assessed Value: 838,226,030
 AG Exclusion Amt: 97,553,975
 Timber Exclusion Amt: 6,424,027
 HS Capped Amt: 1,434,776

Prorated-Exxy Count/Amt: 371 140,638,711 Pollution Control Count/Amt: 2 186,440
 100% Exempt Vet Count/Amt: 20 2,863,530 Fireport Count/Amt: 2 850,212
 Pro Misc Exempts Count/Amt: 2 32,550 Hh366 Count/Amt: 34 8,652

State Homestead Count: 2,476 State Homestead Amt: 0
 Local Homestead Count: 0 Local Homestead Amt: 0
 State Over 65 Count: 818 State Over 65 Amt: 0
 Local Over 65 Count: 0 Local Over 65 Amt: 0
 Surviving Spouse Count: 5 Surviving Spouse Amt: 0
 State Disabled Count: 0 State Disabled Amt: 0
 Local Disabled Count: 93 Local Disabled Amt: 0
 Total VET Count: 60 Total VET Amt: 514,970
 *VET Surviving Spouse Count: 1 *VET Surviving Spouse Amt: 12,000
 *Included in the Total VET Count/Amt

Partial Exempt Values: 514,970
 Taxable Value: 683,130,965
 Total Levy Amt: 546,465.77
 Late AG Penalty Count: 5 Late AG Penalty Amt: 8.09
 Late Rendition Penalty Count: 49 Late Rendition Penalty Amt: 861.19
 Frozen Account Count: 0
 Frozen Homeste Value: 0
 Frozen Taxable Value: 0
 Unfrozen Levy Amt: 0.00
 Frozen Levy Amt: 0.00
 Frozen Levy Loss Amt: 0.00
 Total Non-Exempt Parcel Count: 10,306