

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4

A regular meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 4 ("District") was called for at 5:30 p.m. on October 28, 2019, at the Labelle fire station, located at 12880 FM 365, Beaumont, Texas 77705, pursuant to notice duly posted according to law.

At approximately 5:30 p.m., the regular meeting was called to order. The roll was called of the duly constituted officers and members of the Board, to wit:

Jeff Roebuck	President
Charlie Reneau	Vice President
Randy Walston	Secretary
Sandra Melton	Treasurer
Robert Bordes	Assistant Treasurer

All of said Board members were present, thus constituting a quorum. Also present were: Patrick Larson, District Administrator; Jeremy Hansen, District Fire Chief; Joshua Heinz of the law firm Benckenstein & Oxford, L.L.P., attorneys for the District; and, the individuals shown on the attendance log attached hereto as **Exhibit A**.

Upon establishing that a quorum was present, President Roebuck directed the Board's attention to Agenda Item No. 3 for public comment, and being as there was none, the Board moved along to Agenda Item No. 4, at which time Mr. Larson and Chief Hansen reviewed and discussed their Administrator and Chief Reports with the Board. Copies of the Administrator and Chief's Reports are attached hereto as **Exhibit B**.

The Board then moved to Agenda Item No. 5 for review of the Minutes of the September 18, 2019 public hearing and regular meeting. Upon motion by Vice President

Reneau and seconded by Treasurer Melton, the proposed minutes were unanimously approved by the Board members present.

Next, President Roebuck directed the Board to Agenda Item No. 6 for the Treasurer's Report. Treasurer Melton reported the following balances in the District's accounts, as reflected in the bank statements attached hereto as **Exhibit C**: Texas First Bank checking (9417) - \$146,059.75 as of September 30, 2019, and \$236,459.87 as of October 27, 2019; Texas First Bank savings (1885) - \$200,115.29 as of September 30, 2019 and October 27, 2019; and, Allegiance Bank money market - \$225,584.07 as of September 30, 2019 and October 27, 2019. The Board then reviewed the financial Statement of Activities attached hereto as **Exhibit D**.

The Board was then directed by President Roebuck to Agenda Item No. 7 for review and approval of the payment of District's bills. Treasurer Melton reviewed with the Board the District's various monthly expenditures paid on October 21, 2019, as shown on the Bank Account Registers and Check List attached hereto as **Exhibit E**. Upon motion by Treasurer Melton and seconded by Assistant Treasurer Bordes, the Board members present unanimously approved and ratified the bill and expenditure payments (Check Nos. 3665-3693, plus the Visa, Entergy, West Jefferson Co. Municipal Water District, Southern Broadband, Verizon Wireless, and Republic Services auto-debit payments).

Thereafter, the Board moved along to Agenda Item No. 8, at which time Chief Hansen advised the Board on the availability of used LMTV vehicles through the Texas Forestry Service, which would come with a new skid unit. Chief Hansen's recommendation is for the District to attempt to get one of the used vehicles, which can

be used solely for high water rescue, and use the new skid unit for the District's existing LMTV, if compatible. Chief Hansen will complete and submit an application for purposes of determining if the District would qualify for the program, and then will report back to the Board regarding same at the next meeting.

Being as Mr. Larson had already reported on the status of the District's various insurance claims from Tropical Storm Imelda during his Administrator's Report, the Board moved passed Agenda Item No. 9 and was directed to Agenda Item No. 10 regarding the District's first responder/Chief's truck (2017 Ford F-150) and various other pieces of tangible equipment, as shown in Exhibit F attached hereto, which were declared a total loss as a result of damage sustained during Tropical Storm Imelda and for which the District has or will be receiving insurance proceeds. As to the first responder/Chief's truck, as part of the property damage claim settlement, the vehicle and title needs to be transferred to the insurance company as salvage property, and the other damaged tangible equipment needs to be declared as salvage and disposed of by the District. Upon motion by Vice President Reneau and seconded by Treasurer Melton, the Board members present unanimously declared the first responder/Chief's truck and other damaged tangible equipment as salvage property, and authorized the first responder/Chief's truck and title for same to be transferred to the insurance company, along with the disposal of the other damaged tangible equipment.

Thereafter, the Board was directed to Agenda Item No. 11, at which time the Board reviewed the proposal obtained through the BuyBoard purchasing cooperative for the purchase of a new first responder/Chief's truck to replace the one that was totaled as a result of damaged sustained during Tropical Storm Imelda. The proposed new truck is a

2020 Ford F-350 with a gasoline engine having a total purchase price of \$44,109.20, as shown in the purchase proposal attached hereto as Exhibit G. The Board and Chief Hansen then discussed the possibility of buying the truck with a diesel engine vehicle, which they estimated would cost an extra \$10,000.00. Upon motion by Vice President Reneau and seconded by Secretary Walston, the Board members present unanimously authorized the purchase of a new 2020 Ford F-350 truck through the BuyBoard purchasing cooperative with a approved purchase price up to and not exceeding \$55,000.00, in case the department decides to go with the diesel engine option.

Next, the Board was directed by President Roebuck to Agenda Item No. 12 regarding the previously approved sale and transfer of the 2014 Pierce mini-pumper to Galveston Co. ESD No. 2. Mr. Heinz advised that he had prepared a Bill of Sale, and once same has been signed, the District would need to forward a copy to Galveston Co. ESD No. 2 so that it can issue the \$135,000.00 purchase price payment. President Roebuck signed the Bill of Sale and the vehicle title, and once the payment has been received by the District, Mr. Larson will provide the original Bill of Sale and executed title, along with a signed title transfer application, to Galveston Co. ESD No. 2.

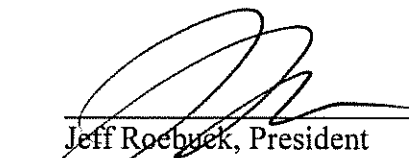
The Board's attention was then directed to Agenda Item No. 13, at which time the Board reviewed and discussed the proposed District Administrator job posting, a copy of which is attached hereto as Exhibit H. Mr. Heinz advise that he will upload the job posting to the District's website.

Next, President Roebuck directed the Board to Agenda Item No. 14 regarding the Cheek station (Station No. 3), which flooded again during Tropical Storm Imelda. Mr. Larson advised that the flood remediation process is currently underway, and that two

garage doors at the station were damaged and need to be replaced. Mr. Larson reviewed with the Board the proposal obtained from Jasper American Overhead Door to replace the damaged garage doors, a copy of which is attached hereto as Exhibit I (\$3,200.00 for non-windstorm rated doors and \$3,900.00 for windstorm rated doors). After determining that the building had a windstorm certificate, Assistant Treasurer Bordes made a motion to authorize the purchase of the new garage doors from Jasper American Overhead Door at a purchase price up to and not exceeding \$4,000.00, which was seconded by Vice President Reneau and unanimously approved by the Board.

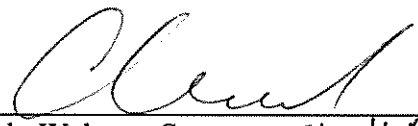
Thereafter, under Agenda Item No. 15, Mr. Heinz updated the Board on the November 5, 2019 sales tax election, advising that all necessary notices had been posted as required by law, and that early voting started on October 21, 2019.

Being as there was no further report from counsel or other matters to come before the Board under Agenda Item Nos. 16 and 17, the regular meeting was adjourned at approximately 6:20 p.m.



Jeff Roebuck, President
Date: 12/16/2019

ATTEST:



Randy Walston, Secretary *Charlie Reneau, VP*
Date: 12/16/2019

Exhibit A

JEFFERSON COUNTY ESD No. 4

Regular Board Meeting

OCTOBER 21, 2019

SIGN-IN SHEET

1 Randy Lyday 4110

2 Carroll 402

3 _____

4 _____

5 _____

6 _____

7 _____

8 _____

9 _____

10 _____

11 _____

12 _____

13 _____

Exhibit B

DISTRICT ADMINISTRATOR'S REPORT

October 28, 2019

STATION 1 LaBelle Station 1 suffered a minor water leak in the attic. A claim has been made with VFIS. The adjuster has completed their inspections and estimate. We have received a payment for \$1,010.62.

STATION 2 Fannett Station 2 suffered some minor water leaking and wind damage. A claim was made with VFIS. The adjuster has completed their inspections and estimate. We have received their payment for \$7,345.08.

STATION 3 Cheek The Cheek station and storage building again flooded during T.S. Imelda. Significant damage resulted both to the station doors, the station interior, furnishings and fixtures, air conditioners and portable equipment. A dumpster has been put in place for debris removal and Capt/Station Attendant David Stacey has begun clean-up. We have received checks for damages to Station 3 and equipment totaling \$80,338.37. We have been in touch with Jefferson County Emergency Management and SETRPC requesting information for Mitigation Grants. Information received is that it will be some time before the grant opportunities might be available. They are just now receiving grants from Hurricane Harvey.

EMS – We have been informed that our Medicare Provider application has been approved. We have received our provider number (PTAN) so that we can begin billing Medicare for EMS services rendered. We can now apply for our BCBS, Medicaid and Railroad Medicare numbers.

ESD - All required posting and notifications due to date have been completed for the Sales Tax Election. Early voting began October 21. Election Day voting is November 5th. Joshua Heinz has prepared a Bill of Sale for the Mini-Pumper to Galveston County ESD #2 in the amount of \$135,000. One scene light will need to be repaired before transfer but should still be in warranty from the manufacturer. We may have some minor labor charges for the repair/replacement.

NEW VENDORS – Beaumont Frame and Front End, Trendsetter and NAPA Auto Parts

VFIS – Their adjusters have completed their appraisals of damages from T.S. Imelda. We have received payments totaling \$88,694.07 for property damage and \$19,952.26 for vehicle coverage. If any actual repairs exceed VFIS's claims payments, we will submit for supplemental payments. The 2017 Ford F150 1st Responder pickup has been totaled by their adjuster. We have sent the title transfer to them after it is declared "Salvage" for the agreed value of \$48,000 less \$188.50 for the interior light bars that we requested to retain. They have given us the opportunity to buy the truck "as-is, where-is" for \$6,800 if anyone is interested. The adjuster has inspected E43's damage from the September accident on IH10 and we should be receiving a check for that soon. VFIS has offered a \$1,000 supplement to our members for assistance with their homeowner storm damage deductible

Request for Training – No new requests have been received.

Communications – Continued communication with Health Claims Plus, CMS and Novitas concerning our Medicare Provider application.

Policy Manual – Work will continue on compiling a comprehensive policy manual as time allows and as policies are created and approved.

Building Use & Rental – Common Cents Credit Union has reserved the building for their annual meeting on the evening of March 2nd, 2020.

No Charge Rentals – October 26, Jeremy Hansen – Children's Birthday Party
November 5, 2019. County Clerk – Election Day voting location

**Jefferson County ESD No. 4
Chief's Report
28 OCT, 2019**

1. Station Status:

LaBelle STA #1: Operational – B41 out of service.

Fannett STA #2: Operational – All apparatus in service.

Cheek STA #3: Damaged – All apparatus in service.

2. Apparatus Status:

E41 – In Service

T41 – In service

B41 – In service: Damaged during service at Siddons-Martin

E42 – In service

T42 – In service

B42 – In Service

E43 – In service

T43 – In service

B43 – In service: Temporarily relocated to LaBelle STA #1

MED4 – In Service

U4 – Totaled

3. Membership: Currently 36 members on active roster. Received several membership inquiries following TS Imelda.

4. Training: Monthly training for Fire and EMS continues. September training conducted:

- 9/3 All personnel (FIRE/EMS): Incident protocols & procedures, Incident Command, and radio communications.
- FIRE: 9/14 NFA Decision Making for Initial Company Officers

5. Operations: 1. TS Imelda response. Answered 104 requests for rescue via 911/JCSO/direct report. Coordinated/assisted additional community volunteer rescues. Approximately 300-400 adults, children, and pets were rescued or assisted and delivered to safe haven. 2. All apparatus operated during TS Imelda has undergone inspection and major preventive service/maintenance. B41 pending repairs. 3. U4 flooded while conducting search for reported flood victims. Vehicle is totaled. 4. Station 3 (Cheek) apparatus B41 and T43 removed from station prior to flood. E43 remained in district and was impacted by flood water. Repairs complete. Cheek Station is not habitable and needs muck-out.

6. Regional Coordination: Responded to mutual-aid requests from Beaumont Fire (TT Fire, 110), Hamshire (Structure Fire HWY 73) and JCESD3 (Tank Battery Fire, S China Rd.).

7. End-year outstanding items: 1. Awaiting date for installation of T42 folding tank. 2. Awaiting date to deliver B41 to Metro Fire Brush Truck Shop.

#

Jefferson County Emergency Services District #4

Beaumont, TX

This report was generated on 10/28/2019 4:38:30 PM



Incident Monthly Report for Station(s) with Incident Count and 1st Arriving Unit Response Time OR Response Mode

Station(s): All Stations | Start Date: 09/01/2019 | End Date: 09/30/2019

Average response time for 1st arriving unit for selected station(s). 15.32

Percentage of incidents for selected station(s) responded to within 8 minutes. (Total incidents using 1st arriving unit response time to determine if with 8 minutes. 23.26%

Incidents by Category For Selected Station(s)	Count
Fire (100s)	12
Overpressure Rupture, Explosion, Overheat (no fire (200s)	0
EMS (300s)	51
Hazardous Conditions (400s)	5
Service Calls (500s)	11
Good Intent Calls (600s)	7
False Alarms (700s)	4
Severe Weather (800s)	0
Special Incidents (900s)	0
Total Incidents for selected station(s)	90

Basic Statistics for selected station(s) – 1st Arriving Unit – for selected station(s)	
Count of Incidents	90
Mean	15.32
Median	11.44
Min	
Max	96.57
Range	0.00 - 96.57
Standard Deviation	15.96

Response Times Under / Over 8 Minutes for selected station(s)

Unit ID	Over 8 Minutes	8 Minutes or Less
AAS4	4	0
AAS42	1	0
B41	5	0

Report is limited to Completed and Reviewed Incidents Only. Average Response Time is the Difference between Dispatched and Arrived. Incidents with no arrival are not counted in the 1st arriving unit calculations.

Jefferson County Emergency Services District #4



Beaumont, TX

This report was generated on 10/28/2019 4:38:30 PM

B42	3	0
B43	4	0
E41	5	1
E42	9	2
E43	2	0
M4	4	1
POV4	21	9
POV42	0	1
POV43	0	1
STBY	6	3
T42	1	0
U4	0	3

Response Mode for selected station(s)

88

Response Mode - 8 minute comparison for selected station(s)

Response Mode	Over 8 Minutes	8 Minutes or Less
Initial Lights and Sirens, Downgraded to No lights or Sirens	5	1
Lights and Sirens	44	13
No Lights or Sirens	15	10
No Response Mode	1	1

Report is limited to Completed and Reviewed Incidents Only. Average Response Time is the Difference between Dispatched and Arrived. Incidents with no arrival are not counted in the 1st arriving unit calculations.

Jefferson County Emergency Services District #4

Beaumont, TX

This report was generated on 10/28/2019 4:43:31 PM



Total Training Hours per Personnel by Date Range

Personnel: All Personnel | Start Date: 09/01/2019 | End Date: 09/30/2019

Personnel Name	Total hours
Breed - 410, Johnny	2:00
Hansen - 401, Jeremy	2:00
Kirkgard - 4117, Kendall (Brady)	2:00
Lyday - 4110, Randy	2:00
Molfino - 4230, Marcelo	3:50
Sanders - 402, Casey	2:00
Stacey - 420, David	2:00
Tatroe - 4138, John	2:00
Vasquez - 4111, Angel	2:00
Williams - 421, Thomas	3:50
Winstead - 4131, Mark	2:00
Count of Personnel : 11	Total Agency Training Hours : 25:40

Completed and Reviewed classes only. This report pulls training hours from the Training Code Hours field on the Info Page.

Jefferson County Emergency Services District #4



Beaumont, TX

This report was generated on 10/28/2019 4:41:56 PM

Response Percentage per FDID per Personnel for Incident Types for Personnel

Personnel: All Personnel | Incident Type(s): All Incident Types | Start Date: 09/01/2019 | End Date: 09/30/2019

Personnel	Calls Attended	% of Calls for Selected Incident Types
FDID: NH306		
, Standby	20	26.3%
Acadian, Ambulance	38	50.0%
Arceneaux - 4144, Jesse	5	6.6%
Breed - 410, Johnny	6	7.9%
Broussard - 4114, Aaron	1	1.3%
Byers - 4439, Timothy	4	5.3%
Eastep - 4208, Hayden	9	11.8%
Green - 4213, Bruce	1	1.3%
Hansen - 401, Jeremy	32	42.1%
Hansen - 4401, Gabrielle	3	3.9%
Kester - 4115, Kevin	5	6.6%
Kester - 4124, Ashley	3	3.9%
Kester - 4125, Claudia	5	6.6%
Kester - 4223, Joshua	4	5.3%
Kirkgard - 4117, Kendall (Brady)	18	23.7%
Knoblock - 4221, Jacob R	2	2.6%
Longoria - 4205, David	8	10.5%
Lyday - 4110, Randy	10	13.2%
Parise - 4416, Michael	1	1.3%
Sanders - 402, Casey	12	15.8%
Stacey - 420, David	7	9.2%
Tatroe - 4138, John	1	1.3%
Vasquez - 4111, Angel	5	6.6%
Wade - 440, Scott	5	6.6%
Williams - 421, Thomas	6	7.9%
Winstead - 4131, Mark	22	28.9%
Total Incidents for FDID NH306	76	

Total Incidents for all FDIDs 76

Displays the number and percentage of Incidents attended by each Personnel for each FDID in the agency over the selected Date Range. Only Reviewed incidents are included.

Exhibit C

TEXAS FIRST BANK

Helping Texans Build Texas

www.texasfirst.bank

3000 FM 1764 • La Marque, TX 77568-2452

Return Service Requested

TELEPHONE BANKING
(409) 945-9889 (281) 538-2226
(855) 355-TFB1 (8321)

BOOKKEEPING
(409) 948-1993

Page: 2

JEFFERSON COUNTY EMERGENCY

Account Number: 10229417
Statement Date: 9/30/19

DEBITS AND OTHER WITHDRAWALS

Date	Withdrawals	Activity Description
9/04	231.27	VERIZON WIRELESS/PAYMENTS 094212557100001 0000000094212557100001
9/09	131.75	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4
9/09	274.68	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4
9/09	368.32	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4
9/16	114.95	SOUTHERN BROADBA/PURCHASE 409-684-7021 Jefferson County ESD #
9/17	28.14	WestJeffersnMWDp/Payment JEFFERSON CO. ESD 4
9/17	28.14	WestJeffersnMWDp/Payment JEFFERSON COUNTY EDS
9/17	28.55	WestJeffersnMWDp/Payment JEFFERSON COUNTY ESD
9/17	93.19	REPUBLICSERVICES/RSIBILLPAY 308622980958 JEFFERSON COUNTY ESD F
9/17	93.19	REPUBLICSERVICES/RSIBILLPAY 308622980992 JEFFERSON COUNTY ESD F
9/26	1,680.16	VISA/PAYMENT 487452XXXXX5904 JEREMY HANSEN
9/26	2,447.24	VISA/PAYMENT 487452XXXXX8924 PATRICK L LARSON

CHECKS PAID

* indicates skip in check numbers

Date	Check No.	Amount	Date	Check No.	Amount	Date	Check No.	Amount
9/03	3615	3,000.00	9/25	3648*	400.00	9/27	3658*	400.00
9/05	3628*	203.50	9/24	3650*	12,134.04	9/26	3659	550.00
9/25	3643*	2,925.00	9/23	3651	2,500.00	9/27	3661*	402.22
9/30	3644	735.84	9/25	3653*	45.00	9/27	3662	380.00
9/24	3645	157.25	9/30	3654	5,930.83	9/24	3664*	420.00
9/26	3646	1,250.00						

TEXAS FIRST BANK

Helping Texans Build Texas

www.texasfirst.bank

3000 FM 1764 • La Marque, TX 77568-2452

Return Service Requested

TELEPHONE BANKING
 (409) 945-9889 (281) 538-2226
 (855) 355-TFB1 (8321)

BOOKKEEPING
 (409) 948-1993

Page: 3

JEFFERSON COUNTY EMERGENCY

Account Number: 10229417
 Statement Date: 9/30/19

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
9/03	159,262.85	9/16	178,639.47	9/25	159,786.97
9/04	159,031.58	9/17	178,368.26	9/26	153,859.57
9/05	179,524.14	9/23	175,868.26	9/27	152,677.35
9/09	178,749.39	9/24	163,156.97	9/30	146,059.75
9/10	178,754.42				

PUBLIC FUNDS SAVINGS

JEFFERSON COUNTY EMERGENCY
 SERVICES DISTRICT No. 4

Acct 20041885

Beginning Balance	9/01/19	200,065.96	
Deposits / Misc Credits	1	49.33	
Withdrawals / Misc Debits	0	.00	
** Ending Balance	9/30/19	200,115.29	**
Service Charge		.00	
Interest Paid	9/01/19 - 9/30/19	49.33	
Interest Paid Year To Date		728.21	
Annual Percentage Yield Earned		.30%	
Number of Days for A.P.Y.E.		30	
Average Balance for A.P.Y.E.		200,067.60	
Minimum Balance		200,065	

DEPOSITS AND OTHER CREDITS

Date	Deposits	Activity Description
9/30	49.33	Interest Paid

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
9/30	200,115.29				



Texas First Bank Public Funds Tiera... **9417

Available Balance

\$236,459.87

Last Updated: 10/27/2019 2:45 PM

Available Balance

\$236,459.87

Date ▾	Description ▾	Amount ▾
OCT 25 2019	☒ Check - 3689	(\$701.04) \$236,459.87
OCT 25 2019	☒ Check - 3684	(\$550.00) \$237,160.91
OCT 25 2019	☒ Check - 3672	(\$400.00) \$237,710.91
OCT 25 2019	☒ Check - 3683	(\$8.37) \$238,110.91
OCT 24 2019	☒ Check - 3687	(\$579.55) \$238,119.28
OCT 24 2019	☒ Check - 3692	(\$360.00) \$238,698.83
OCT 23 2019	☒ Check - 3675	(\$2,500.00) \$239,058.83
OCT 23 2019	☒ Check - 3671	(\$1,250.00) \$241,558.83
OCT 21 2019	☒ Deposit	\$88,694.07 \$242,808.83



OCT 18 2019	☒ Check - 3663	(\$200.00) \$154,114.76
OCT 17 2019	REPUBLICSERVICES/RSIBILLPAY 308622980992 JEFFERSON COUNTY ESD F	(\$93.19) \$154,314.76
OCT 16 2019	WestJeffersnMWDp/Payment JEFFERSON COUNTY ESD	(\$28.96) \$154,407.95
OCT 16 2019	WestJeffersnMWDp/Payment JEFFERSON CO. ESD 4	(\$28.14) \$154,436.91
OCT 16 2019	WestJeffersnMWDp/Payment JEFFERSON COUNTY EDS	(\$28.14) \$154,465.05
OCT 10 2019	☒ Check - 3657	(\$5,189.00) \$154,493.19
OCT 10 2019	☒ Check - 3641	(\$509.78) \$159,682.19
OCT 10 2019	ENERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	(\$363.09) \$160,191.97
OCT 10 2019	ENERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	(\$263.34) \$160,555.06
OCT 9 2019	ENERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	(\$155.17) \$160,818.40
OCT 8 2019	☒ Check - 3655	(\$295.89) \$160,973.57
OCT 7 2019	☒ Check - 3647	(\$4.41) \$161,269.46
OCT 4 2019	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4	\$1,915.77 \$161,273.87



OCT 4 2019	☒ Deposit	\$11,132.00 \$159,358.10
OCT 4 2019	☒ Deposit	\$8,820.26 \$148,226.10
OCT 3 2019	☒ Check - 3660	(\$1,470.45) \$139,405.84
OCT 2 2019	☒ Check - 3656	(\$209.00) \$140,876.29
OCT 2 2019	VERIZON WIRELESS/PAYMENTS 094212557100001 0000000094212557100001	(\$230.34) \$141,085.29
OCT 2 2019	VERIZON WIRELESS/PAYMENTS 064225772500001 0000000064225772500001	(\$19.45) \$141,315.63
OCT 1 2019	☒ Check - 3642	(\$3,123.00) \$141,335.08
OCT 1 2019	☒ Check - 3649	(\$1,369.19) \$144,458.08
OCT 1 2019	☒ Check - 3652	(\$232.48) \$145,827.27
SEP 30 2019	Interest Paid	\$49.07 \$146,059.75
SEP 30 2019	☒ Check - 3654	(\$5,930.83) \$146,010.68
SEP 30 2019	☒ Check - 3644	(\$735.84) \$151,941.51
SEP 27 2019	☒ Check - 3661	(\$402.22) \$152,677.35



TEXAS FIRST BANK

Texas First Bank Public Funds Savi... **1885

Available Balance

\$200,115.29Last Updated: 10/27/2019 2:45 PM
Available Balance**\$200,115.29**

Date ▾	Description ▾	Amount ▾
SEP 30 2019	Interest Paid	\$49.33 \$200,115.29
AUG 30 2019	Interest Paid	\$65.96 \$200,065.96
AUG 13 2019	TELEPHONE TRF TO DD 10229417	(\$152,099.44) \$200,000.00
JUL 31 2019	Interest Paid	\$89.69 \$352,099.44
JUN 28 2019	Interest Paid	\$86.78 \$352,009.75
MAY 31 2019	Interest Paid	\$89.65 \$351,922.97
APR 30 2019	Interest Paid	\$86.73 \$351,833.32
MAR 29 2019	Interest Paid	\$89.60 \$351,746.59
FEB 28 2019	Interest Paid	\$80.91 \$351,656.99





P.O. Box 41314
Houston, TX 77241-1314



Account Number 1086255
Statement Date 09/30/2019
Statement Thru Date 09/30/2019
Checks/Items Enclosed 0
Page 1

Return Service Requested
00001087 TA093D10011903422500 01 000000000 0000000 002

Jefferson County Emergency Services
District No 4
12880 FM 365 RD
Beaumont TX 77705-9682

Customer Service Information

Customer Care 281-894-3200
 Lost/Stolen Debit Card 800-500-1044
 Visit Us Online allegiancebank.com

Relationship Summary

Account Type	Balance
DEPOSIT ACCOUNTS	\$225,584.07

BUSINESS HYMMA

Account Number: 1086255

Balance Summary

Beginning Balance as of 09/01/2019	\$225,306.30
+ Deposits and Credits (1)	\$277.77
- Withdrawals and Debits (0)	\$0.00
Ending Balance as of 09/30/2019	\$225,584.07
Maintenance Fees for Period	\$0.00
Minimum Balance for Period	\$225,306.00

Earnings Summary

Interest for Period Ending 09/30/2019	\$277.77
Interest Paid Year to Date	\$2,768.03
Annual Percentage Yield Earned (APYE)	1.51%
Average Balance for APYE	\$225,306.30
Number of Days for APYE	30

DEPOSITS AND OTHER CREDITS

Date	Description	Deposits
Sep 30	INTEREST PAID	277.77

FEE RECAP

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

DAILY BALANCE SUMMARY

Date	Balance
Sep 30	\$225,584.07

00001087 TA093D10011903422500 01 000000000 0000000 002

Exhibit D

Jefferson County Emergency Services District No. 4
Statement of Activities (Modified Cash Basis)
All Locations

DRAFT

	1 Month Ended 9/30/2019 Actual	12 Months Ended 9/30/2019 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Revenue					
Ad Valorem Taxes	\$ 25,046	\$ 580,471	\$ 585,000	\$ (4,529)	99.23%
Grants	-	11,158	12,000	(842)	92.98%
EMS Billing	-	2,574	3,500	(926)	73.54%
Interest Income	376	7,208	7,000	208	102.97%
Other Income	-	5,431	5,500	(69)	98.75%
Loan Proceeds	-	200,000	200,000	0	100.00%
Sale of Equipment	-	10,137	15,000	(4,863)	67.58%
Total Revenue	<u>25,422</u>	<u>816,979</u>	<u>828,000</u>	<u>(11,021)</u>	<u>98.67%</u>
Operating Expenses					
Advertising	-	-	1,000	(1,000)	0.00%
Bank Fees	-	-	150	(150)	0.00%
Accounting	550	15,400	16,000	(600)	96.25%
Cleaning & Building Maintenance/Repairs	411	8,518	10,000	(1,482)	85.18%
Lawn Service	420	3,836	4,000	(164)	95.90%
Office Supplies & Postage	267	1,154	1,500	(346)	76.93%
Dues & Fees	-	1,495	4,000	(2,505)	37.38%
Tax & Appraisal Fees	5,714	15,943	16,000	(57)	99.64%
Interest Expense	-	11,699	12,000	(301)	97.49%
Insurance - VFIS District	-	2,648	2,800	(152)	94.57%
Legal/Professional	3,725	21,966	24,000	(2,034)	91.53%
Lodging/Meals/Travel & Regist ESD	-	413	1,500	(1,087)	27.53%
District Manager	2,500	21,500	30,000	(8,500)	71.67%
Small Equipment Purchases (less than \$5,000)	-	1,362	1,500	(138)	90.80%
Cable	-	224	370	(146)	60.54%
Utilities	775	4,595	5,500	(905)	83.55%
Internet	215	1,964	2,000	(36)	98.20%
Telephone/Cell Phone	193	2,931	3,200	(269)	91.59%
Water & Garbage	271	3,158	4,200	(1,042)	75.19%
Note Payable-First Financial (Mini Pumper)	-	38,930	38,893	37	100.10%
Note Payable-Dallas Bank&Trst(3000gal Tanker)	-	30,383	30,383	-	100.00%
Note Payable-Comm. First Nat'l (2019 Spartan)	-	37,152	37,152	-	100.00%
Total Operating Expenses	<u>15,041</u>	<u>225,271</u>	<u>246,148</u>	<u>(20,877)</u>	<u>91.52%</u>

Jefferson County Emergency Services District No. 4
Statement of Activities (Modified Cash Basis)
All Locations

DRAFT

	1 Month Ended 9/30/2019 Actual	12 Months 9/30/2019 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Emergency Medical Services					
Billing - Admin. Fees	4	174	200	(26)	87.00%
Billing - Collection Fees	-	245	300	(55)	81.67%
Equipment (New/Repair/Testing)	38	2,315	2,500	(185)	92.60%
Medical Supplies	102	3,926	6,000	(2,074)	65.43%
Tuition/Reg/Certification/Dues	586	7,715	7,200	515	107.15%
Vehicle Repair & Maintenance	1,470	2,021	2,500	(479)	80.84%
Fuel	75	595	2,000	(1,405)	29.75%
Total Emergency Medical Services	<u>2,275</u>	<u>16,991</u>	<u>20,700</u>	<u>(3,709)</u>	<u>82.08%</u>
Fire Services					
Certification Dues	-	210	600	(390)	35.00%
Fire Chief	1,250	13,750	15,000	(1,250)	91.67%
Small Equipment Purchases	1,544	2,940	12,500	(9,560)	23.52%
Fire Field Meals	-	263	1,000	(737)	26.30%
Dispatch Services/Edispatches	-	21,726	22,000	(274)	98.75%
Vehicle Repair & Maintenance	-	34,748	25,000	9,748	138.99%
Travel/Lodging/Meals/Trans Expenses	-	2,444	5,000	(2,556)	48.88%
Tuition/Registration	59	59	10,000	(9,941)	0.59%
Personal Protection Equipment	-	10,648	15,000	(4,352)	70.99%
Air-Pack SCBA Inspection & Repair	510	2,462	6,000	(3,538)	41.03%
Equipment, Boots, Gloves-Insp/Repairs	4,059	7,342	6,500	842	112.95%
Fire Uniforms	-	282	4,000	(3,718)	7.05%
Supplies - Hoses/Nozzles/Tarps	-	821	7,500	(6,679)	10.95%
Fuel	315	5,121	6,000	(879)	85.35%
Insurance - Prop. & Liab.	-	28,712	31,500	(2,788)	91.15%
Insurance - Worker's Compensation	-	3,467	3,500	(33)	99.06%
Maintenance & Repairs - Radios	-	925	3,000	(2,075)	30.83%
Personal Protective Equipment - Inspection	-	1,004	5,000	(3,996)	20.08%
Supplies - Fire	58	3,010	10,000	(6,990)	30.10%
Quartermaster/Station Attendant	426	5,246	9,000	(3,754)	58.29%
Software - Firehouse	144	4,480	4,500	(20)	99.56%
Total Fire Services	<u>8,365</u>	<u>149,660</u>	<u>202,600</u>	<u>(52,940)</u>	<u>73.87%</u>
Capital Expenditures					
Radio Communication Upgrade	-	2,099	12,000	(9,901)	17.49%
Vehicles	209	520,329	527,500	(7,171)	98.64%
Training Prop - TX Forest Service	-	-	8,100	(8,100)	0.00%
SCBA Packs/Replacement Bottles	-	26,725	30,000	(3,275)	89.08%
Ambulance Expenditures	-	23,230	30,000	(6,770)	77.43%
Generator	12,134	24,484	25,000	(516)	97.94%
Camera Security System - Station 1	5,931	5,931	6,000	(69)	98.85%
Area & Flag Pole Lighting - Station 1	5,189	5,189	5,200	(11)	99.79%
Contingency	1,570	1,570	20,000	(18,430)	7.85%
Total Capital Expenditures	<u>25,033</u>	<u>609,557</u>	<u>663,800</u>	<u>(54,243)</u>	<u>91.83%</u>
Total Expenses	<u>50,714</u>	<u>1,001,479</u>	<u>1,133,248</u>	<u>(131,769)</u>	<u>88.37%</u>
Net Change in Fund Balance	<u>\$ (25,292)</u>	<u>\$ (184,500)</u>	<u>\$ (305,248)</u>		

These financial statements have not been audited or reviewed and no CPA expresses an opinion or a conclusion nor provides any assurance on them.

Exhibit E

Jefferson County Emergency Services District No. 4

Check List

Texas First Bank - Checking
September 19, 2019 - October 28, 2019

Check Number	Check Date	Payee	Amount
Vendor Checks			
3665	10/21/19	BEAUMONT FRAME AND FRONT END	1,345.18
3666	10/21/19	Benckenstein & Oxford, L.L.P.	1,225.00
3667	10/21/19	Bill Clark Pest Control, Inc	267.79
3668	10/21/19	Delta Industrial Service and Supply	489.35
3669	10/21/19	Emergency Services Marketing Corp., Inc.	735.00
3670	10/21/19	Green Acres Grocery, Inc.	308.42
3671	10/21/19	Jeremy D. Hansen	1,250.00
3672	10/21/19	Joshua C. Heinz	400.00
3673	10/21/19	Interstate All Battery Center	843.54
3674	10/21/19	Jefferson County	5,960.00
3675	10/21/19	Patrick L. Larson	2,500.00
3676	10/21/19	Lone Star Lube Right	694.23
3677	10/21/19	Love's Travel Stops & Country Stores	908.33
3678	10/21/19	Randy Lyday	45.00
3679	10/21/19	M & D Supply, Inc.	241.92
3680	10/21/19	NAPA AUTO PARTS	148.43
3681	10/21/19	Orange Co. ESD No. 2	18,699.00
3682	10/21/19	Hubert Oxford, IV	400.00
3683	10/21/19	P. C. Market and Hardware	8.37
3684	10/21/19	Mary Ellen Robertson, CPA	550.00
3685	10/21/19	Rollins Truck & Trailer Repair, LLC	99.75
3686	10/21/19	SOUTHERN TIRE MART, LLC	1,022.95
3687	10/21/19	David M. Stacey, Jr.	579.55
3688	10/21/19	Town and Country	134.70
3689	10/21/19	TRENSETTER	701.04
3690	10/21/19	Unlimited Lawn Care DBA of D-S Landscape	420.00
3691	10/21/19	VFIS of Texas	35,266.00
3692	10/21/19	Joyce M. Stacey	360.00
3693	10/28/19	First Financial Bank	40,180.17
Vendor Check Total			<u>115,783.72</u>
Check List Total			<u>115,783.72</u>

Check count = 29

Jefferson County Emergency Services District No. 4

Bank Account Register

Texas First Bank - Checking
September 19, 2019 - October 28, 2019

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			137,433.11
09/25/19		VISA5904	VISA	1,680.16		135,752.95
09/25/19		VISA 8924	VISA	2,447.24		133,305.71
09/30/19			Interest on Checking Account - September 2019		49.07	133,354.78
10/02/19		VERIZON	Verizon Wireless - Cell Service & B/UInternet Inv #9837913232	230.34		133,124.44
10/02/19		VERIZON	Verizon Wireless - Cell Service for LP15 - Inv #9837851197	19.45		133,104.99
10/04/19			VFIS - Claims Payments - Imelda - B43, B41, E43 & B42		8,820.26	141,925.25
10/04/19			VFIS Claims Payment - Imelda - E41, T43, T42 & E42		11,132.00	153,057.25
10/04/19			Jefferson County Tax Deposit - September 2019		1,915.77	154,973.02
10/09/19		ENTERGY	ENTERGY - Inv # 395003966361 - Cheek Station - 8/20 - 9/19/2019	155.17		154,817.85
10/10/19		ENTERGY	ENTERGY - LaBelle Station - Inv #195005532567 - 8/21 - 9/20/2019	363.09		154,454.76
10/10/19		ENTERGY	ENTERGY - Fannett Station - 8/21 - 9/20/2019 - Inv #160004510504	263.34		154,191.42
10/16/19		WJEFFCTYMWD	W. Jefferson Co. M.W.D - 8/15 - 9/16/19 - LaBelle Station	28.96		154,162.46
10/16/19		WJEFFCTYMWD	W. Jefferson Co. M.W.D - 8/15 - 9/16/19 - Fannett Station	28.14		154,134.32
10/16/19		WJEFFCTYMWD	W. Jefferson Co. M.W.D- 8/15 - 9/16/19 - Cheek Station	28.14		154,106.18
10/17/19		REPUBLIC	REPUBLIC SERVICES #862 - Inv #0862-000855781 - LaBelle Station October 2019	93.19		154,012.99
10/21/19			VFIS - T.S. Imelda - Claim # TXTR19090983 - Real, Portable Equip & Personal Property Claims		88,694.07	242,707.06
10/21/19	3665	BEAUMONTFRA	BEAUMONT FRAME AND FRONT END	1,345.18		241,361.88
10/21/19	3666	BENCK	Benckenstein & Oxford, L.L.P.	1,225.00		240,136.88
10/21/19	3667	BillClark	Bill Clark Pest Control, Inc	267.79		239,869.09
10/21/19	3668	DELTA	Delta Industrial Service and Supply	489.35		239,379.74
10/21/19	3669	EMERGSERV	Emergency Services Marketing Corp., Inc.	735.00		238,644.74
10/21/19	3670	GREENACRES	Green Acres Grocery, Inc.	308.42		238,336.32
10/21/19	3671	HANSEN	Jeremy D. Hansen	1,250.00		237,086.32
10/21/19	3672	HEINZ	Joshua C. Heinz	400.00		236,686.32
10/21/19	3673	INTERSTATE	Interstate All Battery Center	843.54		235,842.78
10/21/19	3674	JC	Jefferson County	5,960.00		229,882.78
10/21/19	3675	PLARSON	Patrick L. Larson	2,500.00		227,382.78
10/21/19	3676	LONESTAR	Lone Star Lube Right	694.23		226,688.55
10/21/19	3677	LOVES	Love's Travel Stops & Country Stores	908.33		225,780.22
10/21/19	3678	LYDAY	Randy Lyday	45.00		225,735.22
10/21/19	3679	M&DSUPPLY	M & D Supply, Inc.	241.92		225,493.30
10/21/19	3680	NAPA	NAPA AUTO PARTS	148.43		225,344.87
10/21/19	3681	ORANGECTY	Orange Co. ESD No. 2	18,699.00		206,645.87
10/21/19	3682	OXFORD	Hubert Oxford, IV	400.00		206,245.87
10/21/19	3683	PCMARKET	P. C. Market and Hardware	8.37		206,237.50
10/21/19	3684	MER1099	Mary Ellen Robertson, CPA	550.00		205,687.50
10/21/19	3685	ROLLINS	Rollins Truck & Trailer Repair, LLC	99.75		205,587.75
10/21/19	3686	STM	SOUTHERN TIRE MART, LLC	1,022.95		204,564.80
10/21/19	3687	STACEY	David M. Stacey, Jr.	579.55		203,985.25
10/21/19	3688	TOWNANDCOUN	Town and Country	134.70		203,850.55
10/21/19	3689	TRENDSETTER	TRENDSETTER	701.04		203,149.51
10/21/19	3690	UNLIMITED	Unlimited Lawn Care DBA of D-S Landscape	420.00		202,729.51
10/21/19	3691	VFIS	VFIS of Texas	35,266.00		167,463.51
10/21/19	3692	JOYCES	Joyce M. Stacey	360.00		167,103.51
10/25/19		VISA5904	VISA - September 2019	1,262.44		165,841.07

Jefferson County Emergency Services District No. 4

Bank Account Register

Texas First Bank - Checking
September 19, 2019 - October 28, 2019

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
10/25/19		VISA 8924	VISA - SEPTEMBER 2019	424.48		165,416.59
10/28/19	3693	FIRSTFINBK	First Financial Bank	40,180.17		125,236.42
Totals				<u>122,807.86</u>	<u>110,611.17</u>	<u>125,236.42</u>

Transaction count = 47

Jefferson County Emergency Services District No. 4

Bank Account Register

Texas First Bank - Savings
September 19, 2019 - October 28, 2019

Date	Reference	Description	Checks/ Payments	Deposits/ Additions	Balance
		Beginning Balance			200,065.96
09/30/19		Interest on Savings Account - September 2019		49.33	200,115.29
		Totals	<u>0.00</u>	<u>49.33</u>	<u>200,115.29</u>

Transaction count = 1

Jefferson County Emergency Services District No. 4

Bank Account Register

Allegiance Bank Money Market
September 19, 2019 - October 28, 2019

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
09/30/19			Beginning Balance			225,306.30
			Interest on Money Market Account - September 2019		277.77	225,584.07
			Totals	<u>0.00</u>	<u>277.77</u>	<u>225,584.07</u>

Transaction count = 1

Exhibit F

JCESD No. 4

Equipment Damaged During Tropical Storm Imelda (Station No. 3)

- Overhead projector screen
- Copier/printer
- Refrigerator
- Upright freezer
- Microwave
- Office Desk
- 4-drawer cabinet
- Ratchet and tool set
- Portable generator
- Air compressor
- Leaf blower

Exhibit G

BUYBOARD # 521-16
Vehicles and Heavy Duty Trucks
PRODUCT PRICING SUMMARY BASED ON CONTRACT

VENDOR: SILSBEE FORD & SILSBEE TOYOTA
 1211 U.S. HWY 96N
 SILSBEE, TX 77656

End User: JEFFERSON COUNTY ESD # 4 Silsbee Rep: KEN DURBIN
 Contact: JEREMY HANSEN MO # 540-5207 Phone/email: KDURBIN.COWBOYFLEET@GMA
 Phone/email: DISTRICTCHIEF@JCESD4.COM Date: Monday, October 28, 2019

Product Description: 2020 FORD

A. Bid Series: 105 *F250#990500* A. Base Price: \$ 16,360.00

B. Published Options [Itemize each below]

Code	Options	Bid Price	Code	Options	Bid Price
W3D	FORD F-350 CREW CAB SRW	\$ 10,885.00		RED EXT / GRAY INT	
996	6.8L V-8 GAS ENGINE	\$ 1,485.00		CUSTOMER PICK UP	
90L	POWER GROUP WINDOWS & LOCKS	\$ 1,145.00	1	ATTN:: SRW MODEL ONLY	
F2B	4X4 UPGRADE PKG	\$ 3,485.00			
X3L	TRACTION LOCK AXLE	\$ 399.00	1	GRILL GUARD	\$ 585.00
1	SKID PLATE PKG	\$ 185.00	2	TEXAS SPECIAL INTERIOR LIGHT	\$ 1,845.00
1	SHIFT ON FLY	\$ 535.00		BAR PKG RED & CLEAR	
535	TRAILER TOW PKG. CLASS # 5	STD		100 WATT SPEAKER	
18B	FACTORY RUNNING BOARDS	\$ 499.00		SWITCHBOX COMBO	
TSB	18" ALL TERRAIN TIRES	\$ 289.00	1	JOTTO DESK CONSOLE FOR W3B	\$ 585.00
66S	UPFITTER SWITCHES	\$ 125.00	1	3 WAY AUX LIGHT MOUNTED ON	\$ 125.00
Total of B. Published Options:					\$ 22,172.00

C. Unpublished Options [Itemize each below, not to exceed 25%] S= 12.0 %

Options	Bid Price	Options	Bid Price
RADIO SUPPRESSION PKG.	\$ 125.00	4 CORNING LIGHTS / 6 GRILL LIGHTS	\$ 1,485.00
EQ SERVICES	\$ 2,485.00	MOUNTED ON GRILL GUARD / 4 QRT	
		GLASS & FRONT 2 FENDER LIGHTS / 2 REAR	
JEFFERSON CO ESD # 4 STRIPING PKG	\$ 525.00	AR LIC PLATE LIGHTS / 6 RUNNING BOARD	
		3 MOUNTED ON EACH SIDE.	
Total of C. Unpublished Options:			\$ 4,620.00

D. Pre-delivery Inspection: \$ -

E. Texas State Inspection: \$ -

F. Manufacturer Destination/Delivery: \$ -

G. Floor Plan Interest (for in-stock and/or equipped vehicles): \$ 445.75

H. Lot Insurance (for in-stock and/or equipped vehicles): \$ 111.45

I. Contract Price Adjustment: _____

J. Additional Delivery Charge: 0 miles \$ -

K. Subtotal: \$ 43,709.20

L. Quantity Ordered 1 x K = \$ 43,709.20

M. Trade in: _____

N. BUYBOARD Administrative Fee (\$400 per purchase order) \$ 400.00

O. TOTAL PURCHASE PRICE INCLUDING BUYBOARD FEE \$ 44,109.20

Exhibit H

JOB OPENING

Jefferson County Emergency Services District No. 4

District Administrator

Position/Title – District Administrator

Part-Time (approx. 20 hours per week)

Salary (pay to be determined)

Approved by JCESD No. 4 Board

Position Summary

The District Administrator is a part-time salaried position. The position serves as the single officer of the Jefferson County Emergency Services District No. 4 (“District”). The District Administrator is an appointed position and serves in accordance with the policies and procedures established by the District’s Board of Commissioners. The responsibilities include the safe, effective and efficient administration of all the District’s administrative activities.

Essential Functions

- a) Plans, organizes, directs and manages all administrative activities of the District.
- b) Prepares recommendations and advises the Board of Commissioners on matters pertaining to District services, needs and issues related to the District’s affairs.
- c) Recommends actions to the Board of Commissioners on contracts and other matters as appropriate.
- d) Serves as liaison between the District Fire Chief and others directly related to the Board.
- e) Attends District meetings and work sessions, a variety of other meetings and civic functions and represents the District.
- f) Makes budget and capital equipment recommendations and administers the Districts expenditure of funds and equipment purchases.
- g) Records, reviews, authorizes and issues purchase orders, records management and file retention.
- h) Operates a personal computer and uses applicable software.
- i) Works and confers with the District’s Attorney on meeting agendas and other administrative and legal matters.
- j) Works with the District’s CPA on the District’s financial matters.
- k) Works with contractors and vendors on District projects and purchases.

Required knowledge and skills

- a) Leadership and management theory and practices
- b) Organization, administration and operations management
- c) Knowledge of roles and responsibility of Emergency Services Districts and the Board of Commissioners
- d) Financial record keeping, purchasing and budget practices.
- e) Filing and indexing
- f) Attend training sessions specific to the position.

Education / Experience

Documentation of a minimum of five (5) years of experience in a related field with levels of responsibilities regarding management of budgets, equipment and personnel. The ability to work with others, excellent communication skills, flexible work hours, understanding of the fire service and emergency medical service-related field. The expectation is for the Administrator to handle day-to-day business for the District, issue purchase orders, track day-to-day budget expenditures, assist operations as needed and report to the Board of Commissioners.

Requirements

Must be able to pass drug screening if requested. Must be licensed and able to operate District's vehicles as necessary. Must be able to pass background screening.

Application/Resume Submittal Deadline is 11/30/2019.

Applications/Resumes must be submitted to the District Office at 12880 FM 365, Beaumont, TX 77705 no later than 12:00 P.M. on the above date either by mail or hand delivery, or by email to DistrictManager@jcesd4.com.

An application is available on the District's website, www.jcesd4.com under the tab "Positions", or can be picked up at the District Office located in the Labelle fire station, or you can request one to be mailed to you.

If there are any questions you may contact the District Administrator, Patrick Larson, at (409) 273-5050.

Exhibit I

JASPER AMERICAN OVERHEAD

Quote

DOOR
PO BOX 69
ETOILE TX 75944
936 635 4832

~~159708~~

SOLD TO <i>Jefferson County ESD #4</i>		SHIP TO	
ADDRESS <i>8523 Kidd Rd</i>		ADDRESS	
CITY, STATE, ZIP <i>Beaumont Tex.</i>		CITY, STATE, ZIP	

CUSTOMER ORDER NO.	SOLD BY <i>Payment Due upon completion</i>	TERMS	F.O.B.	DATE <i>10-4-19</i>
--------------------	---	-------	--------	------------------------

ORDERED	SHIPPED	DESCRIPTION	PRICE	UNIT	AMOUNT
<i>2</i>		<i>12 X 12 2500 Series Rollup NOT windload Rated</i>	<i>1600</i>	<i>2</i>	<i>3200⁰⁰</i>
<i>Price includes labor Thank you!</i>					<i>3200⁰⁰</i>

JASPER AMERICAN OVERHEAD

Quote

DOOR
PO BOX 69
ETOILE TX 75944
936 635 4832

~~159707~~

SOLD TO <i>Jefferson County ESD #4</i>		SHIP TO	
ADDRESS <i>8523 Kidd Rd</i>		ADDRESS	
CITY, STATE, ZIP <i>Beaumont Tex.</i>		CITY, STATE, ZIP	

CUSTOMER ORDER NO.	SOLD BY <i>Payment Due upon completion</i>	TERMS	F.O.B.	DATE <i>10-4-19</i>
--------------------	---	-------	--------	------------------------

ORDERED	SHIPPED	DESCRIPTION	PRICE	UNIT	AMOUNT
<i>2</i>		<i>12 X 12 5000 Series Wind load Rating Area 120 mph</i>	<i>1950</i>	<i>2</i>	<i>3900⁰⁰</i>
<i>Price includes labor Thank you!</i>					<i>3900⁰⁰</i>