

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4

A regular meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 4 ("District") was called for at 5:30 p.m. on November 13, 2019, at the Labelle fire station, located at 12880 FM 365, Beaumont, Texas 77705, pursuant to notice duly posted according to law.

At approximately 5:30 p.m., the regular meeting was called to order. The roll was called of the duly constituted officers and members of the Board, to wit:

Jeff Roebuck	President
Charlie Reneau	Vice President
Randy Walston	Secretary
Sandra Melton	Treasurer
Robert Bordes	Assistant Treasurer

All of said Board members were present, with the exception of President Roebuck, thus constituting a quorum. Also present were: Patrick Larson, District Administrator; Jeremy Hansen, District Fire Chief; Mary Ellen Robertson, the District's accountant; Joshua Heinz of the law firm Benckenstein & Oxford, L.L.P., attorneys for the District; and, the individuals shown on the attendance log attached hereto as Exhibit A.

Upon establishing that a quorum was present, Vice President Reneau directed the Board's attention to Agenda Item No. 3 for public comment, at which time Randy Lyday stated that the District will need to do a better job educating the public if the Board ever decides to attempt another sales tax election.

Being as there was no further public comment, the Board moved along to Agenda Item No. 4, at which time Mr. Larson and Chief Hansen reviewed and discussed their

Administrator and Chief Reports with the Board. Copies of the Administrator and Chief's Reports are attached hereto as Exhibit B.

The Board then moved to Agenda Item No. 5 for review of the Minutes of the October 28, 2019 public hearing and regular meeting. Upon motion by Treasurer Melton and seconded by Secretary Walston, the proposed minutes were unanimously approved by the Board members present.

Next, Vice President Reneau directed the Board to Agenda Item No. 6 for the Treasurer's Report. Treasurer Melton reported the following balances in the District's accounts, as reflected in the bank statements attached hereto as Exhibit C: Texas First Bank checking (9417) - \$126,269.24 as of October 31, 2019, and \$205,653.60 as of November 12, 2019; Texas First Bank savings (1885) - \$200,166.28 as of October 31, 2019 and November 12, 2019; and, Allegiance Bank money market - \$225,871.46 as of October 31, 2019 and November 12, 2019. Mrs. Robertson then reviewed with the Board the financial Statement of Activities attached hereto as Exhibit D.

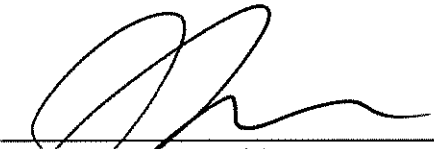
The Board was then directed by Vice President Reneau to Agenda Item No. 7 for review and approval of the payment of District's bills. Treasurer Melton reviewed with the Board the District's various monthly expenditures, as shown on the Bank Account Registers and Check List attached hereto as Exhibit E. Upon motion by Treasurer Melton and seconded by Assistant Treasurer Bordes, the Board members present unanimously approved the bill and expenditure payments (Check Nos. 3694-3713, plus the Visa, Entergy, West Jefferson Co. Municipal Water District, Southern Broadband, Verizon Wireless, and Republic Services auto-debit payments).

Thereafter, being as there were no proposed purchases or equipment repairs presented under Agenda Item No. 8, the Board moved along to Agenda Item No. 9, at which time Mr. Heinz advised that a few applications/resumes have been received thus far in response to the District Administrator job posting, and that the period during which applications/resumes may be submitted remains open through the end of November. Accordingly, the Board tabled the matter until the next regular meeting.

The Board then moved along to Agenda Item No. 10, which directed the Board to the Supplemental Meeting Agenda for Election-Related Items. Under Supplemental Agenda Item No. 1, the Board reviewed the official canvass results provided by the Jefferson County Clerk Election Division for the District's November 5, 2019 election to adopt a local sales and use tax within the District at a rate not to exceed 1.5% in any location in the District, which showed 253 votes FOR and 337 votes AGAINST (total of 590 votes cast). *See* Canvass Report attached hereto as **Exhibit F**. After reviewing and discussing the election results, the Board moved along to Supplemental Agenda Item No. 2, at which time Secretary Walston made a motion to adopt an Order Canvassing the Returns and Declaring the Results of the District's November 5, 2019 Local Sales Tax Election. The motion was seconded by Assistant Treasurer Bordes and unanimously approved by the Board. A copy of the Order Canvassing the Returns and Declaring the Results of the District's November 5, 2019 Local Sales Tax Election is attached hereto as **Exhibit G**.


Being as there were no other matters to be addressed in relation to the November 5, 2019 sales tax election under Supplemental Agenda Item No. 3, and no report from

counsel or other matters to come before the Board under Agenda Item Nos. 11 and 12,
the regular meeting was adjourned at approximately 6:15 p.m.



Jeff Roebuck, President
Date: 12/16/2019

ATTEST:



~~Randy Walston, Secretary~~ Charvie Reneau, VP
Date: 12/16/2019

Exhibit A

JEFFERSON COUNTY ESD No. 4

Regular Board Meeting

November 13, 2019

SIGN-IN SHEET

1 Randy Lyday 4110

2 Hayden Eastopp 4208

3 DAVID STACEY 420

4 _____

5 _____

6 _____

7 _____

8 _____

9 _____

10 _____

11 _____

12 _____

13 _____

Exhibit B

DISTRICT ADMINISTRATOR'S REPORT

November 13, 2019

STATION 1 LaBelle Turnout gear washer/extractor has been delivered and installed. Repairs should be the only need to send gear out.

STATION 2 Fannett Nothing new to report.

STATION 3 Cheek A dumpster is in place for debris removal. Station Attendant/Captain David Stacey and Capt. Jared Sampson are completing clean-up and mold treatment. Minor repairs will begin to the kitchen, bathroom and office areas as soon as they are through. Damaged portable equipment is being replaced.

We have been in touch with Jefferson County Emergency Management, FEMA and SETRPC requesting information for Mitigation Grants. Information received so far is that it will be some time before the grant opportunities might be available and that we will have to go through the county.

The roll-up bay doors were to be installed yesterday but due to them being an older/discontinued door and tight installation space we will probably have to go with non-wind rated doors if an exact replacement can't be found.

EMS – Nothing new to report.

ESD - Joshua Heinz has prepared a Bill of Sale for the Mini-Pumper to Galveston County ESD #2 in the amount of \$135,000. The non-functioning scene light has been repaired at a cost to us of \$100. GCESD2 has possession of the apparatus. As soon as we receive payment and the title is delivered VFIS insurance on it will be cancelled.

Safe-D conference with Training/CE hours will be in Galveston @ the Moody Center on **February 20th, 21st and 22nd**. If you will be attending you or we will need to pre-register and we can make room reservations. We have the forms for Tax Exemption for lodging. Moody hotel is already booked up but other nearby motels/hotels still have accommodations available.

NEW VENDORS – Jasper American Overhead Door (Station 3 roll-up doors and repairs to #1 roll-up door at Station 1)

VFIS – VFIS has offered a \$1,000 supplement to our members for assistance with their homeowner storm damage deductible. Two of our members applied and have received their checks.

Total payments to JCESD4 for T.S. Imelda damage from VFIS received and deposited are \$156,461.88, over ½ of which was damages incurred at Station 3 in Cheek.

Request for Training – No new requests have been received.

Communications –

Policy Manual – Work will continue on compiling a comprehensive policy manual as time allows and as policies are created and approved.

Building Use & Rental – Common Cents Credit Union's annual meeting on the evening of March 2nd, 2020.

Brooke Rivett – December 21, 2019

Sarah Bell – November 23, 2019

No Charge Rentals – Ladies Auxiliary Breakfast With Santa – December 7, 2019. All VFD and Board Members are invited.

December 1, 2019 – Beverly Mathews – Family Christmas Party

December 14 and November 28, 2019 – Carrie Sanders

November 25 and December 30, 2019 – Ladies Auxiliary

Jefferson County ESD No. 4
Chief's Report
13 NOV, 2019

1. Station Status:

LaBelle STA #1: Operational – All apparatus in service.

Fannett STA #2: Operational – All apparatus in service.

Cheek STA #3: Damaged – All apparatus in service. (B43 at STA #1)

2. Apparatus Status:

E41 – In Service

T41 – In service

B41 – In service:

E42 – In service

T42 – In service

B42 – In Service

E43 – In service

T43 – In service

B43 – In service: Temporarily relocated to LaBelle STA #1

MED4 – In Service

U4 – Totaled

- 3. Membership:** Member roster revised to 32 members following review of department participation in FY2019.
- 4. Training:** Fire training cancelled by instructor (regional class). No EMS training scheduled for October.
- 5. Operations:** 1. T42 folding tank installation (capital project) complete. 2. ~~B42~~^{B41} transmission damage repaired by Siddons Martin. 3. All post-TS Imelda apparatus maintenance complete. 4. E43 involved in minor allision while responding to MVA on I-10. No damage to apparatus, minor property damage to 18 wheeler. 4. Replacement U4 specifications have been provided to Silsbee Ford /Cowboy Fleet – expected 90 day delivery to dealership and 30 days for upfitter.
- 6. Regional Coordination:** No report.

#

Jefferson County Emergency Services District #4

Beaumont, TX

This report was generated on 11/13/2019 4:01:44 PM



Incident Statistics

Start Date: 10/01/2019 | End Date: 10/31/2019

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		40	
FIRE		24	
TOTAL		64	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		3	
Aid Received		3	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
8		12.5	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1 - LaBelle	0:15:22	0:16:33	
Station 2 - Fannett	0:12:50	0:12:00	
Station 3 - Cheek	0:13:13	0:23:09	
AVERAGE FOR ALL CALLS			0:14:45
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1 - LaBelle	0:03:52	0:03:13	
Station 2 - Fannett	0:03:46	0:05:05	
Station 3 - Cheek	0:03:07	0:13:10	
AVERAGE FOR ALL CALLS			0:04:50
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Jefferson County Emergency Services District #4		41:51	

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = # of PCR with disposition "Treated, Transported by EMS". # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMESIS 2 & 3 data as appropriate.

Jefferson County Emergency Services District #4



Beaumont, TX

This report was generated on 11/13/2019 4:00:54 PM

Response Percentage per FDID per Personnel for Incident Types for Personnel

Personnel: All Personnel | Incident Type(s): All Incident Types | Start Date: 10/01/2019 | End Date: 10/31/2019

Personnel	Calls Attended	% of Calls for Selected Incident Types
FDID: NH306		
, Standby	15	23.4%
Acadian, Ambulance	35	54.7%
Arceneaux - 4144, Jesse	5	7.8%
Breed - 410, Johnny	3	4.7%
Byers - 4439, Timothy	3	4.7%
Compton - 4106, Dylan	1	1.6%
Eastep - 4208, Hayden	1	1.6%
Hansen - 401, Jeremy	20	31.3%
Kester - 4115, Kevin	3	4.7%
Kester - 4124, Ashley	11	17.2%
Kester - 4125, Claudla	11	17.2%
Kirkgard - 4117, Kendall (Brady)	14	21.9%
Longoria - 4205, David	8	12.5%
Lyday - 4110, Randy	15	23.4%
Salles - 4226, Paul	1	1.6%
Sanders - 402, Casey	3	4.7%
Stacey - 420, David	6	9.4%
Vasquez - 4111, Angel	3	4.7%
Wade - 440, Scott	6	9.4%
Williams - 421, Thomas	3	4.7%
Winstead - 4131, Mark	18	28.1%
Total Incidents for FDID NH306	64	

Total Incidents for all FDIDs 64

Displays the number and percentage of Incidents attended by each Personnel for each FDID in the agency over the selected Date Range. Only Reviewed incidents are included.

Exhibit C

TEXAS FIRST BANK

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www.texasfirst.bank

3000 FM 1764 • La Marque, TX 77568-2452

Return Service Requested

TELEPHONE BANKING
(409) 945-9889 (281) 538-2226
(855) 355-TF81 (8321)

BOOKKEEPING
(409) 948-1993

Page: 2

JEFFERSON COUNTY EMERGENCY

Account Number: 10229417
Statement Date: 10/31/19

DEBITS AND OTHER WITHDRAWALS

Date	Withdrawals	Activity Description
10/02	19.45	VERIZON WIRELESS/PAYMENTS 064225772500001 0000000064225772500001
10/02	230.34	VERIZON WIRELESS/PAYMENTS 094212557100001 0000000094212557100001
10/09	155.17	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4
10/10	263.34	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4
10/10	363.09	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4
10/16	28.14	WestJeffersnMWDp/Payment JEFFERSON COUNTY EDS
10/16	28.14	WestJeffersnMWDp/Payment JEFFERSON CO. ESD 4
10/16	28.96	WestJeffersnMWDp/Payment JEFFERSON COUNTY ESD
10/17	93.19	REPUBLICSERVICES/RSIBILLPAY 308622980992 JEFFERSON COUNTY ESD F
10/28	424.48	VISA/PAYMENT 487452XXXX8924 PATRICK L LARSON
10/28	1,262.44	VISA/PAYMENT 487452XXXX5904 JEREMY HANSEN
10/29	349.26	REPUBLICSERVICES/RSIBILLPAY 308622980958 JEFFERSON COUNTY ESD F
10/31	.60	GLOBAL ITEM 2 at \$.30

CHECKS PAID

* indicates skip in check numbers

Date	Check No.	Amount	Date	Check No.	Amount	Date	Check No.	Amount
10/10	3641	509.78	10/30	3666	1,225.00	10/28	3678	45.00
10/01	3642	3,123.00	10/29	3667	267.79	10/28	3679	241.92
10/07	3647*	4.41	10/28	3668	489.35	10/29	3680	148.43
10/01	3649*	1,369.19	10/29	3669	735.00	10/31	3681	18,699.00
10/01	3652*	232.48	10/28	3670	308.42	10/25	3683*	8.37
10/08	3655*	295.89	10/23	3671	1,250.00	10/25	3684	550.00
10/02	3656	209.00	10/25	3672	400.00	10/30	3685	99.75
10/10	3657	5,189.00	10/30	3673	843.54	10/30	3686	1,022.95
10/03	3660*	1,470.45	10/30	3674	5,960.00	10/24	3687	579.55
10/18	3663*	200.00	10/23	3675	2,500.00	10/25	3689*	701.04
10/29	3665*	1,345.18	10/28	3677*	908.33	10/28	3690	420.00

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BOOKKEEPING
(409) 948-1993

Page: 3

JEFFERSON COUNTY EMERGENCY

Account Number: 10229417
Statement Date: 10/31/19

CHECKS PAID

* indicates skip in check numbers

Date	Check No.	Amount	Date	Check No.	Amount	Date	Check No.	Amount
10/28	3691	35,266.00	10/24	3692	360.00	10/30	3693	40,180.17

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
10/01	141,335.08	10/10	154,493.19	10/24	238,119.28
10/02	140,876.29	10/16	154,407.95	10/25	236,459.87
10/03	139,405.84	10/17	154,314.76	10/28	197,093.93
10/04	161,273.87	10/18	154,114.76	10/29	194,248.27
10/07	161,269.46	10/21	242,808.83	10/30	144,916.86
10/08	160,973.57	10/23	239,058.83	10/31	126,269.24
10/09	160,818.40				

PUBLIC FUNDS SAVINGS

JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT No. 4

Acct 20041885

Beginning Balance	10/01/19	200,115.29
Deposits / Misc Credits	1	50.99
Withdrawals / Misc Debits	0	.00
** Ending Balance	10/31/19	200,166.28 **
Service Charge		.00
Interest Paid 10/01/19 - 10/31/19		50.99
Interest Paid Year To Date		779.20
Annual Percentage Yield Earned		.30%
Number of Days for A.P.Y.E.		31
Average Balance for A.P.Y.E.		200,116.93
Minimum Balance		200,115

DEPOSITS AND OTHER CREDITS

Date	Deposits	Activity Description
10/31	50.99	Interest Paid

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(409) 948-1993

Page: 4

JEFFERSON COUNTY EMERGENCY

Account Number: 10229417
Statement Date: 10/31/19

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
10/31	200,166.28				



Texas First Bank Public Funds Tiera... **9417

Available Balance
\$205,653.60

Last Updated: 11/12/2019 9:36 PM
Available Balance

\$205,653.60

Date ▾	Description ▾	Amount ▾
Pending	ENERGY TEXAS, I/BANK DRAFT	(\$311.90) \$205,653.60
Pending	ENERGY TEXAS, I/BANK DRAFT	(\$440.29) \$205,965.50
NOV 8 2019	ENERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	(\$87.29) \$206,405.79
NOV 7 2019	☒ Check - 3682	(\$400.00) \$206,493.08
NOV 6 2019	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4	\$24,135.99 \$206,893.08
NOV 5 2019	☒ Check - 3676	(\$694.23) \$182,757.09
NOV 4 2019	☒ Deposit	\$57,559.00 \$183,451.32
NOV 1 2019	☒ Check - 3688	(\$134.70) \$125,892.32
NOV 1 2019	VERIZON WIRELESS/PAYMENTS 094212557100001 0000000094212557100001	(\$232.17) \$126,027.02



NOV 1 2019	VERIZON WIRELESS/PAYMENTS 064225772500001 0000000064225772500001	(\$10.05) \$126,259.19
OCT 31 2019	GLOBAL ITEM 2 at \$.30	(\$0.60) \$126,269.24
OCT 31 2019	Interest Paid	\$51.98 \$126,269.84
OCT 31 2019	☒ Check - 3681	(\$18,699.00) \$126,217.86
OCT 30 2019	☒ Check - 3693	(\$40,180.17) \$144,916.86
OCT 30 2019	☒ Check - 3674	(\$5,960.00) \$185,097.03
OCT 30 2019	☒ Check - 3666	(\$1,225.00) \$191,057.03
OCT 30 2019	☒ Check - 3686	(\$1,022.95) \$192,282.03
OCT 30 2019	☒ Check - 3673	(\$843.54) \$193,304.98
OCT 30 2019	☒ Check - 3685	(\$99.75) \$194,148.52
OCT 29 2019	☒ Check - 3665	(\$1,345.18) \$194,248.27
OCT 29 2019	☒ Check - 3669	(\$735.00) \$195,593.45
OCT 29 2019	☒ Check - 3667	(\$267.79) \$196,328.45





P.O. Box 41314
Houston, TX 77241-1314



Account Number 1086255
Statement Date 10/31/2019
Statement Thru Date 10/31/2019
Checks/Items Enclosed 0
Page 1

Return Service Requested
00001007 TA093D11011915350700 01 000000000 0000000 002

Jefferson County Emergency Services
District No 4
12880 FM 365 RD
Beaumont TX 77705-9682

Customer Service Information

Customer Care 281-894-3200
 Lost/Stolen Debit Card 800-500-1044
 Visit Us Online allegiancebank.com

Relationship Summary

Account Type	Balance
DEPOSIT ACCOUNTS	\$225,871.46

BUSINESS HYMMA

Account Number: 1086255

Balance Summary

Beginning Balance as of 10/01/2019	\$225,584.07
+ Deposits and Credits (1)	\$287.39
- Withdrawals and Debits (0)	\$0.00
Ending Balance as of 10/31/2019	\$225,871.46
Maintenance Fees for Period	\$0.00
Minimum Balance for Period	\$225,584.00

Earnings Summary

Interest for Period Ending 10/31/2019	\$287.39
Interest Paid Year to Date	\$3,055.42
Annual Percentage Yield Earned (APYE)	1.51%
Average Balance for APYE	\$225,584.07
Number of Days for APYE	31

DEPOSITS AND OTHER CREDITS

Date	Description	Deposits
Oct 31	INTEREST PAID	287.39

FEE RECAP

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

DAILY BALANCE SUMMARY

Date	Balance
Oct 31	\$225,871.46

000001007 TA093D11011915350700 01 000000000 0000000 002

Exhibit D

Jefferson County Emergency Services District No. 4
Statement of Activities (Modified Cash Basis)
All Locations

	1 Month Ended 10/31/2019 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Revenue				
Ad Valorem Taxes	\$ 2,263	\$ 565,000	\$ (562,737)	0.40%
Grants	-	10,000	(10,000)	0.00%
EMS Billing	-	10,000	(10,000)	0.00%
Interest Income	390	6,500	(6,110)	6.00%
Other Income	108,646	1,500	107,146	7243.07%
Sale of Equipment	-	135,000	(135,000)	0.00%
Total Revenue	<u>111,299</u>	<u>728,000</u>	<u>(616,701)</u>	<u>15.29%</u>
Operating Expenses				
Advertising	-	1,000	(1,000)	0.00%
Bank Fees	1	100	(99)	1.00%
Accounting	550	16,000	(15,450)	3.44%
Cleaning & Building Maintenance/Repairs	703	20,000	(19,297)	3.52%
Lawn Service	420	7,000	(6,580)	6.00%
Office Supplies & Postage	42	1,500	(1,458)	2.80%
Dues & Fees	-	4,000	(4,000)	0.00%
Tax & Appraisal Fees	348	15,000	(14,652)	2.32%
Interest Expense	393	8,586	(8,193)	4.58%
Insurance - VFIS District	-	2,800	(2,800)	0.00%
Legal/Professional	2,025	16,000	(13,975)	12.66%
Lodging/Meals/Travel & Regist ESD	-	3,000	(3,000)	0.00%
District Manager	2,500	30,000	(27,500)	8.33%
Small Equipment Purchases (less than \$5,000)	-	500	(500)	0.00%
Utilities	782	8,000	(7,218)	9.78%
Internet	100	2,700	(2,600)	3.70%
Telephone/Cell Phone	154	2,000	(1,846)	7.70%
Water & Garbage	528	4,000	(3,472)	13.20%
Note Payable-First Financial (Mini Pumper)	39,787	39,939	(152)	99.62%
Note Payable-Dallas Bank&Trst(3000gal Tanker)	-	31,106	(31,106)	0.00%
Note Payable-Comm. First Nat'l (2019 Spartan)	-	38,524	(38,524)	0.00%
Total Operating Expenses	<u>48,333</u>	<u>251,755</u>	<u>(203,422)</u>	<u>19.20%</u>

Jefferson County Emergency Services District No. 4
Statement of Activities (Modified Cash Basis)
All Locations

	1 Month Ended 10/31/2019 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Emergency Medical Services				
Billing - Admin. Fees	-	500	(500)	0.00%
Billing - Collection Fees	-	1,000	(1,000)	0.00%
Software Service (Smart Phone App)	-	2,500	(2,500)	0.00%
Data/Connectivity (Phone)	-	500	(500)	0.00%
Equipment (New/Repair/Testing)	38	6,500	(6,462)	0.58%
Medical Supplies	19	6,000	(5,981)	0.32%
Tuition/Reg/Certification/Dues	-	10,000	(10,000)	0.00%
Vehicle Repair & Maintenance	-	5,000	(5,000)	0.00%
Fuel	49	2,000	(1,951)	2.45%
Total Emergency Medical Services	<u>106</u>	<u>34,000</u>	<u>(33,894)</u>	<u>0.31%</u>
Fire Services				
Certification Dues	-	1,000	(1,000)	0.00%
Fire Chief	1,250	15,000	(13,750)	8.33%
Small Equipment Purchases	440	17,300	(16,860)	2.54%
Fire Field Meals	305	1,000	(695)	30.50%
Dispatch Services/Edispatches	19,434	22,000	(2,566)	88.34%
Vehicle Repair & Maintenance	4,433	27,500	(23,067)	16.12%
Travel/Lodging/Meals/Trans Expenses	-	5,000	(5,000)	0.00%
Personal Protection Equipment	305	-	305	0.00%
Air-Pack SCBA Inspection & Repair	-	6,000	(6,000)	0.00%
Equipment, Boots, Gloves-Insp/Repairs	184	6,500	(6,316)	2.83%
Fire Uniforms	701	4,000	(3,299)	17.53%
Supplies - Hoses/Nozzles/Tarps	-	7,500	(7,500)	0.00%
Training & Materials	-	10,000	(10,000)	0.00%
Fuel	1,216	6,000	(4,784)	20.27%
Insurance - Prop. & Liab.	35,266	31,500	3,766	111.96%
Insurance - Worker's Compensation	-	3,600	(3,600)	0.00%
Maintenance & Repairs - Radios	5,960	1,500	4,460	397.33%
Personal Protective Equipment - Inspection	-	25,000	(25,000)	0.00%
Payroll Tax Expense	-	3,000	(3,000)	0.00%
Supplies - Fire	821	7,500	(6,679)	10.95%
Quartermaster/Station Attendant	625	13,000	(12,375)	4.81%
Software - Emer Reporting	-	3,000	(3,000)	0.00%
Total Fire Services	<u>70,940</u>	<u>216,900</u>	<u>(145,960)</u>	<u>32.71%</u>
Capital Expenditures				
Radio Communication Upgrade	-	28,000	(28,000)	0.00%
Four Backup Cameras	-	10,000	(10,000)	0.00%
Thermal Camera	-	10,000	(10,000)	0.00%
LMTV Improvements	-	10,000	(10,000)	0.00%
E43 - Hose/Reflectors Storage	-	12,500	(12,500)	0.00%
Bldg. Improvements - LaBelle	-	18,000	(18,000)	0.00%
Total Capital Expenditures	<u>0</u>	<u>88,500</u>	<u>(88,500)</u>	<u>0.00%</u>
Contingency				
Contingency	-	20,000	(20,000)	0.00%
Total Contingency	<u>0</u>	<u>20,000</u>	<u>(20,000)</u>	<u>0.00%</u>
Total Expenses	<u>119,379</u>	<u>611,155</u>	<u>(491,776)</u>	<u>19.53%</u>
Net Change in Fund Balance	<u>\$ (8,080)</u>	<u>\$ 116,845</u>		

Exhibit E

Jefferson County Emergency Services District No. 4

Check List

Texas First Bank - Checking

October 29, 2019 - November 13, 2019

Check Number	Check Date	Payee	Amount
Vendor Checks			
3694	11/12/19	Jasper American Overhead Door, Inc.	3,900.00
3695	11/13/19	Benckenstein & Oxford, L.L.P.	3,119.00
3696	11/13/19	Coastal Welding Supply Inc.	665.00
3697	11/13/19	Delta Industrial Service and Supply	5,058.06
3698	11/13/19	Green Acres Grocery, Inc.	98.32
3699	11/13/19	Jeremy D. Hansen	1,250.00
3700	11/13/19	Joshua C. Heinz	400.00
3701	11/13/19	Herrera's Emergency Lighting	100.00
3702	11/13/19	Patrick L. Larson	2,500.00
3703	11/13/19	Love's Travel Stops & Country Stores	568.94
3704	11/13/19	Randy Lyday	45.00
3705	11/13/19	M & D Supply, Inc.	15.75
3706	11/13/19	Metro Fire Apparatus Specialists, Inc.	5,297.00
3707	11/13/19	Hubert Oxford, IV	400.00
3708	11/13/19	REPUBLIC SERVICES #862	100.00
3709	11/13/19	Mary Ellen Robertson, CPA	550.00
3710	11/13/19	Siddons-Martin Emergency Group, LLC	23,598.20
3711	11/13/19	David M. Stacey, Jr.	519.00
3712	11/13/19	Joyce M. Stacey	360.00
3713	11/13/19	Silsbee Ford, Inc.	492.55
Vendor Check Total			49,036.82
Check List Total			49,036.82

Check count = 20

Jefferson County Emergency Services District No. 4

Bank Account Register

Texas First Bank - Checking

October 29, 2019 - November 13, 2019

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
10/31/19			Beginning Balance			124,887.16
			Interest On Checking Account - October 2019		51.98	124,939.14
10/31/19		TexasFirst	Texas First Bank - Excess Transaction Charge - 2 @ \$0.30 each	0.60		124,938.54
11/01/19		VERIZON	Verizon Wireless	10.05		124,928.49
11/01/19		VERIZON	Verizon Wireless	232.17		124,696.32
11/04/19			VFIS - Insurance Payment - U4 F150 (Imelda) and E43 2003 Freightliner (Accident)		57,559.00	182,255.32
11/06/19			Jefferson County Tax Deposit for Month of October 2019		24,135.99	206,391.31
11/12/19	3694	Jasper	Jasper American Overhead Door, Inc.	3,900.00		202,491.31
11/13/19	3695	BENCK	Benckenstein & Oxford, L.L.P.	3,119.00		199,372.31
11/13/19	3696	COASTAL	Coastal Welding Supply Inc.	665.00		198,707.31
11/13/19	3697	DELTA	Delta Industrial Service and Supply	5,058.06		193,649.25
11/13/19	3698	GREENACRES	Green Acres Grocery, Inc.	98.32		193,550.93
11/13/19	3699	HANSEN	Jeremy D. Hansen	1,250.00		192,300.93
11/13/19	3700	HEINZ	Joshua C. Heinz	400.00		191,900.93
11/13/19	3701	HERRERAS	Herrera's Emergency Lighting	100.00		191,800.93
11/13/19	3702	PLARSON	Patrick L. Larson	2,500.00		189,300.93
11/13/19	3703	LOVES	Love's Travel Stops & Country Stores	568.94		188,731.99
11/13/19	3704	LYDAY	Randy Lyday	45.00		188,686.99
11/13/19	3705	M&DSUPPLY	M & D Supply, Inc.	15.75		188,671.24
11/13/19	3706	METROFIRE	Metro Fire Apparatus Specialists, Inc.	5,297.00		183,374.24
11/13/19	3707	OXFORD	Hubert Oxford, IV	400.00		182,974.24
11/13/19	3708	REPUBLIC	REPUBLIC SERVICES #862	100.00		182,874.24
11/13/19	3709	MER1099	Mary Ellen Robertson, CPA	550.00		182,324.24
11/13/19	3710	SIDDONS	Siddons-Martin Emergency Group, LLC	23,598.20		158,726.04
11/13/19	3711	STACEY	David M. Stacey, Jr.	519.00		158,207.04
11/13/19	3712	JOYCES	Joyce M. Stacey	360.00		157,847.04
11/13/19	3713	SILSBEEFORD	Silsbee Ford, Inc.	492.55		157,354.49
Totals				49,279.64	81,746.97	157,354.49

Transaction count = 26

Jefferson County Emergency Services District No. 4

Bank Account Register

Texas First Bank - Savings

October 29, 2019 - November 13, 2019

Date	Reference	Description	Checks/ Payments	Deposits/ Additions	Balance
10/31/19		Beginning Balance			200,115.29
		Interest on Savings Account - Month of October 2019		50.99	200,166.28
		Totals	<u>0.00</u>	<u>50.99</u>	<u>200,166.28</u>

Transaction count = 1

Jefferson County Emergency Services District No. 4

Bank Account Register

Allegiance Bank Money Market

October 29, 2019 - November 13, 2019

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
10/31/19			Beginning Balance			225,584.07
			Interest on Money Market Account - October 2019		287.39	225,871.46
			Totals	0.00	287.39	225,871.46

Transaction count = 1

Exhibit F

Canvass Report — Total Voters — Official
Jefferson County, TX — Constitutional Amendment, Special and Joint Election — Novembe

Total Number of Voters : 12,223 of 146,220 = 8.36%

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11/12/2019 10:27 AM
 Precincts Reporting 147 of 147 = 100.00%

Jefferson County ESD No.4 Proposition A

Precinct	Absentee Ballots Cast	Early Ballots Cast	Election Ballots Cast	Total Ballots Cast	Registered Voters	Percent Turnout	For	Against	Totals
21 01	0	0	18	18	280	6.43%	10	8	18
25 02	0	0	0	0	6	00.00%	0	0	0
28 02	0	12	58	70	859	8.15%	35	32	67
29 01	0	4	14	18	109	16.51%	8	10	18
30 01	0	21	94	115	1163	9.89%	45	67	112
31	0	27	122	149	1194	12.48%	75	67	142
32 01	0	0	0	0	0	00.00%	0	0	0
33 01	0	0	0	0	0	00.00%	0	0	0
64 01	0	0	0	0	0	00.00%	0	0	0
80 01	0	9	18	27	261	10.34%	10	15	25
91 02	0	3	54	57	472	12.08%	24	30	54
92 01	1	18	71	90	1169	7.70%	27	61	88
101 01	0	0	0	0	0	00.00%	0	0	0
106 01	0	0	4	4	25	16.00%	1	3	4
107 01	0	0	0	0	0	00.00%	0	0	0
108	0	15	48	63	506	12.45%	18	44	62
Totals	1	109	501	611	8044		253	337	590

Exhibit G

**ORDER CANVASSING THE RETURNS AND DECLARING THE RESULTS OF
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4'S
NOVEMBER 5, 2019 LOCAL SALES AND USE TAX ELECTION**

WHEREAS, on November 5, 2019, an election was held in Jefferson County Emergency Services District No. 4 (the "District") to submit to a proposition on the levy and collection of a local sales and use tax in the District;

WHEREAS, the votes cast at the election have been counted and recorded on the official election returns, and said returns have been certified and filed with the Board of Commissioners by the appropriate election officials; and

WHEREAS, the returns show the following number of votes cast at the election:

FOR the adoption of a local sales and use tax in Jefferson County Emergency Services District No. 4 at a rate not to exceed one and one-half percent (1.5%) in any location in the District.	253 Votes
--	-----------

AGAINST the adoption of a local sales and use tax in Jefferson County Emergency Services District No. 4 at a rate not to exceed one and one-half percent (1.5%) in any location in the District.	337 Votes
--	-----------

WHEREAS, the election was called and held in all respects under and in strict conformity with the Constitutions and laws of the State of Texas and the United States of America;

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4 THAT:


Section 1. The Board finds that the November 5, 2019 election was called and notice given in accordance with law; the election was held in all respects in conformity with law; and the returns of the election have been made by the proper officials.

Section 2. The election has resulted in the non-adoption of a local sales and use tax in Jefferson County Emergency Services District No. 4 at a rate not to exceed one and one-half percent (1.5%) in any location in the District.

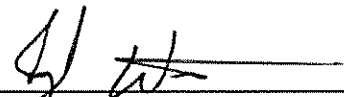
Section 4. The Board finds that the meeting at which this Order has been considered and adopted is open to the public as required by law, and written notice of the time, place and subject matter of the meeting, and of the proposed adoption of this Order, was given as required by Section 551, Texas Government Code. The Board of Commissioners confirms the written notice and the contents and posting thereof.

PASSED AND APPROVED this the 13th day of November, 2019.

JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT NO. 4

By: 
Jeff Roebuck, President *Charlie Reneau,*
Board of Commissioners Vice President

ATTEST:



Randy Walston, Secretary
Board of Commissioners

CERTIFICATE FOR ORDER

THE STATE OF TEXAS §
§
COUNTY OF JEFFERSON §

The undersigned officer of the Board of Commissioners of Jefferson County Emergency Services District No. 4 hereby certifies as follows:

1. The Board of Commissioners of Jefferson County Emergency Services District No. 4 convened in a special meeting on the 13th day of November, 2019, at the Labelle fire station, being the District’s Administrative Office, located at 12880 FM 365, Beaumont, Texas 77705, and the roll was called of the duly constituted officers and members of the Board, to wit:

- | | | |
|----------------|---|---------------------|
| Jeff Roebuck | - | President |
| Charlie Reneau | - | Vice President |
| Randy Walston | - | Secretary |
| Sandra Melton | - | Treasurer |
| Robert Bordes | - | Assistant Treasurer |

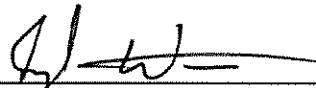
and all of said Commissioners were present, with the exception of Commissioner(s) President Roebuck, thus constituting a quorum. Whereupon, among other business, the following was transacted at the meeting:

**ORDER CANVASSING THE RETURNS AND DECLARING THE RESULTS OF
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4’S
NOVEMBER 5, 2019 LOCAL SALES AND USE TAX ELECTION**

was introduced for the consideration of the Board. It was then duly moved and seconded that the Order be adopted, and, after due discussion, the motion prevailed and carried by majority vote.

2. A true, full and correct copy of the Order adopted at the meeting described in the above paragraph is attached to this certificate; the Order has been duly recorded in the Board’s minutes of the meeting; the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Board as indicated therein, each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance, of the time, place and purpose of the aforesaid meeting, and that the Order would be introduced and considered for adoption at the meeting, and each of the officers and members consented, in advance, to the holding of the meeting for such purpose; the meeting was open to the public as required by law; and public notice of the time, place and subject to the meeting was given as required by Chapter 551 of the Government Code.

SIGNED AND SEALED this the 13th day of November, 2019.



Randy Walston, Secretary
Board of Commissioners

THE STATE OF TEXAS §
 §
COUNTY OF JEFFERSON §

This instrument was acknowledged before me on November 13th, 2019, by Randy Walston, Secretary of the Board of Commissioner of Jefferson County Emergency Services District No. 4, on behalf of said District.

(seal)



Notary Public Signature

