

MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4

A regular meeting of the Board of Commissioners of Jefferson County Emergency Services District No. 4 ("District") was called for at 5:30 p.m. on the 21st day of November, 2016, at the Cheek fire station, located at 8523 Kidd Rd., Beaumont, Texas 77713, pursuant to notice duly posted according to law.

At approximately 5:30 p.m., the public hearing was called to order. The roll was called of the duly constituted officers and members of the Board, to wit:

Jeff Roebuck	President
Charlie Reneau	Vice President
Randy Walston	Secretary
Sandra Melton	Treasurer
Robert Bordes	Assistant Treasurer

All of said Board members were present, with the exception of President Roebuck, thus constituting a quorum. Also present were: Wayne Wilber, District Manager; Mary Ellen Robertson, the District's accountant; Joshua Heinz of the law firm Benckenstein & Oxford, L.L.P., attorneys for the District; and, the individuals listed on the attendance log attached hereto as **Exhibit A**.

Since there was no public comment under Agenda Item No. 3, the Board moved along to Agenda Item Nos. 4 and 5 for the District Manager and Chief's reports. Mr. Wilber and Jeremy Hansen reviewed and discussed with the Board the matters set forth in the written Manager's Report and Chief's Report, copies of which are attached hereto as **Exhibit B** and **Exhibit C**, respectively.

The Board was then directed to Agenda Item No. 6 for review of the Minutes of the October 17, 2016 public hearing and regular meeting and October 27, 2016 special

meeting. Upon motion by Treasurer Melton and seconded by Secretary Walston, the proposed minutes were unanimously approved by the Board.

Next, Vice President Reneau directed the Board to Agenda Item No. 7, at which time Treasurer Melton reported that the District's Texas First Bank checking account balance was \$239,631.09 as of October 31, 2016 and \$251,242.10 as of November 21 2016, and that the District's Texas First Bank savings account balance was \$200,356.21 as of October 31, 2016 and November 21 2016, as reflected in the account statements attached hereto as **Exhibit D**. Mrs. Robertson also reviewed the monthly financial reports with the Board, copies of which are attached hereto as **Exhibit E**.

The Board was then directed by Vice President Reneau to Agenda Item No. 8 for payment of the District's bills. Treasurer Melton reviewed with the Board the District's various monthly expenditures proposed for payment. Upon motion by Secretary Walston and seconded by Treasurer Melton the Board members present unanimously approved payment of the bills and expenditures listed on the account registers attached hereto as **Exhibit F** (Check Nos. 2270-2288).

The Board then moved along to Agenda Item No. 9, at which time Mr. Wilber requested that the Board authorize the purchase of scene lighting for Engine 41, with a cost not to exceed \$7,500.00. Upon motion by Secretary Walston and seconded by Treasurer Melton, the Board members present unanimously approved the scene light purchase up to and not exceeding \$7,500.00.

Vice President Reneau then directed the Board to Agenda Item No. 10 regarding the District fire department. Mr. Heinz advised the Board that Dennis Gifford of Labelle-Fannett VFD had indicated that the department would allow the District to use the


Labelle-Fannett VFD Station No. 2 (Fannett) for the District's fire department. Mr. Gifford was in attendance at the meeting and confirmed same, and he also advised on the status of the insurance claim filed by Labelle-Fannett VFD in relation to the recent damage at Station No. 2 near one of the overhead doors. Mr. Heinz recommended that the District only use the station pursuant to a formal temporary lease agreement, whereby the District would pay no rent to the Labelle-Fannett VFD, but would be responsible for all utility and maintenance expenses, excluding the cost to repair the recent damages previously discussed. Mr. Gifford indicated that there should be no issue with that proposal, and he could present same to the Labelle-Fannett VFD membership for approval. Upon motion by Treasurer Melton and seconded by Secretary Walston, the Board members present approved the proposed temporary lease of Labelle-Fannett VFD's Station No. 2, subject to same being approved by its members, and the Board authorized President Roebuck to execute the lease agreement on behalf of the District.

Thereafter, the Board was directed to Agenda Item No. 11, at which time Mr. Wilber advised the Board that there is an old roll-up garage door behind the Cheek station, and he suggested that it be declared salvage property and disposed of. Upon motion by Treasurer Melton and seconded by Secretary Walston, the Board members present unanimously declared the item as salvage property, and authorized same to be disposed of by any means by Chief Sampson.


The Board then moved along to Agenda Item No. 12, at which time Mr. Heinz advised on the status of the Labelle-Fannett VFD lawsuit. Additionally, under Agenda Item No. 13, Mr. Heinz confirmed that both Vice President Reneau and Treasurer Melton would like to seek re-appointment as ESD Commissioners for a new two-year term

beginning January 1, 2017, and Mr. Heinz indicated that he would draft and forward a letter to the County Judge and Commissioners advising of same.

Being as there were no other matters to come before the Board under Agenda Item No. 14, the regular meeting was adjourned at approximately 6:15 p.m.



Jeff Roebuck, President
Date: 2/20/2017

ATTEST:


Randy Walston, Secretary
Charlie Reneau, VP
Date: 2/20/2017

Exhibit A

JEFFERSON COUNTY ESD No. 4

Regular Meeting

November 21, 2016

SIGN-IN SHEET

- 1 Darlene Rivett
- 2 Randy Rivett
- 3 Carolyn Hurych
- 4 D. MORVAUT
- 5 Don Blaw 2
- 6 Dennis Gifford
- 7 Carol Gifford
- 8 Jerry STEPAN
- 9 Pat STEPAN
- 10 Kirby Kester
- 11 Jacob Rivett
- 12 JEREMIAH RIVETT
- 13
- 14
- 15
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- 18
- 19
- 20
- 21
- 22
- 23
- 24

Exhibit B

Jefferson County ESD No. 4

District Manager Report

November 21, 2016

Cheek VFD- Membership and Training Records are current to date.

Cheek VFD applied to Texas Forest Service for reimbursement of worker's comp payment in the amount of \$2784.00. The 77th Texas Legislature (HB3667) created the Rural VFD Insurance Program and is funded by a 2% sales tax on the sale of fireworks. The program provides reimbursement grants for Texas firefighters to obtain workers compensation, death and disability insurance from private insurance companies.

Cheek Tanker 43 has safety recall from Kenworth related to windshield wiper motor corrosion. I will coordinate with Chief Sampson on time/date to get Tanker 43 into Kenworth dealership for repair.

JPL Electric started the electrical power installation in Cheek Annex building, waiting to trench and lay power from main station to annex building.

Ford F-150 utility truck has been ordered from Silsbee Ford through Buy Board at \$32,209.80. Equipment and accessory upgrades will follow after delivery.

Most equipment for E-41 and T-41 has arrived and placed on apparatus.

The District purchased eight new (unopened) Motorola XTL5000 800 MHz mobile radios, valued at approximately \$27,000 for \$3100 from vendor in Colorado. Kay Electronics programmed the mobile radios and started installation in District apparatus. This purchase will cover all existing apparatus, as well as the new utility truck, Texas Facilities Commission all terrain vehicle and two radios for Dispatch Center.

Acadian Ambulance Services response times for October 2016

*Priority 1 and 2 LIGHT AND SIRENS emergencies only

35 total responses

Average response time: 00:17:45

>20 min 10 Runs

<20 min 25 Runs

71% of Responses are under 20 minutes

* Priority 3 NON LIGHT AND SIRENS emergencies

20 total responses

Average response time: 00:19:20

As of November 18, JCESD4 Department has responded to 6 MVA, 5 Grass Fires, 1 False Alarm and 12 Medical calls, total of 24 calls.

Exhibit C

Jefferson County ESD No. 4

Chief's report – Nov. 21, 2016

Commissioners,

Call for Service for October 2016 – 71

1) Membership – 30 approved members

2) Organizational – The officers meeting was last Thursday November 17th. The officers of ESD 4 will conduct bi-weekly meetings to ensure goals are met ranging from apparatus maintenance to training.

3) Equipment – Bunker Gear was ordered in September and delivery is expected in late December. The initial equipment ordered has arrived with few items left that were on backorder.

4) Apparatus - Thursday October 17th E-41 failed to start for a response to a MVA at I-10 and Hwy. 365 (found to be a minor upon arrival). It was determined to be a bad battery charger and batteries. Batteries were replaced and a new battery charge will be installed. Scene lights will need to be added to Engine at an estimated cost of \$7500.00

Please advise if you have any questions.

Doug

Jefferson County ESD No. 4

Exhibit D

TEXAS FIRST BANK

Helping Texans Build Texas

www.texasfirstbank.com

3000 FM 1764 • La Marque, TX 77568-2452

Return Service Requested

TELEPHONE BANKING
(409) 945-9889 (281) 538-2226
(855) 355-TFB1 (8321)

BOOKKEEPING
(409) 948-1993
(409) 296-2111

Page: 2

JEFFERSON COUNTY EMERGENCY

Account Number: 10031508
Statement Date: 10/31/16

CHECKS PAID

* indicates skip in check numbers

Date	Check No.	Amount	Date	Check No.	Amount	Date	Check No.	Amount
10/24	2247	300.00	10/20	2255	1,250.00	10/27	2263	1,473.00
10/25	2248	238.80	10/19	2256	400.00	10/31	2265*	250.00
10/25	2249	134.90	10/26	2257	151.00	10/21	2266	98.28
10/24	2250	41.11	10/26	2258	1,631.50	10/24	2267	2,323.00
10/25	2251	46.84	10/25	2259	7.00	10/26	2268	2,233.65
10/21	2252	28.76	10/19	2260	475.00	10/19	2269	2,500.00
10/26	2253	97.35	10/21	2261	18,000.00	10/24	2270	4,500.00
10/24	2254	400.00	10/21	2262	187.50			

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
10/04	326,538.42	10/21	263,630.53	10/26	241,826.28
10/06	324,575.94	10/24	246,367.32	10/27	240,353.28
10/19	283,195.07	10/25	245,939.78	10/31	239,631.09
10/20	281,945.07				

PUBLIC FUNDS SAVINGS

JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT No. 4

Acct 20041885

Beginning Balance	10/01/16	200,339.19
Deposits / Misc Credits	1	17.02
Withdrawals / Misc Debits	0	.00
** Ending Balance	10/31/16	200,356.21
Service Charge		.00
Interest Paid		17.02
Interest Paid Year To Date		167.35
Annual Percentage Yield Earned		.10%
Number of Days for A.P.Y.E.		31
Average Balance for A.P.Y.E.		200,339.19
Minimum Balance		200,339

DEPOSITS AND OTHER CREDITS

Date	Deposits	Activity Description
10/31	17.02	Interest Earned

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(409) 948-1993
(409) 296-2111

Page: 3

JEFFERSON COUNTY EMERGENCY

Account Number: 10031508
Statement Date: 10/31/16

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
10/31	200,356.21				

TEXAS FIRST BANK

Account Details

There have been 794 transactions on this account since 11/29/2013.










Public Funds Tiered Int. 10031508



\$251,242.10



Available Balance	\$251,242.10	Interest Rate	0.200 %
Current Balance	\$251,242.10	Last Interest Paid Date	10/31/2016
Last Deposit Date	11/4/2016	Accrued Interest	\$26.35
Last Deposit Amount	\$11,906.01	Year-to-date interest amount	\$686.09
Last Statement Date	10/31/2016		

Subtotal: Credits: \$26,830.19 | Debits: \$-163,423.71

Date	Description	Amount	Balance
11/4/16	ORIG:JEFFERSON COUNTY TRN:P201611040006945	\$11,906.01	\$251,242.10
11/1/16	Check (2264)	-\$295.00	\$239,336.09
10/31/16	Interest Paid	\$47.41	\$239,631.09
10/31/16	Check (2242)	-\$519.60	\$239,583.68
10/31/16	Check (2265)	-\$250.00	\$240,103.28
10/27/16	Check (2263)	-\$1,473.00	\$240,353.28
10/26/16	Check (2268)	-\$2,233.65	\$241,826.28
10/26/16	Check (2258)	-\$1,631.50	\$244,059.93
10/26/16	Check (2257)	-\$151.00	\$245,691.43
10/26/16	Check (2253)	-\$97.35	\$245,842.43
10/25/16	Check (2248)	-\$238.80	\$245,939.78
10/25/16	Check (2249)	-\$134.90	\$246,178.58
10/25/16	Check (2251)	-\$46.84	\$246,313.48
10/25/16	Check (2259)	-\$7.00	\$246,360.32
10/24/16	Check (2246)	-\$9,101.30	\$246,367.32
10/24/16	Check (2270)	-\$4,500.00	\$255,468.62
10/24/16	Check (2267)	-\$2,323.00	\$259,968.62
10/24/16	Check (2244)	-\$597.80	\$262,291.62
10/24/16	Check (2254)	-\$400.00	\$262,889.42
10/24/16	Check (2247)	-\$300.00	\$263,289.42

10/24/16	Check (2250)		-\$41.11	\$263,589.42
10/21/16	Check (2261)		-\$18,000.00	\$263,630.53
10/21/16	Check (2262)		-\$187.50	\$281,630.53
10/21/16	Check (2266)		-\$98.28	\$281,818.03
10/21/16	Check (2252)		-\$28.76	\$281,916.31
10/20/16	Check (2255)		-\$1,250.00	\$281,945.07
10/19/16	Check (2243)		-\$37,735.87	\$283,195.07
10/19/16	Check (2269)		-\$2,500.00	\$320,930.94
10/19/16	Check (2260)		-\$475.00	\$323,430.94
10/19/16	Check (2256)		-\$400.00	\$323,905.94
10/19/16	Check (2245)		-\$270.00	\$324,305.94
10/6/16	Check (2241)		-\$1,962.48	\$324,575.94
10/4/16	ORIG:JEFFERSON COUNTY TRN:P201610040008401		\$2,272.43	\$326,538.42
9/30/16	Interest Paid		\$57.28	\$324,265.99
9/29/16	Check (2236)		-\$1,583.91	\$324,208.71
9/27/16	Check (2226)		-\$34.00	\$325,792.62
9/27/16	Check (2235)		-\$27.52	\$325,826.62
9/27/16	Check (2225)		-\$21.75	\$325,854.14
9/26/16	Check (2227)		-\$400.00	\$325,875.89
9/26/16	Check (2232)		-\$195.70	\$326,275.89
9/23/16	Check (2234)		-\$6,613.00	\$326,471.59
9/23/16	Check (2228)		-\$1,078.95	\$333,084.59
9/23/16	Check (2231)		-\$494.00	\$334,163.54
9/23/16	Check (2224)		-\$300.00	\$334,657.54
9/22/16	Check (2240)		-\$1,923.75	\$334,957.54
9/22/16	Check (2239)		-\$1,250.00	\$336,881.29
9/22/16	Check (2230)		-\$537.77	\$338,131.29
9/22/16	Check (2238)		-\$240.00	\$338,669.06

9/22/16	Check (2233)		-\$170.10	\$338,909.06
9/21/16	Check (2223)		-\$17,569.97	\$339,079.16
9/21/16	Check (2229)		-\$400.00	\$356,649.13
9/20/16	Check (2237)		-\$2,500.00	\$357,049.13
9/6/16	ORIG:JEFFERSON COUNTY TRN:P201609060016786		\$2,803.66	\$359,549.13
8/31/16	Interest Paid		\$62.67	\$356,745.47
8/25/16	Check (2210)		-\$138.90	\$356,682.80
8/24/16	Check (2209)		-\$300.00	\$356,821.70
8/23/16	Check (2215)		-\$4,012.71	\$357,121.70
8/23/16	Check (2221)		-\$1,294.23	\$361,134.41
8/23/16	Check (2216)		-\$196.38	\$362,428.64
8/23/16	Check (2211)		-\$152.78	\$362,625.02
8/23/16	Check (2220)		-\$27.52	\$362,777.80
8/22/16	Check (2217)		-\$5,600.00	\$362,805.32
8/22/16	Check (2218)		-\$2,106.30	\$368,405.32
8/22/16	Check (2208)		-\$1,165.26	\$370,511.62
8/22/16	Check (2207)		-\$527.72	\$371,676.88
8/22/16	Check (2136)		-\$50.00	\$372,204.60
8/19/16	Check (2214)		-\$475.00	\$372,254.60
8/19/16	Check (2213)		-\$400.00	\$372,729.60
8/18/16	Check (2212)		-\$400.00	\$373,129.60
8/18/16	Check (2219)		-\$76.22	\$373,529.60
8/16/16	Check (2222)		-\$2,500.00	\$373,605.82
8/4/16	ORIG:JEFFERSON COUNTY TRN:P201608040006800		\$4,781.31	\$376,105.82
7/29/16	Interest Paid		\$65.65	\$371,324.51
7/28/16	Check (2204)		-\$1,259.19	\$371,258.86
7/28/16	Check (2188)		-\$791.34	\$372,518.05
7/28/16	Check (2200)		-\$335.36	\$373,309.39

7/28/16	Check (2187)		-\$300.47	\$373,644.75
7/28/16	Check (2203)		-\$30.04	\$373,945.22
7/27/16	Check (2206)		-\$2,784.00	\$373,975.26
7/26/16	Check (2197)		-\$616.26	\$376,759.26
7/26/16	Check (2192)		-\$85.13	\$377,375.52
7/25/16	Check (2194)		-\$6,000.00	\$377,460.65
7/25/16	Check (2189)		-\$901.50	\$383,460.65
7/25/16	Check (2199)		-\$196.52	\$384,362.15
7/25/16	Check (2191)		-\$9.18	\$384,558.67
7/22/16	Check (2201)		-\$1,594.60	\$384,567.85
7/22/16	Check (2195)		-\$400.00	\$386,162.45
7/22/16	Check (2190)		-\$300.00	\$386,562.45
7/21/16	Check (2196)		-\$739.51	\$386,862.45
7/21/16	Check (2198)		-\$475.00	\$387,601.96
7/20/16	Check (2193)		-\$400.00	\$388,076.96
7/20/16	Check (2202)		-\$103.72	\$388,476.96
7/19/16	Check (2205)		-\$2,500.00	\$388,580.68
7/12/16	Check (2186)		-\$100.00	\$391,080.68
7/8/16	Check (2171)		-\$185.19	\$391,180.68
7/7/16	Check (2172)		-\$216.43	\$391,365.87
7/7/16	ORIG:JEFFERSON COUNTY TRN:P2016070007018		\$4,833.77	\$391,582.30
7/6/16	Check (2183)		-\$658.23	\$386,748.53
7/6/16	Check (2173)		-\$233.32	\$387,406.76
7/6/16	Check (2179)		-\$195.54	\$387,640.08

TEXAS FIRST BANK
Account Details

There have been 22 transactions on this account since 4/21/2015.

Public Funds Savings
 20041885

\$200,356.21

Available Balance	\$200,356.21	Interest Rate	0.100 %
Current Balance	\$200,356.21	Last Interest Paid Date	10/31/2016
Last Deposit Date	7/23/2015	Accrued Interest	\$10.98
Last Deposit Amount	\$0.00	Year-to-date Interest amount	\$167.35
Last Statement Date	10/31/2016		

Subtotal: Credits: \$200,359.21 | Debits: \$-3.00

Date	Description	Amount	Balance
10/31/16	Interest Earned	\$17.02	\$200,356.21
9/30/16	Interest Earned	\$16.46	\$200,339.19
8/31/16	Interest Earned	\$17.01	\$200,322.73
7/29/16	Interest Earned	\$17.01	\$200,305.72
6/30/16	Interest Earned	\$16.46	\$200,288.71
5/31/16	Interest Earned	\$17.01	\$200,272.25
4/29/16	Interest Earned	\$16.46	\$200,255.24
3/31/16	Interest Earned	\$17.01	\$200,238.78
2/29/16	Interest Earned	\$15.91	\$200,221.77
1/29/16	Interest Earned	\$17.00	\$200,205.86
12/31/15	Interest Earned	\$17.00	\$200,188.86
11/30/15	Interest Earned	\$16.45	\$200,171.86
10/30/15	Interest Earned	\$17.00	\$200,155.41
9/30/15	Interest Earned	\$16.45	\$200,138.41
8/31/15	Interest Earned	\$17.00	\$200,121.96
7/31/15	Interest Earned	\$4.94	\$200,104.96
7/23/15	TELEPHONE TRF FR DD 10031508	\$200,000.00	\$200,100.02
6/30/15	Interest Earned	\$0.01	\$100.02
5/29/15	Interest Earned	\$0.01	\$100.01
5/7/15	Refund Balance Requirement Fee	\$3.00	\$100.00

Exhibit E

Jefferson County Emergency Services District No. 4
Statement of Activities (Cash Basis)

	1 Month Ended 10/31/2016 Actual	Proposed Annual Budget	Over (Under) Budget	% of Budget Used to Date
Revenue				
Ad Valorem Taxes	\$ 2,617	\$ 575,000	\$ (572,383)	0.46%
Grants	-	15,000	(15,000)	0.00%
Interest Income	64	800	(736)	8.00%
Other Income	-	1,000	(1,000)	0.00%
Total Revenue	<u>2,681</u>	<u>591,800</u>	<u>(589,119)</u>	<u>0.45%</u>
Operating Expenses				
Accounting	-	15,000	(15,000)	0.00%
Administrative Assistant	270	750	(480)	36.00%
Advertising	-	1,000	(1,000)	0.00%
Bank Fees	-	150	(150)	0.00%
Cable	-	350	(350)	0.00%
Children's Education	-	2,000	(2,000)	0.00%
Cleaning & Building Maintenance	59	5,500	(5,441)	1.07%
District Manager	2,500	30,000	(27,500)	8.33%
Dues & Fees	250	1,500	(1,250)	16.67%
Insurance - VFIS District	-	2,000	(2,000)	0.00%
Interest Expense	-	7,746	(7,746)	0.00%
Internet	-	1,840	(1,840)	0.00%
Lawn Service	-	4,650	(4,650)	0.00%
Legal/Professional	800	15,000	(14,200)	5.33%
Lodging/Meals/Travel & Regist ESD	-	3,000	(3,000)	0.00%
Note Payable - First Financial - Mini Pumper	-	36,886	(36,886)	0.00%
Note Payable - Gov. Capital (3000 Gal Tanker)	-	28,988	(28,988)	0.00%
Office Supplies	502	1,250	(748)	40.16%
Postage & Box Rental	-	480	(480)	0.00%
Tax & Appraisal Fees	345	13,000	(12,655)	2.65%
Telephone	-	900	(900)	0.00%
Utilities	-	7,250	(7,250)	0.00%
Water & Garbage	-	3,600	(3,600)	0.00%
Total Operating Expenses	<u>4,726</u>	<u>182,840</u>	<u>(178,114)</u>	<u>2.58%</u>

Jefferson County Emergency Services District No. 4
Statement of Activities (Cash Basis)

	1 Month Ended 10/31/2016 Actual	Proposed Annual Budget	Over (Under) Budget	% of Budget Used to Date
Emergency Fire Services				
Certification Dues	-	600	(600)	0.00%
Dispatch Services/Edispatches	19,473	20,000	(527)	97.37%
Equipment-Insp/Repairs	-	6,500	(6,500)	0.00%
Fire Chief	-	18,000	(18,000)	0.00%
Fire Chief - Interim	1,250	3,750	(2,500)	33.33%
Fire Equipment Damages (Replacement)	-	1,500	(1,500)	0.00%
Fire Field Meals	-	1,000	(1,000)	0.00%
Fire Uniforms	641	4,800	(4,159)	13.35%
Fuel - Fire & EMS	47	6,000	(5,953)	0.78%
Gloves & Boots - Insp/Repairs	-	5,000	(5,000)	0.00%
Insurance - Worker's Compensation	-	6,000	(6,000)	0.00%
Insurance - Prop. & Liab.	2,323	31,500	(29,177)	7.37%
Maintenance & Repairs - Radios	594	6,000	(5,406)	9.90%
Personal Protection Equipment	97	41,710	(41,613)	0.23%
Personal Protective Equipment - Inspection	-	1,500	(1,500)	0.00%
Small Equipment Purchases	-	3,500	(3,500)	0.00%
Software - Firehouse	-	1,900	(1,900)	0.00%
Supplies - Fire	-	15,000	(15,000)	0.00%
Supplies - Hoses/Nozzles/Tarps	-	10,000	(10,000)	0.00%
Temporary Site Expenditures	-	3,000	(3,000)	0.00%
Training & Materials	-	6,000	(6,000)	0.00%
Travel/Lodging/Meals/Trans Expenses	-	5,200	(5,200)	0.00%
Tuition/Registration	-	4,500	(4,500)	0.00%
Vehicle Repair & Maintenance	1,005	28,000	(26,995)	3.59%
Total Fire Services	<u>25,430</u>	<u>230,960</u>	<u>(205,530)</u>	<u>11.01%</u>
Capital Expenditures				
2017 Ford F150	-	41,500	(41,500)	0.00%
Building & Grounds	-	11,500	(11,500)	0.00%
Crushed Concrete (Driveway to Stor. Bldg.)	4,500	-	4,500	0.00%
Extraction (PPE(20 sets)	-	1,000	(1,000)	0.00%
LNTV Vehicle with Upgrades	-	20,000	(20,000)	0.00%
Radio Communication Upgrade	1,632	30,000	(28,368)	5.44%
SCBA Packs/Replacement Bottles	-	12,000	(12,000)	0.00%
Total Capital Expenditures	<u>6,132</u>	<u>116,000</u>	<u>(109,868)</u>	<u>5.29%</u>
Contingency				
Contingency	-	62,000	(62,000)	0.00%
Total Contingency	<u>0</u>	<u>62,000</u>	<u>(62,000)</u>	<u>0.00%</u>
Total Expenses	<u>36,288</u>	<u>591,800</u>	<u>(555,512)</u>	<u>6.13%</u>
Net Change in Fund Balance	<u>\$ (33,607)</u>	<u>\$ 0</u>		

Jefferson County Emergency Services District No. 4
Statement of Activities (Modified Cash Basis)
All Locations

	1 Month Ended 9/30/2016 Actual	12 Months Ended 9/30/2016 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Revenue					
Ad Valorem Taxes	\$ 3,210	\$ 541,517	\$ 590,000	\$ (48,483)	91.78%
Grants	-	15,000	15,000	0	100.00%
Interest Income	74	907	900	7	100.78%
Loan Proceeds	-	152,000	152,000	0	100.00%
Total Revenue	<u>3,284</u>	<u>709,424</u>	<u>757,900</u>	<u>(48,476)</u>	<u>93.60%</u>
Operating Expenses					
Accounting	1,013	18,629	18,650	(21)	99.89%
Administrative Assistant	240	240	240	-	100.00%
Cable	28	88	100	(12)	88.00%
Cleaning & Building Maintenance	190	4,468	4,500	(32)	99.29%
Communications - Purchase of Add'l Radios	424	424	2,100	(1,676)	20.19%
Copier	-	-	700	(700)	0.00%
District Manager	2,500	30,000	30,000	-	100.00%
Dues & Fees	-	1,764	1,800	(36)	98.00%
Fire Uniforms	60	60	2,000	(1,940)	3.00%
Fuel - Fire	302	3,466	6,000	(2,534)	57.77%
Insurance - Property & Liability	(6,650)	24,395	25,000	(605)	97.58%
Insurance - VFIS District	-	1,295	1,500	(205)	86.33%
Insurance - Worker's Compensation	(2,464)	2,681	2,800	(119)	95.75%
Interest Expense	-	5,090	5,090	-	100.00%
Internet	302	1,791	2,000	(209)	89.55%
Lawn Service	600	4,225	4,200	25	100.60%
Legal/Professional	19,020	64,584	65,000	(416)	99.36%
Lodging/Meals/Travel & Regist ESD	-	2,592	2,600	(8)	99.69%
Maintenance & Repairs - Radios	-	758	1,000	(242)	75.80%
Note Payable - First Financial - Mini Pumper	-	35,921	35,921	-	100.00%
Office Supplies	-	609	750	(141)	81.20%
Postage & Box Rental	-	781	800	(19)	97.63%
Small Equipment Purchases (less than \$5,000)	4,140	4,140	4,200	(60)	98.57%
Supplies - Fire	19	5,066	17,000	(11,934)	29.80%
Tax & Appraisal Fees	1,485	12,179	12,500	(321)	97.43%
Telephone	-	470	500	(30)	94.00%
Utilities	2,074	6,654	7,000	(346)	95.06%
Water & Garbage	360	3,524	3,550	(26)	99.27%
Total Operating Expenses	<u>23,643</u>	<u>235,894</u>	<u>257,501</u>	<u>(21,607)</u>	<u>91.61%</u>

Jefferson County Emergency Services District No. 4
Statement of Activities (Modified Cash Basis)
All Locations

	1 Month Ended 9/30/2016 Actual	12 Months Ended 9/30/2016 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Fire Services					
Dispatch Services/Edispatches	-	1,747	2,000	(253)	87.35%
Equipment-Insp/Repairs	1,962	2,655	3,000	(345)	88.50%
Fire Chief - Interim	1,250	1,250	1,250	0	100.00%
Gloves & Boots - Insp/Repairs	-	-	5,000	(5,000)	0.00%
Personal Protection Equipment	-	12,995	20,000	(7,005)	64.98%
Supplies - Hoses/Nozzles/Tarps	4,962	4,962	4,000	962	124.05%
Travel/Lodging/Meals/Trans Expenses	-	737	1,000	(263)	73.70%
Tuition/Registration	-	-	2,000	(2,000)	0.00%
Vehicle Repair & Maintenance	7	17,079	20,000	(2,921)	85.40%
Total Fire Services	<u>8,181</u>	<u>41,425</u>	<u>58,250</u>	<u>(16,825)</u>	<u>71.12%</u>
Capital Expenditures					
3000 Gal Tanker	-	235,571	236,000	(429)	99.82%
Automatic Rollup Door	494	3,634	3,634	0	100.00%
Children's Education Enclosed Trailer	-	4,369	4,369	0	100.00%
Concrete Slab (Storage Bldg.)	-	5,600	5,600	0	100.00%
Crushed Concrete (Driveway to Stor. Bldg.)	-	-	4,500	(4,500)	0.00%
Dispatch Equipment	-	1,182	1,200	(18)	98.50%
Rescue Tools - Rescue 44	-	26,910	27,000	(90)	99.67%
SCBA Packs/Replacement Bottles	-	6,918	10,000	(3,082)	69.18%
Upgrade Cutters	-	10,915	11,000	(85)	99.23%
Total Capital Expenditures	<u>494</u>	<u>295,099</u>	<u>303,303</u>	<u>(8,204)</u>	<u>97.30%</u>
Contingency					
Contingency	<u>39,010</u>	<u>39,010</u>	<u>52,765</u>	<u>(13,755)</u>	<u>73.93%</u>
Total Contingency	<u>39,010</u>	<u>39,010</u>	<u>52,765</u>	<u>(13,755)</u>	<u>73.93%</u>
Total Expenses	<u>71,328</u>	<u>611,428</u>	<u>671,819</u>	<u>(60,391)</u>	<u>91.01%</u>
Net Change in Fund Balance	<u>\$ (68,044)</u>	<u>\$ 97,996</u>	<u>\$ 86,081</u>		

Exhibit F

Jefferson County Emergency Services District No. 4

Bank Account Register

Texas First Bank - Checking
October 18, 2016 - November 21, 2016

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			243,788.68
10/20/16	2270	S&D	S & D 360 Extreme Construction	4,500.00		239,288.68
10/31/16			Interest Income		47.41	239,336.09
11/04/16			Property Taxes		11,906.01	251,242.10
11/21/16			AT&T(8089) Refund		10.50	251,252.60
11/21/16	2271	BENCK	Benckenstein & Oxford, L.L.P.	7,127.00		244,125.60
11/21/16	2272	DOOLEYT	Dooley Tackaberry, Inc.	5,304.07		238,821.53
11/21/16	2273	EARLLAWN	Earl Lawn Service	75.00		238,746.53
11/21/16	2274	FARM&HOME	Farm & Home Supply	98.26		238,648.27
11/21/16	2275	FERRARA	Ferrara Fire Apparatus, Inc.	454.45		238,193.82
11/21/16	2276	GREENACRES	Green Acres Grocery, Inc.	85.63		238,108.19
11/21/16	2277	GULFCOAST	Gulf Coast Automotive	108.39		237,999.80
11/21/16	2278	HERRERAS	Herrera's Emergency Lighting	876.15		237,123.65
11/21/16	2279	OXFORD	Hubert Oxford, IV	400.00		236,723.65
11/21/16	2280	SAUNDERS	James Douglas Saunders	1,250.00		235,473.65
11/21/16	2281	HEINZ	Joshua C. Heinz	400.00		235,073.65
11/21/16	2282	KAY	Kay Electronics, Inc.	630.00		234,443.65
11/21/16	2283	MER1099	Mary Ellen Robertson, CPA	475.00		233,968.65
11/21/16	2284	MESMun	Municipal Emergency Services, Inc.	968.45		233,000.20
11/21/16	2285	TOWNANDCOUN	Town and Country	94.02		232,906.18
11/21/16	2286	VISA9650	VISA	4,723.05		228,183.13
11/21/16	2287	WJEFFCTYMWD	W. Jefferson Co. M.W.D	33.10		228,150.03
11/21/16	2288	WILBER	Wayne Lynn Wilber	2,500.00		225,650.03
			Totals	<u>30,102.57</u>	<u>11,963.92</u>	<u>225,650.03</u>

Transaction count = 22

**Jefferson County Emergency Services District No. 4
Bank Account Register**

Texas First Bank - Savings
October 18, 2016 - November 21, 2016

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
10/31/16			Beginning Balance			200,339.19
			Interest Income		17.02	200,356.21
			Totals	<u>0.00</u>	<u>17.02</u>	<u>200,356.21</u>

Transaction count = 1