

**BENCKENSTEIN & OXFORD, L.L.P.**

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Joshua C. Heinz

jheinz@benoxford.com

December 17, 2019

**Via Email**

Board of Commissioners  
Jefferson Co. ESD No. 4  
12880 FM 365  
Beaumont, Texas 77705

Re: Jefferson Co. ESD No. 4  
Minutes of the December 16, 2019 Regular Meeting  
B&O File No. 87102

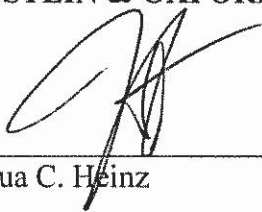
Dear Commissioners,

Enclosed please find the Minutes of the Regular Meeting of the Jefferson Co. ESD No. 4's Board of Commissioners that was held on December 16, 2019.

Please advise if you have any questions or corrections.

Sincerely,

**BENCKENSTEIN & OXFORD, L.L.P.**

By:   
Joshua C. Heinz

JCH/jcr  
Enclosure

cc: **Via Email**  
Mary Ellen Robertson  
Pat Larson  
Jeremy Hansen

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF  
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4

A regular meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 4 (“District”) was called for at 5:30 p.m. on December 16, 2019, at the Labelle fire station, located at 12880 FM 365, Beaumont, Texas 77705, pursuant to notice duly posted according to law.

At approximately 5:30 p.m., the regular meeting was called to order. The roll was called of the duly constituted officers and members of the Board, to wit:

Jeff Roebuck	President
Charlie Reneau	Vice President
Randy Walston	Secretary
Sandra Melton	Treasurer
Robert Bordes	Assistant Treasurer

All of said Board members were present, with the exception of Secretary Walston, thus constituting a quorum. Also present were: Patrick Larson, District Administrator; Jeremy Hansen, District Fire Chief; Mary Ellen Robertson, the District’s accountant; Joshua Heinz of the law firm Benckenstein & Oxford, L.L.P., attorneys for the District; and, the individuals shown on the attendance log attached hereto as **Exhibit A**.

Upon establishing that a quorum was present, President Roebuck directed the Board’s attention to Agenda Item No. 3 for public comment, and being as there was none, the Board moved along to Agenda Item No. 4, at which time Mr. Larson and Chief Hansen reviewed and discussed their Administrator and Chief Reports with the Board. Copies of the Administrator and Chief’s Reports are attached hereto as **Exhibit B**.

The Board then moved to Agenda Item No. 5 for review of the Minutes of the November 13, 2019 regular meeting. Upon motion by Vice President Reneau and

seconded by Assistant Treasurer Bordes, the proposed minutes were unanimously approved by the Board members present.

Next, President Roebuck directed the Board to Agenda Item No. 6 for the Treasurer's Report. Treasurer Melton reported the following balances in the District's accounts, as reflected in the bank statements attached hereto as **Exhibit C**: Texas First Bank checking (9417) - \$157,349.00 as of November 30, 2019, and \$209,781.86 as of December 15, 2019; Texas First Bank savings (1885) - \$200,215.64 as of November 30, 2019 and December 15, 2019; and, Allegiance Bank money market - \$226,149.93 as of November 30, 2019 and December 15, 2019. Mrs. Robertson then reviewed with the Board the financial Statement of Activities attached hereto as **Exhibit D**.

The Board was then directed by President Roebuck to Agenda Item No. 7 for review and approval of the payment of District's bills. Treasurer Melton reviewed with the Board the District's various monthly expenditures, as shown on the Bank Account Registers and Check List attached hereto as **Exhibit E**. Upon motion by Assistant Treasurer Bordes and seconded by Treasurer Melton, the Board members present unanimously approved the bill and expenditure payments (Check Nos. 3714-3732, plus the Visa, Entergy, West Jefferson Co. Municipal Water District, Verizon Wireless, and Republic Services auto-debit payments).

Next, being as there were no proposed purchases or equipment repairs presented under Agenda Item No. 8, the Board moved along to Agenda Item No. 9 regarding the proposed waiver of penalties and interest on the James and Brandy LeBlanc's 2016-2018 property tax account (Account No. 300102-000/178403-00000, as described in more detail in the correspondence attached hereto as **Exhibit F**. Upon motion by Vice

President Reneau and seconded by Assistant Treasurer Bordes, the Board members present unanimously authorized and approved the waiver of penalties and interest on James and Brandy LeBlanc's 2016-2018 property tax account.

The Board then moved along to Agenda Item No. 10, at which time Mr. Larson advise the Board that two individuals had submitted applications and resumes for the Administrator, namely David Stacey and Sarah Romero, copies of which are attached hereto as **Exhibit G**. Vice President Reneau and Treasurer Melton volunteered to serve on hiring committee, which will interview the two candidates and report back to the Board at the next regular meeting.

Thereafter, the Board was directed to Agenda Item No. 11, at which time Mr. Larson requested that eight old, slightly damaged white folding tables (two from the Cheek station and six from the Labelle station) be declared salvage property so that the District can dispose of same. Upon motion by Treasurer Melton and seconded by Vice President Reneau, the Board members present unanimously declared the items as salvage property and authorized the District to discard and dispose of same, which, due to age and/or condition, have no value.

Being as there was no report from counsel or other matters to come before the Board under Agenda Item Nos. 12 and 13, the regular meeting was adjourned at approximately 6:00 p.m.

\_\_\_\_\_  
Jeff Roebuck, President

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Randy Walston, Secretary

Date: \_\_\_\_\_

# Exhibit A

JEFFERSON COUNTY ESD No. 4

Regular Board Meeting

December 16, 2019

SIGN-IN SHEET

1 J. HANSEN  FIRE CHIEF

2 Randy Lyday 4110

3 Jesse Arceneaux 4144

4 DAVID SERRA 420

5 Angel Vasquez 4211

6 Scott Wade 440

7 Thomas Williams 421

8 David Longoria 4205

9

10

11

12

13

# Exhibit B

# DISTRICT ADMINISTRATOR'S REPORT

December 16, 2019

**STATION 1 LaBelle** Eight new tables were ordered for Station 1. Two of the best older tables will be relocated to Station 3 to replace Imelda damaged tables and the rest are listed for declaration as surplus to will be sold.

**Southern Broadband** Internet provider has converted us to a N/C account in compensation for using the building for signal relay. The monthly fee was \$114.95.

**STATION 2 Fannett** Nothing New to Report.

**STATION 3 Cheek** Station Attendant/Captain David Stacey and Capt. Jared Sampson are completing clean-up and mold treatment. Minor repairs will begin to the kitchen, bathroom and office areas as soon as they are through. Damaged portable equipment is being replaced.

The roll-up bay doors were installed November 23<sup>rd</sup>, but due to them being an older/discontinued door and tight installation space we had to go with non-wind rated doors.

**EMS** – Application has begun on our Medicaid/THMP/BCBS provider license. We have all necessary data to complete the application as soon as Dr. Mike provides us with the information requested of her. Scott Wade is assisting with the effort to secure that information.

**ESD** - Joshua Heinz has met with GCESD2 on the sale of the mini-pumper. They will be completing the sale in the coming month. GCESD2 has possession of the apparatus. As soon as we receive payment and the title is delivered, VFIS insurance on it will be cancelled.

**Safe-D** conference with Training/CE hours will be in Galveston @ the Moody Center on **February 20<sup>th</sup>, 21<sup>st</sup> and 22<sup>nd</sup>**. If you will be attending you or we will need to pre-register and we can make room reservations. We have the forms for Tax Exemption for lodging. Moody hotel is already booked up but other nearby motels/hotels still have accommodations available.

We have received a check (\$3,467) from Texas A&M Forest Service for our 2020 Workers Compensation Insurance Premium Reimbursement Grant Application.

**NEW VENDORS** – Rush Truck Centers Beaumont as an alternative vendor for vehicle maintenance and repairs.

**VFIS** – The Mini-Pumper will be removed from our coverage as soon as the transfer to GCESD2 is complete.

**Request for Training** – No new requests have been received.

**Communications** – Christmas cards from Texas First Bank and J. R. Edwards & Associates (CPA)

**Policy Manual** – Compilation of a comprehensive policy manual continues as time allows and as policies are created and approved.

**Building Use & Rental** – Common Cents Credit Union's annual meeting on the evening of March 2<sup>nd</sup>, 2020.

Trahan, (HVPD/EMS Volunteer – ½ Fee) December 21, 2019

Sarah Bell – November 23, 2019

**No Charge Rentals** – Ladies Auxiliary Breakfast with Santa – December 14, 2019.

December 1, 2019 – Beverly Mathews – Family Christmas Party

November 25 and December 30, 2019 – Ladies Auxiliary Meeting

**000Jefferson County ESD No. 4  
Chief's Report  
16 DEC, 2019**

**1. Station Status:**

LaBelle STA #1: Operational – All apparatus in service. (B41 Limited)

Fannett STA #2: Operational – All apparatus in service.

Cheek STA #3: Damaged – All apparatus in service.

**2. Apparatus Status:**

E41 – In Service

T41 – In service

B41 – In service: (Limited)

E42 – In service

T42 – In service

B42 – In Service

E43 – In service

T43 – In service

B43 – In service:

MED4 – In Service

U4 – Ordered from Ford

- 3. Membership:** One new member brought onboard and one member application received in November 2019. Current roster:

**4. Training:**

11/14/19: Driver training, STA 3.

11/19/19: Drafting/Portable tank deployment, STA2

- 5. Operations:** New PPE extractor installed at STA1. Station and apparatus inventory updates in progress (CAPT Stacey). Records management

**6. Regional Coordination:** Annual accounting of loaned equipment:

HVFD: TnT hydraulic rescue tool set

HVFD: Kenwood VHF Repeater (old Cheek repeater)

ESD3: 1990 E-One Fire Engine

#

# Jefferson County Emergency Services District #4



Beaumont, TX

This report was generated on 12/16/2019 3:35:57 PM

## Incident Statistics

Start Date: 11/01/2019 | End Date: 11/30/2019

INCIDENT COUNT	
INCIDENT TYPE	# INCIDENTS
EMS	37
FIRE	25
<b>TOTAL</b>	<b>62</b>

TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
M4	0	1	1
<b>TOTAL</b>	<b>0</b>	<b>1</b>	<b>1</b>

PRE-INCIDENT VALUE	LOSSES
\$0.00	\$0.00

CO CHECKS	
TOTAL	

MUTUAL AID	
Aid Type	Total
Aid Given	1

OVERLAPPING CALLS	
# OVERLAPPING	% OVERLAPPING
0	NaN

LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)		
Station	EMS	FIRE
Station 1 - LaBelle	0:14:19	0:11:24
Station 2 - Fannett	0:18:22	0:15:04
Station 3 - Cheek	0:15:57	0:09:53
<b>AVERAGE FOR ALL CALLS</b>		<b>0:15:49</b>

LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)		
Station	EMS	FIRE
Station 1 - LaBelle	0:03:45	0:03:45
Station 2 - Fannett	0:04:01	0:04:47
Station 3 - Cheek	0:02:27	0:02:19
<b>AVERAGE FOR ALL CALLS</b>		<b>0:03:44</b>

AGENCY	AVERAGE TIME ON SCENE (MM:SS)
Jefferson County Emergency Services District #4	24:23

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = # of PCR with disposition "Treated, Transported by EMS". # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMESIS 2 & 3 data as appropriate.

# Jefferson County Emergency Services District #4



Beaumont, TX

This report was generated on 12/16/2019 3:39:55 PM

## Response Percentage per FDID per Personnel for Incident Types for Personnel

Personnel: All Personnel | Incident Type(s): All Incident Types | Start Date: 11/01/2019 | End Date: 11/30/2019

Personnel	Calls Attended	% of Calls for Selected Incident Types
<b>FDID: NH306</b>		
Acadian, Ambulance	40	64.5%
Arceneaux - 4144, Jesse	7	11.3%
Breed - 410, Johnny	3	4.8%
Byers - 4439, Timothy	4	6.5%
DiBonaventura - 4102, Carlo A	16	25.8%
Eastepp - 4208, Hayden	1	1.6%
Green - 4213, Bruce	1	1.6%
Hansen - 401, Jeremy	19	30.6%
Kester - 4115, Kevin	4	6.5%
Kester - 4124, Ashley	6	9.7%
Kester - 4125, Claudia	10	16.1%
Kester - 4223, Joshua	5	8.1%
Kirkgard - 4117, Kendall (Brady)	10	16.1%
Longoria - 4205, David	9	14.5%
Lyday - 4110, Randy	25	40.3%
Salles - 4226, Paul	3	4.8%
Sampson - 430, Jared	1	1.6%
Sanders - 402, Casey	3	4.8%
Stacey - 420, David	12	19.4%
Vasquez - 4111, Angel	4	6.5%
Wade - 440, Scott	4	6.5%
Winstead - 4131, Mark	24	38.7%
<b>Total Incidents for FDID NH306</b>	<b>62</b>	

Total Incidents for all FDIDs 62

Displays the number and percentage of Incidents attended by each Personnel for each FDID in the agency over the selected Date Range. Only Reviewed incidents are included.

# Exhibit C

AS OF			
11/30/2019			
	Texas First Bank		
	Checking	\$ 157,349.00	
	Public Funds Savings	\$ 200,215.64	
	Total-Texas First Bank	\$ 357,564.64	
	Allegiance Bank		
	Money Market	\$226,149.93	
	TOTAL AS OF 11/30/2019	\$ 583,714.57	
AS OF			
12/15/2019			
	Texas First Bank		
	Checking	\$ 209,781.86	\$49,781.17 Jeff County Dep on 12/4/2019
	Public Funds Savings	\$ 200,215.64	
	Total-Texas First Bank	\$ 409,997.50	
	Allegiance Bank	\$ 226,149.93	
	Money Market	\$ 200,215.64	
	TOTAL AS OF 12/15/2019	\$ <del>610,213.17</del>	

→ \$ 636,147.43

# TEXAS FIRST BANK

Helping Texans Build Texas

www.texasfirst.bank

3000 FM 1764 • La Marque, TX 77568-2452

Return Service Requested

TELEPHONE BANKING  
(409) 945-9889 (281) 538-2226  
(855) 355-TFB1 (8321)

BOOKKEEPING  
(409) 948-1993

Page: 1

JEFFERSON COUNTY EMERGENCY  
SERVICES DISTRICT No. 4  
12880 FM 365 RD  
BEAUMONT TX 77705-9682

Account Number: 10229417  
Statement Date: 12/01/19  
Checks/Items Enclosed: 25

EM

PUBLIC FUNDS TIERED INT.                      JEFFERSON COUNTY EMERGENCY                      Acct      10229417  
SERVICES DISTRICT No. 4

Beginning Balance	11/01/19	126,269.24	
Deposits / Misc Credits	4	81,946.01	
Withdrawals / Misc Debits	34	50,866.25	
** Ending Balance	11/30/19	157,349.00	**
Service Charge		.00	
Interest Paid Thru 11/30/19		51.02	
Interest Paid Year To Date		1,080.36	
Annual Percentage Yield Earned		.35%	
Number of Days for A.P.Y.E.		30	
Average Balance for A.P.Y.E.		177,355.57	
Minimum Balance		125,892	
Enclosures		25	

-----  
FEE RECAP  
-----

	Total for this period	Total year-to-date
Total Overdraft Fees	\$ .00	\$ .00
Total Returned Item Fees	\$ .00	\$ .00

-----  
DEPOSITS AND OTHER CREDITS  
-----

Date	Deposits	Activity Description
11/04	57,559.00	Deposit
11/06	24,135.99	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4
11/26	200.00	Deposit
11/29	51.02	Interest Paid

# TEXAS FIRST BANK

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Return Service Requested

TELEPHONE BANKING  
 (409) 945-9889 (281) 538-2226  
 (855) 355-TFB1 (8321)

BOOKKEEPING  
 (409) 948-1993

Page: 2

JEFFERSON COUNTY EMERGENCY

Account Number: 10229417  
 Statement Date: 12/01/19

-----  
 DEBITS AND OTHER WITHDRAWALS  
 -----

Date	Withdrawals	Activity Description
11/01	10.05	VERIZON WIRELESS/PAYMENTS 064225772500001 000000064225772500001
11/01	232.17	VERIZON WIRELESS/PAYMENTS 094212557100001 000000094212557100001
11/08	87.29	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4
11/12	311.90	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4
11/12	440.29	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4
11/15	28.14	WestJeffersnMWDp/Payment JEFFERSON CO. ESD 4
11/15	28.14	WestJeffersnMWDp/Payment JEFFERSON COUNTY EDS
11/15	55.07	WestJeffersnMWDp/Payment JEFFERSON COUNTY ESD
11/18	93.19	REPUBLICSERVICES/RSIBILLPAY 308622980992 JEFFERSON COUNTY ESD F
11/26	20.00	VISA/PAYMENT 487452XXXXX5904 JEREMY HANSEN
11/26	434.26	VISA/PAYMENT 487452XXXXX8924 PATRICK L LARSON

-----  
 CHECKS PAID  
 -----

\* indicates skip in check numbers

Date	Check No.	Amount	Date	Check No.	Amount	Date	Check No.	Amount
11/05	3676	694.23	11/18	3700	400.00	11/22	3708	100.00
11/07	3682*	400.00	11/20	3701	100.00	11/20	3709	550.00
11/01	3688*	134.70	11/14	3702	2,500.00	11/19	3710	23,598.20
11/19	3695*	3,119.00	11/19	3703	568.94	11/18	3711	519.00
11/19	3696	665.00	11/22	3704	45.00	11/18	3712	360.00
11/19	3697	5,058.06	11/19	3705	15.75	11/20	3713	492.55
11/18	3698	98.32	11/19	3706	5,297.00	11/27	3714	2,760.00
11/19	3699	1,250.00	11/18	3707	400.00			

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3000 FM 1764 • La Marque, TX 77568-2452

Return Service Requested

TELEPHONE BANKING  
(409) 945-9889 (281) 538-2226  
(855) 355-TFB1 (8321)

BOOKKEEPING  
(409) 948-1993

Page: 3

JEFFERSON COUNTY EMERGENCY

Account Number: 10229417  
Statement Date: 12/01/19

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
11/01	125,892.32	11/12	205,653.60	11/20	160,457.24
11/04	183,451.32	11/14	203,153.60	11/22	160,312.24
11/05	182,757.09	11/15	203,042.25	11/26	160,057.98
11/06	206,893.08	11/18	201,171.74	11/27	157,297.98
11/07	206,493.08	11/19	161,599.79	11/29	157,349.00
11/08	206,405.79				

PUBLIC FUNDS SAVINGS

JEFFERSON COUNTY EMERGENCY  
SERVICES DISTRICT No. 4

Acct 20041885

Beginning Balance	11/01/19	200,166.28
Deposits / Misc Credits	1	49.36
Withdrawals / Misc Debits	0	.00
** Ending Balance	11/30/19	200,215.64 **
Service Charge		.00
Interest Paid 11/01/19 - 11/30/19		49.36
Interest Paid Year To Date		828.56
Annual Percentage Yield Earned		.30%
Number of Days for A.P.Y.E.		30
Average Balance for A.P.Y.E.		200,169.57
Minimum Balance		200,166

DEPOSITS AND OTHER CREDITS

Date	Deposits	Activity Description
11/29	49.36	Interest Paid

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
11/29	200,215.64				



Texas First Bank Public Funds Tiera... \*\*9417

Available Balance  
**\$209,781.86**

Last Updated: 12/15/2019 6:01 PM  
 Available Balance

**\$209,781.86**

Date ▾	Description ▾	Amount ▾
DEC 9 2019	ENERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	(\$305.74) \$209,781.86
DEC 9 2019	ENERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	(\$96.07) \$210,087.60
DEC 9 2019	ENERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	(\$89.43) \$210,183.67
DEC 9 2019	Deposit <i>Texas Forest Service Grant to reimburse Workers Comp Insurance Premium</i>	\$3,467.00 \$210,273.10
DEC 4 2019	VERIZON WIRELESS/PAYMENTS 094212557100001 0000000094212557100001	(\$229.55) \$206,806.10
DEC 4 2019	VERIZON WIRELESS/PAYMENTS 064225772500001 0000000064225772500001	(\$10.05) \$207,035.65
DEC 4 2019	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4	\$49,781.17 \$207,045.70
DEC 2 2019	Teller Withdrawal - 3633	(\$84.47) \$157,264.53
NOV 29 2019	Interest Paid	\$51.02 \$157,349.00



NOV 27 2019	☒ Check - 3714	(\$2,760.00) \$157,297.98
NOV 26 2019	VISA/PAYMENT 487452XXXXX8924 PATRICK L LARSON	(\$434.26) \$160,057.98
NOV 26 2019	VISA/PAYMENT 487452XXXXX5904 JEREMY HANSEN	(\$20.00) \$160,492.24
NOV 26 2019	☒ Deposit	\$200.00 \$160,512.24
NOV 22 2019	☒ Check - 3708	(\$100.00) \$160,312.24
NOV 22 2019	☒ Check - 3704	(\$45.00) \$160,412.24
NOV 20 2019	☒ Check - 3709	(\$550.00) \$160,457.24
NOV 20 2019	☒ Check - 3713	(\$492.55) \$161,007.24
NOV 20 2019	☒ Check - 3701	(\$100.00) \$161,499.79
NOV 19 2019	☒ Check - 3710	(\$23,598.20) \$161,599.79
NOV 19 2019	☒ Check - 3706	(\$5,297.00) \$185,197.99
NOV 19 2019	☒ Check - 3697	(\$5,058.06) \$190,494.99
NOV 19 2019	☒ Check - 3695	(\$3,119.00) \$195,553.05





Texas First Bank Public Funds Savi... \*\*1885

Available Balance

**\$200,215.64**

Last Updated: 12/15/2019 6:01 PM  
Available Balance

**\$200,215.64**

Date ▾	Description ▾	Amount ▾
NOV 29 2019	Interest Paid	\$49.36 \$200,215.64
OCT 31 2019	Interest Paid	\$50.99 \$200,166.28
SEP 30 2019	Interest Paid	\$49.33 \$200,115.29
AUG 30 2019	Interest Paid	\$65.96 \$200,065.96
AUG 13 2019	TELEPHONE TRF TO DD 10229417	(\$152,099.44) \$200,000.00
JUL 31 2019	Interest Paid	\$89.69 \$352,099.44
JUN 28 2019	Interest Paid	\$86.78 \$352,009.75
MAY 31 2019	Interest Paid	\$89.65 \$351,922.97
APR 30 2019	Interest Paid	\$86.73 \$351,833.32





P.O. Box 41314  
Houston, TX 77241-1314

Account Number 1086255  
Statement Date 11/29/2019  
Statement Thru Date 12/01/2019  
Checks/Items Enclosed 0  
Page 1

Return Service Requested  
00001036 TA093D11301907002300 01 000000000 0000000 002

Jefferson County Emergency Services  
District No 4  
12880 FM 365 RD  
Beaumont TX 77705-9682

### Customer Service Information

Customer Care 281-894-3200  
 Lost/Stolen Debit Card 800-500-1044  
 Visit Us Online [allegiancebank.com](http://allegiancebank.com)

### Relationship Summary

Account Type	Balance
DEPOSIT ACCOUNTS	\$226,149.93

### BUSINESS HYMMA

Account Number: 1086255

#### Balance Summary

Beginning Balance as of 11/01/2019	\$225,871.46
+ Deposits and Credits (1)	\$278.47
- Withdrawals and Debits (0)	\$0.00
Ending Balance as of 11/30/2019	\$226,149.93
Maintenance Fees for Period	\$0.00
Minimum Balance for Period	\$225,871.00

#### Earnings Summary

Interest for Period Ending 11/30/2019	\$278.47
Interest Paid Year to Date	\$3,333.89
Annual Percentage Yield Earned (APYE)	1.51%
Average Balance for APYE	\$225,871.46
Number of Days for APYE	30

### DEPOSITS AND OTHER CREDITS

Date	Description	Deposits
Nov 29	INTEREST PAID	278.47

### FEE RECAP

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

### DAILY BALANCE SUMMARY

Date	Balance
Nov 29	\$226,149.93



Welcome Reports Transfers and Payments Account Services Administration

Activity - deposit accounts
Balances - deposit accounts

Quick Links: Stop check payments

Search Deposit Account Balances

Up to 18 months of data are available.

General Search Options

Accounts: 1-1 View: All accounts Go

Table with columns: Description, Type, Account, ABA/TRC, Balance. Row 1: Checking-6255, Checking, \*6255, 113025723, Available \$226,149.93

Date range: Specific date, From, To, Previous business day

Account sort: Account number

Generate report

How Do I... Terms FAQs

# Exhibit D

**Jefferson County Emergency Services District No. 4**  
**Statement of Activities (Modified Cash Basis)**  
**All Locations**

	1 Month Ended 11/30/2019 Actual	2 Months Ended 11/30/2019 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
<b>Revenue</b>					
Ad Valorem Taxes	\$ 25,575	\$ 27,839	\$ 565,000	\$ (537,161)	4.93%
EMS Billing	-	-	10,000	(10,000)	0.00%
Grants	-	-	10,000	(10,000)	0.00%
Interest Income	379	769	6,500	(5,731)	11.83%
Other Income	57,759	166,405	1,500	164,905	11093.67%
Sale of Equipment	-	-	135,000	(135,000)	0.00%
<b>Total Revenue</b>	<u>83,713</u>	<u>195,013</u>	<u>728,000</u>	<u>(532,987)</u>	<u>26.79%</u>
<b>Operating Expenses</b>					
Accounting	550	1,100	16,000	(14,900)	6.88%
Advertising	-	-	1,000	(1,000)	0.00%
Bank Fees	-	1	100	(99)	1.00%
Cleaning & Building Maintenance/Repairs	3,201	3,904	20,000	(16,096)	19.52%
District Manager	2,500	5,000	30,000	(25,000)	16.67%
Dues & Fees	-	-	4,000	(4,000)	0.00%
Insurance - VFIS District	-	-	2,800	(2,800)	0.00%
Interest Expense	-	393	8,586	(8,193)	4.58%
Internet	100	200	2,700	(2,500)	7.41%
Lawn Service	-	420	7,000	(6,580)	6.00%
Legal/Professional	3,919	5,944	16,000	(10,056)	37.15%
Lodging/Meals/Travel & Regist ESD	-	-	3,000	(3,000)	0.00%
Note Payable-Comm. First Nat'l (2019 Spartan)	-	-	38,524	(38,524)	0.00%
Note Payable-Dallas Bank&Trst(3000gal Tanker)	-	-	31,106	(31,106)	0.00%
Note Payable-First Financial (Mini Pumper)	-	39,787	39,939	(152)	99.62%
Office Supplies & Postage	161	203	1,500	(1,297)	13.53%
Small Equipment Purchases (less than \$5,000)	-	-	500	(500)	0.00%
Tax & Appraisal Fees	1,439	1,787	15,000	(13,213)	11.91%
Telephone/Cell Phone	156	311	2,000	(1,689)	15.55%
Utilities	839	1,621	8,000	(6,379)	20.26%
Water & Garbage	305	832	4,000	(3,168)	20.80%
<b>Total Operating Expenses</b>	<u>13,170</u>	<u>61,503</u>	<u>251,755</u>	<u>(190,252)</u>	<u>24.43%</u>

**Jefferson County Emergency Services District No. 4**  
**Statement of Activities (Modified Cash Basis)**  
**All Locations**

	1 Month Ended 11/30/2019 Actual	2 Months Ended 11/30/2019 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
<b>Emergency Medical Services</b>					
Billing - Admin. Fees	-	-	500	(500)	0.00%
Billing - Collection Fees	-	-	1,000	(1,000)	0.00%
Data/Connectivity (Phone)	-	-	500	(500)	0.00%
Equipment (New/Repair/Testing)	38	76	6,500	(6,424)	1.17%
Fuel	87	136	2,000	(1,864)	6.80%
Medical Supplies	675	695	6,000	(5,305)	11.58%
Software Service (Smart Phone App)	-	-	2,500	(2,500)	0.00%
Tuition/Reg/Certification/Dues	-	-	10,000	(10,000)	0.00%
Vehicle Repair & Maintenance	-	-	5,000	(5,000)	0.00%
<b>Total Emergency Medical Services</b>	<u>800</u>	<u>907</u>	<u>34,000</u>	<u>(33,093)</u>	<u>2.67%</u>
<b>Fire Services</b>					
Air-Pack SCBA Inspection & Repair	-	-	6,000	(6,000)	0.00%
Certification Dues	-	-	1,000	(1,000)	0.00%
Dispatch Services/Edispatches	-	19,434	22,000	(2,566)	88.34%
Equipment, Boots, Gloves-Insp/Repairs	863	1,047	6,500	(5,453)	16.11%
Fire Chief	1,250	2,500	15,000	(12,500)	16.67%
Fire Field Meals	114	419	1,000	(581)	41.90%
Fire Uniforms	-	701	4,000	(3,299)	17.53%
Fuel	580	1,796	6,000	(4,204)	29.93%
Insurance - Prop. & Liab.	-	35,266	31,500	3,766	111.96%
Insurance - Worker's Compensation	-	-	3,600	(3,600)	0.00%
Maintenance & Repairs - Radios	-	5,960	1,500	4,460	397.33%
Personal Protection Equipment	-	305	25,000	(24,695)	1.22%
Personal Protective Equipment - Inspection	-	-	3,000	(3,000)	0.00%
Quartermaster/Station Attendant	564	1,189	13,000	(11,811)	9.15%
Small Equipment Purchases	531	970	17,300	(16,330)	5.61%
Software - Emer Reporting	-	-	3,000	(3,000)	0.00%
Supplies - Fire	-	821	7,500	(6,679)	10.95%
Supplies - Hoses/Nozzles/Tarps	-	-	7,500	(7,500)	0.00%
Training & Materials/Tuition/Registration	-	-	10,000	(10,000)	0.00%
Travel/Lodging/Meals/Trans Expenses	-	-	5,000	(5,000)	0.00%
Vehicle Repair & Maintenance	24,512	28,946	27,500	1,446	105.26%
<b>Total Fire Services</b>	<u>28,414</u>	<u>99,354</u>	<u>216,900</u>	<u>(117,546)</u>	<u>45.81%</u>
<b>Capital Expenditures</b>					
Bldg. Improvements - LaBelle	-	-	18,000	(18,000)	0.00%
E43 - Hose/Reflectors Storage	-	-	12,500	(12,500)	0.00%
Four Backup Cameras	-	-	10,000	(10,000)	0.00%
LMTV Improvements	-	-	10,000	(10,000)	0.00%
Radio Communication Upgrade	-	-	28,000	(28,000)	0.00%
Thermal Camera	-	-	10,000	(10,000)	0.00%
<b>Total Capital Expenditures</b>	<u>0</u>	<u>0</u>	<u>88,500</u>	<u>(88,500)</u>	<u>0.00%</u>
<b>Contingency</b>					
Contingency	8,692	8,692	20,000	(11,308)	43.46%
<b>Total Contingency</b>	<u>8,692</u>	<u>8,692</u>	<u>20,000</u>	<u>(11,308)</u>	<u>43.46%</u>
<b>Total Expenses</b>	<u>51,076</u>	<u>170,456</u>	<u>611,155</u>	<u>(440,699)</u>	<u>27.89%</u>
<b>Net Change in Fund Balance</b>	<u>\$ 32,637</u>	<u>\$ 24,557</u>	<u>\$ 116,845</u>		

# Exhibit E

## Jefferson County Emergency Services District No. 4

### Check List

Texas First Bank - Checking  
November 14, 2019 - December 16, 2019

Check Number	Check Date	Payee	Amount
<b>Vendor Checks</b>			
3714	11/23/19	Jasper American Overhead Door, Inc.	2,760.00
3715	12/16/19	Emergency Reporting	2,587.60
3716	12/16/19	Green Acres Grocery, Inc.	153.95
3717	12/16/19	Jeremy D. Hansen	1,250.00
3718	12/16/19	Joshua C. Heinz	400.00
3719	12/16/19	Jefferson County Appraisal District	1,399.47
3720	12/16/19	LaBelle-Fannett Ladiex Auxillary	100.00
3721	12/16/19	Patrick L. Larson	2,500.00
3722	12/16/19	Love's Travel Stops & Country Stores	95.31
3723	12/16/19	Randy Lyday	45.00
3724	12/16/19	M & D Supply, Inc.	11.95
3725	12/16/19	Hubert Oxford, IV	400.00
3726	12/16/19	Penguin Management, Inc.	2,916.00
3727	12/16/19	Mary Ellen Robertson, CPA	550.00
3728	12/16/19	David M. Stacey, Jr.	363.30
3729	12/16/19	Joyce M. Stacey	380.00
3730	12/16/19	Unlimited Lawn Care DBA of D-S Landscape	840.00
3731	12/16/19	VAUGHN'S AIR CONDITIONING CO	539.08
3732	12/16/19	Wave Solutions LLC	150.00
<b>Vendor Check Total</b>			17,441.66
<b>Check List Total</b>			17,441.66

Check count = 19

## Jefferson County Emergency Services District No. 4

### Bank Account Register

Texas First Bank - Checking  
November 14, 2019 - December 16, 2019

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			160,415.01
11/15/19		WJEFFCTYMWD	W. Jefferson Co. M.W.D - Water Bill - Fannett Station - 9/16 - 10/14/19	28.14		160,386.87
11/15/19		WJEFFCTYMWD	W. Jefferson Co. M.W.D - Water Bill - Cheek Station - 9/16 - 10/14/19	28.14		160,358.73
11/15/19		WJEFFCTYMWD	W. Jefferson Co. M.W.D - LaBelle Station - 9/16 - 10/14/19	55.07		160,303.66
11/18/19		REPUBLIC	REPUBLIC SERVICES #862 - Waste Disposal - November 2019 - Inv #0862-000863306	93.19		160,210.47
11/23/19	3714	Jasper	Jasper American Overhead Door, Inc.	2,760.00		157,450.47
11/26/19			Building Rental - Bell - 11/23/19		200.00	157,650.47
11/26/19		VISA5904	VISA - JH Visa - Month of October 2019	20.00		157,630.47
11/26/19		VISA 8924	VISA - PL Visa - Month of October 2019	434.26		157,196.21
11/29/19			Interest on Checking Account - Month of November 2019		51.02	157,247.23
12/04/19		VERIZON	Verizon Wireless - Inv #9841986251 - 10/11 - 11/10/19	229.55		157,017.68
12/04/19		VERIZON	Verizon Wireless - EMS - Inv # 9841922078	10.05		157,007.63
12/04/19			Jefferson County Tax Deposit for Month of November 2019		49,781.17	206,788.80
12/09/19			Texas A&M Forest Service - Grant to Reimburse Workers Comp Premium		3,467.00	210,255.80
12/09/19		ENERGY	ENERGY	491.24		209,764.56
12/16/19	3715	EmergencyRe	Emergency Reporting	2,587.60		207,176.96
12/16/19	3716	GREENACRES	Green Acres Grocery, Inc.	153.95		207,023.01
12/16/19	3717	HANSEN	Jeremy D. Hansen	1,250.00		205,773.01
12/16/19	3718	HEINZ	Joshua C. Heinz	400.00		205,373.01
12/16/19	3719	JCAPPRaisal	Jefferson County Appraisal District	1,399.47		203,973.54
12/16/19	3720		LaBelle-Fannett Ladiex Auxillary	100.00		203,873.54
12/16/19	3721	PLARSON	Patrick L. Larson	2,500.00		201,373.54
12/16/19	3722	LOVES	Love's Travel Stops & Country Stores	95.31		201,278.23
12/16/19	3723	LYDAY	Randy Lyday	45.00		201,233.23
12/16/19	3724	M&DSUPPLY	M & D Supply, Inc.	11.95		201,221.28
12/16/19	3725	OXFORD	Hubert Oxford, IV	400.00		200,821.28
12/16/19	3726	PENGUIN	Penguin Management, Inc.	2,916.00		197,905.28
12/16/19	3727	MER1099	Mary Ellen Robertson, CPA	550.00		197,355.28
12/16/19	3728	STACEY	David M. Stacey, Jr.	363.30		196,991.98
12/16/19	3729	JOYCES	Joyce M. Stacey	380.00		196,611.98
12/16/19	3730	UNLIMITED	Unlimited Lawn Care DBA of D-S Landscape	840.00		195,771.98
12/16/19	3731	VAUGHNS AC	VAUGHN'S AIR CONDITIONING CO	539.08		195,232.90
12/16/19	3732	WAVE	Wave Solutions LLC	150.00		195,082.90
<b>Totals</b>				18,831.30	53,499.19	195,082.90

Transaction count = 32

**Jefferson County Emergency Services District No. 4**

**Bank Account Register**

Texas First Bank - Savings

November 14, 2019 - December 16, 2019

Date	Reference	Description	Checks/ Payments	Deposits/ Additions	Balance
11/29/19		Beginning Balance Interest on Savings Account - Month of November 2019		49.36	200,166.28 200,215.64
		<b>Totals</b>	<u>0.00</u>	<u>49.36</u>	<u>200,215.64</u>

Transaction count = 1

**Jefferson County Emergency Services District No. 4**

**Bank Account Register**

Allegiance Bank Money Market  
November 14, 2019 - December 16, 2019

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
11/29/19			Beginning Balance Interest On Money Market Account - November 2019		278.47	225,871.46 226,149.93
			<b>Totals</b>	<u>0.00</u>	<u>278.47</u>	<u>226,149.93</u>

Transaction count = 1

# Exhibit F

ALLISON NATHAN GETZ  
TAX ASSESSOR-COLLECTOR



Terry Wuenschel  
CHIEF DEPUTY

September 18, 2019

Mr. Patrick Larson, District Manager  
Jefferson County Emergency Services District #4  
12880 FM 365  
Beaumont, TX 77705

Dear Mr. Larson:

The tax office has billed the correct owners of this property according to according to Sec. 33.011 of the *State Property Tax Code*. For your information, Sec. 33.011 reads as follows: "The governing body of a taxing unit may provide for the waiver of penalties and interest on a delinquent tax if an act or omission of an officer, employee, or agent of the taxing unit caused the taxpayer's failure to pay the tax before the delinquency and if the tax is paid within 21 days after the taxpayer knows or should know of the delinquency."

<u>TAXPAYER'S NAME</u> <u>Account Number</u>	<u>TOTAL LEVY</u> <u>Paid</u>	<u>WAIVER OF P&amp;I</u> <u>Requested</u>
James & Brandy LeBlanc(2018) 300102-000/178403-00000	\$31.20	<u>\$12.98</u>
James & Brandy LeBlanc(2017) 300102-000/178403-00000	\$31.29	<u>\$17.53</u>
James & Brandy LeBlanc(2016) 300102-000/178403-00000	\$33.12	<u>\$23.32</u>

The Commissioners' Court met on September 9, 2019 and approved waiver of penalty and interest on the account listed above. I am now requesting that you present this information to your governing body in order to ratify the Commissioners' Court action in accepting these payments. If you should have any problems or questions concerning this matter, please let me know right away. Please notify me in writing as soon as ratification has occurred. I look forward to hearing from you.

Sincerely,

A handwritten signature in black ink that reads "Allison Nathan Getz". The signature is written in a cursive style.

Allison Nathan Getz  
Assessor-Collector of Taxes  
Jefferson County, Texas

ANG:ce

Attachments

JEFFERSON COUNTY COURTHOUSE • P.O. BOX 2112 • BEAUMONT, TEXAS 77704-2112  
PHONE: (409) 835-8516 • FAX: (409) 835-8589

waive p&i letter

ACCT # NAME	YEAR	ENTITIES	LEVY	P&I THRU PMT DATE	LETTERS APPR	AMT OF WAIVER
300102-000/178403-00000 JAMES & BRANDY LEBLANC	2018	1	\$140.08	\$58.27		\$58.27
		3	\$543.58	\$226.12		\$226.12
		49	\$84.66	\$35.22		\$35.22
		55	\$35.34	\$14.70		\$14.70
		86	\$31.20	\$12.98		\$12.98
		TOTAL			\$834.86	\$347.29
300102-000/178403-00000 JAMES & BRANDY LEBLANC	2017	1	\$143	\$80.08		\$80.08
		3	\$554.91	\$310.75		\$310.75
		49	\$86.43	\$48.40		\$48.40
		55	\$35.90	\$20.10		\$20.10
		86	\$31.29	\$17.53		\$17.53
		TOTAL			\$851.53	\$476.86
300102-000/178403-00000 JAMES & BRANDY LEBLANC	2016	1	\$146.91	\$103.42		\$103.42
		3	\$573.32	\$403.61		\$403.61
		49	\$88.79	\$62.51		\$62.51
		55	\$36.89	\$25.97		\$25.97
		86	\$33.12	\$23.32		\$23.32
		TOTAL			\$879.03	\$618.83
TOTAL			\$2,565.42	\$1,442.98		\$1,442.98

**ATTACHMENT A  
WAIVER OF P & I EMER SERV DIST #4**

<b>TAXPAYER'S NAME ACCOUNT NUMBER</b>	<b>TOTAL LEVY PAID</b>	<b>WAIVER OF P &amp; I REQUESTED</b>
James & Brandy LeBlanc  300102-000/178403-00000	\$95.61	\$53.83
<b>TOTAL</b>	<u>\$95.61</u>	<u>\$53.83</u>

20. Consider, possibly approve and authorize the County Judge to execute and Amended Professional Services Agreement with Tim Richardson for ongoing Consulting Services associated with seeking BP Deepwater Horizon (DWH) restoration funding.

SEE ATTACHMENTS ON PAGES 342 - 351

**Motion by: Commissioner Weaver**  
**Second by: Commissioner Alfred**  
**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**  
**Action: APPROVED**

21. Consider and possibly approve a Proclamation for Julie Rogers "Gift of Life" Program 2019 Ovarian and Breast Cancer Awareness Months.

**Norma Sampson, spokesperson and Regina Rogers, Founder**

SEE ATTACHMENTS ON PAGES 352 - 352

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Alfred**  
**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**  
**Action: APPROVED**

22. Hold public hearing for property tax increase for 2019/2020 budget year. The proposed tax rate is .364977, which is .010844 above the effective rate. (Note next public hearing is 09/17/2019 @ 10:30am)

**open meeting; hearing none**

**Motion by: Commissioner Weaver**  
**Second by: Commissioner Alfred**  
**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**  
**Action: APPROVED**

### **COUNTY TAX ASSESSOR-COLLECTOR:**

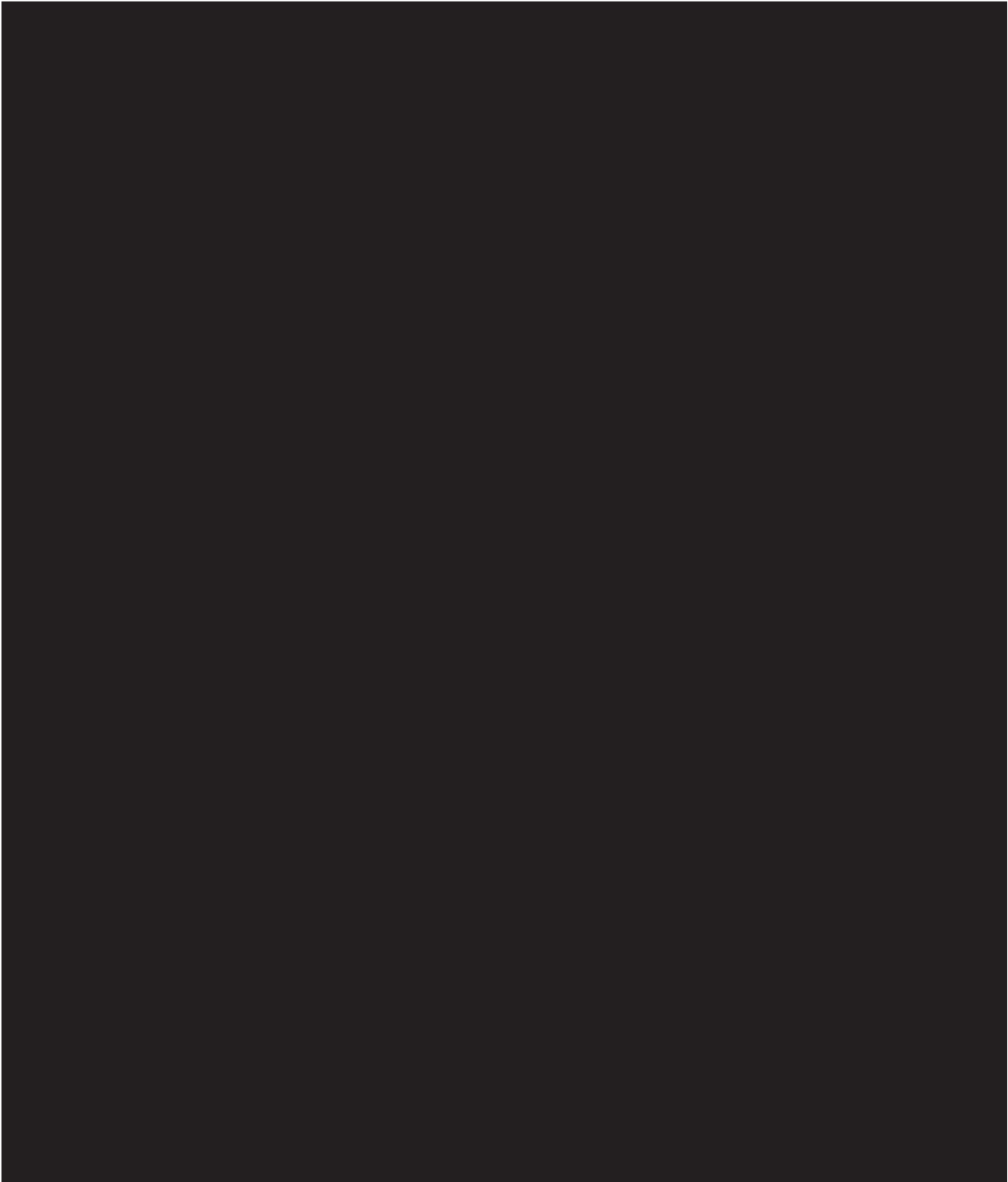
23. Consider and possibly approve 'waiver of penalty and interest on six (6) accounts pursuant to Sec. 33.011 of the State Property Tax Code.'

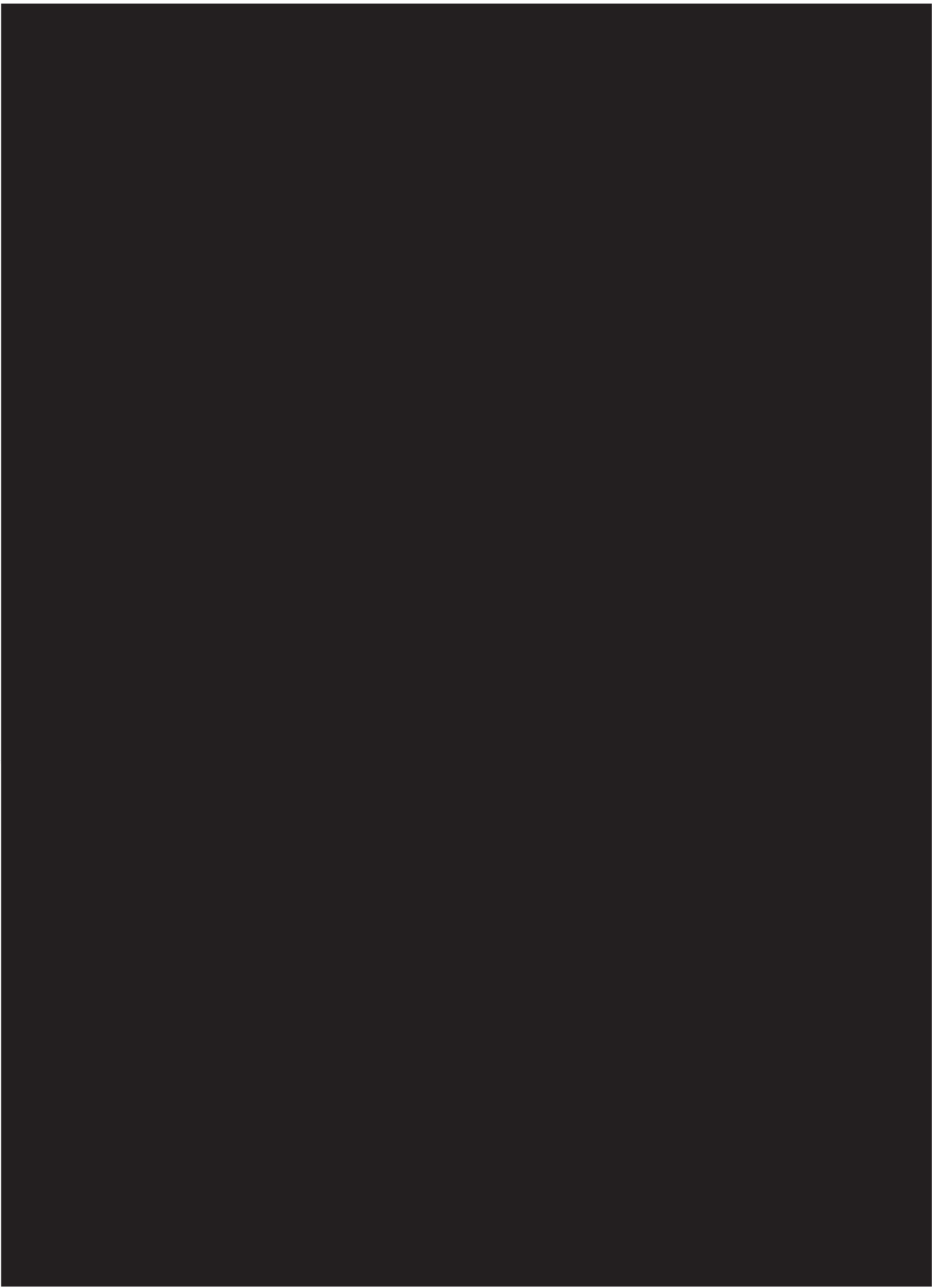
SEE ATTACHMENTS ON PAGES 353 - 365

**Motion by: Commissioner Weaver**  
**Second by: Commissioner Sinegal**  
**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**  
**Action: APPROVED**

# Exhibit G

DAVID M. STACEY JR





**SARAH ROMERO**

